



Keep Winter Park Beautiful & Sustainable Advisory Board Regular Meeting

Agenda

July 21, 2026 @ 11:45 AM

City Hall Commission Chambers
401 S. Park Avenue

welcome

Agendas and all backup material supporting each agenda item are accessible via the city's website at cityofwinterpark.org/meetings/ and include virtual meeting instructions.

decorum

As a courtesy to those present, please silence your mobile devices. If you must take a phone call, please excuse yourself and step outside.

Members of the public shall observe the same rules of propriety, decorum and good conduct applicable to members of the Board. Persons making remarks or exhibiting behavior that disrupts the orderly conduct of this meeting will be subject to removal from the meeting.

assistance & appeals

Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office ([407-599-3277](tel:407-599-3277)) at least 48 hours in advance of the meeting.

"If a person decides to appeal any decision made by the Board with respect to any matter considered at this hearing, a record of the proceedings is needed to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." (F.S. 286.0105).

board member compliance

Board/Committee members when acting within the scope of their public duties are subject to the Florida Sunshine Law (Ch. 286, F.S.), Florida Public Records Act (Ch. 119, F.S.) and state ethics laws (Ch. 112, F.S.). All discussions with any other board member(s) regarding public items that are likely to come before the board/committee must occur on the record during a public meeting. No member shall vote upon, and no appointed member shall attempt to influence, any item considered which would inure to the special private gain or loss of the member, any principal/parent/subsidiary retaining the member, or any relative or business associate of the member. Members must announce their conflict and file a written conflict disclosure with the City Clerk within 15 days of the meeting.

1. Call to Order

- | | |
|----------------------------------|------------|
| a. Vote for Chair and Vice Chair | 5 Minutes |
| b. Board Member Orientation | 15 Minutes |

2. Approval of Minutes

- | | |
|-----------------------------|----------|
| a. Minutes of June 30, 2026 | 1 Minute |
|-----------------------------|----------|

3. Public Comments (for items not on the agenda): Three minutes allowed for each speaker**4. Action Items**

- | | |
|---|------------|
| a. OCPS Green Schools Recognition Program Funds Request | 5 Minutes |
| b. Nature Photography Contest Judging | 15 Minutes |

5. Non-Action Items**6. Staff Updates**

- | | |
|--|------------|
| a. Natural Resources & Sustainability Update | 10 Minutes |
| <ul style="list-style-type: none">• 2027 Green School Grant• Park Ave Refresh Update• Past Events | |
| b. Upcoming Events | 0 Minutes |
| <ul style="list-style-type: none">• Paddleboard Cleanup — August 1st 9 am - 12 pm @ Lake Maitland• Summer Plants & Paints — August 22nd 6 pm - 7 pm @ MLK Learning Garden• Vegetable Gardening — August 23rd 6 pm - 7 pm @ Winter Park Library | |

7. Board Comments

- | | |
|--|-----------|
| a. Green Minutes | 5 Minutes |
| b. New Business/Announcements | 5 Minutes |
| c. Discussion of Public Comments (If Any Received) | 5 Minutes |

8. Upcoming Agenda Items

- | | |
|--|-----------|
| a. Discussion of Upcoming Agenda Items | 5 Minutes |
|--|-----------|

9. Adjournment



Keep Winter Park
Beautiful &
Sustainable Advisory
Board

agenda item 1.a

item type

Call to Order

meeting date

July 21, 2026

prepared by

Victoria Tabor, Administrative Coordinator IV

approved by

Victoria Tabor, Administrative Coordinator IV

subject

Vote for Chair and Vice Chair

motion | recommendation**background****alternatives | other considerations****fiscal impact****attachments**

None



Keep Winter Park Beautiful & Sustainable Advisory Board

agenda item 1.b

item type

Call to Order

meeting date

July 21, 2026

prepared by

Victoria Tabor, Administrative Coordinator IV

approved by

Victoria Tabor, Administrative Coordinator IV

subject

Board Member Orientation

motion | recommendation**background****alternatives | other considerations****fiscal impact****attachments**

