



# Parks & Recreation Advisory Board Minutes

October 19, 2022 at 5:30 p.m.

City Hall  
Commission Chamber  
401 Park Ave South  
Winter Park, FL 32789

## Board Members Present

Michael Perelman, Leah Bonich, Jennifer Adams, Annemarie Smith,

## Call to Order

Meeting Called to order by Chairman Perelman at 5:32 pm

## Consent Agenda

### a. Approve Regular Meeting Minutes - September 21, 2022

Motion made by Michael Perelman to approve the consent agenda, seconded by Annemarie Smith.  
Motion carried unanimously.

**Public Comments (for items not on the agenda): Three minutes allowed for each speaker**  
(none)

**Action Items**  
(none)

## Non-Action Items

### a. Park Property Assessment - GIS

Chairman Perelman gave an update on what initiated the board discussion into park property assessment; and to determine the use of each park/green space. GIS updates will be updated once the land use is agreed upon by the board. Mr. Perelman raised the question of the city's sustainability goal of having park land within a certain distance of residents, and if changing the use of the greenspace would change the overall goal.

### b. Youth Advisory Committee

Ms. Adams's vision of the youth advisory committee was to incorporate youth to have a voice and see how government works to contribute and make a difference with potential citywide representation; also, possible collaborations with existing programs. Staff recommendation is to leverage chamber, Parks & Rec, and WPPL programs to create an all-encompassing youth leadership and civic program. Ms. Adams suggests staff recommendation with an appointed youth advisor selected on individual boards as a non-voting member, with the possibility of a future standalone youth advisory board; created through commission/city charter. Chairman Perelman suggests a non-voting youth appointed to the board to experience a guided conversation. Staff recommends targeting high school aged youth, and eventually incorporate middle schools' youth. Limited to a one-year commitment and a limited number of students.

### c. Mini Park Minimum Standards

Staff is seeking recommendations on minimum standards, including aesthetics for mini parks and if a current mini park does not or cannot meet standards what should the greenspace be labeled as.

Staff's minimum standards recommendations include usable greenspace, recreational value and accessibility and aesthetics. Mr. Seeley provided different examples of green spaces that are currently described as mini parks space, to show the different use elements of each space. Ms. Adams stated that this process should be utilized to beautify and give public green space to the community. Several of the board members noted that some of the mini parks are not known to the residents as city park space because of no signage. Staff will bring back to the board recommendations as to what the current parks are, current status and possible upgrades to some of the park, and once minimum standards are set, what the standards are. Chairman Perelman recommends that board members visit the spaces in person. There are funds allocated for mini park improvements.

## Staff Updates

The City has approved a scope of work a third-party connectivity planning.

### a. Parks Projects & FY23 CIP

- The City Commission approved the scaled back plan with trail only y in the Lake Waumpi parcel with no access points in neighborhoods.
- MLK conceptional design and budget will be presented to the CRA Board in November with add alternates and will be presented to the Parks Board in December or January. The direction given to the architect is to maintain the castle structure while providing accessibility, visibility and a water feature.
- Progress Point's revised bike path routing, concept with add alternates will go to City Commission for final approval October 26<sup>th</sup> or November 9<sup>th</sup>. Staff estimates completion in early 2024
- Showalter East will be converted into artificial turf Nov/Dec with estimated completion by April 2023.
- Mead Garden ADA trial land survey scheduled for November, finalizing design and routing work should commence Winter 2023
- Contract awarded to artist and awaiting initial design concept
- WP9 completed patio and hole 1 tee box improvements
- Dinky Dock parking lot work scheduled to start January 2023, giving opportunity for the construction at the public lake access in Maitland to be completed.

Some upcoming FY2023 CIP Projects include; Mead Gardens Pavilion replacement, athletic facility lighting upgrades, Showalter East 2 field renovation, Cady Way Softball 10 conversion to multipurpose field, Ward B field renovation and 25K allocated for mini park improvements.

### b. Programming and Events Update

- Bio Diversity at Mead, Trick or Treating at the Farmers' Market, trunk fest at the Community Center Christmas in the Park, Winter on the Ave, Holiday Pops, the Christmas Parade, Winter Park High School homecoming parade are some of the upcoming events.

Mead Gardens, and Lake Baldwin lost several large trees as a result of Hurricane Ian.

## Board Comments

## Upcoming Agenda Items

## Adjournment

The meeting was declared adjourned by Chairman Michael Perelman at 7:03pm

Minutes approved by the board on: 10/16/2022

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/s/ Kesha Thompson