



Lakes & Waterways Advisory Board Regular Meeting

Agenda

October 12, 2021 @ 12:00 pm

Commission Chambers

401 S. Park Ave.

Winter Park, FL 32789

welcome

Agendas and all backup material supporting each agenda item are accessible via the city's website at cityofwinterpark.org/bpm and include virtual meeting instructions.

assistance & appeals

Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office ([407-599-3277](tel:407-599-3277)) at least 48 hours in advance of the meeting.

"If a person decides to appeal any decision made by the Board with respect to any matter considered at this hearing, a record of the proceedings is needed to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." (F.S. 286.0105).

please note

Times are projected and subject to change.

-
1. **Call to Order**
 2. **Consent Agenda**
 - a. [Approve minutes from 0914.21](#) 5 minutes
 3. **Public Hearings**
 - a. [BLDR-2021-2101](#) 354 Henkel Circle 10 minutes
 - b. [BLDR-2021-1989](#) 1661 Chase Landing Way 10 minutes
 - c. [BLDR-2020-0830](#) 1013 Temple Grove 10 minutes
 4. **Staff Updates**
 - a. [Lakes Management](#) 10 minutes
 - b. [Stormwater Management](#) 10 minutes
 - c. [Winter Park Police Department](#) 10 minutes
 - d. [Sustainability](#) 10 minutes
 5. **Public Comments (for items not on the agenda): Three minutes allowed for each speaker**
 6. **Non-Action Items**
 7. **Action Items**
 8. **Board Comments**
 9. **Adjournment**



Lakes & Waterways Advisory Board

agenda item

item type	Consent Agenda	meeting date	October 12, 2021
prepared by	Melissa Meade	approved by	
board approval			
strategic objective			

subject

Approve minutes from 0914.21

motion / recommendation

background

alternatives / other considerations

fiscal impact

ATTACHMENTS:

[Board Meeting Minutes 0914.21.pdf](#)



Lakes and Waterways Board Minutes

September 14, 2021 at 12p.m.

Virtual Meeting

Present

LWAB Members: Debbie Cunningham, Paul Missigman, Chase Heavener, Ed Webman, Lindsay Eriksson Siddiqui, Robery Bendick, Warran Bloom

City of Winter Park Staff: Troy Attaway, Director of Public Works; Donald Marcotte, Asst. Director of Public Works; Megan Johansson, Lakes Coordinator; Vanessa Balta, Sustainability; Lieutenant Scott Williams, WPPD; Melissa Meade, Admin Coordinator

Guests: Kay Hudson, KWPB&S Board Member; Agnieszka Tarnawske, Sustainability; Clarissa Howard, Communication and Outreach Director

Absent

Call to order

Meeting called to order by Chairwoman Debbie Cunningham at 12:06pm

Consent Agenda

Approve Minutes 0810.21 - Motion made by Warren Bloom to approve the minutes seconded by Paul Missigman motion carries unanimously.

Public Hearings

Staff Updates

Lakes Management - Megan Johansson/Troy Attaway

The City just completed a permitting system update which has caused some issues with applications. We are working to get those resolved. The Lake Midget project where we have been testing out a new aeration product, had a pipe break a little while back. The system is scheduled to be repaired and back online. MLK has been a work in progress due to the new Library and Event Center, during the project part of the lake has been blocked off keeping the water level to low to do some spraying so we just let it be. Now we are treating the invasive species, cleaning up the shoreline by weed waking, removing trash that has come down the drainage systems. Once the invasive plants die out we will be adding some plants and sprucing up the shoreline. The lakes health per the Secchi disk testing has shown improvements from this time last year readings. Water from upstream has caused an increase in pond weed and algae on Lake Virginia because to the warm weather and abundance of nutrients in the water. If the pond weed becomes too much we will speak with FWC before we treat as those areas are for navigational purposes. Megan is coming to the end of her pregnancy and gave the board an update that she will be out for the November, December and January board meetings. Troy presented a letter that was created by the President of Lake Watch Mark Hoyer, who is also the lead researcher at University of Florida. The end goal in Lake Management is to make a individual plan for each lake and work to improve all lakes within the City.

Stormwater Management - Don Marcotte

Don presented CIP project update. In our general operating stormwater account, we are working with our in-house crew on the Morse Blvd Improvements to assist with the excess run off in that area. We are happy to announce the Seminole County ditch piping project agreement was finally approved and will be presented to the City Commission on October 13th's agenda.

Winter Park Police - Lt. Scott Williams

Lakes patrol stats for August are 1 citation, 9 warnings, conducted 9 safety inspections and stopped 14 boats. The police patrol spent a total of 23.25 hours on the Lakes. The City Commission did approve a new boat which will assist in catching up to problem jet skiers as well as any kind of rescue that's needed, this boat is sits lower in the water. Water traffic does start to slow down in October so hours may start decreasing.

Sustainability - Vanessa Balta

Vanessa presented the Sustainability action plan update to revise baselines, where necessary, for more complete and accurate data collection and analysis. Our long-term objectives include increasing the city's resiliency to the impacts of climate change, ensuring a healthy, livable and sustainable community of present and future generations; maintain percentage of lakes meeting good water quality standard; increase residents' and businesses' knowledge of best practices for urban tree canopy maintenance and expansion and pollution prevention of natural water resources. We have 2 upcoming clean-ups, one is September 27th and the other is November 6th. Our CleanSwell stats for August were slightly lower due to the weather being so hot. There was 6 volunteers who cleaned up 21 pounds of trash (food wrappers, plastic grocery bags and forks, knives, spoons).

Adjournment

Meeting adjourned at 12:45pm

Next meeting scheduled for October 12th, 2021 at 12pm.



Lakes & Waterways Advisory Board

agenda item

item type	Public Hearings	meeting date	October 12, 2021
prepared by	Melissa Meade	approved by	
board approval			
strategic objective			

subject

BLDR-2021-2101 354 Henkel Circle

motion / recommendation

background

alternatives / other considerations

fiscal impact

ATTACHMENTS:

[354 Henkel Circle Packet.pdf](#)

BLDR-2021-2101

354 Henkel Circle

- Applicant: Warren Bloom
- Contractor: Pete Fleck
- Structure: Boathouse
- New/Existing: Existing
- Waterbody: Virginia

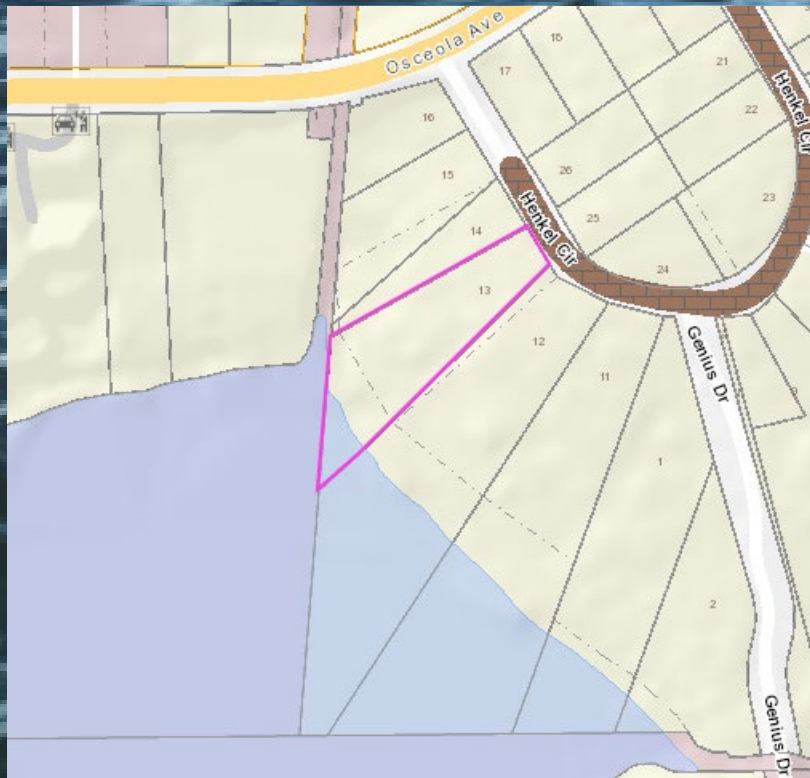
Parameters

Dock Parameter	Proposed	Allowed	Variance Req.?
Total Area (ft ²)	596sqft	600 max	No
Length from OHW (ft)	30'	30' (50' on killarney with the exception of the northern cove)	No
Height of Roof (ft above deck)	11'	11 max	No
Height of Deck (ft above OHW)	1'	2 max	No
Enclosures?	Yes. 80sqft	80 ft ² max (no plumbing/water allowed)	No
Side Yard Setback(s) (ft)	10'	10 min*	N/A
Meet Vegetation Criteria?	Yes	50% may be cleared	N/A

