



Parks & Recreation Advisory Board Minutes

February 16 at 5:30p.m.

Virtual Meeting
Winter Park, Florida

Board Members Present

Michael Perelman, Krystal Dawkins, Annemarie Smith, Shannon Sarkarati, Jennifer Adams, Frank Baker

Call to Order

Meeting Called to order by Chairman Perelman at 5:30 pm

Consent Agenda

a. January 19, 2022 Minutes Approval

Motion made by Frank Baker to approve the consent agenda, seconded by Krystal Dawkins. Motion carried unanimously.

Staff Updates

- **General Project Update- Jason Seeley**
Staff provided the board with completed, current and future projects. The stadium pavilion will be completed before the Restore the Roar event, windscreens have been installed, and parking lot is complete at Ward Park Baseball complex. Construction continues for the ADA compliant restrooms at Mead Gardens; projected completion in April. Dinky dock project will be presented to the board in March or April.
- **Programming & Events Update- Cathleen Daus**
64 families participated in the Valentine's Day scavenger hunt family fun event at Mead Gardens this past weekend. Some upcoming events include; Babe Ruth Opening Day, WPHS Restore the Roar, State of the City, St. Patrick's Day Parade, the rescheduled Trees for Peace, and the Winter Park Sidewalk Art festival and related events. Staff is going to get with Kyle in CRA to ask about the band shell at Central Park prior the renovation.
- **MLK/Shady Park/Shady Park- Jason Seeley, Parks & Rec Director**
Dix Hite continues to work on a 30% drawing and will schedule community meeting related to playground and spray play options at MLK Park. Staff will inform board members of those meetings. Unity Corner concept was approved by the Commission for additional funding not to exceed 500K (\$400K in new funds allocated). The design of the Unity Corner will be placed on an accelerated plan by Dix Hite. Board members would like to have some input on the particulars of the RFP for the Unity Corner. The Commission approved

concept for Shady Park with direction that 200K of the remaining 250K be used for public art feature and remaining used for general park improvements as detailed in concept presented. Once the art piece is selected that would be presented to Parks Board. Kompan has anticipated the installation of the new piece end of March.

Public Comments (for items not on agenda): Three minutes allowed for each speaker

Jessica Drawert, 2920 Cove Trail, inquired about the plans for Howell Branch Preserve. The project is new the early stages of planning, community meetings will be scheduled.

Jeannine Koehler, 2900 Cove Trail, inquired about the monitoring of vegetation removal, staff referred her to the new Natural Resources Director.

Non-Action Items

a. Progress Point Follow Up Presentation, Land Design and ACI

Representatives both from Land Design and ACI provided a PowerPoint of the overall park, interaction fountain, pergola/trellis, and the plant design. Different plants, grassed, shades of green plants and variety of trees with and without color were presented, with suggested placements. Board members strongly suggested a different variety of trees to replace some of the Oak trees. The traditional fountain that was presented is similar to the fountain in Park Ave with wall seating and internal lighting. Board members suggested an interactive fountain with lighting and a combination of water pressure. According to the public survey shade, traditional seating styles, and variety of landscape style, and strong connection between the parks and surrounding businesses were top priorities in the design of the park.

Orange Ave Trellis will provide about 200ft of shade, and a barrier between the park and street with three entries into the park. Material used will be brick, cast stone on the external to provide ample seating. A restroom building rendering was also provided. Board members discussed the proposed Promenade Pergola. The board members would like to have a tentative cost on the interactive fountain, and promenade pergola prior to finalizing a decision.

b. Business Unit Cost Recovery- Financial Overview of Dept (*tabled for next meeting*) Staff will send out spreadsheet to preview prior to the March meeting.

c. Commission Approved Fee Waiver List (*tabled for next meeting*) Staff will send out spreadsheet to preview prior to the March meeting.

- d. **Playground Assessment Overview** (*tabled for next meeting*) Staff will send out spreadsheet to preview prior to the March meeting.

Action Items

a. Cady Way/Phelps Park Tennis Rules & Regulations

In the previous meeting board members asked staff to review the peak times, and make a recommendation on specific utilization times for instruction. Staff is seeking approval of the revised rules and standards for the Tennis Courts at Phelps and Cady Way and the contractors that are currently utilizing those courts. Board members suggest a new fee schedule for half day use and a full day use. Jennifer suggested that the insurance requirements are added to the rules and standard.

After discussion a motion made by Michael Perelman to accept that the Tennis instructor (Todd Morell) teaching at Phelps continue to operate as current, with a reevaluation of the monthly fee for all day use of the court; seconded by Frank Baker. Motion passed unanimously

Board Comments

Jennifer Adams asked about the conceptual plan for Dinky Dock; those plans should be available for the March PRAB meeting. Jennifer also inquired about the batting cage availability at Ward. One cage remains open unless it's closed due to inclement weather; it is also suggested that the fields that are closed provide signage of the fields that are open.

Adjournment

The meeting was declared adjourned by Chairman Michael Perelman at 7:37pm

Minutes approved by the board on:
/s/ Kesha Thompson