Lake Killarney Board Meeting Minutes

June 07, 2023 at 10:00 a.m.

City Hall, Commission Chambers
401 S. Park Avenue | Winter Park, Florida

Present

Jeanne Wall, William Voecks, David Dickerson, Carolyn Minear, Joyce Cunningham, Jason Ellison, Ellen Hencken.

Staff Present

Director of Natural Resources & Sustainability Gloria Eby; Director of Public Works Charles Ramdatt; Public Works Engineer Shannon Monahan; Lakes Division Manager Joseph Cordell; Natural Resources & Sustainability Administrative Coordinator Victoria Tabor; Deputy City Clerk Kim Breland.

Also Present

Senior Environmental Specialist of Lakes Management at Orange County Nidia Volpe; Vice Chair of the Orange County Lake Killarney Board Conrad Necrason; Chair of the Orange County Lake Killarney Board Langdon Stanley.

1) Call to Order

The meeting was called to order at 10:02 a.m.

a. Select Chair and Vice Chair

Motion made by Carolyn Minear to retain Jeanne Wall as Chair and William Voecks as Vice Chair; seconded by Joyce Cunningham.

Mr. Voecks recused himself from the Vice Chair role.

Carolyn Minear withdrew her motion.

Motion made by Carolyn Minear to retain Jeanne Wall as Chair; seconded by Joyce Cunningham. Motion carried unanimously with a 7-0 vote.

Mr. Dickerson volunteered Ms. Cunningham for Vice Chair, however, she respectfully declined the role.

Motion made by Joyce Cunningham to elect David Dickerson as Vice Chair; seconded by William Voecks. Motion carried unanimously with a 7-0 vote.

2) Consent Agenda

a. Approve the minutes of regular meeting May 3, 2023

Ms. Minear asked that commonly unknown terms be written out in their entirety before abbreviations are used throughout the minutes Under 7(a), first paragraph, add the word “overloaded” after “surcharged” for clarification. Add an “Also Present” section at the beginning of the meeting to include any virtual participants from Orange County such as Nidia Volpe or Langdon Stanley. Include that Ellen Hencken, who was appointed by Mayor Phil Anderson, was welcomed to the board.

Under item 7(b), highlight that Mr. Cordell reported on the Lake Killarney Dock Party Engagement Event, which was on April 29 and had 65 people in attendance. At the end of the second paragraph of the same item, highlight that the outfall project on Lake Killarney is specific to the sandbar removal. Last sentence of item 7(c), “extension” should be changed to “exemption”. The first sentence of the same paragraph, add the word “bid” before documentation. In the fourth paragraph of section 7(c), specify that the photographs shown were of the Lake Bell Canal. The board requested staff listen to the recording, and edit the fourth paragraph of 7(c) to be clearer in terms of what water bodies are discussed and when.

In the fourth paragraph on page five, include that the amendment made by Jeanne Wall to remove the 9-inch panel on Lake Bell be specific to hurricane season. The sixth paragraph of the same page, change “a new motion made by Jeanne Wall”, to “a new motion made by David Dickerson”. In the second to last paragraph of the same page, add that this board recommended for the Lakes & Waterways Board to review and approve the changes made to the document. After this paragraph, add a section stating that David Dickerson amended the motion to include the words “Central Florida” and change the word “cone” to “track”. The first sentence of page six should specify that Joyce Cunningham amended the motion stated. Eighth paragraph down on the same page, specify that the smart technology was recommended for Lake Bell, Lake Killarney and MLK Jr. Pond. In the beginning of the following paragraph, specify that the As-Builds provided were grading As-Builds, and remove the words “as requested”.

Approval of minutes was deferred until next month when the board is able to review the amendments made.

Rene Cranis, City Clerk, briefly commented on Tatia Ghviniashvili’s (the current Board Coordinator) resignation, and noted that Ms. Ghviniashvili will be working remotely to aid with the transition of a new hire.

3) Public Comments (for items not on the agenda):

There were none.

4) Public Hearings

a. Boathouse/Dock Application (BLDR-2023-0455) 2146 Lake Dr.

