



# Keep Winter Park Beautiful & Sustainable Advisory Board Regular Meeting

## Agenda

**August 18, 2026 @ 11:45 AM**

City Hall Commission Chambers  
401 S. Park Avenue

### welcome

Agendas and all backup material supporting each agenda item are accessible via the city's website at [cityofwinterpark.org/meetings/](http://cityofwinterpark.org/meetings/) and include virtual meeting instructions.

### decorum

As a courtesy to those present, please silence your mobile devices. If you must take a phone call, please excuse yourself and step outside.

Members of the public shall observe the same rules of propriety, decorum and good conduct applicable to members of the Board. Persons making remarks or exhibiting behavior that disrupts the orderly conduct of this meeting will be subject to removal from the meeting.

### assistance & appeals

Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office ([407-599-3277](tel:407-599-3277)) at least 48 hours in advance of the meeting.

"If a person decides to appeal any decision made by the Board with respect to any matter considered at this hearing, a record of the proceedings is needed to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." (F.S. 286.0105).

### board member compliance

Board/Committee members when acting within the scope of their public duties are subject to the Florida Sunshine Law (Ch. 286, F.S.), Florida Public Records Act (Ch. 119, F.S.) and state ethics laws (Ch. 112, F.S.). All discussions with any other board member(s) regarding public items that are likely to come before the board/committee must occur on the record during a public meeting. No member shall vote upon, and no appointed member shall attempt to influence, any item considered which would inure to the special private gain or loss of the member, any principal/parent/subsidiary retaining the member, or any relative or business associate of the member. Members must announce their conflict and file a written conflict disclosure with the City Clerk within 15 days of the meeting.

**1. Call to Order****2. Approval of Minutes**

- a. Minutes of July 21, 2026 1 Minute

**3. Public Comments (for items not on the agenda): Three minutes allowed for each speaker****4. Action Items****5. Non-Action Items****6. Staff Updates**

- a. Natural Resources & Sustainability Update 30 Minutes

- Election Campaign Sign Recycling
- Saturday Farmer's Market Composting
- Farmer's Market Building Catering Model
- Electric Ave Update
- 2027 Green School Grant Update
- Past Events

- b. Upcoming Events 0 Minutes

- Seeding & Transplanting Workshop — September 3rd 5 pm - 6 pm @ Winter Park Library
- Greater Orlando Lake Cleanup Day — September 5th 9 am - 12 pm @ MLK Jr. Park
- Fix It! Don't Pitch It — September 12th 9 am - 12 pm @ Winter Park Community Center
- Electric Ave — September 26th 9 am - 11 am @ Park Ave
- Get Hooked — October 3rd 8 am - 10 am @ MLK Jr. Park
- Power Your Resilience Work Shop — September 4th – 25th (Friday's) @ Winter Park Library; September 14th - November 30th (Monday's) from 5:30 pm - 7 pm @ Winter Park Community Center

**7. Board Comments**

- a. Green Minutes 5 Minutes

- b. New Business/Announcements 5 Minutes

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- |    |                                                 |           |
|----|-------------------------------------------------|-----------|
| c. | Discussion of Public Comments (If Any Received) | 5 Minutes |
|----|-------------------------------------------------|-----------|

**8. Upcoming Agenda Items**

- |    |                                     |           |
|----|-------------------------------------|-----------|
| a. | Discussion of Upcoming Agenda Items | 5 Minutes |
|----|-------------------------------------|-----------|

**9. Adjournment**



# Keep Winter Park Beautiful & Sustainable Advisory Board

## agenda item 2.a

**item type**

Approval of Minutes

**meeting date**

August 18, 2026

**prepared by**

Mason Hetrick, Sustainability Specialist

**approved by**

Victoria Tabor, Administrative Coordinator  
IV

**subject**

Minutes of July 21, 2026

**motion | recommendation****background****alternatives | other considerations****fiscal impact****attachments**

1. KWPB-mins-2026-07-21 Draft



## Keep Winter Park Beautiful & Sustainable Advisory Board Regular Meeting Minutes

**July 21, 2026 at 11:45 AM**

City Hall Commission Chambers  
401 S. Park Avenue

### **Present**

Becky Distad, Zeina Matar-Ghantous, Tom Mould, and Crandall May (Virtual)

### **Absent**

Susy Scarlatos

### **Staff Present**

Sustainability Manager Nicole Marshall, Administrative Coordinator Victoria Tabor,  
Sustainability Specialist Mason Hetrick

### **1. Call to Order**

The meeting was called to order by Ms. Distad at 11:48 a.m. The decorum statement was read.

