



Parks & Recreation Advisory Board Minutes

January 18, 2023 at 5:30 p.m.

City Hall
Commission Chamber
401 Park Ave South
Winter Park, FL 32789

Board Members Present

Michael Perelman, Shannon Sarkarati, Leah Bonich, Jennifer Adams, Annemarie Smith (virtual)

Call to Order

Meeting Called to order by Chairman Perelman at 5:30 pm

Board member attendance was addressed and discussed board members were reminded of the city's ordinance on board attendance.

The order of the agenda was rearranged due to lack of quorum, staff updates were presented first. Once Ms. Adams arrived at 5:43 the meeting was quorate; the consent agenda and action items followed.

Consent Agenda

a. Approve Regular Meeting Minutes - November 17, 2022

Motion made by Jennifer Adams to approve the consent agenda, seconded by Shannon Sarkarati. Motion carried unanimously.

Public Comments (for items not on the agenda): Three minutes allowed for each speaker
(none)

Action Items

a. Progress Point Naming

Clarissa Howard, Director of Communications addressed the board about possible names of the current Progress Point. During board discussion board members mentioned that the location already has a name "Progress Point" and has been addressed by that name. Ms. Adams suggested involving the public in the naming of the space. A suggestion to check to see if there are any history related facts to assist with the naming was also made. Other suggestions include The Oaks at Progress Point, Canopy Park, Gateway Park and Park at Progress Point.

After discussion; the board recommendation was to consult with the WPSM for direction on a name, add it to the current list of names and bring those suggestions back to the board, and move forward with a public input process.

b. Rotary Fee Waiver Request

The Rotary Club is requesting a fee waiver for the Winter Park Event Center for their Annual y Chili for Charity Event; recently held at the Winter Park Farmers' Market. Staff recommendation is to approve the fee waiver, with a portion of the proceeds to fund a city public asset. Staff also

recommends the event does revert back to another day of the week that is not a Friday or Saturday going forward as this has a direct impact on the limited weekend nights available for revenue generating rentals.

Butch Margraf, Winter Park Rotary answered questions from board members and informed them of the projects that the Rotary has contributed to the city. The plans were to contribute funding up to 15% to the MLK playground or another major city asset.

After discussion, motion made by Jennifer Adams to support staff recommendation; seconded by Shannon Sarkarati. Motion passes unanimously

c. PRAB Support in applying for grant through state RTP fiend to improve and rebuild boardwalks within Mead Gardens

Anna Peppers, a grad student is seeking approval from the Parks Board to peruse the grant. The max amount for the grant is 500k with the city matching 20%. The Project summary would be to restore a portion of the boardwalk destroyed in the 2004 hurricanes. Board members discussed the city's possible financial obligation and where that funding would come from.

After discussion, motion made by Michael Perelman to support grant submission with Mead Gardens and City Commission discussion on where funding is obtained; seconded by Jennifer Adams. Motion carried unanimously.

d. Mini Park Classification - Rescheduled to February Meeting

e. Pollinator Gardens

Staff is proposing to move forward with he Orwin Manor pollinator garden as a pilot, then expand the idea to other parks.

Motion made by Michael Perelman to approve the pollinator garden pilot park at Orwin Manor, seconded by Annmarie Smith. Motion carried unanimously.

Non-Action Items

a. 2022-2027 Strategic Plan- Programming Section - Rescheduled to February Meeting

Staff Updates

a. WP Event Center Financial & Fee Waiver Summary

Jason provided the board with statistical financial data of the revenue and fee waivers for the event center. The report was based off nine months of operation of FY22 and the first quarter of the current FY23.

b. WP Pines Update

Jason gave an update on some of the completed and upcoming projects at the Winter Park Pines Golf Course. Completed projects included the driving range upgrade, interior electrical upgrades, clubhouse, new golf carts and conversion of Golfnow software. Future projects include, stormwater/drainage improvements, new awning to increase outdoor space, outdoor patio space addition and the outdoor electrical improvements. Mr. Seeley also provided a financial report for FY22 and the first quarter of FY23

c. Parks Major Project Update

Permitting is in the process for Howell Branch Trail, Meadows recreation space basketball court, and playground is complete. The artist has been selected for the Shady Park sculpture, Showalter East sports turf conversion is scheduled to begin 1st quarter of 2023. The survey has been completed for the Mead ADA trails and will begin April/May 2023. Site fencing installed Jan 2023 and graphic banners Feb 2023. The RFP/Call for artist issued and representatives from CRA, Public Art Advisory and PRAB will make up the selection committee tentatively schedule for March 2023. Dix Hite provided staff with a conceptual playground design in early January and will be presented to PRAB/CRA board through joint meeting in February or March as well as a public input meeting for direct resident input.

Board Comments

Annmarie Smith informed the board that she will be relocating to Atlanta, and this would be her last meeting.

Upcoming Agenda Items

- Mini Park Classification

Adjournment

The meeting was declared adjourned by Chairman Michael Perelman at 7:13pm

Minutes approved by the board on: 0215.23

/s/ Kesha Thompson