



Parks & Recreation Advisory Board Regular Meeting

Agenda

May 18, 2022 @ 6:30 pm

City Hall

Commission Chamber

401 Park Ave, South

Winter Park, FL 32789

welcome

Agendas and all backup material supporting each agenda item are accessible via the city's website at cityofwinterpark.org/bpm and include virtual meeting instructions.

assistance & appeals

Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office ([407-599-3277](tel:407-599-3277)) at least 48 hours in advance of the meeting.

"If a person decides to appeal any decision made by the Board with respect to any matter considered at this hearing, a record of the proceedings is needed to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." (F.S. 286.0105).

please note

Times are projected and subject to change.

-
1. **Call to Order**
 - a. [Selection of Chair/Vice Chair](#) 5 minutes
 2. **Consent Agenda**
 - a. [Minutes Approval- April 20, 2022](#) 2 minutes
 3. **Public Comments (for items not on the agenda): Three minutes allowed for each speaker**
 4. **Action Items**
 - a. [Dinky Dock Parking Lot Improvements](#) 20 minutes
 5. **Non-Action Items**
 6. **Staff Updates**
 - a. [Staff Updates](#) 20 minutes
 - Project Update
 - Progress Point Status
 - Work Session Schedule
 7. **Board Comments**
 8. **Upcoming Agenda Items**
 9. **Adjournment**



Parks & Recreation Advisory Board

agenda item

item type	Call to Order	meeting date	May 18, 2022
prepared by	Kesha Thompson	approved by	
board approval			
strategic objective			

subject

Selection of Chair/Vice Chair

motion / recommendation

background

alternatives / other considerations

fiscal impact



Parks & Recreation Advisory Board

agenda item

item type	Consent Agenda	meeting date	May 18, 2022
prepared by	Kesha Thompson	approved by	
board approval			
strategic objective			

subject

Minutes Approval- April 20, 2022

motion / recommendation

background

alternatives / other considerations

fiscal impact

ATTACHMENTS:

[0420.22 Minutes.pdf](#)



Parks & Recreation Advisory Board Minutes

April 20 at 5:30p.m.

Winter Park Event Center
1050 W Morse Blvd.
Winter Park, FL 32789
Winter Park, Florida

Board Members Present

Michael Perelman, Krystal Dawkins, Shannon Sarkarati, Frank Baker

Call to Order

Meeting called to order by Chairman Perelman at 5:30pm

Chairman Perelman informed the board of some concerns that he addressed at the Commission Meeting regarding the Winter Pines Golf Advisory board and the joint interaction with the PRAB to insure their direction fit with the strategic vision in place. Chairman Perelman also expressed an opinion with the Parks board not being involved in the process of obtaining the Winter Park Land trust Grant Writer; and has proposed a joint workshop with the Winter Park Land Trust, and planning/transportation and the Parks Board to have a general discussion on the direction that should be focused pertaining to the grant writer.

Krystal Dawkins has volunteered to sit on the committee for the RFP for Shady Park Sculpture representing the Parks & Recreation Advisory board along with a member from the Art, and CRA advisory boards.

Consent Agenda

a. March 10, 2022 Minutes Approval

Motion made by Frank Baker to approve the consent agenda, seconded by Shannon Sarkarati. Motion carried unanimously.

Action Items

a. Fee Waiver Policy

Staff was asked to bring current Commission approved fee waiver list to the board for review and recommendations.

After discussion, motion made by Michael Perelman to support staff recommendation that all recurring fee waiver applications are put on the consent agenda; seconded by Krystal Dawkins. Motion carried unanimously.

Non-Action Items

a. Dinky Dock Open Space Business Permit Policy

There are currently four businesses operating out of Dinky Dock for kayaking and paddleboard rentals. Staff is seeking direction from the board on the drafted policy pertaining to these businesses, to bring as an action item for next meeting. Chairman Perelman has suggested the specific language of “residents come first” be added in the policy. Business use will be restricted to accommodate the residents. The current users will have to provide their schedules in an effort to minimize the utilization all at once. Staff will provide the board with a final draft for approval, the board has also asked that staff come back to the board in a few months after implementing the policy for an update.

b. Work Session Schedule May-June

A few substantial discussion topics would require more time than the regular scheduled meetings. Chairman Perelman and staff discussed a possible work session schedule to focus on those specific topics. After discussion the board has decided that additional work sessions would work better than extending the regular meeting. Staff will send out a poll to determine those meeting dates.