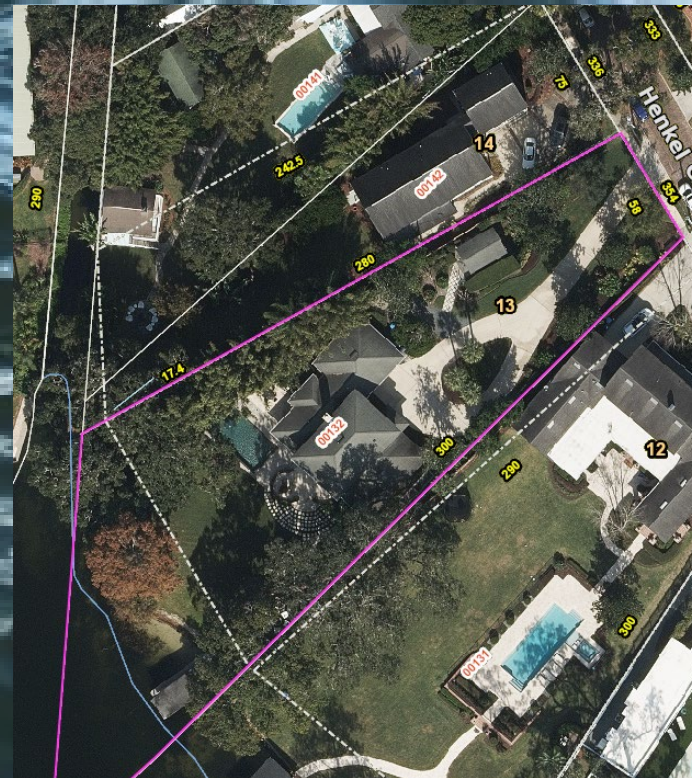
Staff Recommendation: Approval
Reviewed by: Megan Johansson

Map View

Basemap



Aerial View



Photos

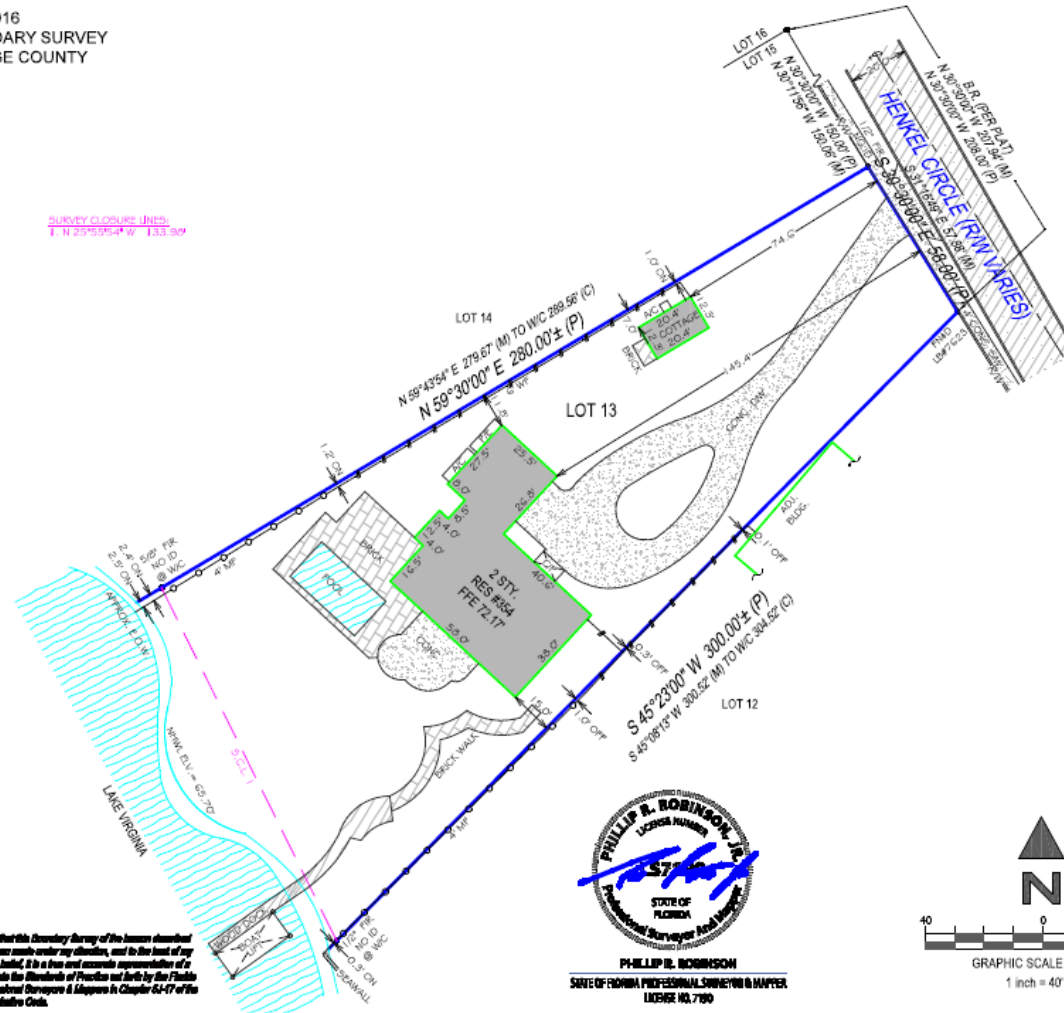
Coming from Venetian Canal (heading south)



Survey

2103.0016
BOUNDARY SURVEY
ORANGE COUNTY

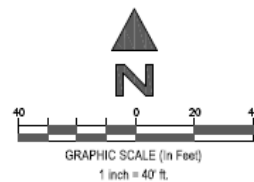
SURVEY CLOSURE LINES:
1. N 25°55'54" W 133.90'