Mr. Cordell presented background information on the structure requested, which is a fifty-foot boathouse. Parameters, photographs, plans and the survey were shown and discussed at-length. A Letter of No Objection has been acquired to meet side-yard setback requirements, and staff is recommending approval of permit with the condition of revegetation of the shoreline.

The board asked several questions about the vegetation, specifically the process of revegetation and inspection to ensure it's been done. Staff made the necessary clarifications to these questions and others pertaining to the permit requested, and a discussion ensued about whether or not the neighbor, who signed the Letter of No Objection, is fully aware of the dimensions and details of the structure.

Mr. Necrason suggested staff to discuss the proposed plans with the neighbor affected if a Letter of No Objection is required for setbacks.

Motion made by Carolyn Minear to approve the permit with the condition suggested by staff; seconded by Jason Ellison. Motion carried unanimously with a 7-0 vote.

Motion made by Jeanne Wall that for all future applications, if a Letter of No Objection is required, that staff meets with the neighbor to ensure the plans were available and reviewed before they were signed and notarized; seconded by William Voecks. Motion carried unanimously with a 7-0 vote.

b. Boathouse/Dock Application (BLDR-2023-0509) 2024 Lake Dr.

Mr. Cordell noted that this is an after-the-fact permit application, since a stop work order has been placed for a dock and seawall after construction had already begun. It was highlighted that there are additional fees associated with attaining a permit after-the-fact, making this application about $1,500. Parameters, photographs, a survey, and plans were provided and discussed. Staff recommendation is to approve the permit with the condition of revegetation.

Sheila Cichra, Streamline Permitting, spoke as the agent for the property owner. She explained that the contractor told the property owner a permit would not be necessary for what was initially a repair job, that then turned into a much larger project. After a brief discussion, Ms. Cichra agreed to provide staff with the name of the contractor responsible.

Various questions were asked about the dock in place, and Mr. Cichra and staff made the necessary clarifications. A further discussion ensued about the structure and as its dimension relate to the City Ordinance. If approved, a turbidity barrier will need to be purchased and put up before any more construction can commence.

Motion made by Jason Ellison to approve the permit contingent upon providing the contractors name, and document numbers, and 1 ft. be removed off of the end of the dock to take it to 30 ft.; seconded by William Voecks. Motion carried unanimously with a 7-0 vote.

c. Seawall Application Permit (SAP-2023-0020) 2024 Lake Dr.

Mr. Cordell presented the parameters, highlighting that this application is for the same property as the permit discussed above. Staff is recommending approval with the condition of revegetation.

The board asked questions about the seawall and vegetation in the area. Ms. Cichra answers questions about the structure and seawall to aid in the board's understanding of the permit request.

Motion made by Jason Ellison to approve the permit contingent upon the size of the rip rap rock being stated on the plans, the contractor name be provided to the board, and the spacing of the dead men to code; seconded by William Voecks. Motion carried unanimously with a 7-0 vote.

5) Action Items

a. Flood Management Guide

Ms. Eby presented the Flood Management Guide with amendments previously suggested and went through every individual section of the document. She noted two major changes in the document. One change was a staff recommendation to highlight June 1-November 30 as the defined hurricane season, and note that June 1 would be the date of implementation. Staff also held a meeting with the Florida Department of Environmental Protection related to the risers, and in discussion with them and Public Works, the consensus was to lower the lake by 1 ft. During the hurricane season, staff will provide a letter to the Florida Department of Environmental Protection informing them that the risers are being switched out to be at a particular level during the hurricane season, and when the imminent storm comes into the Central Florida staff will physically pull the risers.

The floor opened for discussion and the board gave feedback and asked various questions. Ms. Wall noted that the header should include the word 'interim' to reflect the consensus made by the board/staff at the previous meeting. She also recommended that 'hurricane season' be defined as June 1- November 30 for purposes of clarity. After an at-length discussion, the board made additional minor amendments to the document.

Motion made by Jeanne Wall to approve the Interim Flood Management Guide, with the amendments suggested: keeping risers at 81.6ft., until August 1, and adjusting new risers to 81 ft. from August 1- November 1. Highlighting that changes will be made when the National Hurricane Center projected cone of the storm touches the Central Florida region; seconded by William Voecks. Motion carried unanimously with a 7-0 vote. Amended on June 28, 2023.

