



Parks & Recreation Advisory Board Minutes

January 19, 2022 at 5:30p.m.

Virtual Meeting
Winter Park, Florida

Board Members Present

Michael Perelman, Kelly Price, Krystal Dawkins, Annemarie Smith, Shannon Sarkarati, Jennifer Adams

Call to Order

Meeting Called to order by Chairman Perelman at 5:30 pm

Consent Agenda

a. December 15, 2021 Minutes Approval

Chairman Perelman would like the December minutes to reflect that no funds were agreed upon for the Unity Corner at MLK Park

Motion made by Kelly Price to approve the consent agenda, seconded by Krystal Dawkins. Motion carried unanimously.

Staff Updates

- **Howell Branch Preserve Project Update- Troy Attaway, Public Work**
Troy Attaway presented the board with an update and timeline on the Howell Branch Preserve wetland. A schematic design will be available possibly mid-April or the beginning of May. Troy also mentioned the two residential lots that were purchased to be used as possible trail heads.
- **Event Center Update- Alex Pate, Event Center Manager**
Alex provided the board with statistical data on the events held at the Event Center to date, as well as future bookings. The Communications Dept is currently replacing conceptual pictures with actual photos of events, and a virtual tour of the facility. Parking has not been an issue, staff coordinates with the Library of events.
- **General CIP Update- Jason Seeley, Parks & Rec Director**
Staff provided the board with an update on current, and future CIP projects. The tennis courts and pickleball courts at Phelps are scheduled to open on Jan 24th, the pavilion at Showalter Stadiums is scheduled to be complete by mid-February prior to the Winter Park Roar event. The parking lot at Ward park is approximately 95% finished with the baseball windscreen to be installed in the next two weeks. The ADA restroom building is still under construction; the ADA parking lot is still awaiting permits.

Conceptual designs for Dinky Dock will be presented to the board mid to late February/early March. Shady Park design will be presented to the CRA board on Feb 9th. The battery-operated equipment is currently ordered and just waiting on availability from the company.

- **Programming/Events Update- Cathleen Daus, Parks & Rec Asst. Director**
The holiday toy drive was successful; almost 1000 toys were distributed at the annual toy drive. The Kwanza and Unity Heritage Festival events were very attended. The Trees for Peace event will be held at Phelps Park on Feb 8th

Board members suggested a map of the parks and location are included in the Play Plan.

- **MLK/Shady Park/Phelps Park Update- Jason Seeley, Parks & Rec Director**
Dix Hite is working on a 30% drawing and will schedule community meeting related to playground and spray play options at MLK Park. Staff will inform board members of those meetings. Unity Corner concept is scheduled to be presented to the CRA Board on Feb 9. The new air quality building is complete. There has not been any direction in allocation of additional parking for the Event Center at MLK park.

Last correspondence with Miracle Recreation suggested the playground should be installed in April, staff will update the board if that time line changes. The log piece that is scheduled to be replaced by Kompan will be removed once the new piece is in place tentatively scheduled for March

Public Comments (for items not on agenda): Three minutes allowed for each speaker

Non-Action Items

a. Progress Point Update

Staff provided a planting pallet with a variety of plants, trees, and colorful shrubs; board members would like to see the planting plan concept once it is complete from Land Design. Tree D will remain in the design and staff will monitor the tree's progress. Staff also provided some samples from Land Design of interactive splash pads; board members would like to see a wider variety and cost associated with interactive fountains/spray play.

b. Mini Park Improvements- Annmarie Smith

Staff met with Annmarie, Steven Patagus, and Emily Bader to discuss the mini park initiative. Jay Blanchard mini park and Orwin Manor mini park were the two parks that were selected to introduce the initiative. The current plans will include small plantings to increase awareness of native planting, pollinator gardens, and to approve habitat. Steven Patagus is working on a design plan that will be presented to the board once available. One of the goals is for the project to be an educational component, to encourage residents living near mini parks to invest in the maintenance of possible neighborhood mini parks.

Board members suggested to get kids, involved in maintaining and learning about native plants.

c. Youth Council/Advisory Group Discussion

Jennifer Adams, provided the board with some general concepts of a youth advisory council. The program model will be presented to the Parks Board for discussion/input February. Chairman Perelman suggested specific projects for the board. Suggestions include 10-12 members, middle school/high school age students

Action Items

a. Cady Way/Phelps Park Tennis Rules & Regulations

Staff is seeking approval of the revised rules and standards for the Tennis Courts at Phelps and Cady Way and the contractors that are currently utilizing those courts. Chairman Perelman suggested no business will be ran at either court after the contract of current professionals are expired. After discussion it is suggested that the Tennis Professionals that are currently utilizing the courts for private lessons are limited to specific days and hours.

Staff will revise the policy to include the suggestions from the board and bring that back to the board for approval.

Christine Williams, 1570 Woodland Ave spoke to in favor of Todd teaching tennis lessons at Phelps Park.

b. Winter Park Art Festival - Poster Unveiling Event Fee Waiver Request

Laura Fogleman Winter Park Art Festival Committee is requesting an additional 50% fee waiver for the poster unveiling party at the Winter Park Event Center. Staff recommends approval. After discussion

Motion made by Michael Perelman to approve the additional 50% fee waiver for the February poster unveiling party at the Event Center; seconded by Krystal Dawkins motion passed unanimously.

Board Comments

Jennifer Adams asked about the conceptual plan for Dinky Dock; those plans should be available for the March PRAB meeting. Jennifer also inquired about the batting cage availability at Ward. One cage remains open unless it's closed due to inclement weather; it is also suggested that the fields that are closed provide signage of the fields that are open.

Adjournment

Motion made by Michael Perelman to adjourn the meeting at 7:27pm seconded by Shannon Sarkarati Motion carried unanimously

Minutes approved by the board on:
/s/ Kesha Thompson