None



Keep Winter Park
Beautiful &
Sustainable Advisory
Board

agenda item 2.a

item type

Approval of Minutes

meeting date

July 21, 2026

prepared by

Mason Hetrick, Sustainability Specialist

approved by

Victoria Tabor, Administrative Coordinator
IV

subject

Minutes of June 30, 2026

motion | recommendation**background****alternatives | other considerations****fiscal impact****attachments**

1. KWPBS 6.30.26 Minutes DRAFT



Keep Winter Park Beautiful & Sustainable Advisory Board Regular Meeting Minutes

June 30, 2026 at 11:45 AM

City Hall Commission Chambers
401 S. Park Avenue

Present

Becky Distad, Zeina Matar-Ghantous, Susy Scarlatos, Tom Mould, Crandall May (Virtual)

Staff Present

Sustainability Manager Nicole Marshall, Administrative Coordinator Victoria Tabor,
Sustainability Specialist Mason Hetrick

1. Call to Order

The meeting was called to order by Ms. Distad at 11:46 a.m. The decorum statement was read.

2. Approval of Minutes

- a. Minutes of April 21, 2026

Motion made by Mr. Mould to approve the minutes, seconded by Ms. Scarlatos. Motion carried unanimously. 5-0

- b. Minutes of May 19, 2026

Motion made by Ms. Scarlatos to approve the minutes, seconded by Mr. Mould. Motion carried unanimously. 5-0

3. Public Comments (for items not on the agenda)

4. Action Items

- a. America 250 Decorate Your Doorstep Contest Judging

Ms. Marshall spoke about the rules of the Decorate Your Doorstep Contest. The Board reviewed the 2026 Decorate Your Doorstep Contest entries. The Board opened a discussion to judge the entries.

Motion made by Ms. Distad that the most beautiful award goes to submission 1, seconded by Ms. Matar-Ghantous. Motion carried unanimously, 5-0.

Motion made by Ms. Distad that submission 2 receives the most sustainable award, seconded by Ms. Matar-Ghantous. Motion carried unanimously, 5-0.

5. Non-Action Items

a. 2026 Green School Grant Deliverables

Ms. Marshall presented the Green Schools Grant projects. Edgewater High School used its grant to place a plant in every classroom, which was then incorporated into lesson plans. All Saints School showed a video of its sensory garden and kitchen for the kids. Audubon Park School created a street team of journalists to interview local small businesses about their sustainability goals and how those goals affect their community. Dommerich Elementary School purchased a blender bike to teach kids about kinetic energy and sustainable ways to do everyday tasks. Glenridge Middle School created a Harmony Garden to teach kids about the need for plants and how to properly care for them. Howell Branch Academy renovated its retention pond into a small native plant garden. Park Maitland South built its sensory garden for its kids, as well as a "Garden Pen Pal" program to speak with other young students abroad about their studies. Welbourne Avenue Nursery & Preschool created a sensory garden and outdoor learning environment using a physical storybook. Methodist School for Early Education was given an extension and will be shown at a later meeting. No comments from the board.

6. Staff Updates

a. Natural Resources & Sustainability

Nature Photography Contest – Ms. Marshall spoke about the Nature Photography Contest, which has received approximately 60 photos from 30 entries. Ms. Tabor stated that voting on the Nature Photography Contest will take place at the next meeting, along with voting for Chair and Vice Chair of the KWPB board. Ms. Marshall asked the Board whether they wanted John Baker from Crealde Art to assist in judging the photo contest. The Board agreed to invite Mr. John Baker from Crealde Art to assist in judging the photo contest.

Ms. Marshall reviewed the past events:

Fix It, Don't Pitch It! – Held at the end of May. 121 pounds of goods were saved, valued at \$3,780.

Lake Killarney Paddleboard - 320 pounds of trash were removed from the lake.