- a. Vote for Chair and Vice Chair

**Motion made by Tom Mould to nominate Becky Distad as Chair, seconded by Zeina Matar-Ghantous. Becky Distad accepted the role of Chair. The motion passed unanimously with a 5-0 vote.**

**Motion made by Zeina Matar-Ghantous to nominate Tom Mould as Vice Chair, seconded by Becky Distad. Tom Mould accepted the role of Vice Chair. The motion passed unanimously with a 5-0 vote.**

- b. Board Member Orientation

The board viewed the Board Orientation Video for the two new members.

### **2. Approval of Minutes**

- a. Minutes of June 30, 2026

**Motion made by Becky Distad to approve the minutes, seconded by Tom Mould. The motion passed unanimously with a 5-0 vote.**

### **3. Public Comments (for items not on the agenda)**

### **4. Action Items**

- a. OCPS Green Schools Recognition Program Funds Request

David Klawitter presented a virtual slideshow on the OCPS Green Schools program. Mr. Klawitter requested \$1000.00 in funding for OCPS Green Schools.

**Motion made by Becky Distad that KWPB Board donate \$1,000 to the OCPS Green Schools Recognition Program, seconded by Crandall May. The motion passed unanimously with a 5-0 vote.**

b. Nature Photo Contest Judging

Nicole Marshall introduced Mr. Baker from Crealde School of Art to assist with judging the Nature Photography Contest. Each of the top-voted photos was discussed for the Nature Photography Contest.

**Motion made by Becky Distad to accept the 12 winners, seconded by Tom Mould. The motion passed unanimously with a 5-0 vote.**

## **5. Non-Action Items**

## **6. Staff Updates**

a. Natural Resources & Sustainability

2027 Green School Grant – Nicole Marshall began by introducing the 2027 Green Schools Grant program. \$5000 in grant funding is available to support sustainability projects at schools serving Winter Park students. She discussed the timeline for the Green Schools Grant. Crandell May asked questions about creating more replicable Green Schools projects that students can do at home as well as at school.

Park Ave Refresh Update - Nicole Marshall addressed Zeina Matar-Ghantous's question about Park Ave Refresh light posts and waste bins. Lamp posts will be sent to Procurement for processing through Surplus Sales, and trash cans will be reused in other parks as needed.

Nicole Marshall reviewed the past events:

MLK Jr. Park Litter Cleanup – Held at the end of June. 129 pounds of trash were removed.

Marker Day 2026 at the Winter Park Library

Litter Cleanup at Lake Berry Overlook - Held on July 11<sup>th</sup>. 126 pounds of trash were removed.

Paddleboard Cleanup with Rollins College Students – Held on July 15<sup>th</sup>. 29 pound of trash were removed.

Nicole Marshall discussed our Memorial Brick program and our two recent installations.

Nicole Marshall discussed the new Discovery Hour at our MLK, Jr. Learning Garden, in July from 10 AM- 11 AM.

b. Upcoming Events

- Paddleboard Cleanup — August 1<sup>st</sup> 9 am - 12 pm @ Chain of Lakes
- Summer Plants & Paints — August 22<sup>nd</sup> 6 pm – 7 pm @ MLK Learning Garden
- Vegetable Gardening — August 23<sup>rd</sup> 6 pm – 7 pm @ Winter Park Library

Mr. May asked about how the public is made aware of these events. Ms. Marshall stated that events are listed on Eventbrite, Mailchimp, and Winter Park social media pages.

**7. Board Comments**

a. Green Minutes

Ms. Marshall discussed fast-food companies building EV charging stations at their restaurants to capitalize on customers dining in. Savannah, GA, is offering discounted home charging rates during off-peak hours.

Mr. Mould spoke about a buoy that will be located in Lake Virginia to monitor lake health.

b. New Business/Announcements

c. Discussion of Public Comments (If Any Received)

**8. Upcoming Agenda Items**

a. Discussion of Upcoming Agenda Items

**9. Adjournment**

Becky Distad adjourned the meeting at 12:46 p.m.

