



Board of Adjustments Regular Meeting

Agenda

October 18, 2022 @ 5:00 pm

City Hall Commission Chambers
401 S. Park Avenue

welcome

Agendas and all backup material supporting each agenda item are accessible via the city's website at cityofwinterpark.org/bpm and include virtual meeting instructions.

assistance & appeals

Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office ([407-599-3277](tel:407-599-3277)) at least 48 hours in advance of the meeting.

"If a person decides to appeal any decision made by the Board with respect to any matter considered at this hearing, a record of the proceedings is needed to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." (F.S. 286.0105).

please note

Times are projected and subject to change.

-
1. **Call to Order**
 2. **Consent Agenda**
 - a. [Approval of the September 20, 2022 Meeting Minutes.](#) 1 minute
 3. **Public Comments (for items not on the agenda): Three minutes allowed for each speaker**
 4. **Public Hearings (Public participation and comment on these matters must be in-person.)**
 - a. [BOA-2022-0017: Request of Lamar Design. Staff has requested to table this item until the next Board of Adjustment meeting on November 15, 2022.](#) 1 minute
Request of Lamar Design for variance approval from Section 58-66 subsections (f)(4) and (f)(6) to allow a side setback of 10.5-feet in lieu of the required side setback of 19-feet and a first-story building height of 16-feet in lieu of the required maximum 12-feet to extend the wall height to accommodate a vehicle lift and to enclose the existing courtyard to create an enclosed addition to the existing home located at 1620 Highland Road, zoned R-1AA.
 - b. [BOA-2022-0018: Request of Debbie Snow.](#) 10 minutes
Request of Debbie Snow for variance approval from Section 59-71(j)(3) to allow a rear setback of 7-feet with a height of 10-feet in lieu of the required rear setback of 7.5-feet with a maximum height of 7.5-feet in conjunction with a screen pool enclosure at 1624 Hibiscus Avenue, zoned R-1A.
 5. **Non-Action Items**
 6. **Staff Updates**
 7. **Board Comments**
 8. **Upcoming Agenda Items**
 9. **Adjournment**



Board of Adjustments

agenda item

item type	Consent Agenda	meeting date	October 18, 2022
prepared by	Mary Bush	approved by	
board approval	Completed		
strategic objective			

subject

Approval of the September 20, 2022 Meeting Minutes.

motion / recommendation

background

alternatives / other considerations

fiscal impact

ATTACHMENTS:

[BOA September 20, 2022 Draft Meeting Minutes.pdf](#)



Board of Adjustments Regular Meeting Minutes

September 20, 2022 at 5:00 p.m.

City Hall | Commission Chambers
401 S. Park Ave. | Winter Park, Florida

Present

Present In-Person: Jason Johnson, Charles Steinberg, Robert Trompke, Michael Clary, and Cathy Sawruk. Absent: Tom Sims and Ann Higbie. Also Present: City Attorney J. Giffin Chumley. Staff: Planner I Nicholas Lewis, Planning Technician Aaron Hull, Building and Permitting Director Gary Hiatt, and Recording Secretary Mary Bush.

(1) Call to Order

Chairman Jason Johnson called the meeting to order at 4:59 p.m.

(2) Consent Agenda

Approval of Minutes:

Motion made by Michael Clary, seconded by Cathy Sawruk to approve the August 16, 2022 meeting minutes.

Motion carried unanimously with a 7-0 vote.

(3) Staff Updates

Mr. Lewis asked the Board if they were available for the currently scheduled November and December Board meeting dates since they are very close to holidays. The Board expressed that they wanted to stick with the November scheduled date but desired to change the December date to December 13, 2022. Staff will look into the feasibility of having the December meeting on December 13th.

(4) Public Comments (for items not on Agenda)

No one from the public wished to speak. The public hearing was closed.

(5) Non-Action Items

No non-action items.

(6) Action Items

No action items.

