



Keep Winter Park Beautiful & Sustainable Advisory Board Regular Minutes

May 17, 2022, at 11:45 a.m.

Police Department Ray Beary Room
500 N Virginia Ave. Winter Park

Present 23:45

KWPB&S: Stephen Pategas, Catherine (Kay) Hudson

Absent: Carey Bond, Ben Ellis, Lynne Bachrach, Rishona S Teres, and Mark J Yonker

City Staff: Gloria Eby; Director of Natural Resources and Sustainability, Sara Miller; Sustainability Manager, Johnny Miller; Event Manager, Victoria Tabor; Admin Coordinator/Recording Secretary

Guest: Mikayla Miller; Community Outreach Librarian - Winter Park Library and Terry, Winter Park Resident

(1) Call to Order

Meeting called to order by Stephen Pategas at 11:50 AM.

(2) Consent Agenda

The board did not have a quorum to pass April's Agenda. May's meeting, KWPB&S will need to review and approve March, April, and May's Meeting Minutes.

(3) Staff Updates

- a. Introduction of the new Sustainability Specialist - Mia Brady
 - i. First Day May 31, 2022
 - ii. Resume attached to April Minutes
 1. She is a Rollins Alumnae and will help us continue to keep the City of Winter Park and Rollins relationship with both assisting them in their sustainability plan but also working with their students, many being interns for us.
 2. Mia is very excited to be joining the Natural Resources & Sustainability Department! She has many skillsets that are required for this job such as public outreach and prior sustainability experience.
 3. KWPB&S has met before due to her being a previous City of Winter Park Intern and Stephen Pategas also acknowledged how this was a good choice on city staff's part as he remembers Mia being a great intern.
 4. Sara feels very confident after interviewing Mia as well as her references that she will succeed in this role and help the Sustainability Division achieve our goals within the Sustainability Action Plan.
- b. Earth Day Report Total

Gloria was very impressed with how Earth Day went especially involving the partnerships that we had which included Center for Health & Wellbeing as well as Track Shack. She thanked Sara, Johnny, Victoria, the rest of the Natural Resources and Sustainability Department as well as the board for their efforts leading up to Earth Day as well as volunteering during the event. Gloria was not in attendance but after seeing photos of event and hearing positive feedback from mayor and commissioners, plus members of our team and public she granted this has a very successful event. Kay and Stephen also agreed and have no negative comments about this event only positive.

Johnny explained that I think piggy backing off the run for the trees really helped with attendance and it highlighted a part of ward park that many people have not even seen yet. Since Earth Day has moved around a lot, Johnny and Kay both agreed that it would be best to stick with this location year after year. It's easier on staff and will continue to get stronger each year. Stephen said that Central Park seemed diluted and didn't help with a solid audience who attended. This year, we were able to get a specific audience and the timing was perfect since the event only lasted in the morning and wrapped up in the afternoon. Johnny said next year - 2023 - Earth Day will not be at the end of the month, but will be more aligned with that national Earth Day holiday. Also next year will be the 30th anniversary for the run for the trees.

Below are the stats from Earth Day:

- i. Cost = \$4,500 (this number has been adjusted from audio recording)
- ii. Total turn out = 1450+ people
- iii. Divert (composted) 87lbs from the landfill

Kay requested that since we weren't able to have a large EV Car show at Earth Day that she recommends we to have one during September 24th EV Car Week that the Department of Energy leads. Kay will be sending more information to staff regarding this week. Kay informed staff that the City of Orlando will be doing one at ACE Café Downtown so maybe aligned with them for that same weekend would be beneficial. They are also doing a ride and drive with Tesla. Kay suggested we contact Tesla to see if we could have that done at our event. Johnny was tasked to look at weekends in September.

Johnny suggested aligning this event with the Farmer's Market and reserving some spots by the railroad part of the market. Kay loved that idea and also suggested being close to an EV charging station for example purposes. Gloria also chimed in with maybe having this event be a way to promote our other sustainability programming such as the Seed Library. The board agreed that having it at the farmers market would be a good audience because mostly likely people attending the market are progressively minded. Also highlighting that educating Winter Park residents on EV Car readiness is important. Staff will report back next meeting on next steps in order to make this event possible.