Ms. Marshall spoke on the first event in our MLK, Jr. Learning Garden event, Worm Race & Release.

b. Upcoming Events

- "Filth" of July Self-Directed Litter Cleanups – Pick-up kits at City Hall or Winter Park Library
- Litter Cleanup — July 11th 9 am - 11 am @ Lake Berry
- Fall Edible Gardening — July 23rd 6 pm - 7 pm @ Winter Park Library

- Organic Pest Management — May 12th 6 pm- 7 pm @ Winter Park Library
- Paddleboard Cleanup — August 1st 9 am - 12 pm @ Chain of Lakes

Mr. May asked about how the public is made aware of these events. Ms. Marshall stated that events are listed on Eventbrite, Mailchimp, and Winter Park social media pages.

7. Board Comments

- a. Green Minutes
- b. New Business/Announcements

Ms. Ghantous addressed the Park Ave Refresh project. Ms. Ghantous inquired about the old lamp posts from the Park Ave Refresh project being repurposed. Ms. Marshall stated that the Sustainability Division is not involved in the project but will inquire.

Ms. Ghantous addressed Green Events in Winter Park and how we operate events at the old Farmer's Market building. Ms. Marshall stated that the Parks Department runs the old Farmer's Market building, and we will inquire with the Parks Department for an update.

Ms. Ghantous addressed the need to manage long-term waste from renovations and construction. Ms. Marshall explained our rules for registered waste haulers and the required recycling by those haulers.

Ms. Ghantous addressed parking and traffic issues in Winter Park. Ms. Tabor explained how the Winter Park mobility hub and Lynx station help address traffic issues. The Sustainability team will brainstorm additional solutions. Ms. Marshall elaborated on Sustainability's approach to tackling the transportation issue. Ms. Tabor offered to add a transportation discussion to the next meeting agenda.

Mr. Mould asked for the most recent version of the Sustainability Action Plan, which will include transportation plans. Ms. Tabor explained that we can bring the most up-to-date version of the Sustainability Action Plan to the next meeting.

8. Upcoming Agenda Items

- a. Discussion of Upcoming Agenda Items

9. Adjournment

Ms. Distad adjourned the meeting at 12:21 p.m.

Approved by the board on
/s/ Mason Hetrick, Board Coordinator



Keep Winter Park Beautiful & Sustainable Advisory Board

agenda item 4.a

item type

Action Items

meeting date

July 21, 2026

prepared by

Victoria Tabor, Administrative Coordinator IV

approved by

Victoria Tabor, Administrative Coordinator IV

subject

OCPS Green Schools Recognition Program Funds Request

motion | recommendation

Staff recommends approval for \$1,000 in funding.

background

The OCPS Green Schools Recognition Program (GSRP) honors and rewards schools for their sustainability efforts to conserve energy and water, reduce waste, improve health and well-being, enhance school grounds with gardens and outdoor learning areas, incorporate sustainability into the curriculum, and develop community partnerships. In both 2024 and 2025, \$1,000 was awarded to support GSRP via the Keep Winter Park Beautiful & Sustainable donation fund.

alternatives | other considerations**fiscal impact****attachments**

1. Winter Park - FY26 School Achievements

Summary of Green School Achievements for Winter Park Schools (FY26)

The OCPS Sustainability Office administers the Green Schools program, which includes the Green School Recognition Program (GSRP) along with other key programs that provide resources and support to all OCPS schools. Below is a table summarizing key support and achievements for schools serving Winter Park students.

Last year the Keep Winter Park Beautiful & Sustainable (KWPBS) Board sponsored the GSRP for \$1,000.