Staff Updates

- **General Project Update**

The stadium pavilion/concession stand has been installed, staff is waiting for the delivery and installation of the prep tables. Windscreen has been installed at the Baseball complex. Field maintenance will continue this summer including fields 6, 7 and 8.

Winter Pines Golf course will be closed from 4/30-5/12 for minor clubhouse upgrades, and course maintenance. The first Golf Advisory Board meeting will be held on Monday 4/25. Bear and Peacock won the bid for concession/snack bar at the Winter Park Pines.

The design plan for Dinky Dock will be ready for Parks Board next month, LED lights at the tennis center is begin in will be complete by June.

The playground has been ordered for the Meadows.

- **Recreation Programming & Events Update**

The mini Easter egg hunts and bunny visits were very successful. There were about 40 kids that participated in the monthly teen/kid’s night.

- **MLK/Progress Point/Phelps Park**

The log replacement piece has been delivered. The piece from Miracle is scheduled to arrive late August.

Staff had a meeting with Dix Hite and the Hannibal Square resident committee, the goal is still to have MLK day in MLK Park at the unity corner. Late May early June, Dix Hite will present playground concepts to the board; they will then hold community meetings and return to the board with the results of those community meetings.

Public Comments (for items not on agenda): Three minutes allowed for each speaker

Board Comments

Adjournment

The meeting was declared adjourned by Chairman Michael Perelman at 6:33pm

Minutes approved by the board on: 5/18/2022

/s/ Kesha Thompson



item type	Action Items	meeting date	May 18, 2022
prepared by	Kesha Thompson	approved by	
board approval			
strategic objective	Exceptional Quality of Life		

subject

Dinky Dock Parking Lot Improvements

motion / recommendation

Staff recommends selection of Option B which add an additional 12 standard spaces along with 4 additional boat spaces.

background

Dinky Dock serves as public access to the chain of lakes for Winter Park residents and is one of only two public access points with other being City of Maitland's Fort Maitland Park. In the last 5 years we have seen increased demand for parking at the park as both boat dock usage as well as interest in paddleboard/kayak launch access has increased.

Improvements of Dinky Dock Parking Lot were budgeted in 2019 CIP, but frozen during onset of pandemic in Spring 2020. As part of ARPA funding received by City, project was funded at the amount of \$154,000 in Fall 2021. Scope of funding includes parking improvements, beach improvements, and safety related maintenance to docks and boardwalks.

City Public Works Department and Traffic Planning Division has provided two parking plans that would increase parking capacity at Dinky Dock. One concept makes increase to both standard and boat slip parking, while other only increases only standard spaces with no additional boat parking.

alternatives / other considerations

City currently has agreement in place with Rollins College that allows for use of adjacent college owned garage when majority of students are gone for Summer break (Mid-May – Late August). This provides overflow capacity for standard car parking during busy summer months, but no solution to the need for additional boat parking spaces.

fiscal impact

From a project standpoint, both design options are similar in cost and come with no

major difference in construction cost, scope, or complexity. Option B would provide a modest increase in revenues generated from boat passes.

ATTACHMENTS:

[SITE-PLAN-Option-A.pdf](#)

ATTACHMENTS:

[SITE-PLAN-Option-B.pdf](#)



SCALE: 1"=20'

