



Lakes & Waterways Board Regular Meeting

Agenda

October 10, 2023 @ 12:00 PM

City Hall Commission Chambers
401 S. Park Avenue

welcome

Agendas and all backup material supporting each agenda item are accessible via the city's website at cityofwinterpark.org/meetings/ and include virtual meeting instructions.

assistance & appeals

Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office ([407-599-3277](tel:407-599-3277)) at least 48 hours in advance of the meeting.

"If a person decides to appeal any decision made by the Board with respect to any matter considered at this hearing, a record of the proceedings is needed to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." (F.S. 286.0105).

please note

Times are projected and subject to change.

-
- 1. Call to Order**
 - 2. Consent Agenda**
 - a. [Approve the minutes of the regular meeting September 12, 2023](#) 1 Minute
 - 3. Public Comments (for items not on the agenda): Three minutes allowed for each speaker**
 - 4. Public Hearings (Public participation and comment on these matters must be in person.)**
 - a. [Shoreline Alteration Permit \(SAP-2023-0029\) 2104 Venetian Way](#) 10 Minutes
 - b. [Shoreline Alteration Permit \(SAP-2023-0030\) 1402 Green Cove Rd.](#) 10 Minutes
 - 5. Action Items**
 - 6. Non-Action Items**
 - 7. Staff Updates**
 - a. [Winter Park Police Department](#) 10 Minutes
 - b. [Lakes Management](#) 10 Minutes
 - c. [Stormwater Management](#)
 - 8. Board Comments**
 - a. [Discussion of Public Comments Received](#) 5 Minutes
 - 9. Upcoming Agenda Items**
 - a. [Discussion of Upcoming Agenda Items](#) 5 Minutes
 - 10. Adjournment**



Lakes & Waterways Board

agenda item

item type

Consent Agenda

meeting date

October 10, 2023

prepared by

Tatia Ghviniashvili, Board Coordinator

approved by

Tatia Ghviniashvili, Board Coordinator

subject

Approve the minutes of the regular meeting September 12, 2023

motion | recommendation**background****strategic objectives****alternatives | other considerations****fiscal impact****attachments**

1. Draft Minutes



Lakes & Waterways Board Meeting Minutes

September 12, 2023 at 12:00 p.m.

City Hall, Commission Chambers
401 S. Park Avenue | Winter Park, Florida

Present

Justin Vermuth, George (Trevor) Vietor, David March, Ed Webman, Warren Bloom and William Swartz.

Absent

Pamela Saffran.

Staff Present

Director of Natural Resources & Sustainability Gloria Eby; Assistant Director of Public Works Don Marcotte; Public Works Engineer Shannon Monahan; Interim Lakes Division Manager Jake Allman; Lakes Division Manager Joseph Cordell; Natural Resources & Sustainability Administrative Coordinator Victoria Tabor; Virtually: Board Coordinator Tatia Ghviniashvili.

1) Call to Order

The meeting was called to order at 12:09 p.m.

2) Consent Agenda

- a. Approve the minutes of the regular meeting August 08, 2023.

Motion made by Warren Bloom to approve the minutes as presented; seconded by Trevor Vietor. Motion carried unanimously with a 6-0 vote.

3) Public Comments (for items not on the agenda):

There were none.

4) Public Hearings (Public participation and comment on these matters must be in-person.)

- a. Boathouse / Dock Application (BLDR-2023-0686) 510 Via Lugano

Staff provided background of the application, along with parameters and photographs/aerial views of the property. The application is for a boat dock and staff is recommending approval with the condition of planting for vegetation along the shoreline.

Jason Searl, Gray Robinson, 301 East Pine Street, spoke on behalf of the immediately adjacent neighbors to the applicant and asked for a continuance. He explained in detail the history behind the property in question and why his clients are finding issue with

the proposed boat dock. Several factors were outlined as requests by the adjacent neighbor- if the permit is to be approved- such as clearing of the property and including a restraint to boat dock use/noise after a certain hour.

The floor opened for discussion and the board asked various questions of Mr. Searl to help clarify the requests/concerns voiced by the adjacent neighbors. An at-length discussion ensued about whether or not there are any restrictions preventing the boat dock from being approved that are not based on personal needs of the adjacent neighbor.

Sheila Cichra, Streamline Permitting, spoke on behalf of the applicant. She explained that the application was submitted with sufficient time for all necessary notifications to go out and that the proposed dock meets all qualifications of the ordinance. It was noted that imposing extraordinary conditions on a property owner is not in the best interest of any party involved, and unless there is a reason the proposed dock does not meet the current ordinance it should be approved.

Motion made by William Swartz to approve the permit with the condition of planting; seconded by Warren Bloom. Motion carried unanimously with a 6-0 vote.

b. Boathouse / Dock Application (BLDR-2023-0466) 630 Palmer Ave

Staff explained that this application is a re-submit from August because the original request for a variance of 12 ft. of height for the dock roof was rejected. The applicant has now re-submitted for an 11 ft. maximum roof line. A brief description of the application and property was provided and staff is recommending approval.

Andre Vidrine, 630 Palmer Ave., the owner of the property spoke briefly and thanked the board and staff for their help and cooperation regarding this permit.

Motion made by William Swartz to approve the permit; seconded by Justin Vermuth. Motion carried unanimously with a 6-0 vote.

c. Permit Variance Request (BLDR-2021-1191) 1204 N. Park Ave

Staff presented details of this after-the-fact permit variance request, and noted that modifications were noticed during a routine lake inspection in March of 2023. The applicant is now requesting a variance to allow it to remain as currently constructed. Visual aids were presented to highlight the differences between the previously permitted structure and the one currently in place. Staff is recommending denial of the variance as the structure was modified to serve as a living space which is in direct violation of code, and furthermore recommending for the structure to be returned back to what it was permitted for.

Zane Williams, 1333 Alberta Dr., the builder on the property, explained why the structure was built with modifications not previously approved. He noted that at the time the structure was finalized, the window and door package was behind due to the COVID-19 pandemic. Comment was also made on the change from the originally permitted garage door to the currently seen walk-door.

The floor opened for discussion and the board asked questions to clarify the details of the property and the changes made. The intentions to the use of the boathouse were explained by the applicant, which included using it to store kayaks. A further discussion ensued.

