



Civil Service Board Regular Meeting

Agenda

July 14, 2026 @ 9:00 AM

City Hall Commission Chambers
401 S. Park Avenue

welcome

Agendas and all backup material supporting each agenda item are accessible via the city's website at cityofwinterpark.org/meetings and include virtual meeting instructions.

assistance & appeals

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please note

Times are projected and subject to change.

1. Call to Order

- a. Civil Service Code Discussion

2. Consent Agenda

- a. Minutes of April 14, 2026

3. Public Comments (for items not on the agenda): Three minutes allowed for each speaker**4. Action Items**

- a. Permanent Status of Officer Torres
- b. Permanent Status of Officer Friday
- c. Off-Duty Employment Officer Friday(2)
 - Automotive Technician — personal residence
 - McKee Construcion-handyman and mechanic
- d. Engineer Promotional Eligibility List-Fire

5. Non-Action Items

- a. Board Orientation Video

6. Staff Updates

- a. Police Department
- b. Fire Department

7. Board Comments**8. Upcoming Agenda Items****9. Adjournment**



Civil Service Board

agenda item 2.a

item type

Consent Agenda

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prepared by**approved by****subject**

Minutes of April 14, 2026

motion | recommendation**background****alternatives | other considerations****fiscal impact****attachments**

1. April 14, 2026 Minutes (6)



Civil Service Board Regular Meeting Minutes

April 14, 2026 at 5:00 PM

City Hall Commission Chambers
401 S. Park Avenue

Present

Board Chair Dr. Phillips, Vice Chairman Steve Stutzer, Chief Examiner Ansley Butts, Board members: Dwayne Bryant, Matt Farabaugh (virtual appearance) and George Gonzalez. Also present: Fire Chief Dan Hagedorn, Police Chief Tim Volkerson and Recording Secretary Kathy Reed.

Absent

Zach Collins

1. Call to Order

Chairman Dr. Phillips called the meeting to order and read the decorum statement.

2. Consent Agenda

- a. Minutes of February 10, 2026

Motion made by Ms. Butts to approve the minutes from the February 10, 2026, meeting; seconded by Mr. Bryant. The motion carried unanimously by a 6-0 vote.

3. Public Comments (for items not on the agenda): Three minutes allowed for each speaker

None.

4. Action Items

- a. Civil Service Test applicant approval list for March

Chief Volkerson requested approval of the March list of applicants who have passed the Civil Service Test. The department has two new officers starting in a week and a half, another beginning in June, and an additional applicant who will be sponsored through the academy. All incoming officers have prior law enforcement experience, two from within the state and one from Michigan. The chief emphasized the importance of keeping this list active due to the number of upcoming officers who are eligible for retirement.

At this time, Mr. Bryant had several questions.

- **What are some of the elements of the Civil Service Test?**

Chief Volkerson informed that the Civil Service Test consists of reading, reading comprehension and basic math. The applicant is then put through a panel interview with officers and supervisors before being interviewed by a panel of senior command staff members.

- **Mental Health Background?**

Each officer must complete and pass an extensive psychological evaluation.

- **Why do officers transfer to Winter Park?**

Chief Volkerson deferred to Officer Gonzalez to respond. Officer Gonzalez transferred to Winter Park from another local agency. His response is as follows:
Extremely desirable community; the benefits package is very competitive and a higher quality of life while working here.

Motion made by Mr. Gonzalez to approve the Civil Service Test applicant list for March; seconded by Mr. Farabaugh. The motion carried unanimously by a 6-0 vote.

b. Off-Duty Employment Request—Sergeant Rojas

Motion made by Ms. Butts to approve the Off-Duty Employment Request for Sergeant Rojas; seconded by Mr. Stutzer. The motion carried unanimously by a 6-0 vote.

c. Lieutenant Promotional Eligibility List-Fire

Motion made by Mr. Stutzer to approve the Lieutenant's Promotional Eligibility List; seconded by Mr. Gonzalez. The motion carried unanimously by a 6-0 vote.

5. Non-Action Items

None.

6. Staff Updates

a. Police Department

- Announced the passing of former Officer Andy Maurer. Officer Maurer served in the City of Winter Park from 2004-2011, prior to working for WPPD he worked for FHP for 6 years and was currently working for the Cary Police Department.
- The chief provided an update on the recent shooting where construction employees were shot during a robbery and theft. After a vehicle pursuit, the

suspects were apprehended in Lake Mary. Chief commended all personnel involved for the tremendous job they did.

b. Fire Department

Chief Hagedorn commended all staff for their actions during the recent shooting incident, emphasizing that their extensive training—along with coordinated cross-agency exercises—enabled everyone to respond swiftly, confidently, and effectively.

All fire personnel are now equipped with ballistic protective gear, allowing for faster and safer entry to provide medical aid.
Recognitions will be forthcoming.

Mr. Stutzer thanked both chiefs for having their staff prepared and ready to handle unfortunate events like this that take place in the city.

7. Board Comments

Mr. Bryant also thanked both chiefs and their departments for the work they do.

