



# Public Art Advisory Board Regular Meeting Minutes

**April 20, 2026, at 12 p.m.**

City Hall Commission Chambers  
401 S. Park Avenue

## **Present**

Danny Humphress, Peggy Bohl, Carolyn Fennell, Linda Barnby, Laura Burst, and Charles Hamilton. Staff Present: Assistant Director of Communications Craig O'Neil, Sr. Advisor Arts & Culture Anda Ariail, Communications Director Clarissa Howard, Creative Services Manager Theresa Broman, and Content and Graphics Specialist Meghan Robinson.

### **1. Call to Order**

The meeting was called to order at 12:02 p.m. Decorum statement was read.

### **2. Approval of Minutes**

- a. Minutes of March 16, 2026

Motion made by Danny Humphress to approve the minutes, seconded by Laura Burst. Motion carried unanimously with a 6-0 vote.

### **3. Public Comments (for items not on the agenda)**

### **4. Action Items**

- a. Public Art Donation Guidelines

The subcommittee consisting of Carolyn Fennell, Linda Barnby and Peggy Bohl presented proposed revisions to the Public Art Donation Guidelines for board review and approval.

Charles Hamilton shared that the revisions were strong overall and suggested adding performance art to the definition in the "What is Public Art?" section. Peggy Bohl disagreed, expressing that the definition should remain more specific. Mr. Hamilton further explained that performance art can encompass a variety of artistic expressions, including concerts and musical productions, and emphasized the hybrid nature of art forms. Danny Humphress clarified that all forms of public art, regardless of category, would still require review and approval by city staff and City Commission.

Charles Hamilton made a motion to revise the language to identify performance art as a desirable category for consideration in ongoing public art projects, with Laura Burst seconding the motion.

Following discussion, Carolyn Fennell made a motion to approve the Public Art Donation Guidelines in their entirety, with Charles Hamilton seconding the motion.

b. Strategic Plan Subcommittee

Following approval of the Public Art Donation Guidelines, the board discussed next steps for completing the Public Art Strategic Plan. The Strategic Plan is approximately 70% complete and a subcommittee will be formed to review the remaining sections and develop recommendations for completion of the process. Volunteers for the Strategic Plan Subcommittee included Linda Barnby, Peggy Bohl and Carolyn Fennell.

Deputy City Clerk Kim Breland confirmed that both the Public Art Donation Guidelines and the completed Strategic Plan will require review and approval by the City Commission.

Although Charles Hamilton will not serve on the subcommittee due to his term ending, he encouraged the group to review section 51(b) and 51(c) and consider revisions that reflect the evolving nature of public art and contemporary artistic practices. Linda Barnby expressed interest in reviewing public art policies and strategic plans from other municipalities. Board members agreed to research selected cities and provide their findings at the subcommittee meeting for consideration. The following research assignments were distributed:

- Linda Barnby: Charleston, Carmel, Indiana, and Savannah
- Peggy Bohl: Boca Raton, Boston, Winter Haven and Sacramento
- Anda Ariail will review materials available from the City of Orlando called Canvas and report any relevant findings to the subcommittee.

All information gathered will be used to support updates to the Strategic Plan and assist the subcommittee in developing recommendations for board consideration.

**5. Non-Action Items**

**6. Staff Updates**

a. Bloomberg Connects

An update was provided regarding Bloomberg Connects. Craig O'Neil reported that the agreement remains under review by the Procurement Division and will be brought back to the board for consideration upon completion of that review. Mr. O'Neil further reported that board members will not be able to assist with transferring content to the application. The Information Technology Department has identified potential cybersecurity concerns related to providing external entities with access to city-owned digital assets.

Peggy Bohl requested website analytics for the Public Art Collection webpage to be provided to the board. The information will be reviewed to better understand public engagement and usage of the online collection.

b. Public Art Advisory Board Liaison

Current liaison, Craig O'Neil announced that he has accepted early retirement from the city and will conclude his nearly 22 years of service at the end of June.

Chair Carolyn Fennell and the board expressed their appreciation for Mr. O'Neil's dedication, service and contributions to the city and Public Art Advisory Board throughout his tenure and wished him continued success in his future endeavors.

Communications Director Clarissa Howard announced that Creative Services Manager Theresa Broman, will be the new staff liaison for the board following Mr. O'Neil's departure. She further noted that Anda Ariail and Meghan Robinson will continue to provide support and assistance to the board during the transition.

## **7. Board Comments**

## **8. Upcoming Agenda Items**

Peggy Bohl recognized Charles Hamilton for his service as the board liaison for the Arts & Culture Alliance while also expressing her interest in wanting to continue being the board's liaison for the Arts & Culture Alliance for the upcoming year. She suggested that she give a brief report from the meetings as a regular agenda item at future meetings.

Craig O'Neil reminded the board that elections for chair, vice-chair and the Arts & Culture alliance liaison will be held at the June meeting and included as an agenda item.

Discussion was held regarding the workload associated with the Strategic Plan Subcommittee and the time needed to complete its work. In consideration of the subcommittee's responsibilities, as well as board member absences, the board discussed canceling the next scheduled meeting in May. They reached a consensus that the next regular meeting will be held Monday, June 15.

Anda Ariail encouraged board members to visit the sculptures located at the Orange County Administration Building over the next couple of months. She noted that viewing the sculptures in person would be beneficial as the board will select three sculptures to change out for next year.

## **9. Adjournment**

The meeting adjourned at 1:04 p.m.

Regards,  
Meghan Robinson  
Content & Graphics Specialist