Motion made by Ed Webman to require the dock to conform to the original permit and said modifications to be made.

A brief discussion was held.

Motion seconded by Warren Bloom. Motion carried unanimously with a 6-0 vote.

5) Action Items

There were none.

6) Non-Action Items

There were none.

7) Staff Updates

a. Winter Park Police Department

A brief comment was made to address the overnight parties during the weekends on dog island, and staff is in communication with Maitland- which dog island falls under the jurisdiction of- to take care of the situation.

In the past month, 50 vessel stops and 43 safety inspections have been conducted, along with 8 uniform boat citations and 28 warnings issued.

William Swartz left at 1:24 p.m.

b. Lakes Management

Staff provided an update to Lake Knowles and its status (as an add-on item to the agenda). It was noted that historically, there is little vegetation present in the lake which results in a decrease of water quality. In 2020 there was a violation of clearing the shoreline which led staff to develop a draft plant management plan. After this event there was discussion among some of Lake Knowles members and the Lakes Board regarding maintenance of the lake- however today, staff does not find any evidence of an official plan adopted. Staff has been working to increase the vegetation in the lake and photographs of the lake at various points in time were presented to highlight the changes. It was noted that since the increase in vegetation in the past couple of years, the water quality of the lake has increased as a result.

Current photographs of the access corridors on the lake were presented, which staff are actively maintaining. It was noted that recently a resident was removing vegetation on the lake, without a permit or delegation from the city.

A brief discussion followed and the board asked questions regarding the information presented.

Peter Gardner, 1554 Lake Knowles Circle., spoke about Lake Knowles maintenance and how access points are not properly taken care off by city staff. He spoke further of muck, anthills and overgrowth that is present at these access points and the danger those are to anyone trying to use the lake. He noted staff and residents should work together to fix this issue.

Eric Rosoff, 1247 Via Salerno, voiced his concern for the access corridors, and how despite staff explaining that the corridors are maintained, they are in fact not. He highlighted that the issue for not maintaining the corridors seems to be associated with a lack of budget to support these maintenance efforts. He asked staff to work to clean those corridors and create better access points to the lake.

An at-length discussion followed between staff and the residents who spoke above. Staff will schedule a meeting with Mr. Gardner to not only educate him on proper lake maintenance, but hold a collaborative and productive conversation on how to move forward with this issue.

David March left at 2:07 p.m.

- c. Stormwater Management

Warren Bloom left at 2:10 p.m.

No discussion was held due to time constraint of the meeting.

8) Board Comments

- a. Discussion of Public Comments Received

A brief discussion was held about the access corridor concerns brought up by residents.

9) Upcoming Agenda Items

- a. Discussion of Upcoming Agenda Items

An update on Lake Knowles and regularly scheduled follow-up items will be brought back to the next meeting.

10) Adjournment

The meeting adjourned at 2:16 p.m.

Minutes approved by the board on _____.
/s/ Tatia Ghviniashvili, Board Coordinator.



Lakes & Waterways Board

agenda item

item type

Public Hearings (Public participation and comment on these matters must be in person.)

meeting date

October 10, 2023

prepared by

Victoria Tabor, Administrative Coordinator II

approved by

Victoria Tabor, Administrative Coordinator II

subject

Shoreline Alteration Permit (SAP-2023-0029) 2104 Venetian Way

motion | recommendation**background****strategic objectives****alternatives | other considerations****fiscal impact****attachments**

1. SAP-2023-0029 - 2104 Venetian Way



REVETMENT APPLICATION

SAP-2023-0029

2104 Venetian Way

- Applicant: Daniel Cohen
- Contractor:
- Permitting Agent: Sheila Cichra
- Structure: Riprap Revetment
- New/Existing: New
- Waterbody: Lake Maitland