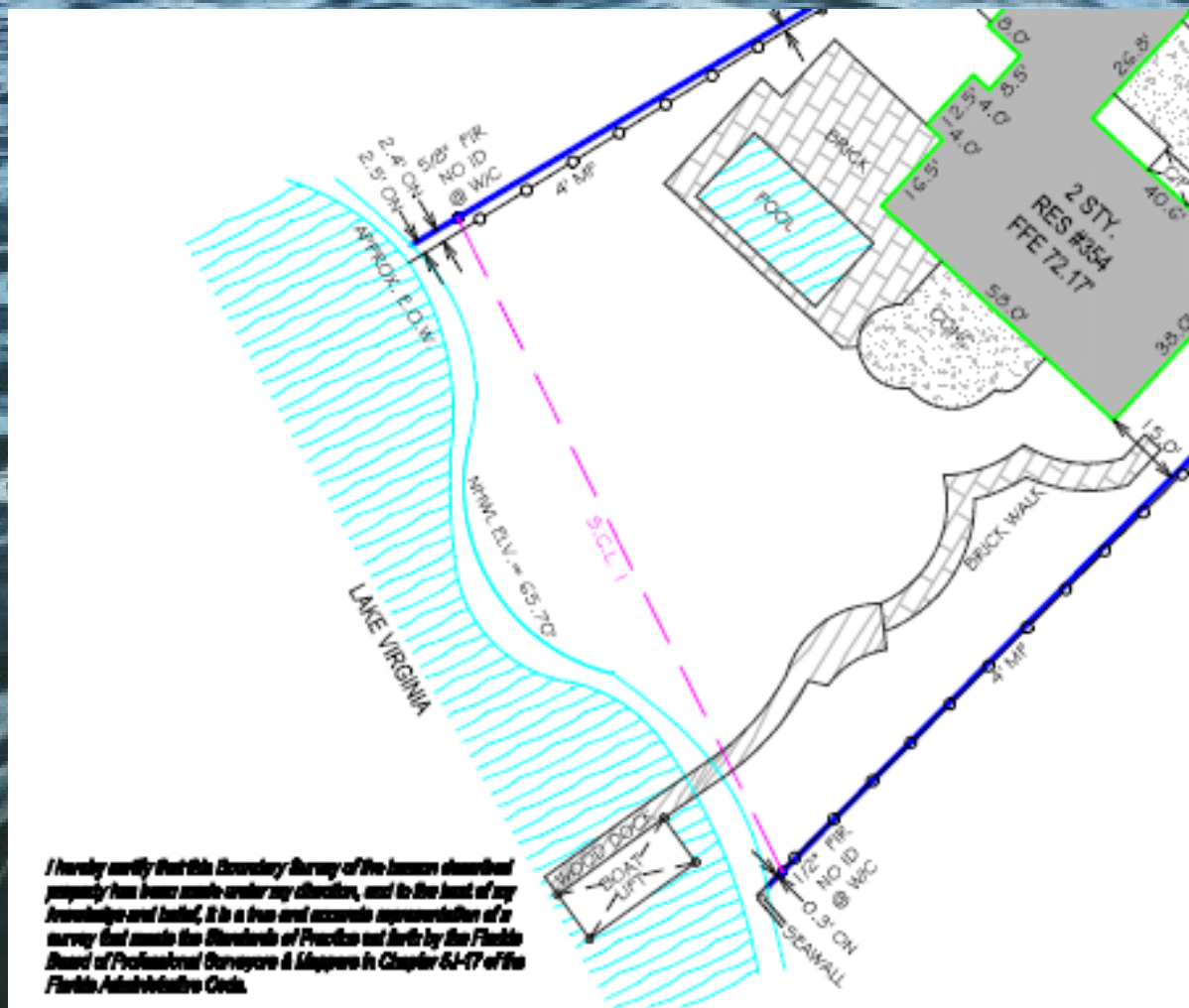
I hereby certify that this Secondary Survey of the license described properly has been made under my direction, and to the best of my knowledge and belief, it is a true and accurate representation of a survey that meets the Standards of Practice set forth by the Florida Board of Professional Surveyors & Mappers in Chapter 6J-17 of the Florida Administrative Code.



PHILLIP R. ROBINSON
STATE OF FLORIDA PROFESSIONAL SURVEYOR & MAPPER
LICENSE NO. 7190



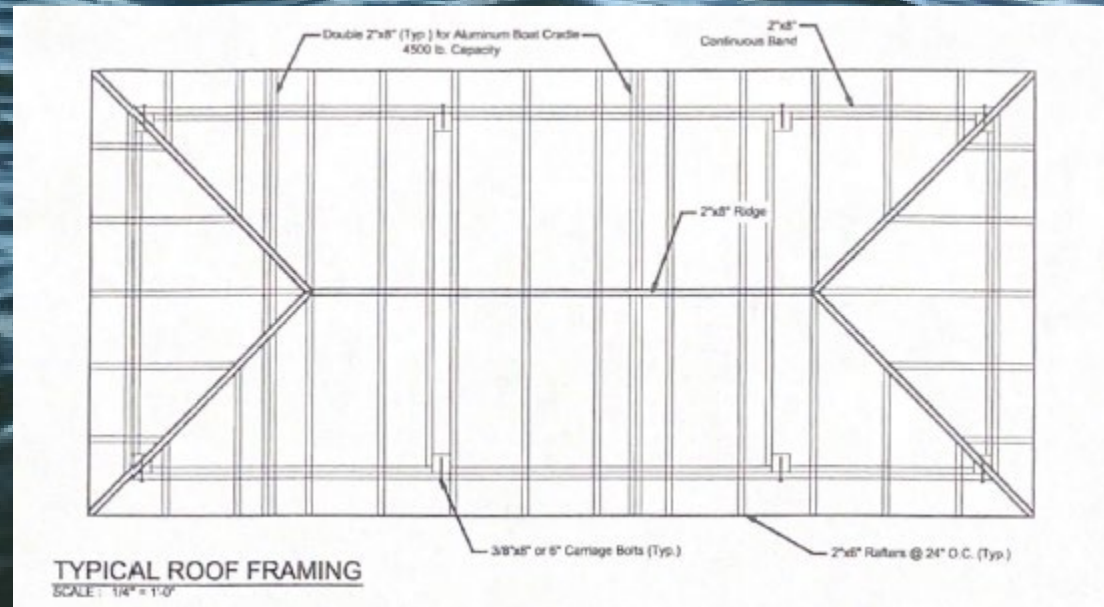
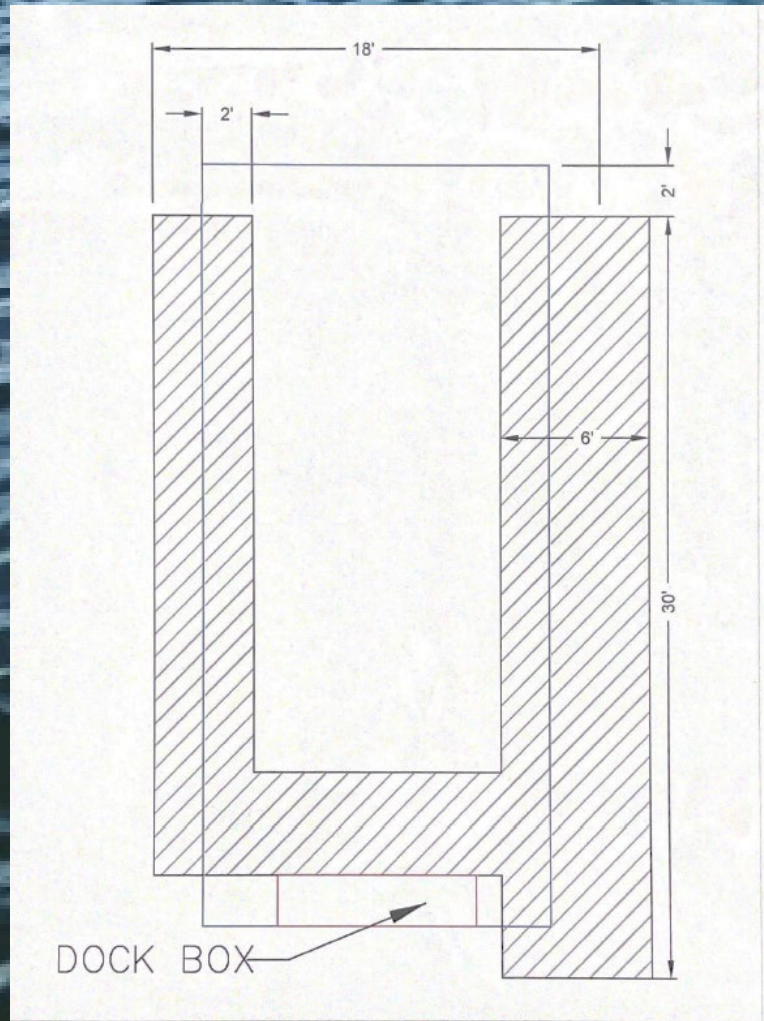
Survey (close-up)



