



Keep Winter Park Beautiful & Sustainable Advisory Board Regular Minutes

April 19, 2022, at 11:45 a.m.

Police Department Ray Beary Room
500 N Virginia Ave. Winter Park

Present

KWPB&S: Chair Ben Ellis, Carey Bond

Absent: Danielle Flipse, Kay Hudson, Lynne Bachrach, Stephen Pategas

City Staff: Gloria Eby; Director of Natural Resources and Sustainability, Sara Miller; Sustainability Manager, Johnny Miller; Event Manager, Victoria Tabor; Admin Coordinator/Recording Secretary

Guest: Members from the Winter Park Sunshine Website.

(1) Call to Order

Meeting called to order by Ben Ellis at 11:49AM.

(2) Consent Agenda

The board will table the approval of the minutes for the May board meeting.

(3) Staff Updates

Sara Miller started to inform the board about her new intern Elizabeth (Bess) Prim from Rollins College. She explained Bess's background how she's in the sustainability group at Rollins and how she wants to learn everything about sustainability. Sara re-introduced Bobby Sena and explained a little bit on what help he is for her as an intern. She then jumped into talking about the sustainability specialist position that closed. Nineteen candidates applied, Gloria and Sara were going to sit down together and choose their top 5 to interview. Gloria recognized Randy Knight about thanking him for turning the sustainability specialist to a full-time position.

Johnny Miller gave his update to Earth Day. He started off with saying that teaming up with Run with the Trees was a great idea. The Earth Day will fall on April 30th started at 7am. Johnny told the board that this is the first reach out to the community with the help of Center for Health and Wellbeing and multiple departments, including Keep Winter Park Beautiful and Sustainable, Stormwater, Lakes, and Natural Resources and Sustainability. He then went to explain the map of the event on where the runners will go and then come out to where we are and all of the vendors are located. Sara then went into explaining about the awards ceremony on where it was going to be located, what time it will be held at and Ben Ellis offered to announce the awards and hand out the certificates. She also explained that there will also be a small EV car show. Sara expresses that she needs help from the board throughout the event with set up and crowd control at the tent.

Sara gave out the information about the upcoming Household Hazardous Waste Drop off event that happening on April 11th. She went to explain what to expect, how residents are going to drop off their waste, and a map of the area. She reassured the board that there will be signs to explain where people are to go and there will be police officers at the road closures to help direct where people need to enter at. Carey Bond asked about the document shredder and Gloria said due to liability it wasn't a part of this event. Sara did give an option that Office Depot does shred documents. Gloria added that we as a department plan to get our website more up to date comprehensively which will include updating the Waste Diversion & Recycling section. We want to include more big box vendors that do also have recycling/sustainability programs like Office Depot.

Sara moves on to reviewing the Household Hazardous Waste Drop Off Event. The ADA Compliant Map was posted on the website which includes directions on how to get to the event and what streets are blocked off.

This was part of a press release that went out to the public on April 18th, 2022. There were numerous residents calling in to express their confusion about where the event was going to be but Sara reassured these residents that it would be easy to find by walking through the directions with them on the phone. Once the map was posted on the website, Sara did not have any calls. Gloria chimed in with saying when we planned this event our staff really took in consideration traffic and safety so that is why we had police officers stationed as well as barricade/ road closures to help with traffic control and ease the flow of traffic. A back up plan is also in place if the event needs to shift gears due to traffic congestion. We don't want another Howell Branch Road predicament. Sara continued to explain volunteer and staff placement as well as where Waste Pro and A1 Assets will be stationed. All vendors, staff, and volunteers will be on site no later than 7 AM for set up and for Sara to hand out roles and responsibilities. This event will be catered so that our vendors and staff feel appreciated.

Sara announces that we have started the clean up events with our first successful clean up event with UCF IDEAS For Us on March 26th. They teamed up with their engineering club and picked up a whopping 60 pounds of trash. 22 students were in attendance including our Stormwater Engineer Shannon and myself to lead the clean-up at Howell Creek Preserve Park. Students had the opportunity to weigh out the bags on site and they were shock as well as proud to have that much of an impact. They seemed enthusiastic to come back up and volunteer with Keep Winter Park Beautiful and Sustainable. On June 18th, we will be doing another clean up event at Mead Botanical Gardens. On April 16th, we had a very small clean up with Disney's Springs UNIQLO Staff. We were able to clean up 10 pounds of trash with this small but might team of four. They also had great feedback to give and said that they would be willing to come back and participate in another clean up.