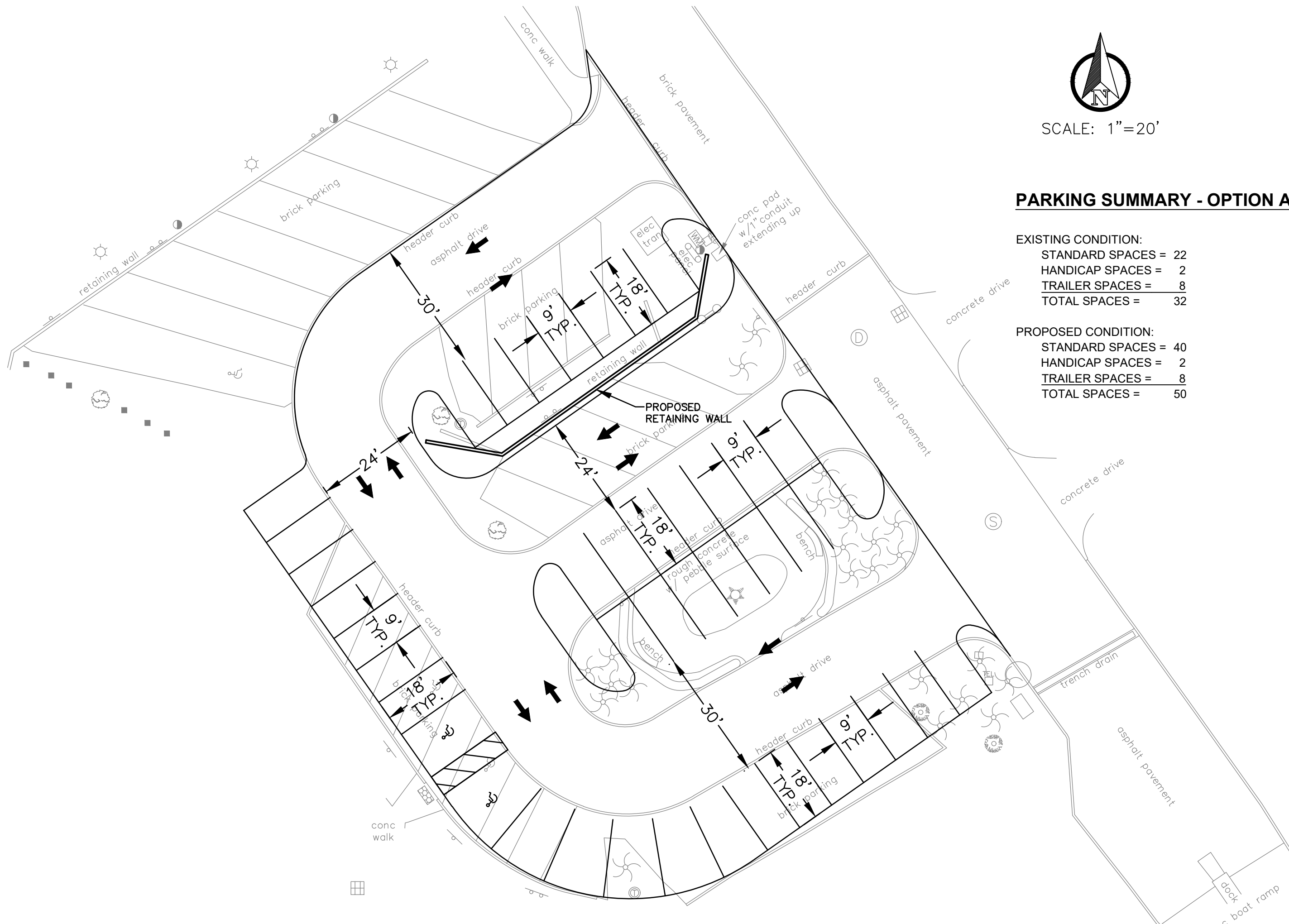
PARKING SUMMARY - OPTION A

EXISTING CONDITION:

STANDARD SPACES =	22
HANDICAP SPACES =	2
TRAILER SPACES =	8
TOTAL SPACES =	32

PROPOSED CONDITION:

STANDARD SPACES =	40
HANDICAP SPACES =	2
TRAILER SPACES =	8
TOTAL SPACES =	50





SCALE: 1"=20'