School Serving Winter Park Students	OCPS Program(s) and Notable Achievement(s)
Edgewater HS	- OCPS Green School Recognition Program (GSRP) past 3rd Place winner and continuous participant. \$1,900 in GSRP awards provided Sept 2025. - GSRP applicant with TBD awards for Sept 2026 recognition. - FY26 OCPS Commercial Compost Program participant. 10,610 lbs of food waste were composted. - OCPS Sustainability provided school visits with the green team and composting team to help the program succeed. - OCPS Sustainability Champion Award is a district-wide recognition that was awarded to 2 staff members for going above and beyond to build a sustainable culture at OCPS: - Susan Peoski (Teacher) 1st Place \$3,000 Sustainability Champion Award; - Yves Theodore (Custodial Manger) 4th Place \$500 Sustainability Champion Award
Dommerich ES	- OCPS Green School Recognition Program (GSRP) past winner, Mentor School, and continuous participant. \$5,800 Mentor Award & Conservation Award provided through the GSRP program in Sept 2025. - GSRP applicant with TBD awards for Sept 2026 recognition. - FY26 OCPS Commercial Compost Program participant. 14,886 lbs of food waste were composted. - OCPS Sustainability provided composting classroom & cafeteria visits to help the program succeed.
Glenridge MS	- ENERGY STAR certified school. - OCPS Sustainability hosted a garden club visit for this school.
Brookshire ES	OCPS Sustainability hosted multiple Recycling Club visits and school-wide Recycling Assemblies to help the recycling club.
Audubon Park K8	- ENERGY STAR certified school. - OCPS Sustainability assisted with a native planting project at the school's entry sign with parent and student volunteers. - Awarded \$500 in OCPS Sustainability Project Funds (SPF) for sustainability projects.
Aloma ES	- OCPS Green School Recognition Program (GSRP) past participant. \$100 Conservation Award in Sept 2025.

Continued on next page.

School Serving Winter Park Students	OCPS Program(s) and Notable Achievement(s)
Winter Park HS	- ENERGY STAR certified school (9th Grade Center). - Students participate in the Student Sustainability Advisory Council (SSAC) Challenge, completing projects to improve sustainability at their school.
Lakemont ES	- OCPS Green School Recognition Program (GSRP) participant. - GSRP applicant with TBD awards for Sept 2026 recognition. - OCPS Sustainability provided recycling and garden visits to help engage students in sustainability in their curriculum.
College Park MS	OCPS Sustainability provided garden visits to help engage students in sustainability in their curriculum.
Hungerford ES	ENERGY STAR certified school.

This table is a summary and may not be comprehensive of all schools and achievements/programs.

The support that KWPBS and other sponsors provide to OCPS helps us engage with schools and drive them towards success. In FY26 OCPS Sustainability logged the following quantities of support to these schools serving Winter Park students:

- **\$11,800** in awards
- **97.5 staff hours** supporting these schools (**not including ENERGY STAR analysis*)
- **6,058 student** contact instances
- **20 visits** to these schools, with the following topics (some overlapping visits):
 - 8 garden-focused visits
 - 7 composting-focused visits
 - 5 recycling-focused visits
 - 4 general visits

We are grateful for the support of KWPBS and the Board's efforts to keep sustainability as a priority in our community and our schools.



David Klawitter, P.E., MPA, CFM, ENV SP

Director, Sustainability Office

Environmental Compliance & Sustainability

Orange County Public Schools

6501 Magic Way, Bldg 500, Orlando, FL 32809

407.317.3700 ext.202-5052



Keep Winter Park Beautiful & Sustainable Advisory Board

agenda item 4.b

item type

Action Items

meeting date

July 21, 2026

prepared by

Victoria Tabor, Administrative Coordinator IV

approved by

Victoria Tabor, Administrative Coordinator IV

subject

Nature Photography Contest Judging

motion | recommendation**background**

The Nature Photography Contest is an annual contest in honor of National Nature Photography Day (June 15th). The goal of the contest is to promote the natural beauty of our city. This year, we received 32 submissions, which included 59 photos of our city's parks and public spaces. The board will select 12 winning photos to be displayed for public viewing around the city.

alternatives | other considerations**fiscal impact****attachments**

None



Keep Winter Park Beautiful & Sustainable Advisory Board

agenda item 6.a

item type

Staff Updates

meeting date

July 21, 2026

prepared by

Victoria Tabor, Administrative Coordinator IV

approved by

Victoria Tabor, Administrative Coordinator IV

subject

Natural Resources & Sustainability Update

- 2027 Green School Grant
- Park Ave Refresh Update
- Past Events

motion | recommendation

background

alternatives | other considerations

fiscal impact

attachments

1. Staff Updates PPT

Keep Winter Park Beautiful & Sustainable Advisory Board Meeting

July 21, 2026



2027 Green Schools Grant

The city's Keep Winter Park Beautiful & Sustainable (KWPB&S) Advisory Board Green Schools Grant Program awards mini grants to public and private schools serving Winter Park residents to help support their efforts to achieve sustainability goals and beautify their campus while engaging and educating students in the practices of sustainability.

