



Parks & Recreation Advisory Board Regular Meeting

Agenda

December 15, 2021 @ 5:30 pm

Virtual

welcome

Agendas and all backup material supporting each agenda item are accessible via the city's website at cityofwinterpark.org/bpm and include virtual meeting instructions.

assistance & appeals

Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office ([407-599-3277](tel:407-599-3277)) at least 48 hours in advance of the meeting.

"If a person decides to appeal any decision made by the Board with respect to any matter considered at this hearing, a record of the proceedings is needed to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." (F.S. 286.0105).

please note

Times are projected and subject to change.

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1. **Call to Order**
 2. **Consent Agenda**
 - a. [Minutes Approval- November 17, 2021](#) 2 minutes
 3. **Staff Updates**
 - a. [FY21 Project Summary/FY22 Project Update](#) 10 minutes
 - b. [ARPA Funded Initiatives \(Update on progress\)](#) 15 minutes
 - Meadows Recreation Space Improvements
 - Conversion from gas powered to B/O landscape equipment
 - Dinky Dock Parking and Beach Improvements
 - c. [Progress Point and MLK Project Status Update](#) 10 minutes
 4. **Public Comments (for items not on the agenda): Three minutes allowed for each speaker**
 5. **Non-Action Items**
 - a. [Progress Point Park Presentation & Discussion-presented by ACi/Land Design](#) 25 minutes
 - b. [Forestry Presentation](#) 15 minutes
Present info related to canopy coverage, tree equity, tree diversity
 - c. [Strategic & Long Term Planning Update](#) 20 minutes
 - Property Audit - reviews GIS park audits
 - Mini Park Pollinator and Native Gardens
 6. **Action Items**
 7. **Board Comments**
 8. **Adjournment**



Parks & Recreation Advisory Board

agenda item

item type	Consent Agenda	meeting date	December 15, 2021
prepared by	Kesha Thompson	approved by	
board approval			
strategic objective			

subject

Minutes Approval- November 17, 2021

motion / recommendation

background

alternatives / other considerations

fiscal impact

ATTACHMENTS:

[1117.21 Minutes.pdf](#)



Parks & Recreation Advisory Board Minutes

November 17 2021 at 5:30p.m.

Virtual Meeting
Winter Park, Florida

Board Members Present

Michael Perelman, Kelly Price, Krystal Dawkins, Annemarie Smith, Shannon Sarkarati, Jennifer Adams

Call to Order

Meeting Called to order by Chairman Perelman at 5:31pm

Consent Agenda

- a. October 20, 2021 Minutes Approval
- b. Park Rules & Regulation Update

Motion made by Shannon Sarkarati to approve the consent agenda, seconded by Krystal Dawkins. Motion carried unanimously.

Staff Updates

a. FY 21 Project Update/FY22 Project Update

- FY22 spread sheet has been updated to reflect the current projects from FY21 that will be finished in the first quarter of this fiscal year, and future projects. Some upcoming projects include; MLK Athletic Fields, Baseball field lighting, Dinky Dock parking lot, beach improvement, Ward Park parking lot. Phelps Tennis courts and Pickleball courts are projected to be finished prior to the new year. Staff is working with The Meadows on playground selection, and recreation space and will bring the selection for the playground to the board for informational purposes. Construction at Mead of the ADA restrooms has started, the main parking lot is in the process of being permitted by the Building and Permitting Dept, the ADA walkway is currently waiting to be surveyed.

b. ARPA Funded Initiatives

- There are three major ARPA funded projects; there is \$101,750 allocated for the Meadows Playground/Play Space, there is \$100,000 allocated to upgrade gas powered maintenance tools such as, blowers, line trimmers, and hedge trimmers to battery operated. A portion of those funds will be utilized to also replace gas powered utility vehicles to lithium. There is about \$165,000 allocated for Dinky Dock parking lot redesign, beach maintenance and landscaping/beatification upgrades. Some funds have already been used to

replace the swimming dock prior to the pandemic. Communication is working on signage for the entrance on Ollie Ave.

c. Recreation Programming & Event Update

- Prior to the pandemic the Splash, Float, Swim initiative was in the process of being launched, the objective of the program is to teach any Kindergarteners that live in the City of Winter Park to swim. In September the program was launched in the Community, there were about 54 kindergartners that graduated the program. The surrounding elementary schools will incorporate the program into their physical education curriculum. The program is open to any city resident in kindergarten.