(7) Public Hearings

- BOA-2022-0017: Request of Lamar Design for variance approval from Section 58-66 subsections (f)(4) and (f)(6) to allow a side setback of 10.5-feet in lieu of the required side setback of 19-feet and a first-story building height of 16-feet in lieu of the required maximum 12-feet to extend the wall height to accommodate a vehicle lift and to enclose the existing courtyard to create an enclosed addition to the existing home located at 1620 Highland Road, zoned R-1AA.

Mr. Lewis informed the Board that the applicant desired to develop and present revised plans for their proposed addition so they requested to table the item until the next meeting of the Board of Adjustments.

Motion made by Robert Trompke, seconded by Charles Steinberg, to table the item until the next meeting of the Board of Adjustments scheduled for October 20, 2022.

Motion approved with a 5-0 vote. (Tom Sims and Ann Higbie were not present for the meeting.)

- BOA-2022-0014: Request of Darrell and Meredith Carpenter for variance approval from Section 58-66(f)(7) to allow a rear setback of 20.5-feet in lieu of the required rear setback of 25-feet in conjunction with the proposed 460 square-foot addition to the existing home located at 2216 Mallard Circle, zoned R-1AA.

Mr. Lewis provided the Board a brief summary of the request. He presented to the Board an area map and aerial view of the property. He noted that staff only received one neighbor letter, which was in approval of the request. He then noted that the applicant's proposed addition would be located in the place of their existing patio with the exact same footprint. He added that the side yard would not be altered and the applicant's proposed changes would leave the home at 25% floor-area-ratio. Mr. Lewis then went on to review the variance approval criteria as it related to the request. He indicated that there was an existing swimming pool and tree canopy on the southeast corner of the home. He explained that the tree canopy was made up of a protected species of oak trees that are required by City ordinance to be saved where reasonably possible. These conditions prohibit sufficient room to place the addition on the southeast corner of the home.

Staff recommendation was for approval.

The Board briefly discussed the item and inquired about the following:

- the length of the northern property line,
- the concrete pad shown on the aerial in the southeast corner of the lot,
- clarification of the enclosure only being over the first floor patio,
- if the applicant was informed of the super majority vote required for the request,
- and if elevations for the proposed addition were available.

The applicants, Darrell and Meredith Carpenter of 2216 Mallard Circle, Winter Park, FL 32789 addressed the Board. Mr. and Mrs. Carpenter spoke on their plans for the property noting that they were proposing a single story covered patio with a metal roof located a few feet below their home's second floor window line.

The Board inquired with the applicants as to whether or not they had obtained an architect for the project, clarification on the request only being to build within the setback requirement, and whether or not the roof will extend past the wall of the patio.

No one from the public wished to speak. The public hearing was closed.

The Board briefly shared their thoughts on the request and were unanimously in favor of it. Chairman Johnson expressed that the Board should condition the request on the construction otherwise complying with the City's zoning code outside of the setback requirement.

Motion made by Robert Trompke, seconded by Charles Steinberg, for variance approval from Section 58-66(f)(7) to allow a rear setback of 20.5-feet in lieu of the required rear setback of 25-feet in conjunction with the proposed 460 square-foot addition to the existing home located at 2216 Mallard Circle, zoned R-1AA with the condition that the proposed addition otherwise fully adheres to the City of Winter Park zoning code.

Motion approved with a 5-0 vote. (Tom Sims and Ann Higbie were not present for the meeting.)

(8) Board Comments

Chairman Johnson commented that he would like to make some revisions to the Chairman's opening statement. He requested that staff email him the opening statement, the current month's meeting agenda, and provide him with the City Attorney's contact information so that he could make revisions and have the attorney review and approve them prior to the next Board meeting.

(9) Upcoming Agenda Items

No discussion ensued on upcoming agenda items.

(10) Adjournment

September 26, 2022
Page 3

Meeting adjourned at 5:20 p.m.

