



Lakes & Waterways Board Regular Meeting

Agenda

January 10, 2023 @ 12:00 pm

City Hall Commission Chambers

401 S Park Ave.

Winter Park, FL

welcome

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assistance & appeals

Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office ([407-599-3277](tel:407-599-3277)) at least 48 hours in advance of the meeting.

"If a person decides to appeal any decision made by the Board with respect to any matter considered at this hearing, a record of the proceedings is needed to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." (F.S. 286.0105).

please note

Times are projected and subject to change.

-
1. **Call to Order**
 2. **Consent Agenda**
 - a. [Approve of Meeting Minutes for December 13th, 2022](#) 2 Minutes
 3. **Public Comments (for items not on the agenda): Three minutes allowed for each speaker**
 4. **Public Hearings**
(Public participation and comment on these matters must be in-person.)
 - a. [Shoreline Alteration Permit \(SAP\) 1212 N Park Ave](#) 10 Minutes
 5. **Action Items**
 6. **Non-Action Items**
 7. **Staff Updates**
 - a. [Winter Park Police Department](#) 10 Minutes
 - b. [Lakes Management](#) 10 Minutes
 - Dock Party Update
 - Meet & Greet Update
 - Weedoo Training
 - Val-Run Update
 - Treatments that have been done
 - Grass Carp Update
 - Boat Permit Update
 - c. [Stormwater Management](#) 10 Minutes
 - CIP
 - Bayside Dredging Status
 8. **Board Comments**
 - a. [Discussion of Public Comments Received](#) 5 Minutes
 9. **Upcoming Agenda Items**
 - a. [Discussion of Upcoming Agenda Items](#) 5 Minutes
 10. **Adjournment**



Lakes & Waterways Board

agenda item

item type	Consent Agenda	meeting date	January 10, 2023
prepared by	Victoria Tabor	approved by	
board approval			
strategic objective			

subject

Approve of Meeting Minutes for December 13th, 2022

motion / recommendation

background

alternatives / other considerations

fiscal impact

ATTACHMENTS:

[12.13.2022 Lakes Waterways Board Meeting Minutes](#)



Lakes & Waterways Board Regular Minutes

December 13, 2022 at 12:00 p.m.

City Hall Commission Chambers
401 S. Park Ave. | Winter Park, Florida

Present

Board Members: Chair Ed Webman, Justin Vermuth, Lindsay Eriksson Siddiqui, Pam Saffran
Absent: Warren Bloom, Robert Bendick, William Swartz.

City Staff: Natural Resources and Sustainability Director Gloria Eby, Assistant Director of Public Works Don Marcotte, Winter Park Police Department Luke Hofer and John Combas, Admin Coordinator/Recording Secretary Victoria Tabor.

Absent: Stormwater Engineer Shannon Monahan, Lakes Division Manager Joey Cordell

(1) Call to Order

The meeting was called to order by Chair Webman at 12:01 p.m.

(2) Consent Agenda

- a. Approve the meeting minutes for November 8th, 2022.

Motion made by Justin Vermuth, approve the consent agenda the way they were second by Ed Webman. Motion passed unanimously with a 4-0 vote.

(3) Public Comments (for items not on the agenda):

Forest Michael, homeowner of 358 W. Comstock Ave, came to present and speak on behalf of homes that were flooded in his neighborhood. Mr. Michael first gave a history on the area that was impacted and came to the board to see what can be done. Mr. Michael asked Mr. Marcotte to answer the following three questions:

- Is the diameter of the Hannibal outfall pipe sufficient?
- If it is sufficient, was the pipe blocked by debris?
- What is the city's corrective fix for the flooding?

After Mr. Michael was done speaking, Mr. Marcotte went on to give the board and staff an explanation on what stormwater has discovered about the location that Mr. Michael was speaking of and then answered the three questions with that the pipe is the correct size, there could have been a blockage but there was no sign, and the city is going to keep an eye on that area.

Mrs. Eby informed that on January 12th the City Commission is going to have a work session on Hurricane aftermath and some suggestions are going to be provided at that time.