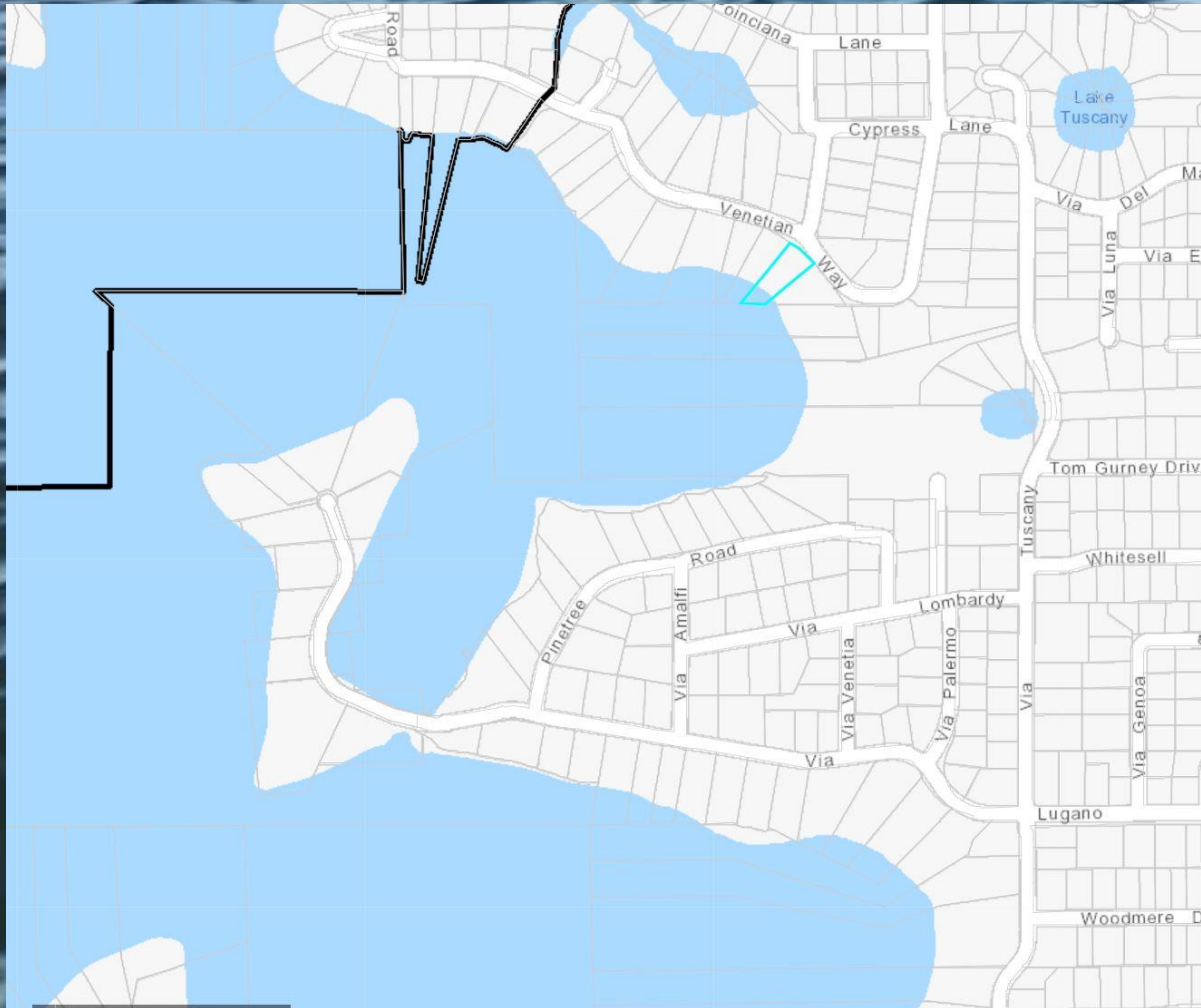
Parameters

Parameter	Proposed	Allowed	Variance Req.?
Length (ft)	70'	N/A	No
Slope (Horizontal:Vertical)	2:1	2:1 min	No
Material	Natural Stone	N/A	N/A
Existing Erosion Problem (Yes/No)	Yes	Must have existing erosion problem	N/A
Meet Vegetation Criteria?	No	50% may be cleared	N/A

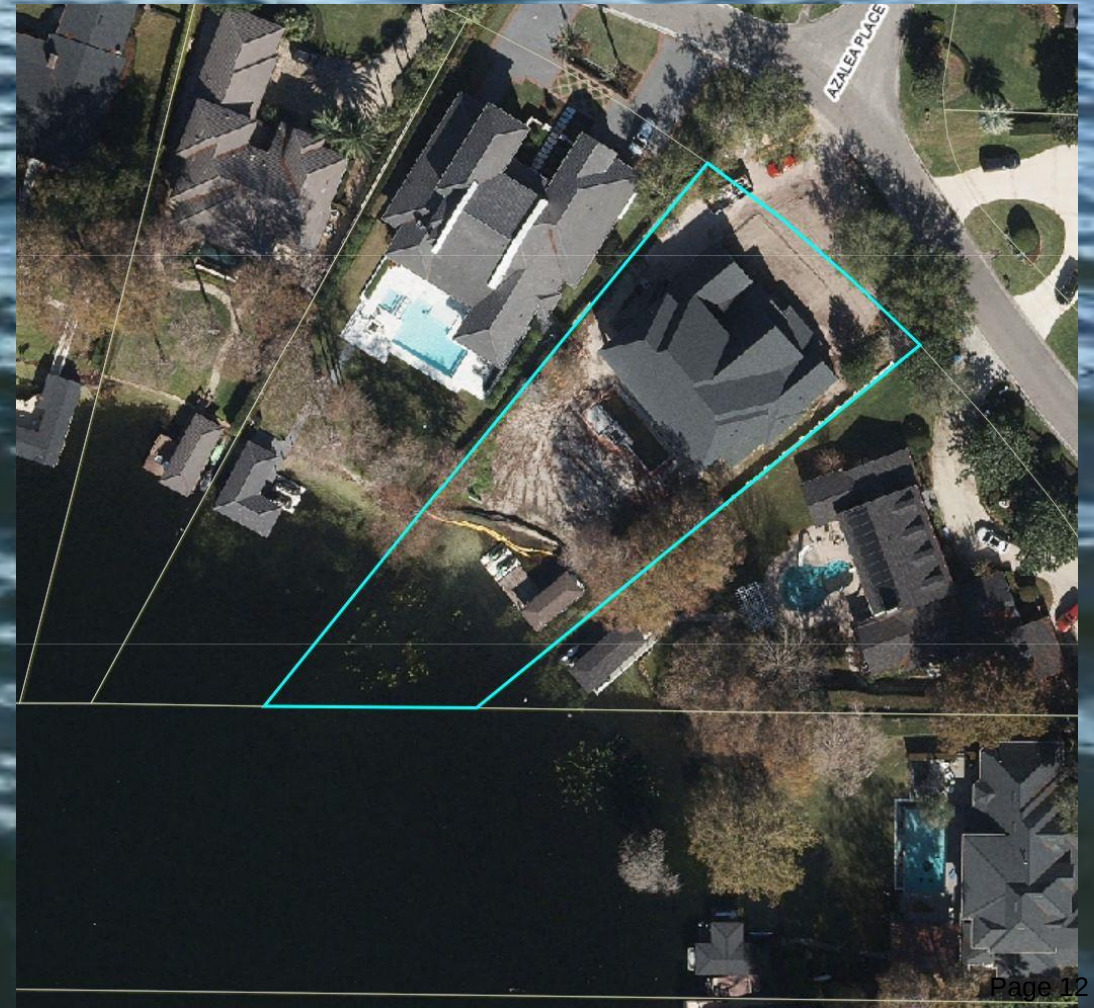
Staff Recommendation: Approval
Reviewed by: Joey Cordell