/s/ Recording Secretary Mary Bush



Board of Adjustments

agenda item

item type Public Hearings (Public participation and comment on these matters must be in-person.)	meeting date October 18, 2022
prepared by Allison McGillis	approved by Allison McGillis
board approval Completed	
strategic objective	

subject

BOA-2022-0017: Request of Lamar Design. **Staff has requested to table this item until the next Board of Adjustment meeting on November 15, 2022.**

item list

Request of Lamar Design for variance approval from Section 58-66 subsections (f)(4) and (f)(6) to allow a side setback of 10.5-feet in lieu of the required side setback of 19-feet and a first-story building height of 16-feet in lieu of the required maximum 12-feet to extend the wall height to accommodate a vehicle lift and to enclose the existing courtyard to create an enclosed addition to the existing home located at 1620 Highland Road, zoned R-1AA.

motion / recommendation

background

alternatives / other considerations

fiscal impact



Board of Adjustments

agenda item

item type Public Hearings (Public participation and comment on these matters must be in-person.)	meeting date October 18, 2022
prepared by Allison McGillis	approved by John Harbilas, Allison McGillis
board approval Completed	
strategic objective	

subject

BOA-2022-0018: Request of Debbie Snow.

item list

Request of Debbie Snow for variance approval from Section 59-71(j)(3) to allow a rear setback of 7-feet with a height of 10-feet in lieu of the required rear setback of 7.5-feet with a maximum height of 7.5-feet in conjunction with a screen pool enclosure at 1624 Hibiscus Avenue, zoned R-1A.

motion / recommendation

Staff recommendation is for approval of the variances requested.

background

The owner and applicant, Debbie Snow, is requesting variance approval from Section 58-71(j)(3) to allow a rear setback and side setback for a screen pool enclosure of 7-feet with a wall height of 10-feet in lieu of the required rear setback of 7.5-feet, required side setback of 9-feet and maximum height of 7.5-feet at the side wall.

The applicant desires a screen pool enclosure in order to protect the pool and patio from pests such as mosquitoes and rodents, as well as debris from neighboring bamboo. The existing pool patio currently sits at 7-feet to the rear and side lot line, which is permissible under the Code. The applicant is seeking a variance of 6-inches on the rear side and 2-feet on the eastern side, in order for the enclosure to be in line with the layout of the existing patio. The proposed pool enclosure meets the FAR and Impervious Surface requirements. Further, because the remaining portion of the deck towards the rear lot line would only be 3-feet, the applicant is seeking a variance to the standard wall height of 10-feet for enclosures with a setback greater than 7.5-feet to ensure there is adequate room to safely maneuver around that side of the pool. All variances would be in lieu of the requirements under Section 58-71(j)(3).

Variance Review Criteria:

Special Conditions and Circumstances

In order for a variance to be granted, special conditions and circumstances must exist which are peculiar to the land, structure or building involved and are not applicable to other land, structures or buildings in the same zoning district.

As stated, the existing pool patio is 7-feet from the side and rear lot lines. The existing swimming pool sits 3-feet beyond that on the rear side at a conforming pool setback of 10-feet. A 6-foot privacy fence lines the rear lot line as well as both sides of the property. Also along the rear lot line is a thick layer of vegetation including a row of mature palm trees blocking the view of the rear neighbors up to around 15-feet.

Along the east lot line is another thick vegetative buffer maintained by the neighbor. Part of this vegetative buffer includes a roughly 30-foot stretch of bamboo, which the applicant has no control over and is the pivotal reason the applicant is seeking the requested variances. The applicant maintains that the debris from this bamboo creates a constant maintenance issue for their pool and the collection of the leaf fall underneath the canopy is attracting mosquitoes and other insects as well as other pests including rodents.

Deprivation of Rights

The second requirement for granting a variance request is that the literal interpretation of the provisions of the zoning code would deprive the applicant of the rights commonly enjoyed by other properties in the same zoning district.

Under Section 59-71(j)(3), a screen pool enclosure is permitted at a rear setback of 7.5-feet so long as the wall height is limited to a height of 7.5-feet and a vegetative buffer of at least 6-feet in height exists. The side setback for pool enclosures must meet the required side setbacks of the principal structure, which in this instance is 9-feet. The applicant already has an existing vegetative buffer well beyond the requirements of the Code (buffer of at least 6-feet) on the rear side, and the neighbor to the East has a vegetative buffer on a majority of their lot line. The applicant maintains that although this is achievable, this effectively renders the excess portions of the patio outside of the enclosure useless, coupled with the 7.5-foot setback and height requirements, make it difficult and potentially hazardous to access the pool from that side of the patio on what would only be a 2.5-foot wide stretch between the water and edge of patio.