Approved by the board on  
/s/ Mason Hetrick, Sustainability Specialist



# Keep Winter Park Beautiful & Sustainable Advisory Board

## agenda item 6.a

### item type

Staff Updates

### meeting date

August 18, 2026

### prepared by

Victoria Tabor, Administrative Coordinator IV

### approved by

Victoria Tabor, Administrative Coordinator IV

### subject

Natural Resources & Sustainability Update

- Election Campaign Sign Recycling
- Saturday Farmer's Market Composting
- Farmer's Market Building Catering Model
- Electric Ave Update
- 2027 Green School Grant Update
- Past Events

### motion | recommendation

### background

### alternatives | other considerations

### fiscal impact

### attachments

1. Staff Updates PPT



# Keep Winter Park Beautiful & Sustainable Advisory Board Meeting

August 18, 2026



# ELECTION SIGNS & STANDS



**DROP  
OFF**

**TUESDAY** **TUESDAY**  
**08.18 THRU 08.25**

**Fire Station 64** | **please separate**  
@ 1439 Howell Branch Road | **plastic from metal**

**HELP PREVENT ADDING  
MORE TO THE LANDFILL**

- Partnership with League of Women Voters® of Orange County Natural Resources Committee, City of Orlando and Orange County's Environmental Protection Division Pollution Prevention (P2) Program.
- During the 2024 primary and general election cycles alone, more than 52,000 campaign signs were collected and diverted from local landfills.
- Watch our video [here!](#)

# Saturday Farmer's Market Composting

- The Winter Park Farmer's Market will be launching a new waste reduction initiative beginning September 5<sup>th</sup>!
  - Bright graphic bin toppers will be placed on waste, recycle, and compost bins to educate attendees.
  - O-Town compost will process the new compost bin!



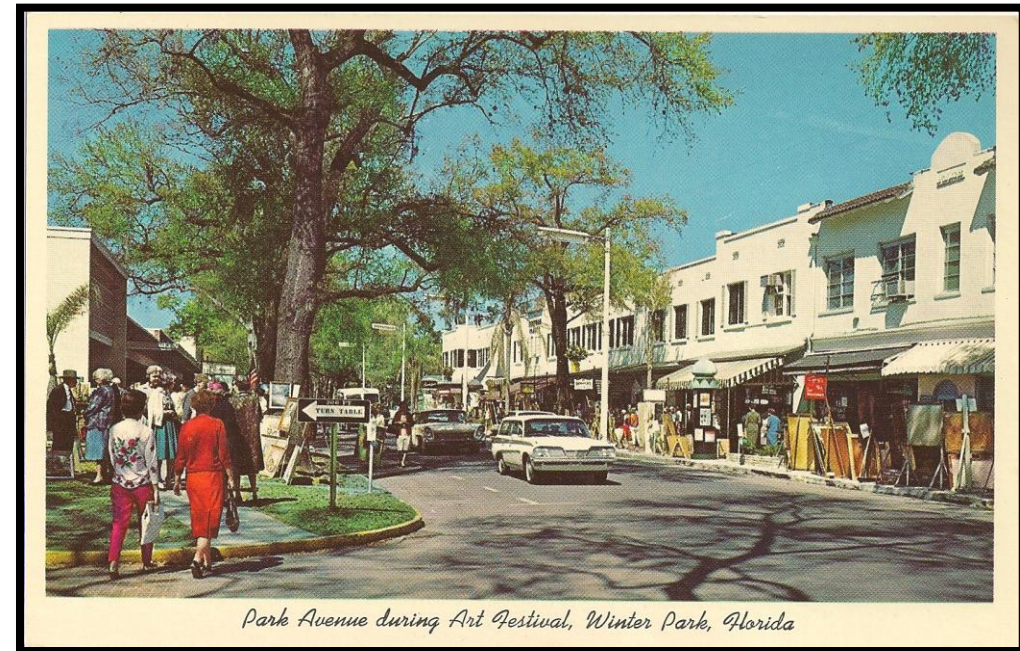


# Farmer's Market Building Catering Model

- Staff reviewed the feasibility of applying the Events Center's preferred caterer model to the Farmers Market.
- The Events Center model is unique to that facility and differs from the City's other rental venues.
- Considerations discussed included:
  - Operations and staffing
  - Customer experience
  - Venue competitiveness
  - Kitchen facilities and risk management
  - Existing rental agreements