(4) Public Hearings

- a. No Public Hearings

(5) Action Items

- a. No Action Items

(6) Non-Action Items

- a. No Non-Action Items

(7) Staff Updates

- a. Winter Park Police -

Officer Hofer started off his update with letting staff and the board know that he has been promoted to Sergeant and will be going back to patrol and he introduced his partner Officer Combust, who is going to be taking over Officer Hofer spot on the board. There was not much to report on due to the weather getting cooler but if complaints do come in PD will go out and take care of it.

- b. Lakes Management -

Due to Mr. Cordell being out, Mrs. Eby gave the lakes management update. She started off with some quick updates, such as:

- Buoy repairs - staff had to replace buoys out on the Chain of Lakes due to them getting damaged
- Dock repairs update - dock repairs from the storms don't require extensive permitting
- Val runs resumed - not every dock can be picked up due to being damaged and it's a safety concern for staff.
- Replacing seawall caps - They were inundated with water, which caused them to rot out. So, there's tops missing and erosion on others and staff is looking into quotes to get them repaired.
- Chain of Lakes Meet & Greet - February 16th at 5:30 pm to 7 pm. A chance for the Chain of lakes residents to come meet each other, ask staff information, education information, sustainability section, presentation, Q & A session, FWC (Florida Fish & Wildlife) will be there to answer questions.
- Monthly Lake Outreach Events - 1st event is at Lake Sue & Chelton on January 28th to give information about that certain lake and engage with the residents around that lake.
- Grass carp stocking - The carp was out of stock during the summer and fish will be available in January of 2023.
- Storm Prep Water Elevation Policy - To have a policy set to say when the drain wells and boards to be pulled regardless of the storm trajectory.
- Boat Permit Update - A platform is being developed online for residents to be able to go online, instead of City Hall or the library, to renew their boat permit. Ms. Tabor will be verifying all the information is true when it comes in.

- c. Stormwater Management -

Mr. Marcotte started off his update with informing the board on his experience after the hurricane. The mayor showed up at the Emergency Operations Center and asks Mr. Marcotte to show him around. During that time going around the city the mayor was asking Mr. Marcotte if he can fix it. Mr. Marcotte went on and talked about the CIP and some of

the changes that were made on that. Dredging update, at the moment waiting for the contract to get executed through the procurement department and then stormwater department will get started on the schedule.

During the stormwater update Mrs. Eby spoke about NRCS. She went one to explain the process to get the funding to fix all of the damages from the storm, from data assessments to the application process.

(8) Board Comments

Discussion of Public Comments Received - No comments.

(9) Upcoming Agenda Items

Discussion of Upcoming Agenda Items -

- No upcoming items were asked.

(10) Adjournment

Meeting adjourned at 12:57 p.m.

Next meeting scheduled for February 14th, 2022 (in person only)

Minutes approved by the Board on XX/XX/XXXX.

/s/ Recording Secretary Victoria Tabor



Lakes & Waterways Board

agenda item

item type Public Hearings (Public participation and comment on these matters must be in-person.)	meeting date January 10, 2023
prepared by Victoria Tabor	approved by
board approval	
strategic objective	

subject

Shoreline Alteration Permit (SAP) 1212 N Park Ave

motion / recommendation

background

alternatives / other considerations

fiscal impact

ATTACHMENTS:

[SAP-2022-0020](#)



LAKE SHORELINE APPLICATIONS

SAP-2022-0020

1212 N Park Ave

- Applicant Agent: Sheila Cichra
- Contractor: Albert Cichra Builders
- Structure: Seawall
- New/Existing: Existing
- Waterbody: Maitland