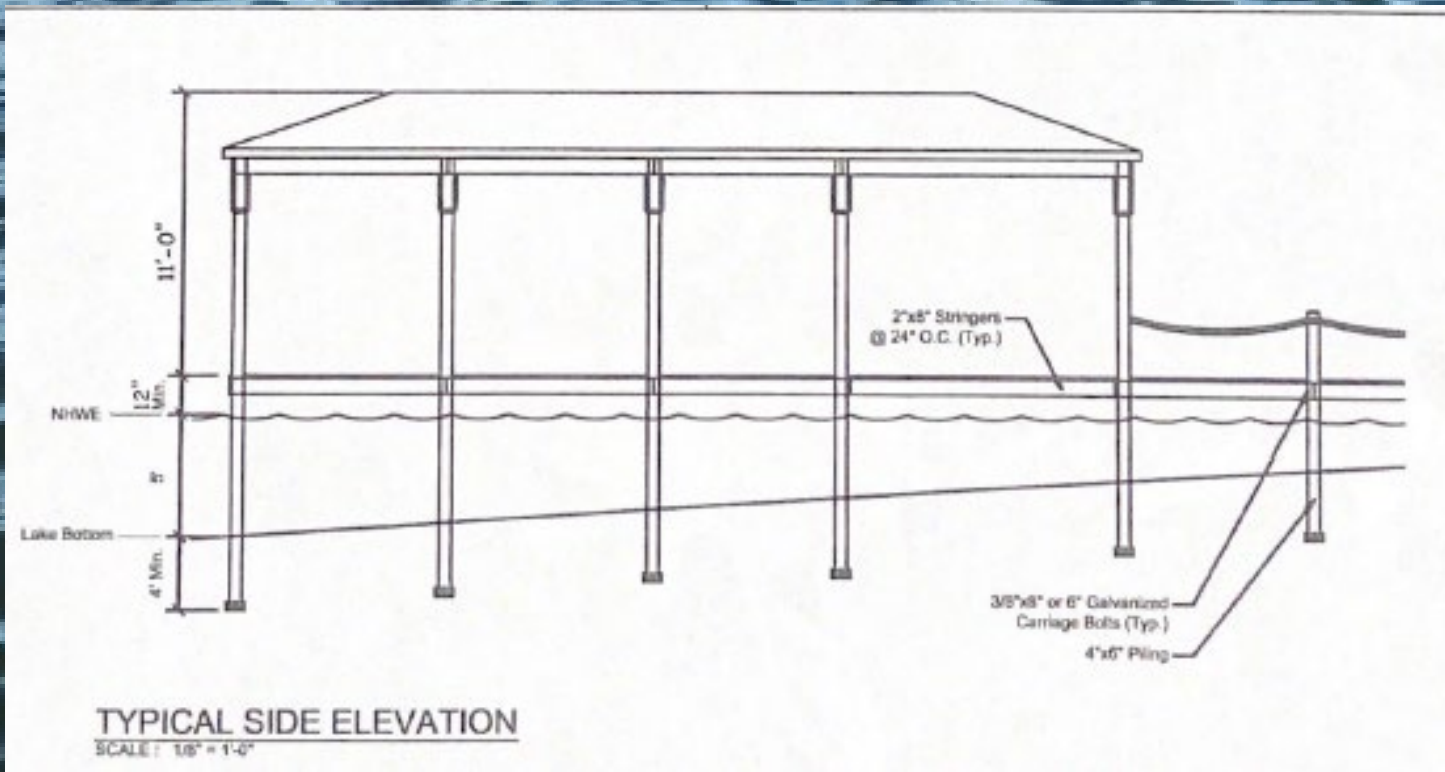
Plans



Aerial View



Side View





Lakes & Waterways Advisory Board

agenda item

item type	Public Hearings	meeting date	October 12, 2021
prepared by	Melissa Meade	approved by	
board approval			
strategic objective			

subject

BLDR-2021-1989 1661 Chase Landing Way

motion / recommendation

background

alternatives / other considerations

fiscal impact

ATTACHMENTS:

[1661 Chase Landing Way Packet.pdf](#)

BLDR-2021-1989

1661 Chase Landing Way

- Applicant: Ketan Pandya
- Contractor: McNish Outdoor Living
- Structure: Boathouse
- New/Existing: Changing from dock to boathouse
- Waterbody: Berry

Parameters

Dock Parameter	Proposed	Allowed	Variance Req.?
Total Area (ft ²)	751sqft (552 of which is the dock itself, the rest is the walkway)	600 max	Yes
Length from OHW (ft)	50'	30' (50' on killarney with the exception of the northern cove)	Yes
Height of Roof (ft above deck)	11'	11 max	No
Height of Deck (ft above OHW)	2'	2 max	No
Enclosures?	No	80 ft ² max (no plumbing/water allowed)	No
Side Yard Setback(s) (ft)	20'	10 min*	N/A
Meet Vegetation Criteria?	No	50% may be cleared	N/A

Staff Recommendation: Approval
Reviewed by: Megan Johansson

Map View

Basemap



Aerial View



Photos

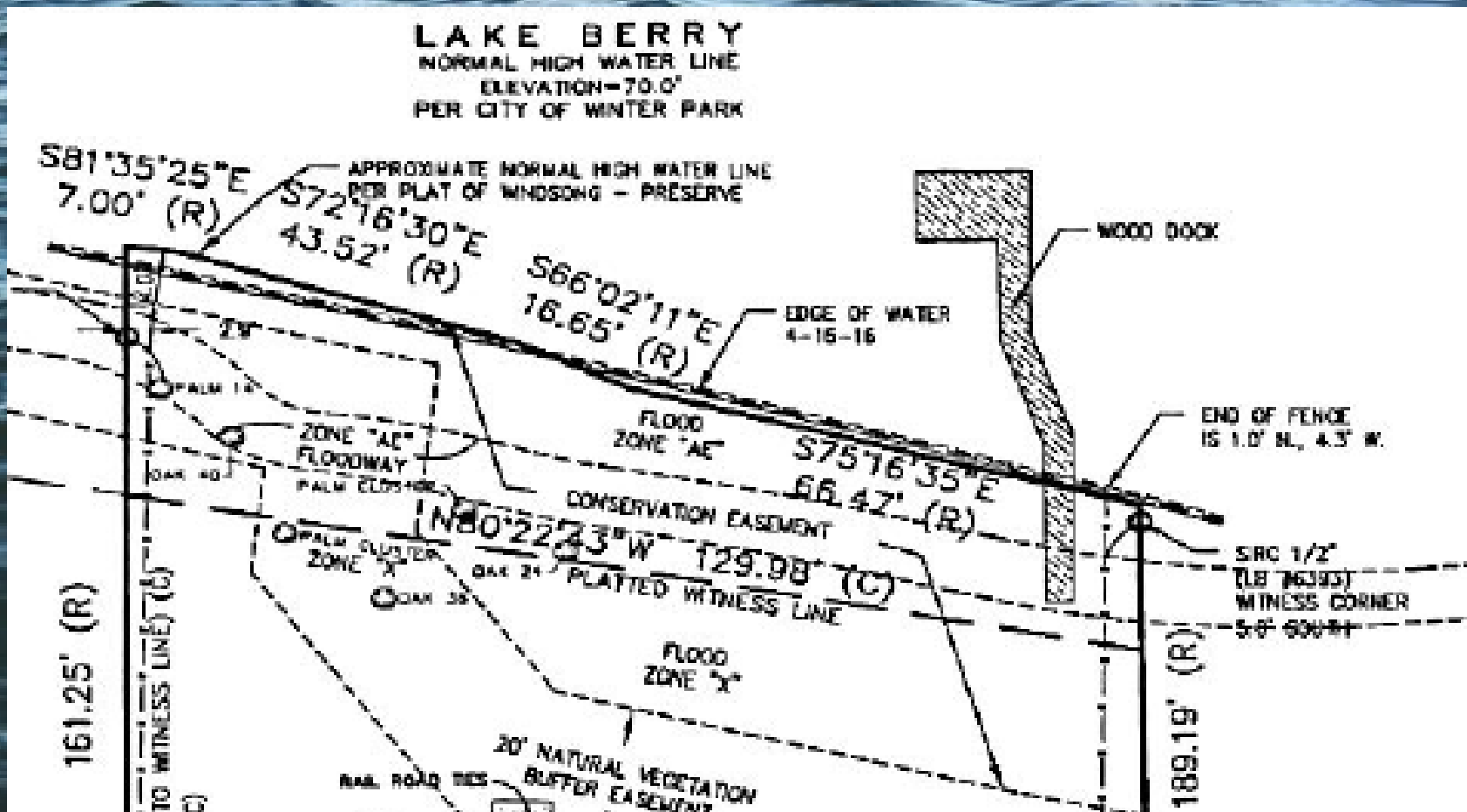
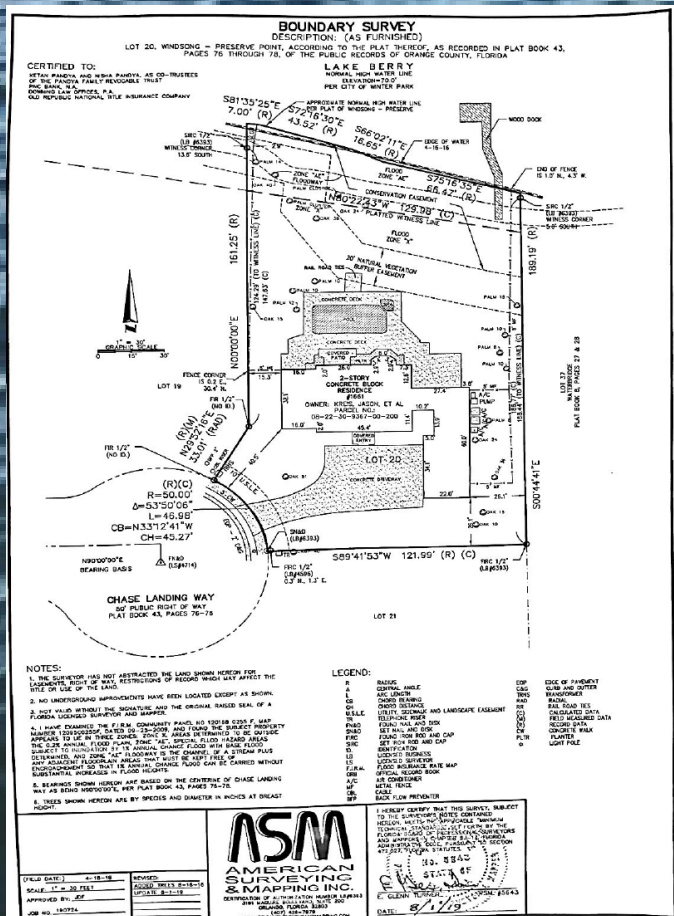
30' from OHWE is still very shallow