Map View

Basemap



Aerial View



Photos



Survey

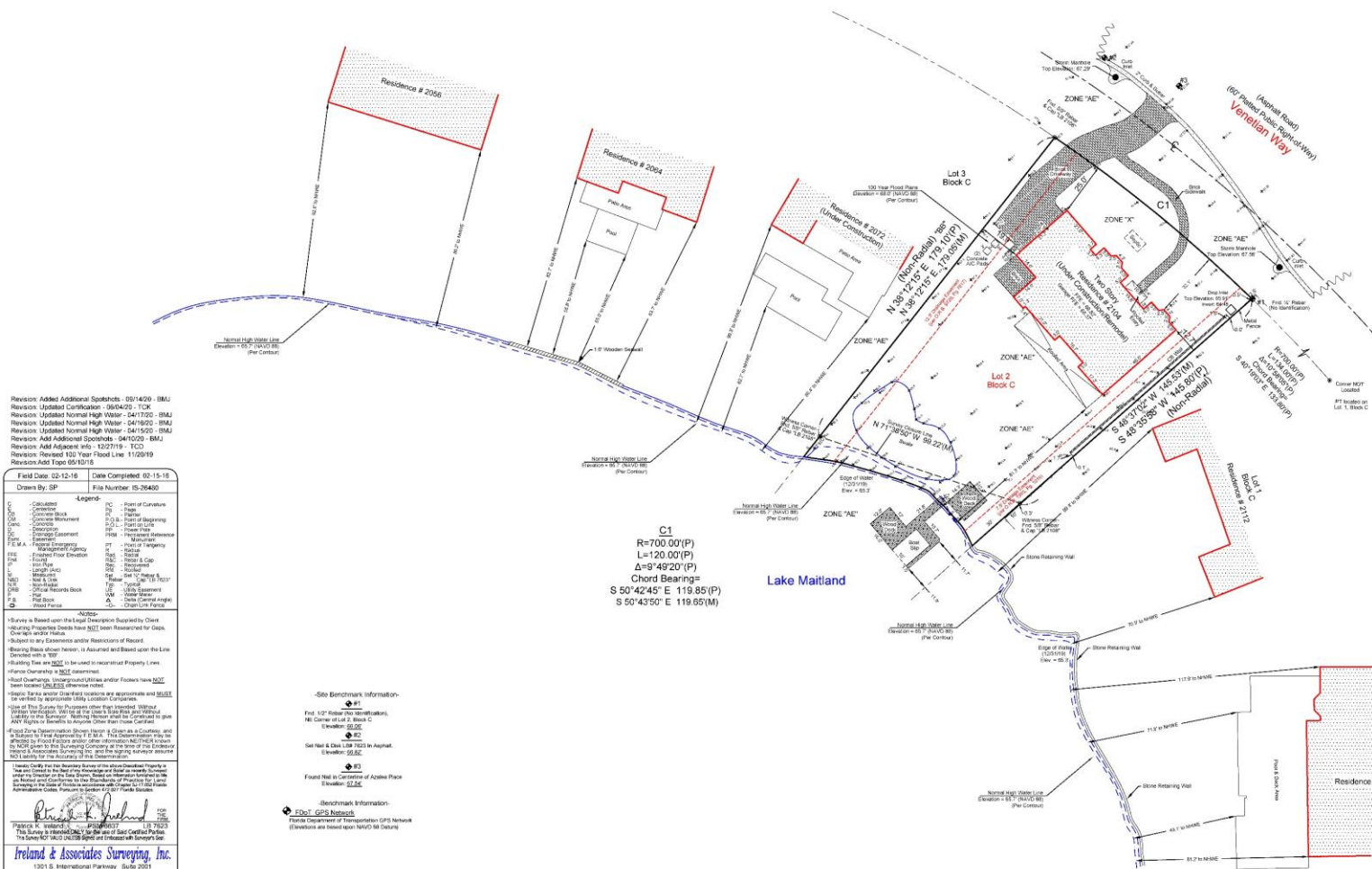
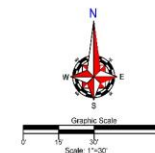
Boundary Survey

Legal Description:

Lot 2, Block C, MAITLAND SHORES, according to the Plat thereof as recorded in Plat Book R, Page 150, Public Records of Orange County, Florida.

Flood Zone: AE Panel: 0255 F
Community Number : 12095C Date: 9/25/2009

CERTIFIED TO:
DANIEL D. COHEN-NEAMIE, DC&EK HOLDINGS LLC, ESTHER KOVACS, LATHAM, LUNA, EDEN & BEAUDIN, LLP;
OLD REPUBLIC NATIONAL TITLE INS CO.; BANK OF AMERICA, N.A.



Site Plan

Legal Description:

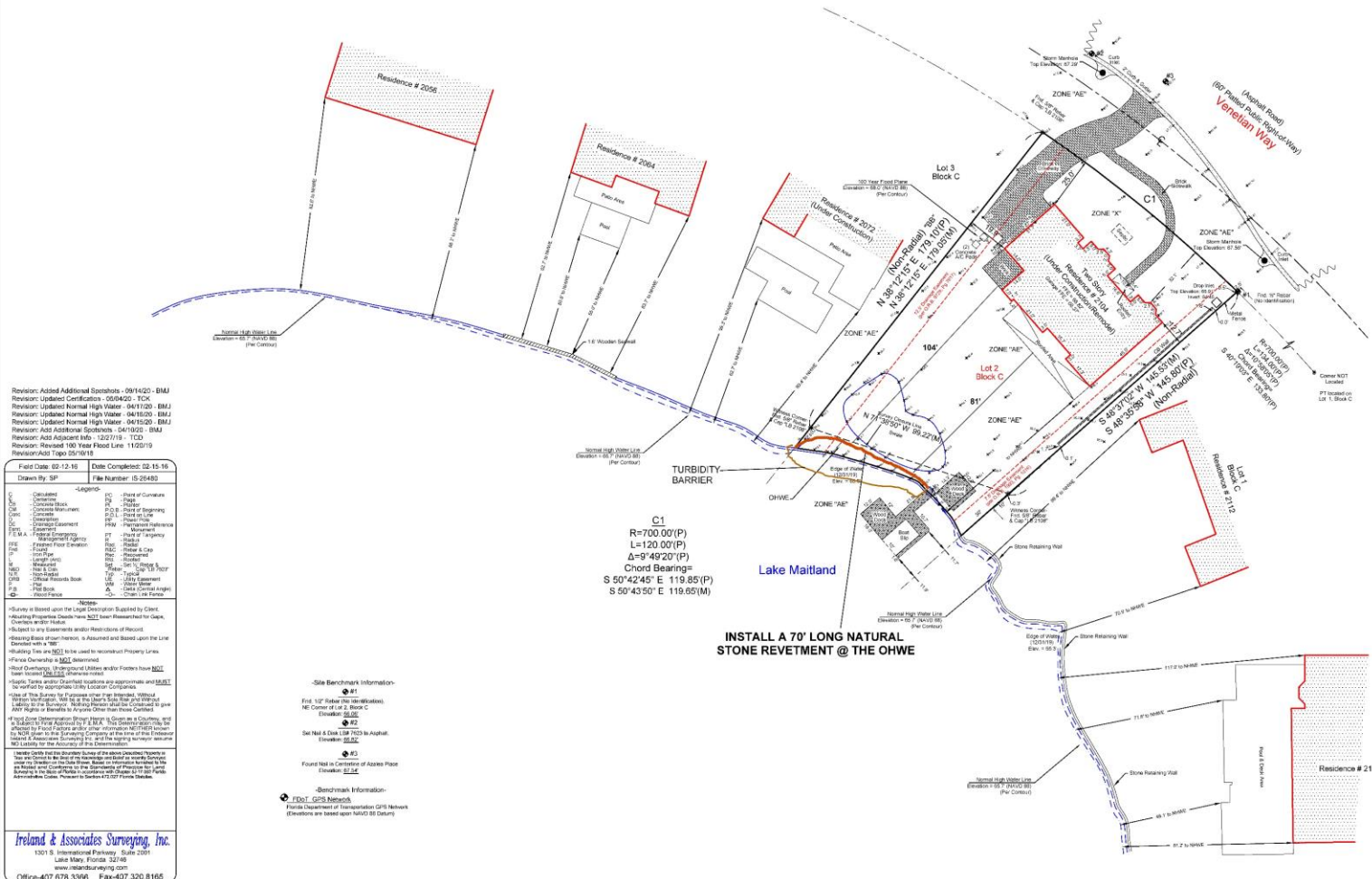
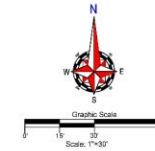
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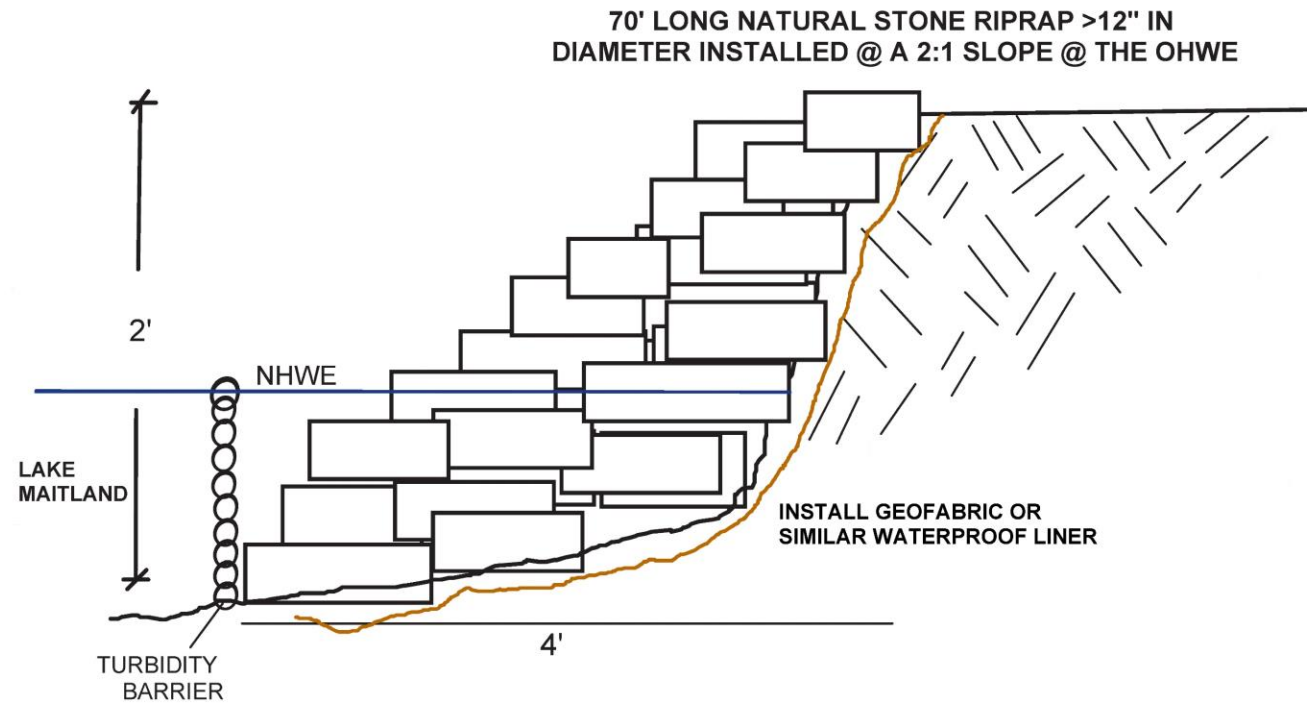


**COHEN - KOVACS SITE PLAN
2104 VENETIAN WAY
WINTER PARK, FL 32789**



Cross section

**COHEN - KOVACS CROSS SECTION
2104 VENETIAN WAY
WINTER PARK, FL 32789**





Lakes & Waterways Board

agenda item

item type

Public Hearings (Public participation and comment on these matters must be in person.)

meeting date

October 10, 2023

prepared by

Victoria Tabor, Administrative Coordinator II

approved by

Victoria Tabor, Administrative Coordinator II

subject

Shoreline Alteration Permit (SAP-2023-0030) 1402 Green Cove Rd.

motion | recommendation**background****strategic objectives****alternatives | other considerations****fiscal impact****attachments**

1. SAP-2023-0030 - 1402 Green Cove Rd



REVETMENT APPLICATION

SAP-2023-0030

1402 Green Cove Rd

- Applicant: Swantje Levin
- Contractor:
- Permitting Agent: Sheila Cichra
- Structure: Riprap Revetment
- New/Existing: Existing
- Waterbody: Lake Osceola