Opening night Gala for the Event Center is on 12/10, the Library ribbon cutting/open house will be 12/11, the library opens to the public on 12/13, the opening day for the event center is 1/1/22

Holiday events are starting; the City's holiday lighting and the Sip and Stroll is scheduled for 11/18, the Holiday Market in the West Meadow will be on 11/19, Christmas in the Park/Tree lighting 12/2, and Winter on the Ave will be on 12/3, with the parade Saturday morning 12/4

d. MLK/Phelps/Progress Point Update

- **MLK Park**
Dix Hite is working on 30% drawings and will be scheduling community meetings related to playground/spray play at MLK park. The Air Quality building is scheduled to start demo in the beginning of December. Unity Corner Concept will be presented to the CRA Advisory Board in December.
- **Phelps Park**
Both the Kompan climbing structure and Miracle Playground structure have been ordered. Staff will keep the board informed on shipping and projected installation dates
- **Progress Point**
The seven large Live Oaks have been root cut in preparation to relocate those trees. Chairman Perelman has asked staff to look into the potential possible building locations at Progress Pointe to have a clear understanding from the Commission. Progress Point plan will be presented at the December board meeting.

Public Comments (for items not on agenda): Three minutes allowed for each speaker

Katrina Saleno, a student at UCF addressed the board with an invitation for interviews for a Mass Media Research Methods class.

Non-Action Items

a. Strategic & Long-Term Planning Update

- Jason presented the board with long term planning property audit designation/description of land types and a “sample audit map” of what GIS will be working on for audit of all park space. The goal is to determine what is considered quality/usable green space. Staff will also be providing mini park assessments, plant inventory and collaborating with KWPB and the Winter Park Garden Club to create a program to possibly involve the community with the upkeep of mini parks and incorporating native and pollinators gardens.

Staff is looking for direction from the board for the playground Analysis, to have equipment assessed, demographic for surrounding neighborhoods, level of service provided; and determining a category of neighborhood, community or regional playgrounds. Jennifer Adams suggested youth involvement in the playground analysis, and inquired about “walkability” to the playgrounds. Chairman Perleman inquired about different distinguishing elements, and features at each park. Staff will begin to survey residents on current park space, and desired park space.

Board Comments

Kelly Price addressed the situation in the Ramble with the vagrants sleeping in the park.

Staff informed the board of the suggested revised ordinance on park hours.

Jennifer Adams inquired about landscape maintenance at Kraft Azalea Gardens and the Rollins agreement for the boat shed.

Adjournment

Motion made by Michael Perelman to adjourn the meeting at 7:15pm seconded by Kelly Price. Motion carried unanimously

Minutes approved the board on
/s/ Kesha Thompson



Parks & Recreation Advisory Board

agenda item

item type	Staff Updates	meeting date	December 15, 2021
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board approval			
strategic objective			

subject

FY21 Project Summary/FY22 Project Update

motion / recommendation

background

alternatives / other considerations

fiscal impact



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agenda item

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subject

ARPA Funded Initiatives (Update on progress)

item list

- Meadows Recreation Space Improvements
- Conversion from gas powered to B/O landscape equipment
- Dinky Dock Parking and Beach Improvements

motion / recommendation

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Progress Point and MLK Project Status Update

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Progress Point Park Presentation & Discussion-presented by ACi/Land Design

motion / recommendation

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subject

Forestry Presentation

item list

Present info related to canopy coverage, tree equity, tree diversity

motion / recommendation

background

alternatives / other considerations

fiscal impact



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Strategic & Long Term Planning Update

item list

- Property Audit - reviews GIS park audits
- Mini Park Pollinator and Native Gardens

motion / recommendation

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