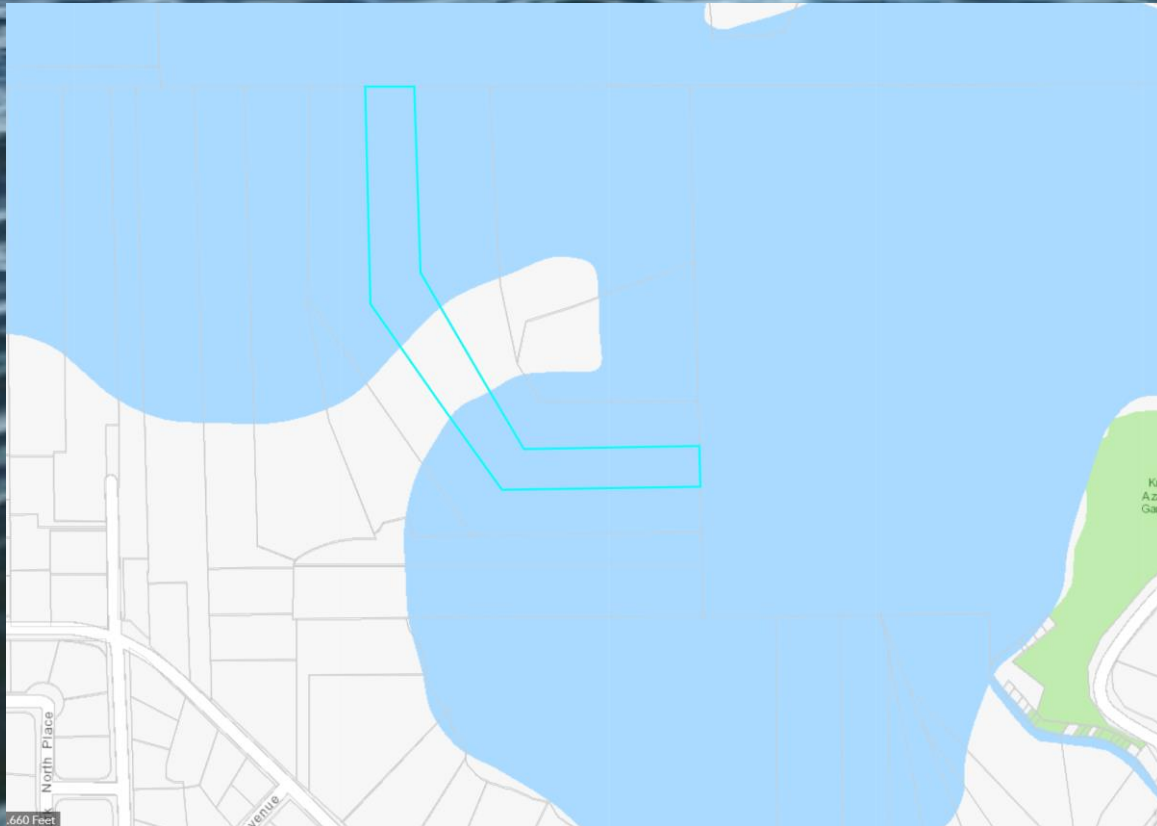
Parameters

Parameter	Proposed	Allowed	Variance Req.?
Length (ft)	135'	N/A	N/A
Slope (Horizontal:Vertical)	2:1	2:1 min	No
Material	Stone	N/A	N/A
Existing Erosion Problem (Yes/No)	Yes	Must have existing erosion problem	N/A
Meet Vegetation Criteria?	Yes	50% may be cleared	N/A