Projects support one or more of the following:

- **Buildings, Energy, & Water**
- **Community Engagement &**
- **Green Economy**
- **Local Food & Agriculture**
- **Mobility and Urban Form**
- **Natural Systems & Resources**
- **Waste Diversion & Recycling**



2027 Green Schools Grant

Timeline

- **September 1:** Send out RFP
- **November 30:** Deadline for submissions
- **December 15:** KWPB&S Board voting
- **January:** Checks disbursed
- **May:** Certificate ceremony at Mother Earth Day



green schools GRANTS



» Grants are awarded for sustainability projects supporting the objectives of the **Winter Park Sustainability Action Plan**.

» Open to public & private schools serving Winter Park students.

» Recognition at **2026 Earth Day Celebration**.

get a **green GRANT** today!

up to **\$5,000** available in grant funding
apply cityofwinterpark.org/greenschools
deadline wed 12.31.2025 by 5 p.m.

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sustainability division

KWPB
keep winter park beautiful
KEEP AMERICA BEAUTIFUL AFFILIATE

Natural Resources & SUSTAINABILITY

Park Ave Refresh

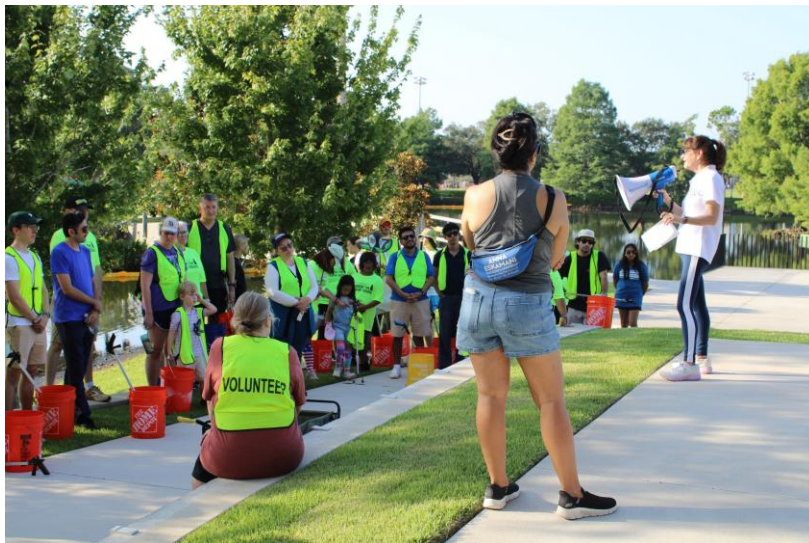
- The old lamp posts are too old to be repurposed in other areas of the city. They will be removed and given to Procurement for them to process through their Surplus Sales.
- Depending on the condition of the old trash and recycling cans, Parks plans to reuse them in other parks where needed.