Actions of the Applicant

The special conditions and circumstances must not result from the actions of the applicant.

The existing home was constructed in 2012 and the existing pool and pool deck were constructed in 2013. The applicant purchased the property after both were finished in 2021. The applicant contacted the City prior to closing and was told that a pool enclosure covering the existing patio was permissible. The applicant had no hand in the location of the existing home, pool, or pool deck. In addition, the applicant has no control over the neighboring bamboo in the adjacent yard of the neighbor.

Further, the applicant is willing to add more plants/trees for any necessary increase to the existing vegetative buffer if necessary, to make sure that their neighbors are not negatively affected.

Special Privilege

The last requirement necessary to grant a variance request is that the variance will not confer on the applicant any special privilege denied by the zoning ordinance to other lands, structures or buildings on the same zoning district. No nonconforming use of the neighboring lands, structures or buildings in other zoning districts shall be considered grounds for the issuance of a variance.

The nuisances created by the neighboring bamboo, and the existing vegetative buffer and privacy fence along the affected parties are unique to this lot. In addition, is the fact that enclosing the pool in a way that meets Code could result in a potentially hazardous situation. Staff believes that granting this request would provide relief for both the existing issues and any potential hardships created by Code.

Summary

Staff believes that the applicant meets the four criteria necessary for a variance. Except for the requested variances, the screen enclosure would otherwise meet Code including FAR and Impervious Coverage.

[alternatives / other considerations](#)

[fiscal impact](#)

ATTACHMENTS:

[BOA-2022-0018 - Area Map.pdf](#)

ATTACHMENTS:

[BOA-2022-0018 - Aerial Map.pdf](#)

ATTACHMENTS:

[SURVEY.pdf](#)

ATTACHMENTS:

[PLAN.pdf](#)

ATTACHMENTS:

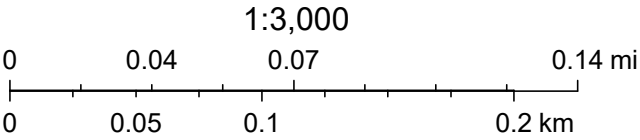
[BOA-2022-0018 - Applicant Energov Submittal.pdf](#)

1624 Hibiscus Ave - Area Map



10/11/2022, 3:57:54 PM

Parcels Orange

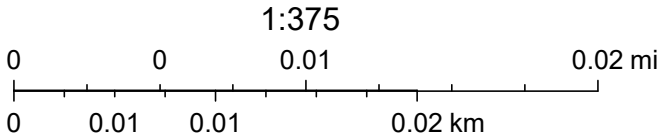


1624 Hibiscus Ave - Aerial Map



10/11/2022, 3:58:27 PM

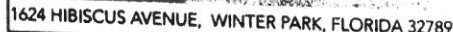
 Parcels Orange



LEGAL DESCRIPTION:
LOT 4, BLOCK B, FLORA PARK 1ST ADDITION, ACCORDING TO THE PLAT THEREOF, AS
RECORDED IN PLAT BOOK S, PAGE 79, OF THE PUBLIC RECORDS OF ORANGE COUNTY,
FLORIDA.

BY PERFORMING A SEARCH WITH THE LOCAL GOVERNING MUNICIPALITY OR WWW.FEMA.GOV, THE PROPERTY APPEARS TO BE LOCATED IN ZONE X. THIS PROPERTY WAS FOUND IN CITY OF WINTER PARK, COMMUNITY NUMBER 120188, DATED 9/25/2009.