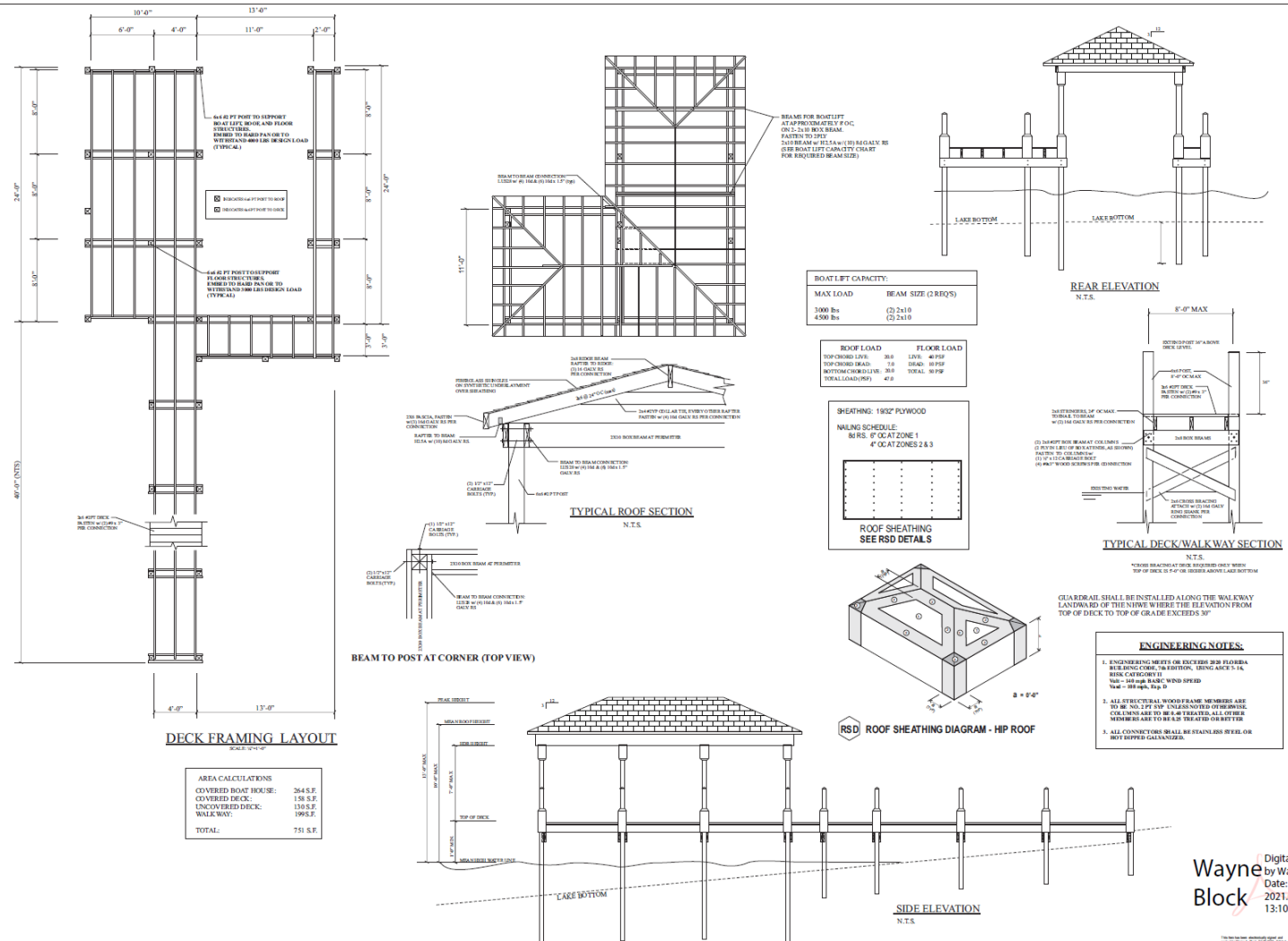
Photos



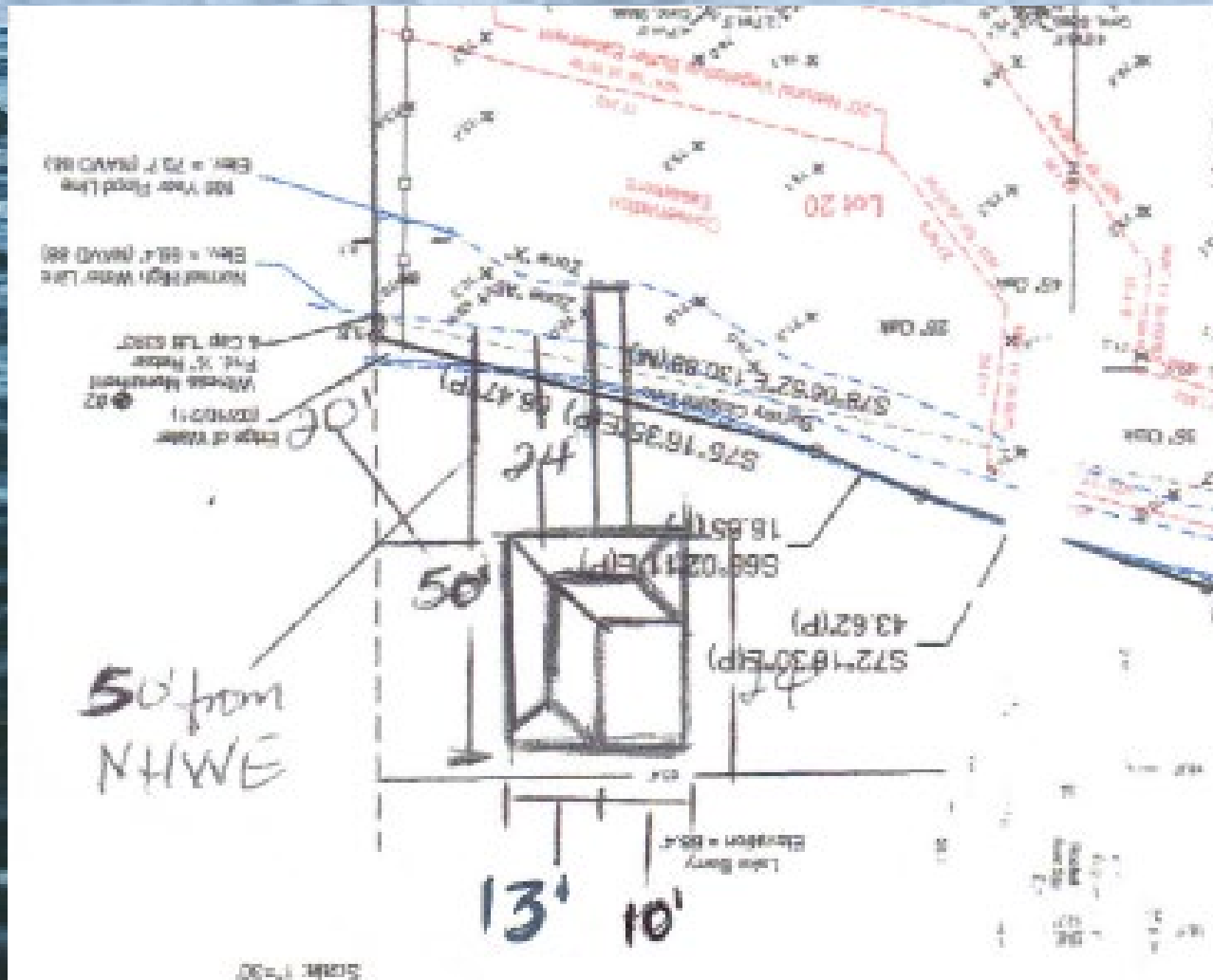
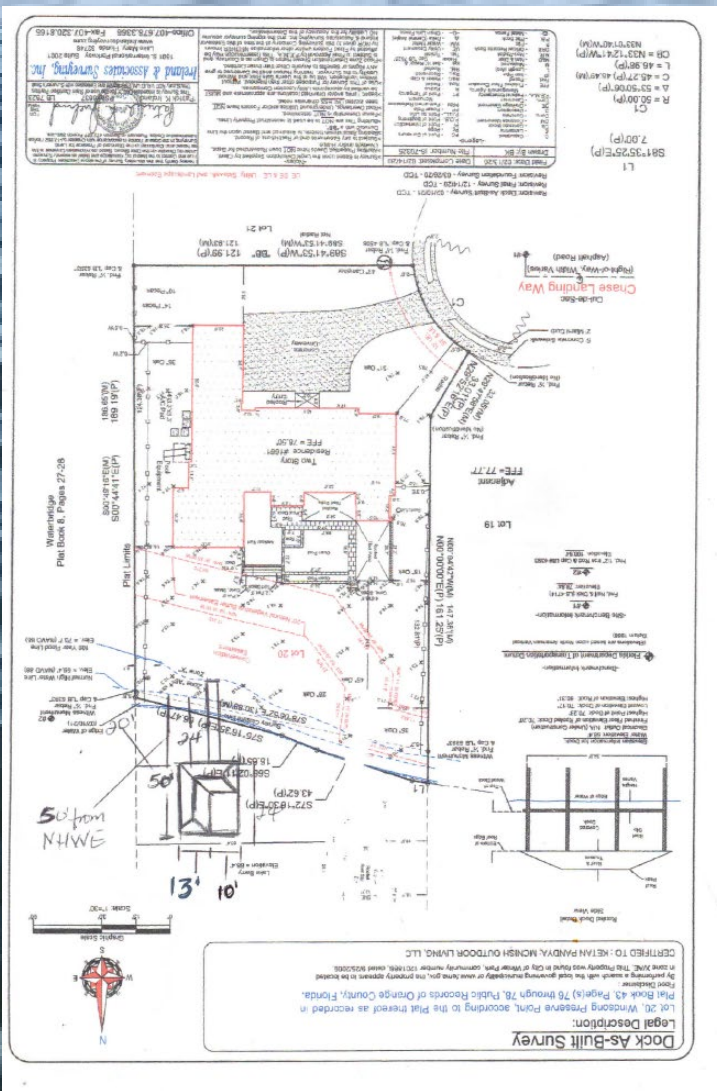
Survey (existing)



Plans



Survey (w/proposed dock)





Lakes & Waterways Advisory Board

agenda item

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strategic objective			

subject

BLDR-2020-0830 1013 Temple Grove

motion / recommendation

background

alternatives / other considerations

fiscal impact

ATTACHMENTS:

[1013 Temple Grove Packet.pdf](#)

BLDR-2020-0830

1013 Temple Grove

- Applicant: Andrew Hill