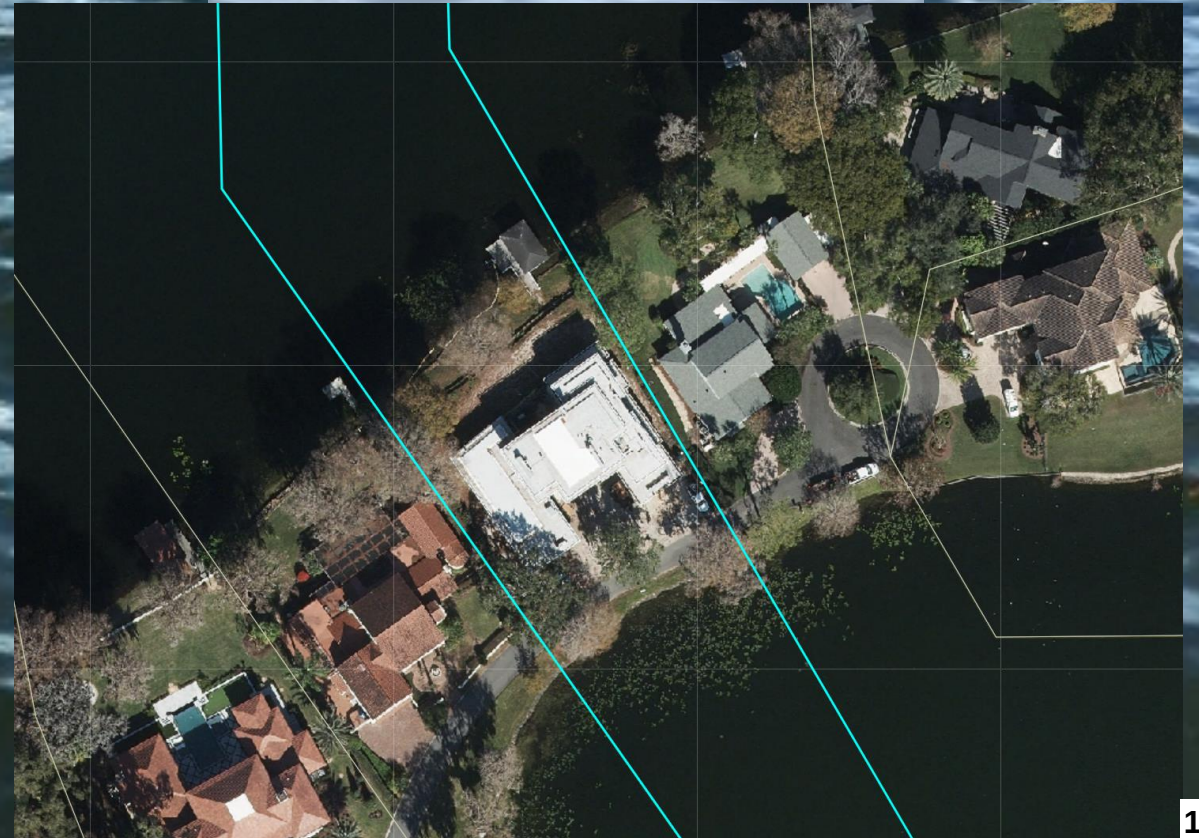
Staff Recommendation: Approve with Condition of Revegetation
Reviewed by: Joey Cordell