DEBBIE L. SNOW AND TERRY L. SNOW; MARVIN L. BEAMAN, JR., P.A.; OLD REPUBLIC NATIONAL
TITLE INSURANCE COMPANY



(50' Right-of-Way)
Hibiscus Avenue
(Brick Road)

L2 L1 L3 L4 L5

Pt On Lots 1/2 Block B Fnd. 3/4" Iron Pipe & Cap (Illegible)

Pt On Lots 2/3 Block B Fnd. 1/2" Rebar (No Identification)

Set. 1/2" Rebar & Cap "LB # 7623"

0.3' N

N 88°16'00" E 75.00'(P)
N 88°14'00" E 75.14'(M)

0.5' Concrete Curb

4.5' Concrete Sidewalk

Fnd. 1/2" Rebar & Cap "LB # 4596"

Pt On Lots 5/6 Block B Fnd. 3/4" Iron Pipe (No Identification)

Fnd. 1/2" Rebar & Cap (Illegible)

PC Located On Lot 7, Block B

Lot 4 Block B

Two Story Residence # 1624

2X3' Pool Equipment (Typ.)

Lot 3 Block B

Lot 5 Block B

Lot 4 Block A

Lot 5 Block A

FLORA PARK 2ND ADD
P.B. T. PG. 47

N 01°44'00" W 136.90'(P)
N 01°43'50" W 136.85'(M)

S 01°44'00" E 136.72'(M)
S 01°44'00" E 136.90'(P)

S 88°08'09" W 75.15'(M)
S 88°16'00" W 75.00'(P)

N 88°16'00" E 75.00'(P)
N 88°13'43" E 75.00'(M)

N 88°16'00" E 75.00'(P)
N 88°09'04" E 74.94'(M)

N 88°16'00" E 75.00'(P)
N 88°18'14" E 74.86'(M)

N 88°16'00" E 90.00'(C)
N 88°17'26" E 89.95'(M)

N 88°16'00" E 60.00'(C)
N 88°17'26" E 60.00'(M)

Graphic Scale
Scale: 1"=30'

Field Date: 3/30/2021

Date Completed: 03/31/21

Drawn By: G.S.

File Number: 15-86769

C

- Calculated

CB

- Centerline

CM

- Concrete Block

Conc.

- Concrete Monument

DE

- Description

DE

- Drainage Easement

Esmt.

- Easement

F.E.M.A.

- Federal Emergency Management Agency

FFE

- Finished Floor Elevation

Fnd.

- Found

R&P

- Iron Pipe

L

- Length (Arc)

M

- Measured

N&D

- Nail & Disk

N.R.

- Non-Radial

ORB

- Official Records Book

P

- Plat

P.B.

- Plat Book

W

- Wood Fence

PC

- Point of Curvature

Pg.

- Page

PI

- Point of Intersection

P.O.B.

- Point of Beginning

P.O.L.

- Point on Line

PP

- Power Pole

PRM

- Permanent Reference Monument

PT

- Point of Tangency

R

- Radius

Rad.

- Radial

R&C

- Rebar & Cap

Rec.

- Recovered

Rfd.

- Roofed

Set

- Set 1/2" Rebar & Cap "LB 7623"

Typ.

- Typical

UE

- Utility Easement

WM

- Water Meter

Δ

- Delta (Central Angle)

—

- Chain Link Fence

-NOTES-

>Survey is Based upon the Legal Description Supplied by Client.

>Abutting Properties Deeds have NOT been Researched for Gaps, Overlaps and/or Hiatu.

>Subject to any Easements and/or Restrictions of Record.

>Bearing basis shown hereon, is Assumed and Based upon the Line Denoted with a "BB".

>Building Ties are NOT to be used to reconstruct Property Lines.

>Fence Ownership is NOT determined.

>Roof Overhangs, Underground Utilities and/or Footers have NOT been located UNLESS otherwise noted.

>Septic Tanks and/or Drainfield locations are approximate and MUST be verified by appropriate Utility Location Companies.

>Use of This Survey for Purposes other than intended, Without Written Verification, Will be at the User's Sole Risk and Without Liability to the Surveyor. Nothing Hereon shall be construed to give ANY Rights or Benefits to Anyone Other than those Certified.

