Community Redevelopment Advisory Board Meeting Minutes

July 28, 2023 at 5:30 p.m.

City Hall, Commission Chambers
401 S. Park Avenue | Winter Park, Florida

Present

Maria Bryant, Jay R. Trent, Carlos Benitez, Lindsay Eriksson, Sherwin Sargeant; Virtually: Anjali Vaya.

Absent

Matthew Downs.

Staff Present

Assistant Director of Economic Development/CRA Kyle Dudgeon; Economic Development/CRA Coordinator Anne Sallee; Virtually: Board Coordinator Tatia Ghviniashvili.

1) Call to Order

The meeting was called to order at 5:36 p.m.

2) Consent Agenda

a. Approve minutes of the regular meeting June 22, 2023

Motion made by Maria Bryant to approve the minutes as presented; seconded by Carlos Benitez. Motion carried unanimously with a 5-0 vote.

3) Public Comments (for items not on the agenda):

There were none.

4) Action Items

a. CRA Budget FY23-24

Staff went through a presentation of the budget and broke down elements related to revenue and expenses. Specifically, increment revenue was explained as it relates to the CRA, and various expenses were noted such as personnel & indirect costs, general operating, community initiatives, debt service, and proposed additional projects. In order to communicate the work done by the CRA, State Statutes requires an Annual Report (physical and digital copy), and an Annual Financial Report to be available for the public. Staff also uses and shares a variety of infographics (updated as needed).

In reference to the discussion held at the City Commission meeting on July 27, staff spoke about the turn lane on Denning Ave., and Fairbanks Ave. When originally proposed, staff had valued the project at $382,000.00, which then grew to $450,000.00

when leftover funds from the Denning project where absorbed. Upon a design being created by a consultant, the project became valued at around $500,000.00, and once a bid was released, one vendor replied back highlighting that it was actually a $650,000.00 project. Despite the estimated cost, the contract was executed the night before this meeting and will move forward.

Staff gave brief updates on MLK Jr. Park and Shady Park improvements, such as installing public art in these specific areas. Capital project highlights were presented, such as the MLK Jr. Community Playground, 1792 Streetscape project, and Public Facility Enhancements, etc. Staff also reviewed the miscellaneous item fund and ways in which this funding is/can be used.

Staff is seeking board approval of the budget so it can be brought before the CRA Agency on August 23. The floor opened for discussion and the board asked various questions about the budget and funding- specifically how funds might be allocated for stormwater improvements.

Motion made by Maria Bryant to approve the CRA Budget FY23-24; seconded by Lindsay Eriksson. Motion carried unanimously with a 5-0 vote.

5) Non-Action Items

There were none.

6) Staff Updates

a. Staff Updates

Improvements on New York Avenue continue, and staff is 50% done with improvements on Morse and New England to maximize ADA compliance.

Per staff recommendation, the board agreed to cancel the August meeting and reconvene in September.

Staff continues to pursue CRA extension/expansion with the county. A community meeting is scheduled for August 7, to walk the public through what the CRA does and what the expansion/extension can do to benefit the community.

7) Board Comments

There were none.

8) Upcoming Agenda Items

Selection of Vice Chair.

9) Adjournment

The meeting adjourned at 6:27 p.m.

Minutes approved by the board on September 28, 2023.
/s/ Tatia Ghviniashvili, Board Coordinator.