



Planning & Zoning Board Work Session Minutes

June 30, 2026 at 12:00 PM

Chapman Room
401 S. Park Avenue

Present

Alex Stringfellow, Jason Johnson, Bill Segal, Charles Steinberg, Michael Dick, Vashon Sarkisian, Samuel King

Absent

None

Staff Present

Director of Planning & Zoning Allison McGillis, Planner II Nicholas Lewis, Planner I Corinna Lundgren, Administrative Coordinator Mary Jean

1. Meeting Called to Order

Chairman Johnson called the meeting to order at 12:02 p.m.

2. Discussion Item (s)

a.

- Upcoming agenda items
- Lot split policies
- General board comments

Mrs. McGillis began discussion and confirmed a quorum for the next regular meeting, discussed upcoming chair and vice chair selections, and discussed adding the annual board orientation video to the agenda of a future work session.

Discussion then ensued about a legal concern regarding reviewing quasi-judicial applications during work sessions. Staff will begin requesting applicant consent before discussing specific projects and continue coordination with the city attorney.

The Board then reviewed revising the comprehensive plan policy for lot split variances to clarify that compatibility is measured based on the specific variance type (area or width). Staff will bring back revised language as part of a future amendment package. Discussion ensued about adding potential exemptions to allow lot splits when properties are designated as historic resources, including in Orwin Manor, to encourage preservation while still requiring formal review and approvals. Staff will evaluate these changes for inclusion in future amendments. The Board then discussed having earlier

access to application materials before meetings and discussed improving how documents are shared. A future work session on sidewalk café permits and related code enforcement was also requested.

No formal actions were taken; staff will return with revised language and follow-up items for future consideration.

3. Adjournment

The meeting adjourned at 12:54 p.m.

ATTEST:

/s/ Mary Jean, Recording Secretary