- Contractor: Cardell Construction
- Structure: Boathouse
- New/Existing: Existing
- Waterbody: Osceola

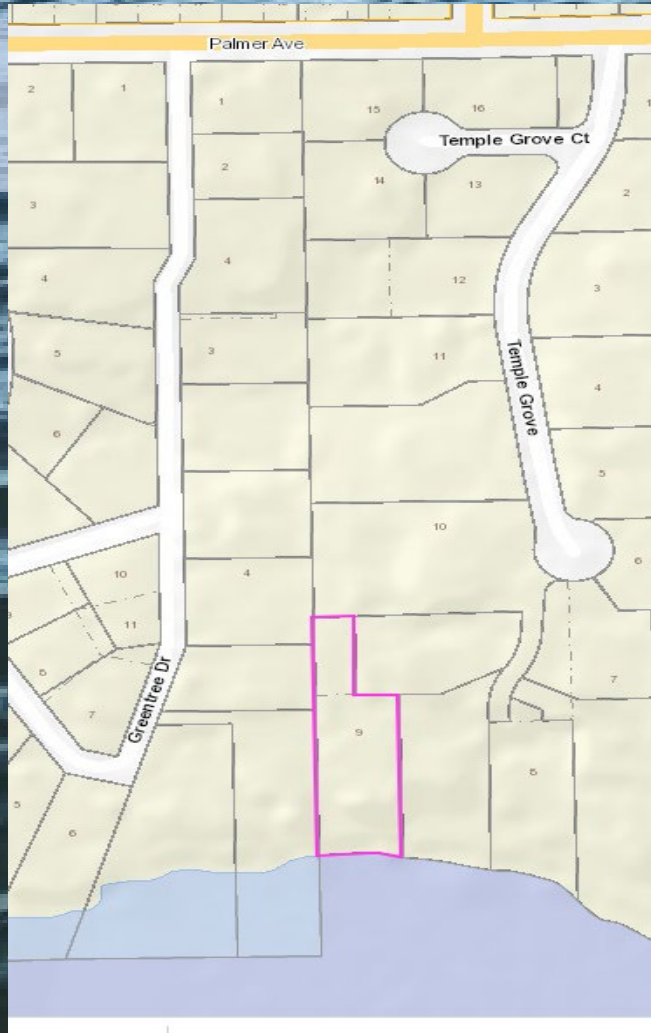
Parameters

Dock Parameter	Proposed	Allowed	Variance Req.?
Total Area (ft ²)	602sqft	600 max	
Length from OHW (ft)	30'	30' (50' on killarney with the exception of the northern cove)	No
Height of Roof (ft above deck)	11'	11 max	No
Height of Deck (ft above OHW)	1'	2 max	No
Enclosures?	Yes. 47sqft	80 ft ² max (no plumbing/water allowed)	No
Side Yard Setback(s) (ft)	5'8"	10 min*	N/A
Meet Vegetation Criteria?	No	50% may be cleared	N/A