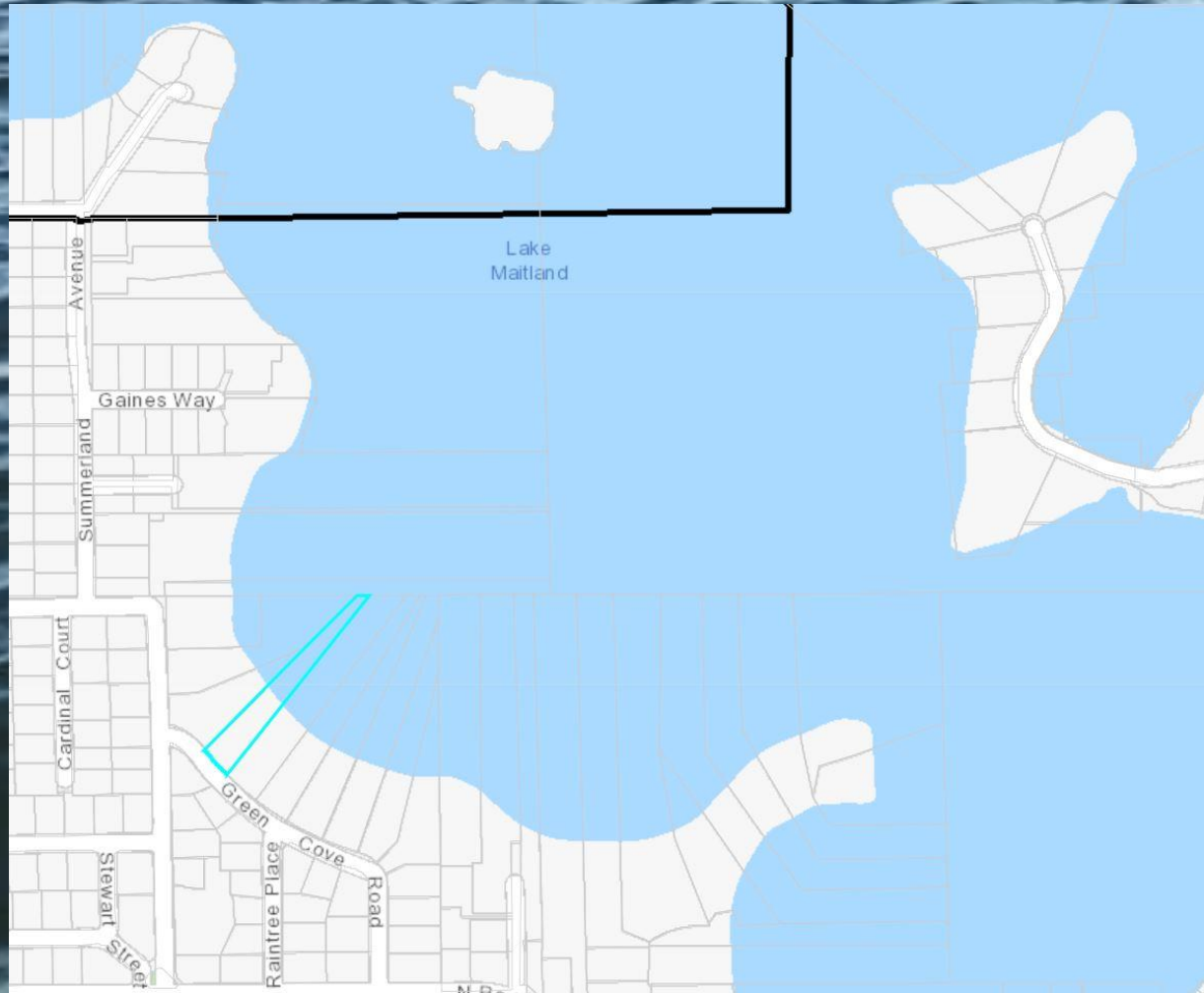
Parameters

Parameter	Proposed	Allowed	Variance Req.?
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Slope (Horizontal:Vertical)	2:1	2:1 min	No
Material	Natural Stone	N/A	N/A
Existing Erosion Problem (Yes/No)	Yes	Must have existing erosion problem	N/A
Meet Vegetation Criteria?	Yes	50% may be cleared	N/A

