



Transportation Advisory Board Subcommittee

Agenda

June 29, 2026 @ 4:00 PM

City Hall Commission Chambers
401 S. Park Avenue

welcome

Agendas and all backup material supporting each agenda item are accessible via the city's website at cityofwinterpark.org/meetings/ and include virtual meeting instructions.

decorum

As a courtesy to those present, please silence your mobile devices. If you must take a phone call, please excuse yourself and step outside.

Members of the public shall observe the same rules of propriety, decorum and good conduct applicable to members of the Board. Persons making remarks or exhibiting behavior that disrupts the orderly conduct of this meeting will be subject to removal from the meeting.

assistance & appeals

Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office ([407-599-3277](tel:407-599-3277)) at least 48 hours in advance of the meeting.

"If a person decides to appeal any decision made by the Board with respect to any matter considered at this hearing, a record of the proceedings is needed to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." (F.S. 286.0105).

board member compliance

Board/Committee members when acting within the scope of their public duties are subject to the Florida Sunshine Law (Ch. 286, F.S.), Florida Public Records Act (Ch. 119, F.S.) and state ethics laws (Ch. 112, F.S.). All discussions with any other board member(s) regarding public items that are likely to come before the board/committee must occur on the record during a public meeting. No member shall vote upon, and no appointed member shall attempt to influence, any item considered which would inure to the special private gain or loss of the member, any principal/parent/subsidiary retaining the member, or any relative or business associate of the member. Members must announce their conflict and file a written conflict disclosure with the City Clerk within 15 days of the meeting.

1. Meeting Called to Order**2. Discussion Item (s)**

- | | |
|---|------------|
| a. Traffic Claming Task Force Overview and Charge | 5 minutes |
| b. Governance & Sunshine law | 10 minutes |
| c. Authority & Decision Precedence | 10 minutes |
| d. Program Goals & Desired Outcomes | 10 minutes |
| e. Success Measures | 10 minutes |
| f. Existing vs Proposed Program | 10 minutes |
| g. Meeting Roadmap | 10 minutes |
| h. Prioritization Framework | 10 minutes |

3. Adjournment

City of Winter Park Transportation Advisory Board Traffic Calming Task Force Meeting No. 1 - Program Framework & Governance

Monday, June 29, 2025



Task Force Overview & Charge

- **Purpose of the Task Force**
 - Review and improve Winter Park's traffic calming program.
- **Relationship to TAB**
 - Provide recommendations for TAB consideration.
- **Recommendation development process**
 - Use engineering data, benchmarking, and stakeholder input.
- **Meeting roadmap**
 - Develop recommendations over eight meetings.



Governance & Sunshine Law

- **Florida Sunshine Law**
 - All Task Force discussions related to public business must take place in properly noticed public meetings to ensure transparency and public trust.
- **Public Records requirements**
 - Meeting materials and communications related to Task Force business are public records and must be maintained accordingly.
- **Public participation**
 - Public input is an important part of the process and provides valuable perspective as recommendations are developed.
- **Roles and responsibilities**
 - The Task Force's role is to study issues, discuss options, and provide recommendations, while final policy decisions remain with the City Commission.



Authority & Decision Precedence

Level	Authority	Purpose
1	ADA, PROWAG, Florida Statutes, MUTCD, Winter Park Code	Legal requirements that must be met
2	Florida Greenbook, FDOT Design Manual, FDOT Standards	Engineering design guidance
3	Transportation Master Plan, Vision Zero, Sustainability Action Plan, Existing Policy	Adopted City Policy
4	FHWA, ITE, NACTO	Industry best practices
5	Residents, TAB, Police, Fire, Public Works, Planning	Stakeholder input



Program Goals & Desired Outcomes

Goal	Desired Outcome
Safety	Reduce fatal and service injury crashes
Speed Management	Reduce excessive speeding
Neighborhood Protection	Reduce cut-through traffic
Accessibility	Improve ADA compliance
Mobility	Preserve roadway function
Emergency Response	Maintain emergency access
Sustainability	Support TMP, Vision Zero, and SAP
Fiscal Stewardship	Maximize return on investment
Transparency	Improve public understanding



Success Measures

Category	Measure	Target	Basis
Safety	Fatal Crashes	Zero	Vision Zero
Safety	Serious Injury Crashes	50% Reduction by 2035	Safe System Approach
Operations	Speed Reduction	3-7 MPH	FHWA/ITE Traffic Calming Studies
Pedestrian Safety	Yield Rate	>80%	FHWA Pedestrian Safety Research
Accessibility	ADA Compliance	100%	ADA/PROWAG
Emergency Response	Additional Delay	<10 Seconds	Fire Department Best Practices
Financial	Benefit-Cost Ratio	>1.0	FHWA Benefit-Cost Analysis
Governance	Projects Scored	100%	Objective Prioritization



Existing vs Proposed Program

Topic	Existing Process	Proposed Program
Speed Thresholds	Existing	Retain
Crash Evaluation	Limited	Expanded
Prioritization	Limited	Formal Scoring
Police Review	Informal	Formal
Fire Review	Informal	Formal
Constructability Review	Limited	Formal
Benefit-Cost Analysis	None	Required
Lifecycle Costs	Limited	Required
Performance Monitoring	Existing	Expanded



Meeting Roadmap

Meeting	Topic
1	Governance, Authority, Goals
2	Benchmarking & Existing vs Proposed Process
3	Warrants, Eligibility & Prioritization
4	Traffic Calming Toolbox
5	Decision Process & Department Review
6	Funding & Asset Management
7	Performance Monitoring
8	Final Recommendations



Prioritization Framework

Category	Weight
Speed	25%
Crash History	25%
Pedestrian/Bicycle Activity	20%
Cut-Through Traffic	15%
School/Park/Trail	10%
Cost & Constructability	5%