Staff Recommendation: Approval
Reviewed by: Megan Johansson

Map View

Basemap



Aerial View



Photos



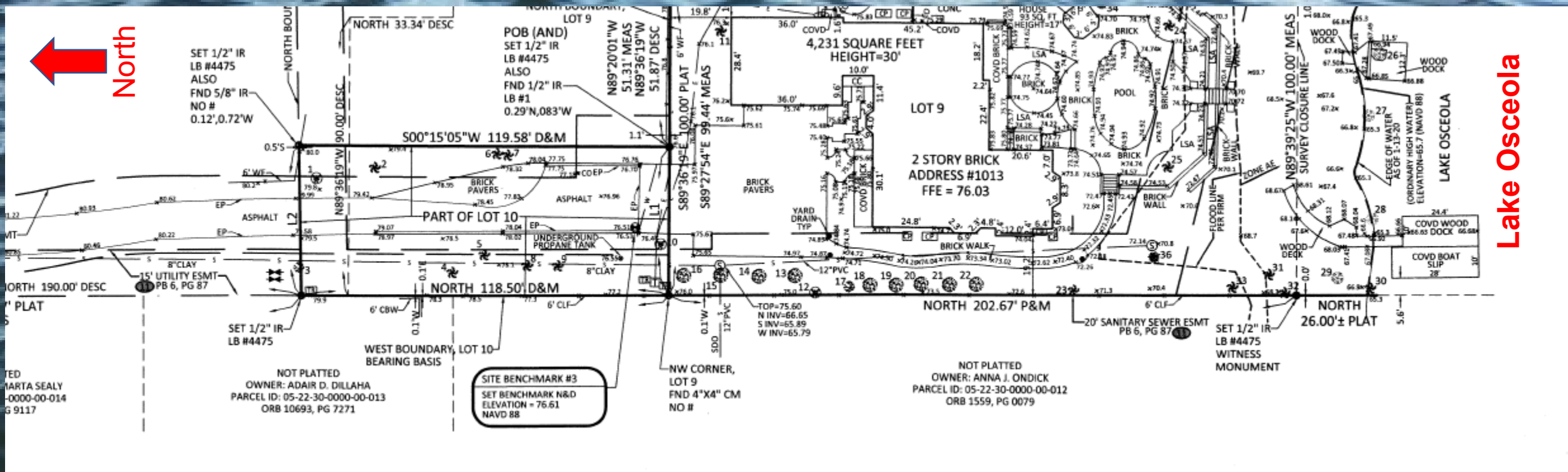
Lakeview Image



2nd dock removed



Survey

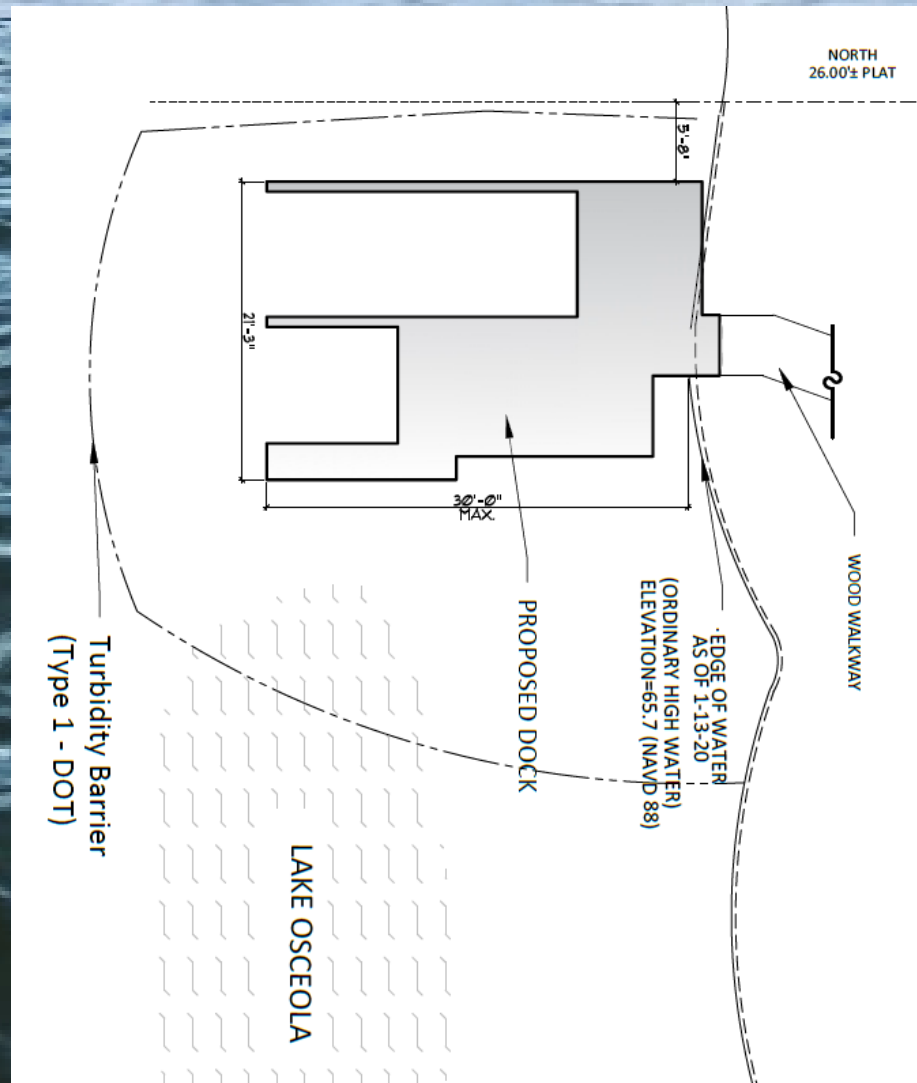


Survey (close-up)