NONE VISIBLE

-POINTS OF INTEREST-

I hereby Certify that this Boundary Survey of the above Described Property True and Correct to the Best of my Knowledge and Belief as recently Surveyed under my Direction on the Date Shown, Based on Information furnished to me as Noted and Conforms to the Standards of Practice for Land Survey in the State of Florida in accordance with Chapter 5J-17.052 Florida Administrative Codes, Pursuant Section 472.027 Florida Statutes.

PATRICK K. IRELAND

CERTIFICATE

NO. 6637

STATE OF FLORIDA

Patrick K. Ireland

Patrick K. Ireland, Surveyor No. 6637

This Survey is intended ONLY for the use of Said Certified Party.

This Survey NOT VALID UNLESS signed and Embossed with Surveyor's S

Ireland & Associates Surveying, Inc.

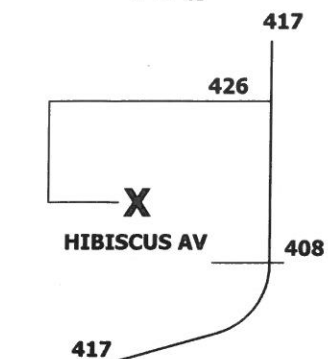
800 Currency Circle | Suite 1020

Lake Mary, Florida 32746

www.iirelandsurveying.com

Office 407.678.3366 Fax 407.320.8140

MAP

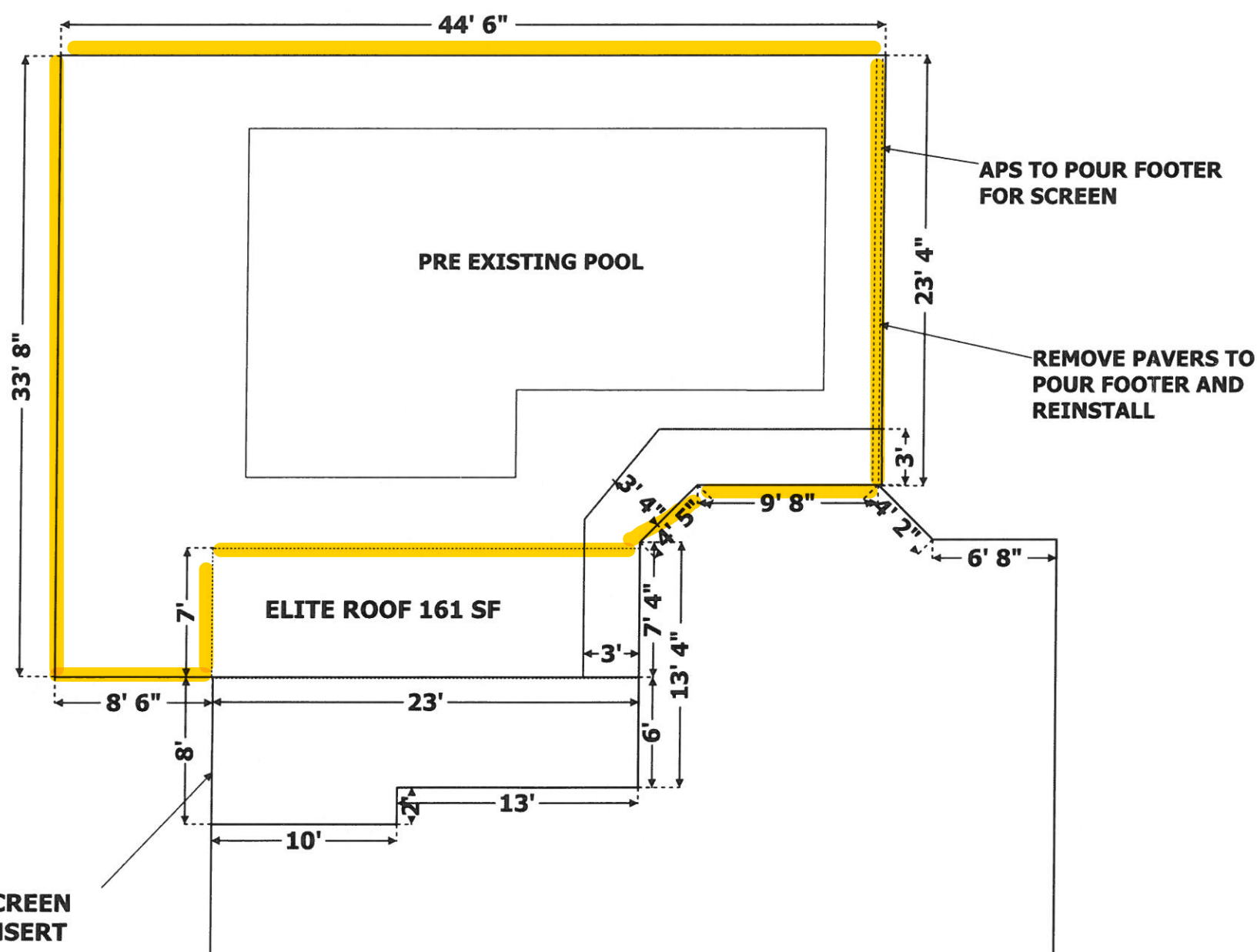


DECK SPECS

ACRYLIC/PAVER AREA: 74 SF
ELITE ROOF: 161 SF

JOB HISTORY

ORIG DRAW DATE: 7-28-22 CREATED: SARA E-: SCARVALHO@AMERICAN-POOLS.COM
REVISION #1 DATE: _____ CREATED: _____ CHANGES: _____
REVISION #2 DATE: _____ CREATED: _____ CHANGES: _____
REVISION #3 DATE: _____ CREATED: _____ CHANGES: _____
REVISION #4 DATE: _____ CREATED: _____ CHANGES: _____
REVISION #5 DATE: _____ CREATED: _____ CHANGES: _____
