



Parks & Recreation Advisory Board Minutes

June 21, 2023 at 5:30 p.m.

City Hall
Commission Chamber
401 Park Ave, South
Winter Park, FL 32789

Board Members Present

Michael Perelman, Leah Bonich, Krystal Dawkins, Craig Russell

1. Call to Order

Meeting Called to order by Chairman Dr. Michael Perelman at 5:31 pm

2. Consent Agenda

a. Approve Regular Meeting Minutes - May 17, 2023

Motion made by Dr. Michael Perelman to approve the consent agenda; seconded by Krystal Dawkins.
Motion carried unanimously.

3. Public Comments (for items not on the agenda): Three minutes allowed for each speaker

4. Action Items

a. WP Tennis Center Instructional Contractor RFP

Commission has requested that RFP are approved by the appropriate board. The City has changed the model five years ago that operational is ran by city staff, and programming by a contractor. Current Cost recovery ranges 85-90 instructions programming accounts 65% of total revenue.

Dr. Michael Perelman suggest specific reference to encouraging training/play for handicap and a maximum number of lessons in the RFP.

Motion made by Dr. Michael Perelman to approve the Tennis Center Instructional Contractor RFP; seconded by Craig Russell. Motioned carried unanimously

5. Non-Action Items

a. Land Use Analysis Final Report

Staff proved the board with a color coordinated Land Use Analysis final report. Dr. Michael Perelman spoke on distinguishing the differences between passive park space and green space, and to compare subgroups to comparable cities. Mr. Russell suggested separating the field space, and golf course.

b. Shady Parks & MLK Unity Corner

Staff provided the narrative and background of the concept of the corner of Denning and Morse currently known as the "unity corner". Staff has been working with the Hannibal Square subcommittee working on the project. Staff provide a conceptual rendering of the potential space. Dr. Michael Perelman suggest to start conversation on naming of the corner.

Forest Michael, 358 W Comstock spoke on the amount of seating, and to incorporate this monument site into the Hannibal Square history tours.

Staff presented the potential site for the Shady Park historical figure conceptual design, and upgraded landscaping along Pennsylvania. Total height of 6ft with the bust head being 2.5ft. Current markers will be restored. Suggestions made to include the Shady Park historical site in a digital walking art tour.

c. Mini Park Update Action Plan

Staff provided a list of the mini parks with estimated completion dates for signage, accessibility improvements, bench replacements, and landscape improvements. During discussion the term board members recommends using a different term for the “lake lookouts” to city of winter park, public access allowed and suggest a smaller sign/marker to identify the locations as park property. Staff will provide the Commission with the change in definition of space.

6. Staff Updates

a. Project Update

Unity Corner/ Playground to go to CRA agency for discussion next meeting. Ward Park turf fields and multipurpose fields are currently under renovations expected completion by August/September. Staff is still exploring new locations if the croquet courts need to be moved with a possibility of converting to turf. Remediation plans and full construction documents have been submitted and staff is going to ask Purchasing to start the RFP process to have them selected to start construction once approved, the grant portion has to be complete by April; Dix Hite reached out to possibly provide a visual of the front half of the park, the Winter Park Land Trust could possibly be able to support the cost of the visual. The ADA restrooms and patio area at the Winter Park Pines scheduled to start in a couple of weeks. Mead Gardens footbridge has been complete, and the tree clearance for the trail to the front of the park has begun.

7. Board Comments

8. Upcoming Agenda Items

Strategic Plan
No Smoking Policy

9. Adjournment

The meeting was declared adjourned by Chairman Dr. Michael Perelman at 6:47 pm

Minutes approved by the board on: 07/19/2023
/s/ Kesha Thompson