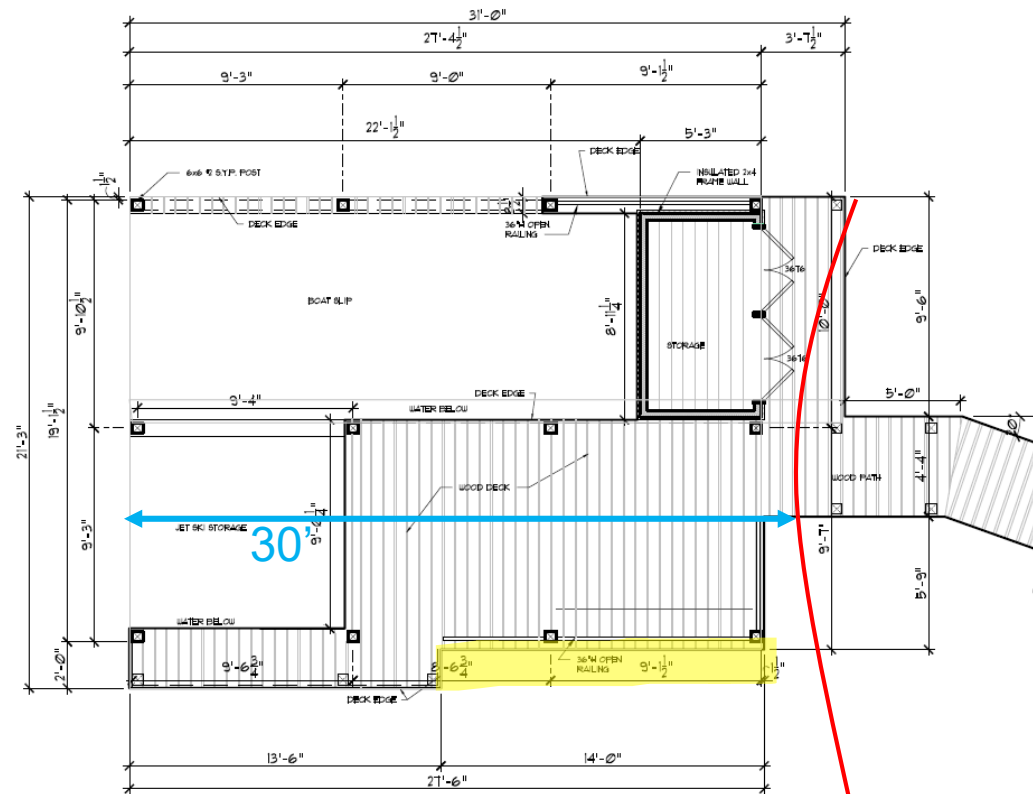


North

Aerial View



Aerial View

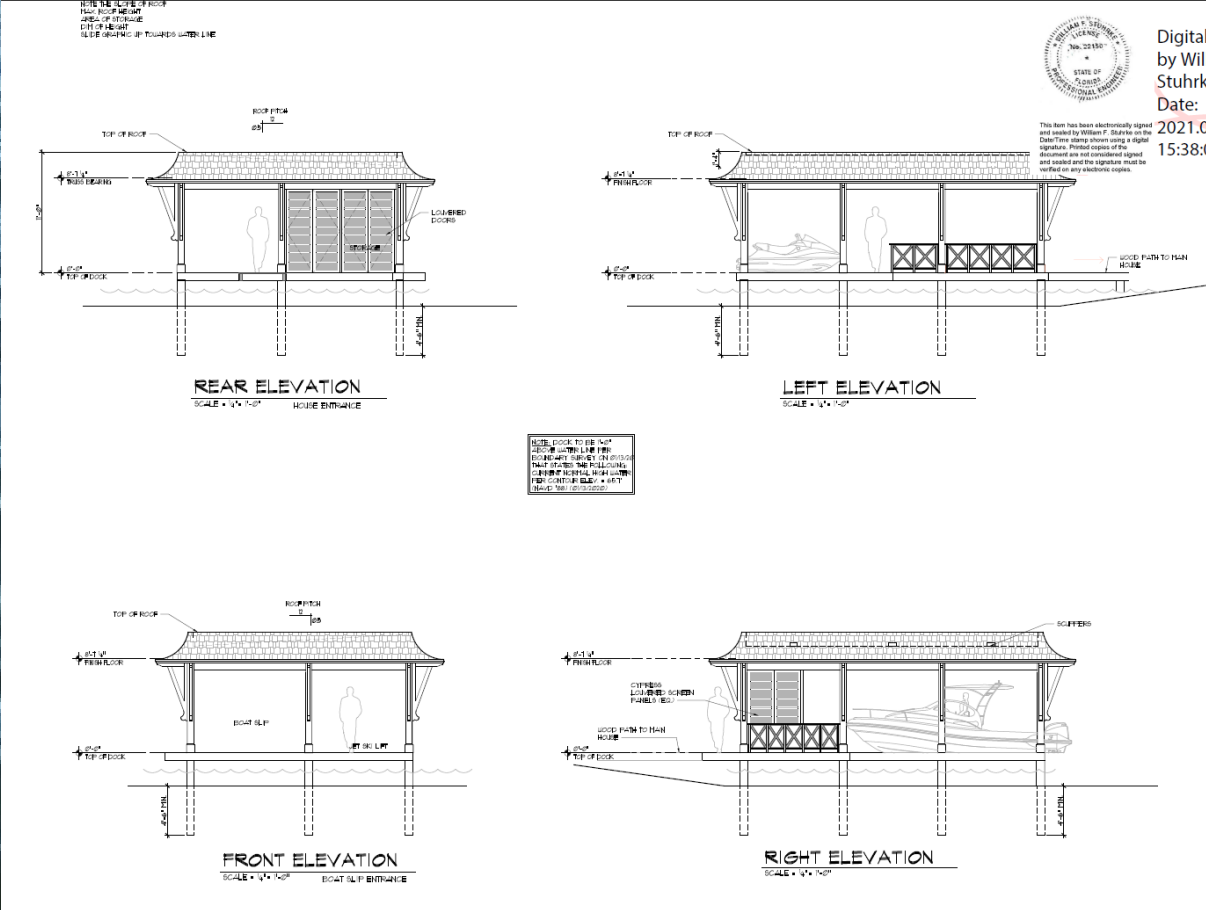


FLOOR PLAN

SCALE = $\frac{1}{4}" = 1'-0"$

The red line represents the shoreline's OHWE. Due to the shape of the shoreline, the distance out to water differs depending on where you are measuring from.

Side View



Letter of no objection from adjacent neighbor

July 30th, 2021

Anna Ondick
989 Greentree Drive
Winter Park Florida 32789
(407) 365-5661

To: The City of Winter Park Building Department, George Wiggans, Director / Chief Building Official.

Mr. Wiggans,

I live at 989 Greentree Drive, Winter Park Florida 32789, directly West of the property Mr. and Mrs. Hill own at 1013 Temple Grove Road, Winter Park Florida 32789. I have met with the Contractor Jason Tisdell of Cardell Construction and discussed the modifications of their existing dock. He has shared with me that they are renovating and rebuilding the dock to match the new renovations of their home and the dock will meet the existing construction guidelines set forth from the building department.

Currently the dock is setback 5 foot 6" off our property line. I am good with this setback and leaving the dock in the same position and location for the construction renovation of the dock. It is consistent with the location of my dock and aesthetically matches what we have had since they have been built.

Please contact me if you have any questions.

Respectfully,



Anna Ondick
annaondick@yahoo.com



Lakes & Waterways Advisory Board

agenda item

item type	Staff Updates	meeting date	October 12, 2021
prepared by	Melissa Meade	approved by	
board approval			
strategic objective			

subject

Lakes Management

motion / recommendation

background

alternatives / other considerations

fiscal impact



Lakes & Waterways Advisory Board

agenda item

item type	Staff Updates	meeting date	October 12, 2021
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board approval			
strategic objective			

subject

Stormwater Management

motion / recommendation

background

alternatives / other considerations

fiscal impact



Lakes & Waterways Advisory Board

agenda item

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board approval			
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subject

Winter Park Police Department

motion / recommendation

background

alternatives / other considerations

fiscal impact



Lakes & Waterways Advisory Board

agenda item

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board approval			
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subject

Sustainability

motion / recommendation

background

alternatives / other considerations

fiscal impact

ATTACHMENTS:

1012.21 [Sustainability Update.pdf](#)

KWPB VOLUNTEER watershed cleanups 2021

wa•ter•shed
/'wōdər SHed 'wādər SHed/

an area or ridge of land that separates waters flowing to different rivers, basins, or seas; includes the neighborhood surrounding a smaller body of water such as a lake

self-directed locations

**lakes virginia,
midget & rose**

thru March
[except January 18 |
Martin Luther King, Jr. Day]

**lakes osceola,
sylvan & mizell**

April thru June
[except May 31 | Memorial Day]

**pick up a
cleanup kit**

mon-fri | 8 a.m.-5 p.m.
city hall | 401 s. park ave.

cleanup kits provided @ ea. location

litter grabbers, gloves, trashbags, watershed map,
waivers & KWPB giveaways provided

**little econ
watershed**

mon Sep 27 | 3:30-5:30 p.m.
Cady Way Park Pavilion | 2525 cady way

**howell branch
watershed**

sat Nov 6 | 8-11 a.m.
Kraft Azalea Garden | 1365 alabama drive

**registration
required**

cityofwinterpark.eventbrite.com
or 407.599.3364



Sustainability Program Staff Update



2021 Litter Cleanup Calendar

Daily | Providing Litter Cleanup Kits in City Hall Lobby, M-F 8am-5pm, except holidays

September 27 | 3:30pm-5:30pm | Little Econ Watershed | Cady Way Pavilion for Supplies Pickup | 77 RSVPs, 36 volunteers, 212 pounds of litter collected

November 6 | 8:00am-11:00am | Howell Branch Watershed | Meet at Kraft Azalea Garden | Registration Required

CleanSwell Stats for August 2021

46 volunteers, 158 pounds collected

Top 3 Items collected: 1) Food wrappers, 2) Take Out Containers, 3) Plastic Grocery Bags

Storm Drain Marking Program

Providing marking kits (safety vest, marker, adhesive, gloves, safety glasses, volunteer waiver, map), cityofwinterpark.org/stormdrains

Sustainability Action Plan Update

Will be presented at City Commission Work Session on October 28, 1-3pm