Staff Recommendation: Approval
Reviewed by: Joey Cordell

Map View

Basemap



Aerial View



Photos



Photos



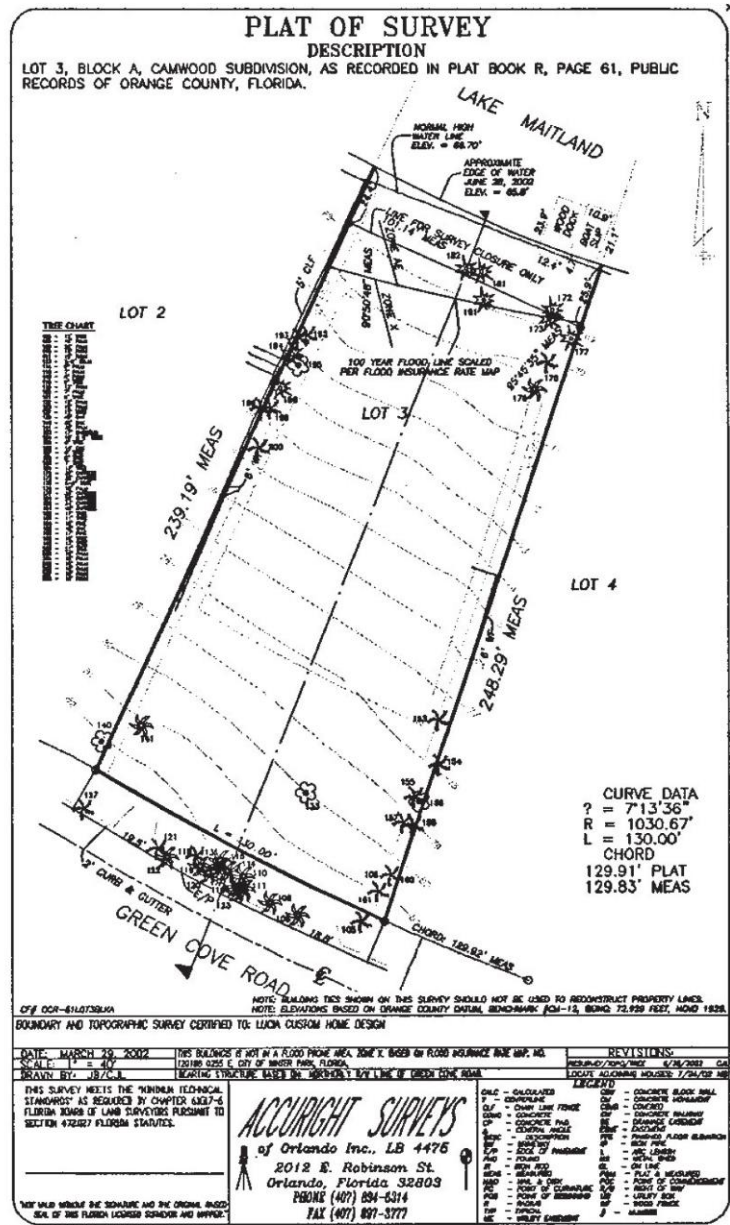
Photos



Photos

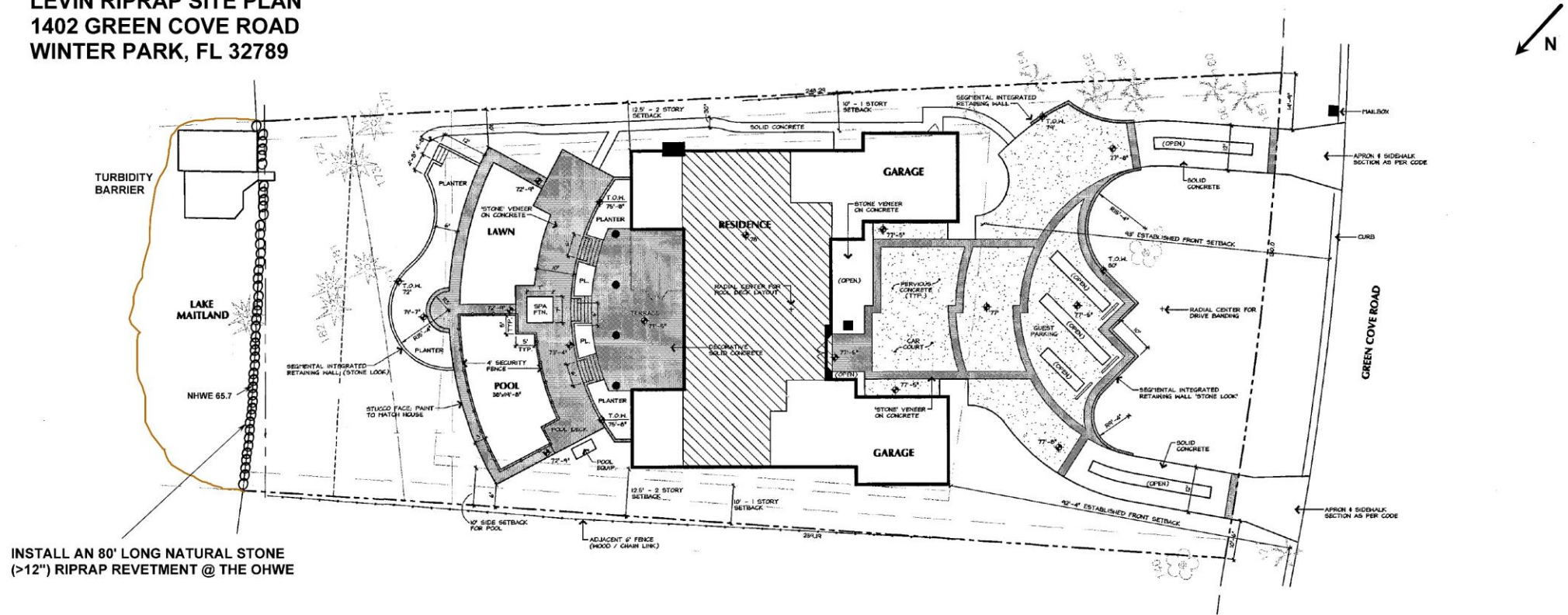


Survey



Site Plan

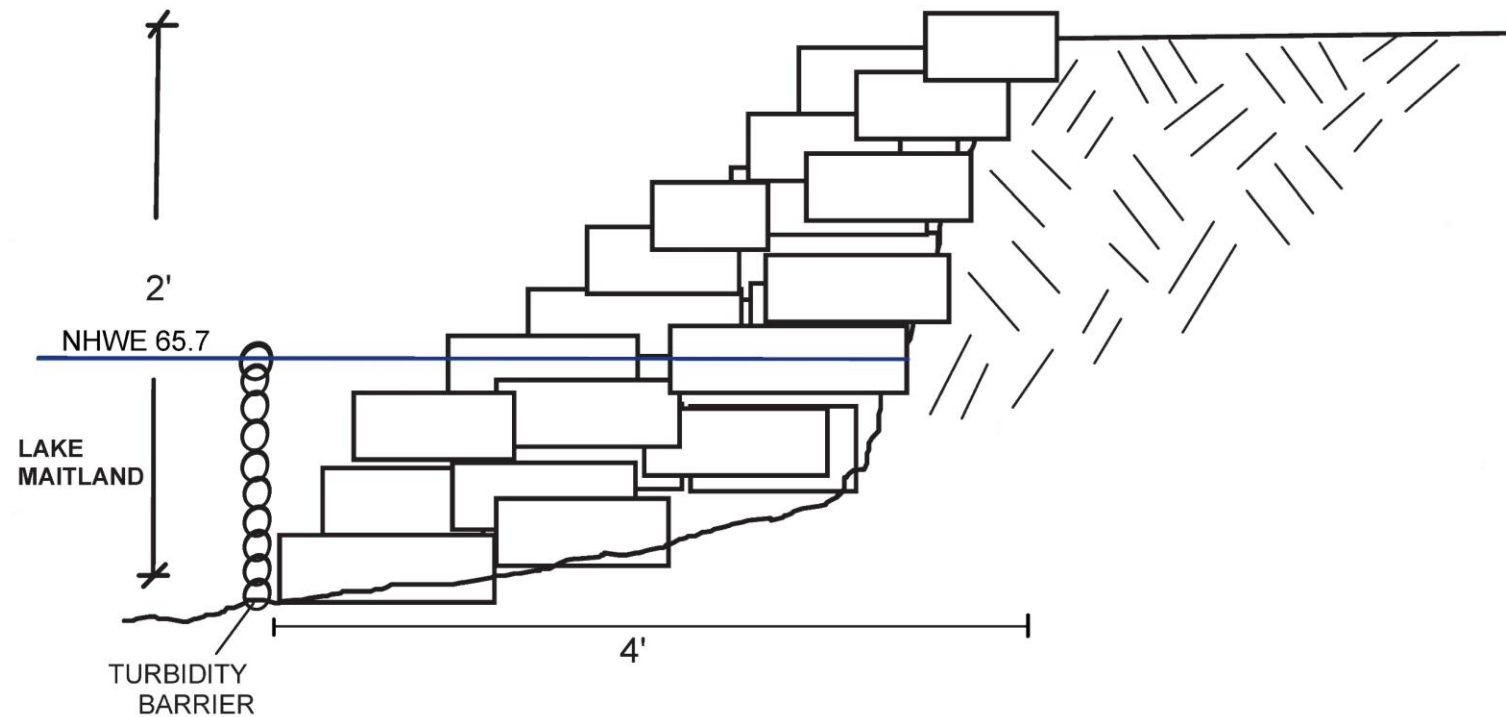
LEVIN RIPRAP SITE PLAN
1402 GREEN COVE ROAD
WINTER PARK, FL 32789



Cross section

LEVIN RIPRAP CROSS SECTION
1402 GREEN COVE ROAD
WINTER PARK, FL 32789

80' LONG NATURAL STONE RIPRAP >12" IN
DIAMETER INSTALLED @ A 2:1 SLOPE @ THE OHWE





Lakes & Waterways Board

agenda item

item type

Staff Updates

meeting date

October 10, 2023

prepared by

Victoria Tabor, Administrative Coordinator II

approved by

Victoria Tabor, Administrative Coordinator II

subject

Winter Park Police Department

motion | recommendation**background****strategic objectives****alternatives | other considerations****fiscal impact****attachments**

None



Lakes & Waterways Board

agenda item

item type

Staff Updates

meeting date

October 10, 2023

prepared by

Victoria Tabor, Administrative Coordinator II

approved by

Victoria Tabor, Administrative Coordinator II

subject

Lakes Management

motion | recommendation**background****strategic objectives****alternatives | other considerations****fiscal impact****attachments**

1. Lakes Update 2023.10



Lakes and Waterways Advisory Board

October 2023

Lakes Updates

- NRCS Update
- Treatments
- Eelgrass Efforts
- Flood Management Guide
- September/October Biobase Underway
- Telemetry Stations
- Lake Knowles Update
- Howell Creek Restoration
- Get Hooked!
- Monthly Dock Party – Virginia/Mizell/Midget Oct. 21
- KWPB Tree Planting – Ward Park Oct 14
- Lake Baldwin Cleanup - Dog Park Oct 28



saturday **OCTOBER 7**

7:30 to 10 a.m.

Lake Island @
Martin Luther King, Jr. Park
255 S. Denning Dr.

snacks | giveaways
raffle | fun & more

FREE bait & poles ARE PROVIDED

Delivering Our City Knowledge

DOCK party

saturday **10.21** from **9-11 a.m.**

Dinky Dock Park at 410 Ollie Avenue

questions & more info
407.599.3463



Lakes & Waterways Board

agenda item

item type

Staff Updates

meeting date

October 10, 2023

prepared by**approved by**

Victoria Tabor, Administrative Coordinator
II

subject

Stormwater Management

motion | recommendation**background****strategic objectives****alternatives | other considerations****fiscal impact****attachments**

1. SW Update

Staff Update

Stormwater Management

Stormwater Management – CIP

ACCT #	CIP Title & Description	Original Year Funded	Current Balance	Status/Comments