SALES CONSULTANT: _____ TEL: 407-847-9322 E-: @AMERICAN-POOLS.COM
CONSTRUCTION SUPER: _____ TEL: _____ E-: @AMERICAN-POOLS.COM



DECK

ACRYLIC: N/A PAVER: YES
DESCRIPTION: AMARETTO

SCREEN ENCLOSURE

SCREEN: YES STYLE: DOVE DOORS: N/A EAVE HEIGHT: 10'
SCREEN COLOR: CHARCOAL ALUMINUM COLOR: BRONZE ELITE ROOF SQ.FT. 161 SF
SCREEN INSERTS: YES GUTTERS & DOWNSPOUTS: AS NEEDED
Note to screen companies: If eave varies from plan, stop and notify American Pools & Spas immediately.

BUYER

NAME(S): AOL E-MAIL: N/A
ADDRESS: 1624 HIBISCUS AVE
CITY: WINTER PARK STATE: FL ZIP CODE: 32879
TEL: 000-000-0000 CELL: 000-000-0000 MUNICIPALITY: CITY OF WINTER PARK
SUBDIVISION: FLORA PARK
LOT #: 4 PLAT BOOK: s PAGES #: 79 COUNTY: ORANGE

N-AOL-SNO-22016-DS2

AMERICAN POOLS & SPAS

SCALE: 1/8" = 1'0"

7320 Narcoossee Rd. Orlando, FL 32822 Office: 407-847-9322 Fax: 407-847-9342



PLAN SNAPSHOT REPORT BOA-2022-0018 FOR CITY OF WINTER PARK

Plan Type: Board of Adjustments	Project:	App Date: 09/16/2022
Work Class: Board of Adjustments/Variance Application	District: Winter Park	Exp Date: NOT AVAILABLE
Status: Fees Paid	Square Feet: 0.00	Completed: NOT COMPLETED
Valuation: \$0.00	Assigned To: Harbilas, John	Approval
Description: add screen pool enclosure		Expire Date:

Parcel: 302132276402040	Main	Address: 1624 Hibiscus Ave Winter Park, FL 32789-1618	Zone:
		1624 Hibiscus Ave Winter Park, FL 32789-1618	Main