6) Non-Action Items

There were none.

7) Staff Updates

a. Lakes Management

Ms. Eby gave various lakes updates. There is no water quality data to report at the time of this meeting. Spot treatments have been conducted along with band treatments along the south shore. The Lake Bell weir was pulled on June 1 and it will remain off until November 30. Amended on June 28, 2023.

NRCS funding projects are continuing to progress, and staff will keep the board updated. Staff is completing a large amount of lake maintenance, with 150 gallons of debris, and 40 gallons of trash being removed.

Pool pollution presentation from Orange County will be done at the next meeting. The Geosyntec scope of work was presented with Ms. Eby highlighting the effort in focus for board review. A discussion ensued about whether or not MLK Jr. Pond was included in this scope of work and staff iterated that it is as part of the CRA. Mr. Ramdatt noted that staff will add a line in the scope of work highlighting that the MLK Jr. Pond is already included within the previous CRA study completed by Geosyntec.

The telemetry station purchase order has been approved and staff will get in contact with the vendor to begin installations. Staff is continuing efforts in fertilizer education through postcard and Facebook reminders of helpful hints.

b. Stormwater Management

The full city CIP was provided as requested by the board. The Nicolet Pond permit exemption with St. Johns Water Management has been applied for, and once received staff will update the board. The Killarney Dr. pipe replacement drawings have been finalized and staff will apply for a permanent exemption from St. Johns Water

Management. There was no update to be given on the Lake Dr. pothole by staff, however, Ms. Cunningham did note that the pothole seems to have been patched.

The Killarney Estates Subdivision property management update was provided, along with a photograph, highlighting that everything is working properly and there is no sludge as seen before.

Mr. Ramdatt gave an update on the Library and Event Center As-Builds, and explained that the five-year permit acquired through St. Johns Water Management is currently on year three and staff is discussing the idea of modifying that permit to add parking spaces. Meetings were held with the engineer of record to discuss this modification. In regard to street sweeping, staff is currently looking to evaluate current street sweeping protocols and decide to extend the current contract, or acquire a new one.

Three stormwater consultants were selected for Community Rating System (CRS), and staff is working on conducting three separate studies to see if a formal CRS program would be beneficial for the city.

The BMP feasibility study for Killarney Dr. outfall consolidation and the outfall consolidation update will be deferred to the next meeting. The board and staff briefly discussed a new sandbar in the lake.

Ms. Wall provided a brief update to the meeting schedule, highlighting that the September meeting will be moved to August 23rd. A brief discussion ensued about installing ‘no-wake zone’ signs or speed limit signs at the lake to enforce boat safety.

c. Orange County Update

Ms. Volpe provided the Orange County Stormwater Improvement update, highlighting that the real estate agent needs to finish the easement acquisition first, and after the easement has been acquired, Orange County Public Works can proceed with the design phase and submit the permit exemption package to St. Johns Water.

8) Board Comments

a. Discussion of Public Comments Received

There were no public comments, therefore, no discussion was held.

9) Upcoming Agenda Items

a. Upcoming Agenda Items

- Florida Department of Environmental Protection Letter of Support
- Pool Pollution Presentation by Orange County
- Water Quality Updates
- Small Treatment Updates

- Natural Resources Conservation Services (NRCS) Update on Sediment Removal
- Maintenance and Efforts for the lake
- Update on Permits
- CIP Update
- Infrastructure Project Updates
- Stormwater Repair Updates
- Current Lake Front Construction
- CRS Update
- BMP Feasibility Study for Killarney Dr. Outfall Consolidation (when available)
- Outfall Condition Update
- Library and Event Center Stormwater Management As-Builds Update
- Killarney Drive Update

b. Summary of Meeting Action Items

Jeanne Wall was re-selected as Chair and David Dickerson was selected as Vice Chair.

The board approved the Interim Flood Management Guide as amended. Amended on June 28, 2023.

Three boathouse/dock permits were approved with conditions.

10) Adjournment

The meeting adjourned at 12:47 p.m.

Minutes approved by the board on June 28, 2023 .
/s/ Tatia Ghviniashvili, Board Coordinator.