# Electric Ave

- **When:** Saturday, September 26<sup>th</sup> from 9-11am
- **Where:** Park Avenue and Central Park
- **What:**
  - We currently have over 30 vehicles registered through City of Winter Park, local dealers, and private owners!
  - We are seeking additional vendors specific to EV services and sustainability.
  - Winter Park History Museum supplied us with historical photos of Park Ave to aid the Orange County Regional History Center with their transportation presentation highlighting the history leading to Electric Vehicles.



*Park Avenue during Art Festival, Winter Park, Florida*

# 2027 Green Schools Grant

The city's Keep Winter Park Beautiful & Sustainable (KWPB&S) Advisory Board Green Schools Grant Program awards mini grants to public and private schools serving Winter Park residents to help support their efforts to achieve sustainability goals and beautify their campus while engaging and educating students in the practices of sustainability.

Projects support one or more of the following:

- **Buildings, Energy, & Water**
- **Community Engagement &**
- **Green Economy**
- **Local Food & Agriculture**
- **Mobility and Urban Form**
- **Natural Systems & Resources**
- **Waste Diversion & Recycling**



**Save the Date! Awards Banquet: Wednesday, September 23<sup>rd</sup> in afternoon**



# Past Events



# UF/IFAS Fall Vegetable Gardening Workshop



**Fully packed classroom with 27 attendees!**





# Lake Maitland & Dog Island Paddleboard Clean Up



36.5 pounds of mixed invasive Air  
Potato Vine and Litter collected!



# Summer Plants and Paints





# Keep Winter Park Beautiful & Sustainable Advisory Board

## agenda item 6.b

### item type

Staff Updates

### meeting date

August 18, 2026

### prepared by

Victoria Tabor, Administrative Coordinator IV

### approved by

Victoria Tabor, Administrative Coordinator IV

### subject

Upcoming Events

- Seeding & Transplanting Workshop — September 3rd 5 pm - 6 pm @ Winter Park Library
- Greater Orlando Lake Cleanup Day — September 5th 9 am - 12 pm @ MLK Jr. Park
- Fix It! Don't Pitch It — September 12th 9 am - 12 pm @ Winter Park Community Center
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### motion | recommendation

### background

### alternatives | other considerations

### fiscal impact

### attachments

None



Keep Winter Park  
Beautiful &  
Sustainable Advisory  
Board

# agenda item 7.a

**item type**

Board Comments

**meeting date**

August 18, 2026

**prepared by**

Victoria Tabor, Administrative Coordinator IV

**approved by**

Victoria Tabor, Administrative Coordinator  
IV

**subject**

Green Minutes

**motion | recommendation****background****alternatives | other considerations****fiscal impact****attachments**

None





Keep Winter Park  
Beautiful &  
Sustainable Advisory  
Board

# agenda item 7.b

**item type**

Board Comments

**meeting date**

August 18, 2026

**prepared by**

Victoria Tabor, Administrative Coordinator IV

**approved by**

Victoria Tabor, Administrative Coordinator  
IV

**subject**

New Business/Announcements

**motion | recommendation****background****alternatives | other considerations****fiscal impact****attachments**

None



# Keep Winter Park Beautiful & Sustainable Advisory Board

## agenda item 7.c

**item type**

Board Comments

**meeting date**

August 18, 2026

**prepared by**

Victoria Tabor, Administrative Coordinator IV

**approved by**

Victoria Tabor, Administrative Coordinator IV

**subject**

Discussion of Public Comments (If Any Received)

**motion | recommendation****background****alternatives | other considerations****fiscal impact****attachments**

None



Keep Winter Park  
Beautiful &  
Sustainable Advisory  
Board

# agenda item 8.a

**item type**

Upcoming Agenda Items

**meeting date**

August 18, 2026

**prepared by**

Victoria Tabor, Administrative Coordinator IV

**approved by**

Victoria Tabor, Administrative Coordinator  
IV

**subject**

Discussion of Upcoming Agenda Items

**motion | recommendation****background****alternatives | other considerations****fiscal impact****attachments**

None