Past Events

MLK, Jr. Park Litter Cleanup 6/27



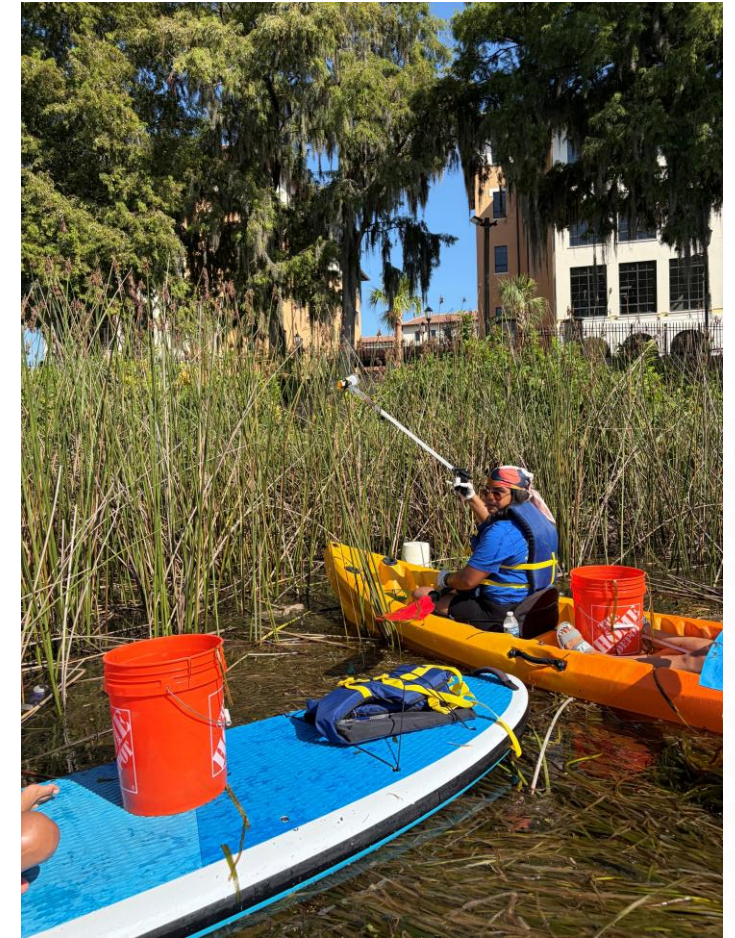
Maker Day at Winter Park Library 7/9



Lake Berry Litter Cleanup 7/11



Paddleboard Cleanup with Rollins 7/15



Memorial Bricks



MLK Learning Garden Discovery Hour





Keep Winter Park Beautiful & Sustainable Advisory Board

agenda item 6.b

item type

Staff Updates

meeting date

July 21, 2026

prepared by

Victoria Tabor, Administrative Coordinator IV

approved by

Victoria Tabor, Administrative Coordinator IV

subject

Upcoming Events

- Paddleboard Cleanup — August 1st 9 am - 12 pm @ Lake Maitland
- Summer Plants & Paints — August 22nd 6 pm - 7 pm @ MLK Learning Garden
- Vegetable Gardening — August 23rd 6 pm - 7 pm @ Winter Park Library

motion | recommendation**background****alternatives | other considerations****fiscal impact****attachments**

None



Keep Winter Park
Beautiful &
Sustainable Advisory
Board

agenda item 7.a

item type

Board Comments

meeting date

July 21, 2026

prepared by

Victoria Tabor, Administrative Coordinator IV

approved by

Victoria Tabor, Administrative Coordinator
IV

subject

Green Minutes

motion | recommendation**background****alternatives | other considerations****fiscal impact****attachments**

None



Keep Winter Park
Beautiful &
Sustainable Advisory
Board

agenda item 7.b

item type

Board Comments

meeting date

July 21, 2026

prepared by

Victoria Tabor, Administrative Coordinator IV

approved by

Victoria Tabor, Administrative Coordinator
IV

subject

New Business/Announcements

motion | recommendation**background****alternatives | other considerations****fiscal impact****attachments**

None



Keep Winter Park Beautiful & Sustainable Advisory Board

agenda item 7.c

item type

Board Comments

meeting date

July 21, 2026

prepared by

Victoria Tabor, Administrative Coordinator IV

approved by

Victoria Tabor, Administrative Coordinator IV

subject

Discussion of Public Comments (If Any Received)

motion | recommendation**background****alternatives | other considerations****fiscal impact****attachments**

None



Keep Winter Park
Beautiful &
Sustainable Advisory
Board

agenda item 8.a

item type

Upcoming Agenda Items

meeting date

July 21, 2026

prepared by

Victoria Tabor, Administrative Coordinator IV

approved by

Victoria Tabor, Administrative Coordinator
IV

subject

Discussion of Upcoming Agenda Items

motion | recommendation**background****alternatives | other considerations****fiscal impact****attachments**

None