565200	Drainage Improvements - Recent years of unusually heavy rainfall events have revealed several substandard drainage conditions in various locations throughout the City.	Annually Funded	\$77,041	Several in-house drainage improvements projects for 2023-24 - Completed replacement of 70ft of 24 inch RCP crossing Joeline Court, and 120ft of 18 inch HDPE at the north end of Laurel Road. Upcoming - add another inlet and outfall pipe at 1622 Arbor Park Drive, increase pipe size at 1642 Arbor Park Drive, storm pipe replacement/relocate at 2601 & 2631 Temple Drive.
				1) <u>Palmer at Old England outfall repair</u> - Stormwater outfall pipe replacement required. Design is 30% complete.
				2) <u>Stormwater Outfall Dredging</u> - The City recently entered a new contract, dredging on several stormwater outfalls started in Aug 2023, and will continue as needed.
				3) <u>Ward Park ponds construction</u> - Estimated cost \$150k. NE and NW Pond excavation and sodding is complete. The piping to be installed in August 2023.
				4) <u>357 E Lake Sue Ave</u> - Increase storm sewer inlet capacity at the low point in Lake Sue Ave.
565203	Lk. Bell Weir Outfall Improvements -	2009	\$69,223	Repairs may be required on the Lake Bell outfall weir. Met with consultant on June 30, 2023, PO has been issued and kick-off meeting is to be scheduled.
565221	Seminole County Ditch Piping (along Arbor Park Dr) – Drainage ditch behind the homes along Arbor Park Drive has a shared drainage basin with Seminole County. Funding is provided for the design and construction to pipe the ditch.	2016	\$733,395	The Interlocal Agreement was approved by the City Commission and by the Seminole County Commission. 60% plans completed and submitted to Seminole County. Process to permit with SJRWMD currently underway.
565205	Nicolet Ave Stormwater Pond – complete the design and construction of a stormwater treatment pond on City purchased properties located at 796 & 808 Nicolet Avenue	2023	\$200,000	Commission approved \$200,000 in the City's FY'23 budget. SJRWMD permit pre-application meeting is being requested.
	TOTALS			
	3023406 ACTIVE STORMWATER CIP's		\$1,079,658.79	BALANCE TOTAL



Lakes & Waterways Board

agenda item

item type

Board Comments

meeting date

October 10, 2023

prepared by

Victoria Tabor, Administrative Coordinator II

approved by

Victoria Tabor, Administrative Coordinator II

subject

Discussion of Public Comments Received

motion | recommendation**background****strategic objectives****alternatives | other considerations****fiscal impact****attachments**

None