Map View

Basemap



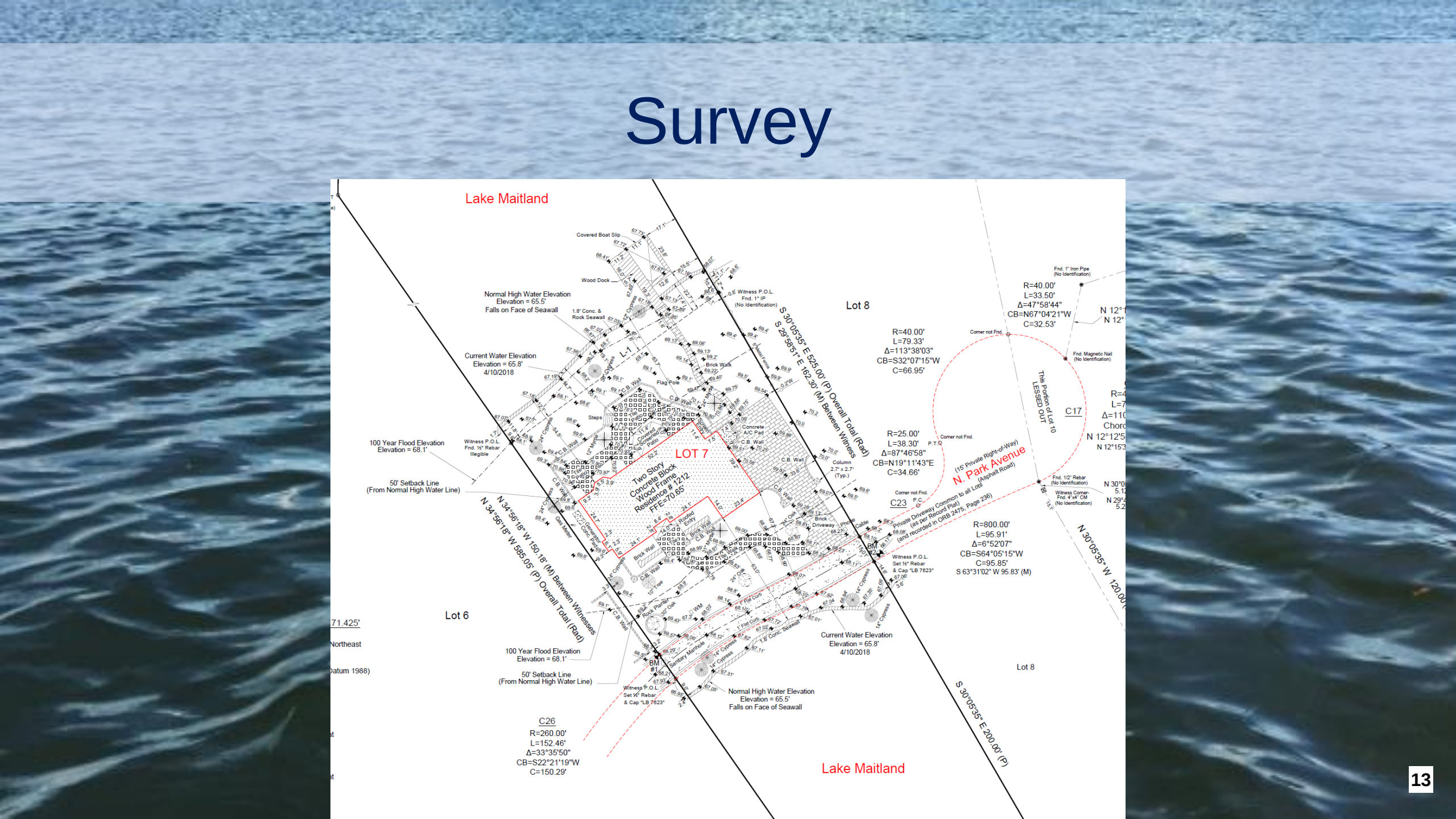
Aerial View



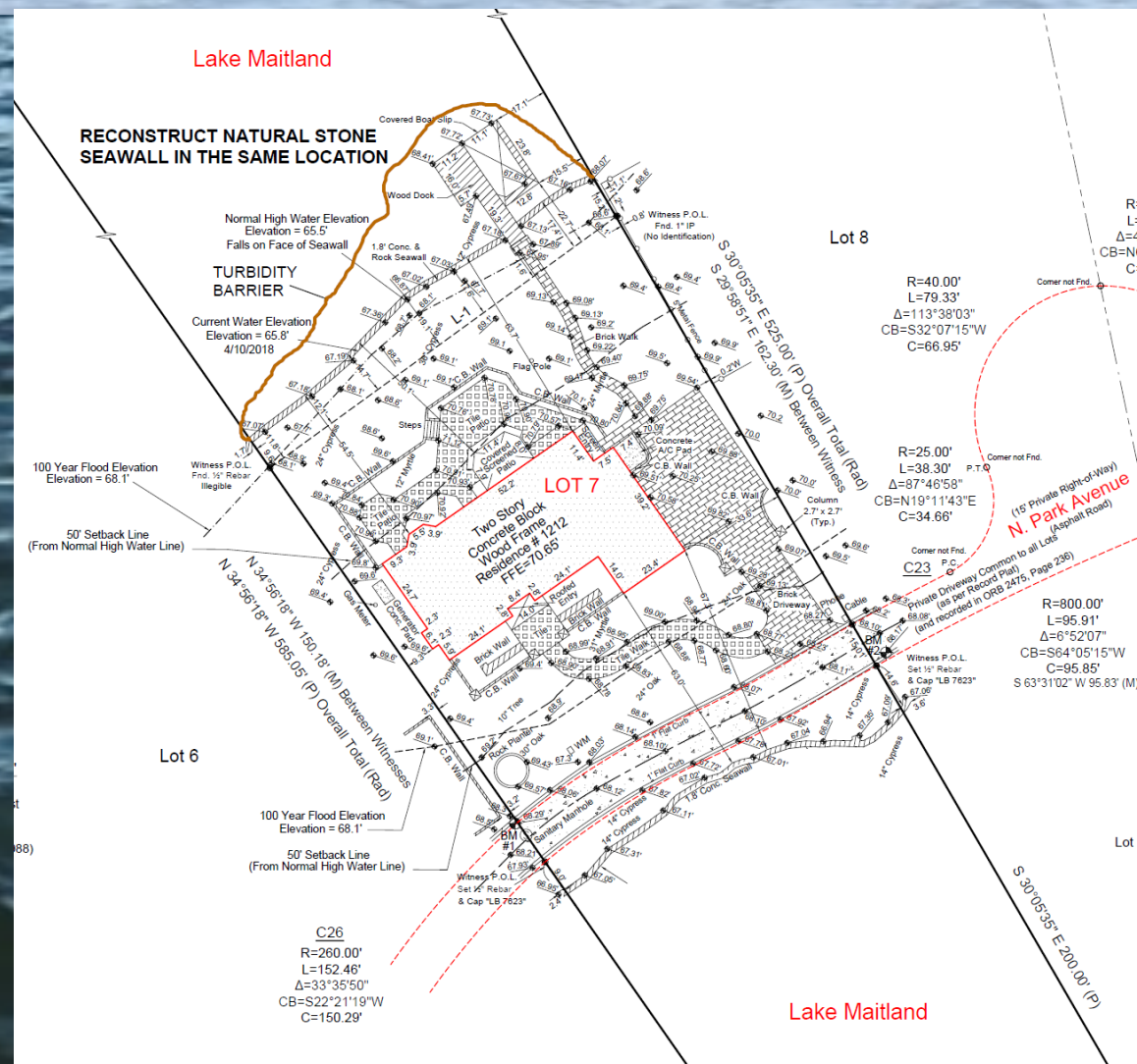
Photos



Survey

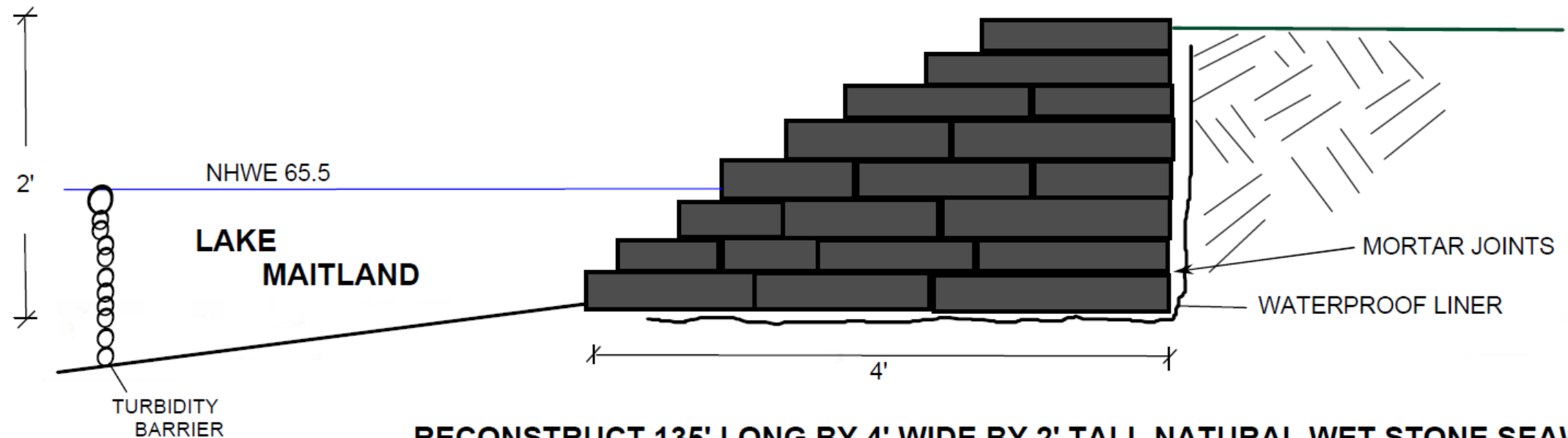


Site Plans



Cross Section

BROWN NATURAL STONE SEAWALL CROSS SECTION 1212 N PARK AVENUE, WINTER PARK, FL 32789



RECONSTRUCT 135' LONG BY 4' WIDE BY 2' TALL NATURAL WET STONE SEAWALL



Lakes & Waterways Board

agenda item

item type	Staff Updates	meeting date	January 10, 2023
prepared by	Victoria Tabor	approved by	
board approval			
strategic objective			

subject

Winter Park Police Department

motion / recommendation

background

alternatives / other considerations

fiscal impact



Lakes & Waterways Board

agenda item

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subject

Lakes Management

item list

- Dock Party Update
- Meet & Greet Update
- Weedoo Training
- Val-Run Update
- Treatments that have been done
- Grass Carp Update
- Boat Permit Update

motion / recommendation

background

alternatives / other considerations

fiscal impact

ATTACHMENTS:

[Lakes Update 2023.01](#)



Lakes and Waterways Advisory Board

January 2023

Lakes Updates

- First series of Dock Party January 28th – Lakes Sue/Chelton at Fawcett Rd
- Chain of Lakes Meet and Greet – Feb 16 – Event Center
 - Working on vendor setup, guest speaker, food, ect.
- Weedoo Training
- Slow Val-Run during Holiday Season
- Commencing bathymetry mapping for major lakes and canals
- Treatments
 - Lake Mizell – Hydrilla in North Cove, Pondweed in navigational channel, more to come
 - Lake Osceola – Cabomba on south shore
 - Maitland – Hyacinth
 - City outfalls

Lakes Updates cont.

- Working on obtaining vendor for tree fall (snag) removal
- FWC Grass carp scheduled for February (Chain of Lakes)
- Triploid grass carp fish stocking planned for January (Berry, Killarney, Spier, Bell)
- Storm Prep Water Elevation Policy – in progress
- Boat permit update
- Boater Safety Concern Lake Osceola
- Vandalism at Lake Sue



Lakes & Waterways Board

agenda item

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Stormwater Management

item list

- CIP
- Bayside Dredging Status

motion / recommendation

background

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fiscal impact

ATTACHMENTS:

[sw update jan 23](#)

Staff Update

Stormwater Management

Stormwater Management – CIP

CITY OF WINTER PARK - STORMWATER CAPITAL IMPROVEMENT PROJECTS UPDATE 1/4/2023

ACCT #	CIP Title & Description	Original Year Funded	Current Balance	Status/Comments
565200	Drainage Improvements - Recent years of unusually heavy rainfall events have revealed several substandard drainage conditions in various locations throughout the City.	Annually Funded	\$237,425	Several in-house drainage improvements projects to be scheduled for 2021-22, Ward Park ponds pipe construction, Palmer at Old England outfall repair, stormwater outfall dredging, curb implementation.
				1) <u>Palmer at Old England outfall repair</u> - A video inspection to be scheduled to determine the existing condition of the outfall pipe. Design and construction will be scheduled as needed. Estimated cost \$20k.
				2) <u>Stormwater Outfall Dredging</u> - Dredging is complete near the Alexander Place and Morse Boulevard stormwater outfalls. Currently investigating additional locations.
				3) <u>Ward Park ponds construction</u> - Estimated cost \$150k. NE and NW Pond excavation and sodding is complete. The piping to be installed in December.
				4) <u>Curb Implementation</u> - Commission approved \$50,000 in the City's FY'23 budget. Locations to be determined and coordinated with asphalt resurfacing projects.
565203	Lk. Bell Weir Outfall Improvements -	2009	\$69,223	Repairs may be required on the Lake Bell outfall weir, will continue to assess the condition in 2022. Currently investigating grouting options.
565221	Seminole County Ditch Piping (along Arbor Park Dr) – Drainage ditch behind the homes along Arbor Park Drive has a shared drainage basin with Seminole County. Funding is provided for the design and construction to pipe the ditch.	2016	\$733,395	The Interlocal Agreement was approved by the City Commission on October 13, 2021 and by the Seminole County Commission on December 14, 2021. 60% plans completed and submitted to Seminole County. Process to permit with SJRWMD currently underway.
	Nicolet Ave Stormwater Pond – complete the design and construction of a stormwater treatment pond on City purchased properties located at 796 & 808 Nicolet Avenue	2023	\$200,000	Commission approved \$200,000 in the City's FY'23 budget. Project manager to be assigned, project schedule to be developed, best management practice analysis to be performed.
	TOTALS			
3023406	ACTIVE STORMWATER CIP's		\$1,290,042.63	BALANCE TOTAL

Additional Stormwater Updates

- Bayside Dredging Status



Lakes & Waterways Board

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subject

Discussion of Public Comments Received

motion / recommendation

background

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fiscal impact



item type Upcoming Agenda Items	meeting date January 10, 2023
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motion / recommendation

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