Dr. Phillips reminded board members of the attendance policy. If you miss two consecutive meetings, you may be removed from the board.
Please remember to check your calendars and plan accordingly.

8. Upcoming Agenda Items

9. Adjournment

Meeting was adjourned at 5:21 p.m.

ATTEST:

Approved by the board on
/s/ Kathy Reed, Board Secretary



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item type

Action Items

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Permanant Status of Officer Torres

motion | recommendation**background****alternatives | other considerations****fiscal impact****attachments**

1. TORRES PERM STATUS

**WINTER PARK POLICE DEPARTMENT
MEMORANDUM**

TO: Chief Timothy R. Volkerson



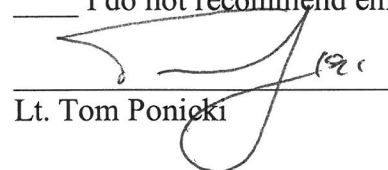
FROM: Captain Scott Williams

DATE: May 11, 2026

SUBJECT: Probationary Period – Officer Dakota Torres

Police Officer Dakota Torres' one-year probationary period ends on May 12, 2026. Based on your knowledge and observation, please indicate your recommendation below as to whether this employee should be changed to permanent status.

☒ I recommend employee status become permanent.
☐ I do not recommend employee status become permanent.


Lt. Tom Ponicki

☒ I recommend employee status become permanent.
☐ I do not recommend employee status become permanent.


Sgt. Gordon Shyy



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agenda item 4.b

item type

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Permanent Status of Officer Friday

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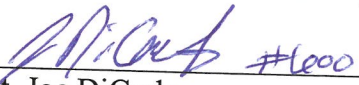
1. FRIDAY PERM STATUS

**WINTER PARK POLICE DEPARTMENT
MEMORANDUM**

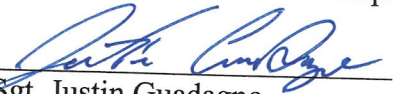
TO: Chief Timothy R. Volkerson
FROM: Captain Scott Williams
DATE: May 21, 2026
SUBJECT: Probationary Period – Bryan Friday

Police Officer Bryan Friday's one-year probationary period ended on September 30, 2025. Based on your knowledge and observation, please indicate your recommendation below as to whether this employee should be changed to permanent status.

☒ I recommend employee status become permanent.
☐ I do not recommend employee status become permanent.


Lt. Joe DiCarlo

☒ I recommend employee status become permanent.
☐ I do not recommend employee status become permanent.


Sgt. Justin Guadagno



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item type

Action Items

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Off-Duty Employment Officer Friday(2)

- Automotive Technician — personal residence
- McKee Construcion-handyman and mechanic

motion | recommendation**background****alternatives | other considerations****fiscal impact****attachments**

1. Bryan Friday Off Duty Employment (2)

**Winter Park Police Department
MEMORANDUM**

TO: Tim Volkerson, Chief of Police 
FROM: Officer Bryan Friday, ID 670
VIA: Chain of Command 
DATE: April 9, 2026
REFERENCE: Off-Duty Employment

This memorandum, in compliance with SOP 181, requests authorization to engage in off-duty employment as an automotive technician from my residence at 1290 Mactavandash Dr in Oviedo.

The nature of this employment will involve performing automotive repairs on family and friend's vehicles. This employment will not conflict with any scheduled law enforcement shifts, overtime assignments, or training obligations.

Thank you for your consideration.



Winter Park Police Department MEMORANDUM

TO: Tim Volkerson, Chief of Police 

FROM: Officer Bryan Friday, ID 670

VIA: Chain of Command 

DATE: April 9, 2026

REFERENCE: Off-Duty Employment

This memorandum, in compliance with SOP 181, requests authorization to engage in off-duty employment with McKee Construction, a general contractor located at 717 Monroe Avenue in Sanford.

The nature of this employment will involve handyman and mechanic work performed at the business location and at various job sites throughout the Central Florida area. This employment will not conflict with any scheduled law enforcement shifts, overtime assignments, or training obligations.

Thank you for your consideration.





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Engineer Promotional Eligibility List-Fire

motion | recommendation**background****alternatives | other considerations****fiscal impact****attachments**

1. 2026 CSB Eligibility List - Engineer



Winter Park Fire-Rescue Department

Fire-Rescue Headquarters

343 West Canton Avenue ■ Winter Park, Florida 32789

2026 Winter Park Fire-Rescue Department Civil Service Eligibility List

The following applicants have successfully completed the Engineer promotional process and are eligible for selection to the position with the Winter Park Fire-Rescue Department:

Firefighter Dudley Brearly
Firefighter William Cravey
Firefighter Anthony DeJesus
Firefighter Christina Eldert
Firefighter Connor Heiskell
Firefighter Nicholas Johnston
Firefighter Caleb Recicar



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Non-Action Items

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Board Orientation Video

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None



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Staff Updates

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Police Department

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None



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Staff Updates

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Fire Department

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None