Applicant	Owner
Debbie L Snow	Debbie L Snow
1624 Hibiscus Avenue E	1624 Hibiscus Avenue E
Hibiscus AVE E	Hibiscus AVE E
Winter Park, FL 32789	Winter Park, FL 32789
Home: (407) 405-0083	Home: (407) 405-0083
Business: (407) 405-0083	Business: (407) 405-0083
Mobile: (407) 405-0083	Mobile: (407) 405-0083

Plan Custom Fields

Zoning		Section		Subsection	
Is the property on waterfront?	No	Is this property on historic registry or district?	No	Describe variance	Requesting a setback of 7 feet to the rear and side lot lines in lieu of the required 7.5 and 9 foot minimums and a side height of 10 feet for screen pool enclosure in lieu of the 7.5 maximum.
How long have you owned the property?	purchased April 2021	How long have you occupied the property?	since purchase	Special Condition	I purchased the home with existing pool with the expectation of screening in the pool/patio. I contacted the City Of WP prior to closing and was given a verbal okay ("it should be no problem"). I did not anticipate any issues. The pool was already built and all was needed was screening in so I could use the space without constant mosquitos and other insects. The neighboring bamboo leaf fall is a constant issue required more than normal pool maintenance. There is also an existing 6' fence around the entire back and side yards and a row of palms along the entire back of my property already at a good height, maybe 15' or more. enclosure to protect from
Rights/Priv	Opportunity to add		adequate screen		

PLAN SNAPSHOT REPORT (BOA-2022-0018)

mosquitos, rodents and debris from neighbor's bamboo and other leave fall.

Hardship

Pool and home are existing, there is no way to meet height of 7.5 feet high.
In order to use the pool and patio there is a need for a screen enclosure. Mosquitos are prevalent in this area as well as rodents which seem to love living in bamboo stands. I can not swim or even sit outside on the patio due to constant insect bites which are a health hazard as well as a nuisance.

Limited Variance

There are no other available options. The pool was built before I purchased the house. I will certainly add more plants/trees for a barrier if needed, but I don't think anyone would see the screen enclosure with the existing fence and palms.

Attachment File Name	Added On	Added By	Attachment Group	Notes
HPSCAN_20220511150710584_2022-05-11_150800299.pdf	09/16/2022 11:44	Snow, Debbie		Uploaded via CSS
IMPERVIOUS.pdf	09/16/2022 11:44	Snow, Debbie		Uploaded via CSS
MARKED UP POOL PLAN.pdf	09/16/2022 11:44	Snow, Debbie		Uploaded via CSS
s3XVQ3_80588_survey_r1.pdf	09/16/2022 11:44	Snow, Debbie		Uploaded via CSS
Signature_Debbie_Snow_9/16/2022.jpg	09/16/2022 11:45	Snow, Debbie		Uploaded via CSS
PLAN.pdf	09/26/2022 11:48	Lewis, Nick		
SURVEY.pdf	09/26/2022 11:48	Lewis, Nick		

Invoice No.	Fee	Fee Amount	Amount Paid
INV-00028001	Residential Variance Application Fee	\$200.00	\$200.00
Total for Invoice INV-00028001		\$200.00	\$200.00
Grand Total for Plan		\$200.00	\$200.00

Submittal Name	Status	Received Date	Due Date	Complete Date	Resubmit	Completed
Board of Adjustments Review v.1	Approved	09/16/2022	09/19/2022	09/16/2022	No	Yes
Item Review Name	Department	Assigned User	Status	Assigned Date	Due Date	Completed Date
Zoning Review	Building & Permitting Services	Lewis, Nick	Approved	09/16/2022	09/19/2022	09/16/2022

Workflow Step / Action Name	Action Type	Start Date	End Date
Review v.1			09/19/2022 8:37
Board of Adjustments Review v.1	Receive Submittal	09/16/2022 0:00	09/16/2022 15:56
Issue Invoice v.1	Generic Action		09/19/2022 8:37
Final Decision v.1			
Board of Adjustments Decision v.1	Generic Action		