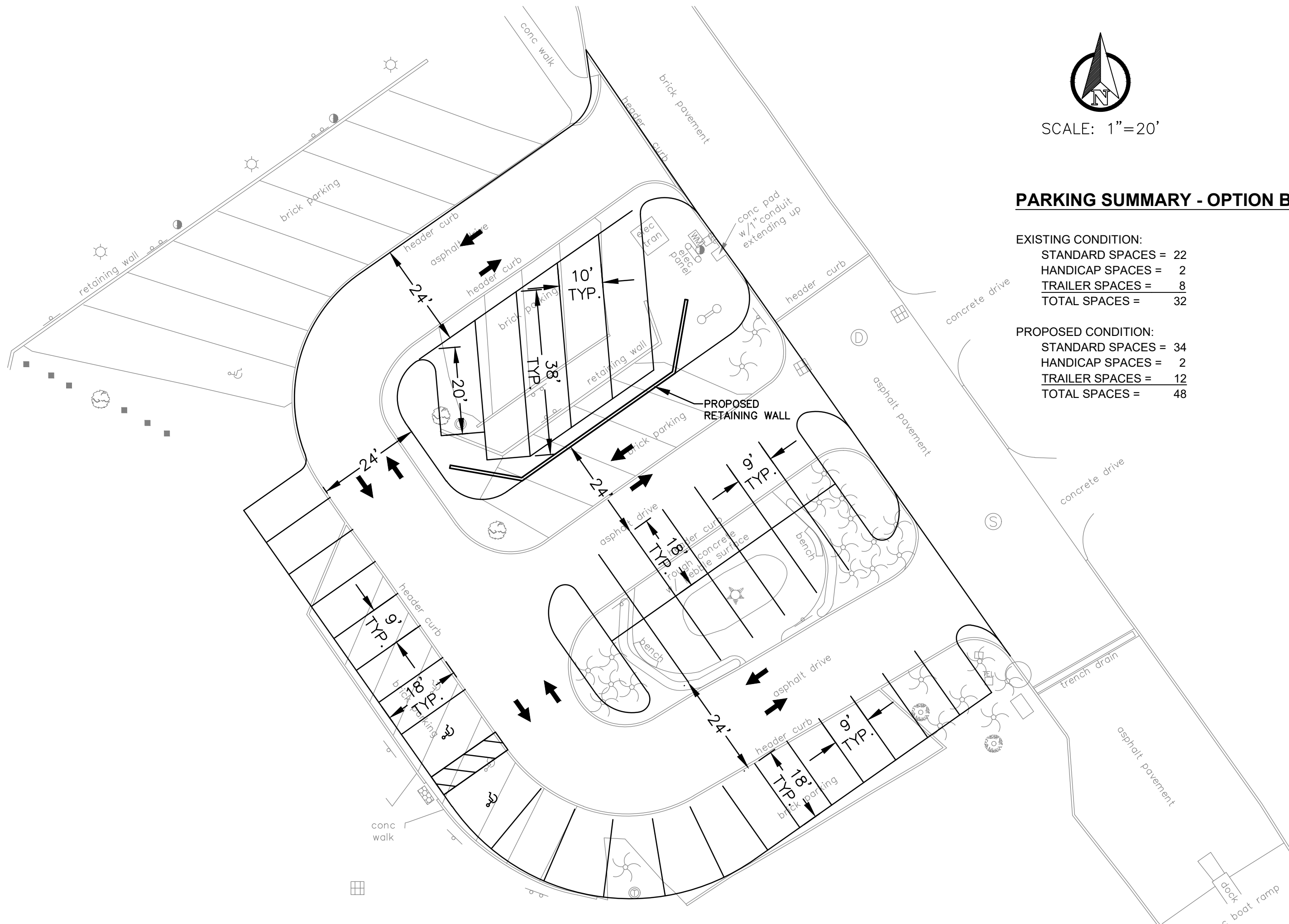
PARKING SUMMARY - OPTION B

EXISTING CONDITION:

STANDARD SPACES =	22
HANDICAP SPACES =	2
TRAILER SPACES =	8
TOTAL SPACES =	32

PROPOSED CONDITION:

STANDARD SPACES =	34
HANDICAP SPACES =	2
TRAILER SPACES =	12
TOTAL SPACES =	48





Parks & Recreation Advisory Board

agenda item

item type	Staff Updates	meeting date	May 18, 2022
prepared by	Kesha Thompson	approved by	
board approval			
strategic objective			

subject

Staff Updates

item list

- Project Update
- Progress Point Status
- Work Session Schedule

motion / recommendation

background

alternatives / other considerations

fiscal impact