On Thursday April 21st, the SWAT Team will be participating in a clean-up where most volunteers won't be able to get too. Joey Cordell will assist Sara with this clean up. Finally, upcoming public volunteer clean up events include May 14th, June 4th, and July 16th. These events have not been set in stone and they have not been posted on our department page but will be in the next few weeks. We work with both Volunteer Match and Communications to share these events. May 14th might be a Howell Creek Preserve again. Sara is seeking recommendations for June and July events. Sara explains to the board that she is still learning the Vanessa routes to for now she is starting with public areas such as parks until she has a better handle of her routes. Sara has a future clean up with Keller Williams on May 12th that uses her route. Finally, we have a Shoreline Restoration Project on May 7th that the Lake Killarney Condo Association requested.

Sara and Gloria move on to explain the partnership that we have at Mead Gardens. We want to amend the relationship the city has with Mead Gardens and give them support in what they may need. Sara will be sending volunteer groups over to Mead to work on specific projects that they need. We have created a land management plan to keep both the city and Mead Gardens accountable for the projects that we work on together. Gloria explains that this will be a comprehensive detail plan to include everything from the number of volunteers to the supplies needs and who will be accountable. On this plan will include April 22nd Earth Day Tree Planting with Total Quality Logistics as well as June 18th UCF IDEAS For Us Branch Clean Up. We also plan to partner with IDEAS For Us on volunteer projects with Mead, the first being a pollinator garden.

Gloria announces that the month of April has been declared Earth Month via the Proclamation that was announced at the commission meeting on April 13th. This will be shared on our new Facebook for all to see.

Carey shared with the all-in attendance that she had met with Commissioner Sullivan earlier regarding renewable energy and that they are very passionate about this topic. She expressed the need and want to work with the Utility Board on future plans for renewable energy. She then invites Commissioner Sullivan to elaborate more on this topic. Commissioner Sullivan first explains to the board how impressed he is with how Sara has jumped into all these projects. He then thanks Gloria for putting out an RFP regarding the solar feasibility study. He addresses the board with saying how he feels it's important for them to be part of the RFP process going forward as well as being included in meetings with the utility advisory board in addition to other boards that relate to the subject of renewable energy get integrated into the process. This includes inputs and recommendations from the board, he reiterates that the board is the eyes and ears for staff and the commission. Gloria does reassure the board on the RFP process that it has been sent out to the public and it is closing. Once the RFP is closed, she will review selections with selection committee which includes internal staff. This committee includes Gloria, Public Works, and Utilities - Daniel D'Alessandro. All will project managers collectively to oversee this solar feasibility study. Gloria continues to explain that avenues that will help us get to 100% renewable as Commissioner Sullivan suggested will be included. Gloria does want the city

to be honest and transparent with our data to the public which is why this feasibility study is important in order for us to create that timeline.

(4) Public Comments (for items not on Agenda)

Caitie, Jessica, and Chase - currently seniors at UCF announced that they are working on their senior capstone project which is called the winterparksunshine.org to help keep winter park citizens aware of their resources. A completely nonpartisan databases or one stop shop to agenda items and meeting minutes a well as in adherence to the sunshine law. This also will include all elections and on-going events. Podcast is up to date, please check it out.

(5) Non-Action Items

1. No Non-Action Items

(6) Action Items

1. Recycling Services of FL - dumpster behind sprouts very loud. Need to know if someone has a connection to have them switch pick up times to later in the day. Right now, it's 2 AM. Sara asked if the board had any connections to this vendor to maybe help alleviate this issue and the board in attendance did not
2. KWPBS WP Magazine Ad discount - We have ads going in their remaining summer & fall issues, we could double up on the skinny 1/3-page ad (randomly placed) or upgrade to a half-page horizontal ad for one of them. Theresa from Communications suggested option 2 - the larger ad for better coverage. The board chose option 2.
3. Volunteers are also needed at both Household Hazardous Waste Drop Off and Earth Day. Sara asked the board to spread the word so we can have more volunteers at both events.
4. Add to the agenda items for next meeting on whether the board will continue to meet in person. Also next meeting on consent agenda we will need approval minutes for Feb, March, and April. Reelections will also be taking place with voting occurring next month. Gloria expresses the need for board attendance for next meeting especially because of the solar feasibility study.

(6) Public Hearings

No Public Hearings.

(7) Board Comments

(8) Adjournment

Meeting adjourned at 12:45 PM (time was not announced, this is an estimate)

Minutes approved the board on 06/21/2022.
/s/ Recording Secretary Victoria Tabor