



Planning & Zoning Board Regular Meeting Minutes

May 2, 2023 at 6:00 p.m.

City Hall | Commission Chambers
401 S. Park Ave. | Winter Park, Florida

Present

Present: Melissa Vickers, Jim Fitch, and David Bornstein. Absent: Vashon Sarkisian, Michael Spencer, Alex Stringfellow, and Warren Lindsey. Also Present: City Attorney Dan Langley. Staff: Director of Planning & Zoning Jeff Briggs, Assistant Director of Planning & Zoning Allison McGillis, Planner II Nicholas Lewis, Planner I Corinna Lundgren, and Recording Secretary Kim Breland.

(1) Call to Order

Vice-Chair David Bornstein called the meeting to order at 6:04 p.m.

Vice-Chair Bornstein explained that there was no quorum of the Board present for the meeting, therefore, all action items would be tabled to the June 6, 2023 Planning & Zoning Board regular meeting.

(2) Consent Agenda

Approval of Minutes:

Due to no quorum of the Board being present, the approval of the April 4, 2023 meeting minutes was tabled until the next Planning & Zoning Board regular meeting scheduled for June 6, 2023.

(3) Public Comments (for items not on Agenda)

No one from the public wished to speak. The public hearing was closed.

(4) Public Hearings

- SPR #23-04: Request of Phil Kean Design Group for approval to construct a 518 square foot addition to the existing single-family home located at 131 Trismen Terrance on Lake Osceola, zoned R-1AAA.

THIS ITEM WAS TABLED TO THE JUNE 6, 2023 PLANNING & ZONING BOARD REGULAR MEETING DUE TO NO QUORUM OF THE BOARD PRESENT.

- Request of the City of Winter Park for an Ordinance to establish a Commercial Future Land Use on the annexed parcels at 1896; 1934; 1964; 1968; 1970 AND 1990 Kentucky Avenue, and An Ordinance to establish Commercial (C-3) Zoning on the annexed parcels at 1896; 1934; 1964; 1968; 1970 AND 1990 Kentucky Avenue.

THIS ITEM WAS TABLED TO THE JUNE 6, 2023 PLANNING & ZONING BOARD REGULAR MEETING DUE TO NO QUORUM OF THE BOARD PRESENT.

- CPA 23-01; RZ 23-01: Request of Ranel J Castro for Ordinances to amend the Comprehensive Plan Future Land Use Map and Official Zoning Map to change the designations of Office/(O-1) to Commercial/(C-3A) on the property at 1455 West Fairbanks Avenue to operate a bakery within the existing building located on the property.

THIS ITEM WAS TABLED TO THE JUNE 6, 2023 PLANNING & ZONING BOARD REGULAR MEETING DUE TO NO QUORUM OF THE BOARD PRESENT.

(5) Action Items

No action items.

(6) Non-Action Items

Mrs. McGillis informed the Board that the RFQ-23 General Planning Services had been finalized and GAI Consultants, Inc., Inspire Placemaking Collective, Inc., and Redevelopment Management Associates, LLC. were selected for Commission approval for the general planning services contract at their next meeting scheduled for May 10, 2023.

(7) Staff Updates

Mrs. McGillis informed the Board that the next Board orientation would occur on May 22, 2023 at 6:30p.m. in the Commission Chamber of City Hall. She encouraged all of the Board members to attend.

(8) Board Comments

No Board comments.

(9) Upcoming Agenda Items

There was no discussion on upcoming agenda items.

(10) Adjournment

Meeting adjourned at 6:11 p.m.

Minutes approved by the Board on June 6, 2023.

/s/ Recording Secretary Mary Bush