- c. Feasibility study for 100% renewables
 - i. Quanta Technology, LLC
 - ii. Draft RFP for Energy Efficiency Study

(4) Public Comments (for items not on Agenda)

Mikayla Miller, Community Outreach Librarian, from the Winter Park Library gave the following updates to the board regarding their sustainability programming:

1. Seed Library
 - a. Had a soft launch of their spring seed collection, sharing 9 different seeds i.e. basil, at Earth Day. Seeds and packaging were passed around. This project utilized many volunteers in addition to partners to help these seed packets come to life. Packaging uses the least amount of waste as possible. The label includes all partners involved with this program and a list of the seeds in the mini vanilla envelope. On the envelope is a QR code which anyone can scan with their smartphone device to view growing instructions.
 - b. The Seed Library will be located on the east side entrance of the library which is closest to the event center. A stand will be created for easy access to sign up and seed check outs. The display will be matching the architecture of the building as well which will be timeless as the program continues year after year.
 - c. The Fall collection will include 10 different seeds. So far 60 seed packets have been distributed for spring with the goal of 150 per season. The Winter Park Library feels very confident that residents will be able to find where to sign up and check out. They attended many conferences where seed libraries have been the main topic of conversation and have put many hours of research to make this program work effectively.
2. Summer Reading Program - the Winter Park Library hopes that many will sign up this year of the summer reading challenge. They hope to encourage many adults and children of all ages to

participate with a goal of 15,000 books. Prizes will be given away for the most read books! If you are looking for a more sustainable way to read your books, the Winter Park Library also has audiobooks and online versions to read.

The KWPB&S Bboard and Sustainability Division were very impressed with both programs and hope to continue partnering with the Winter Park Library for future projects and events.

(5) Non-Action Items

1. Steven Pategas and Kay Hudson asked to have the entire board vote next meeting regarding have a hybrid model of both having virtual and in person meetings. Both would agree that this model would be more sustainable and easier on-board members to attend especially during lunch hours.
 - a. Gloria did address Kay and Stephen saying that even with a hybrid model we would still need a quorum to vote, which we haven't had for the last few months now.
 - b. City Staff will find out if this is possible though working with City Clerk - Rene Cranis.
 - c. Lunch will also be provided moving forward.

(6) Action Items

1. Introduction to Board Members
 - a. Rishona S Teres - appointed by Commissioner Sullivan
 - b. Mark J Yonker - appointed by Commissioner Cruzada
 - i. Both were absent for this meeting.
2. Previous board members were removed due to poor attendance and no longer can meet attendance obligations due to personal life responsibilities and transitioned off the board.
 - a. Danielle Flipse
 - b. Rosemary Salow
3. During May Meeting, the KWPB&S Board will need to vote on Chair and Vice Chair Seats due to not having a quorum.
 - a. Gloria addressed attendance requirements:
 - i. Each board member is required to meet 50% of meetings per calendar year and/ or if a board member is absent three consecutive meetings in a row, they can be removed.
 1. Currently there are at risk members of the board.
 - ii. Since KWPB&S has not met a quorum the last 3 meetings, this pushes projects as well action items back that the city needs the board to approve of. Gloria addressed how much effort it takes on the city staff to organize these meetings. Both Stephen and Kay agreed that members on the board should continue to take attendance seriously. In Gloria's words, "It's go time for KWPB&S to help address issues related to Sustainability. We need your help to rally Winter Park Residents and our community"
 - iii. The Clerk's Office has voiced to all boards that there will be further enforcement of attendance requirement.

(7) Public Hearings

No Public Hearings.

(8) Board Comments

(9) Adjournment

Meeting adjourned at 12:45 PM (time was not announced, this is an estimate)

Minutes approved the board on 06/21/2022.

/s/ Recording Secretary Victoria Tabor