



City Commission Regular Meeting Minutes

April 22, 2026 at 3:30 PM

City Hall Commission Chambers
401 S. Park Avenue

Present

Mayor Sheila DeCiccio, Commissioners Elizabeth Ingram, Craig Russell, Kris Cruzada, and Warren Lindsey; City Manager Randy Knight; Assistant City Manager Michelle del Valle; City Attorney Dan Langley, and City Clerk Rene Cranis.

1. Meeting Called to Order

Mayor DeCiccio called the meeting to order at 3:30 p.m.

2. Invocation - Peter Moore, Director of Office and Management and Budget

3. Pledge of Allegiance

4. Cultural Partner Presentation - United Arts of Central Florida, President and CEO Jennifer Evins

United Arts President and CEO Jennifer Evins gave a presentation on the United Arts organization, strategic plan, programs and impact.

5. Approval of Agenda

Mayor DeCiccio reported that Items 14.b and 14.c are being removed due to Senate Bill 488, which prohibits requiring bonds from communication companies for underground work. These items were intended to address damage and the difficulty of recovering costs from subcontractors.

Motion made by Mayor DeCiccio to approve the agenda with the noted agenda items removed, seconded by Commissioner Cruzada. The motion carried unanimously by a 5-0 vote.

6. Mayor's Report

a. Proclamation: Aspiring Entrepreneurs Day

Mayor DeCiccio presented a presentation for Aspiring Entrepreneurs Day to Amy Calindrino, founder of Calindrino Foundation, who spoke about entrepreneurship and thanked the city for its support.

b. Proclamation: Earth Month

Mayor DeCiccio read the proclamation for Earth Month. Director of Natural Resources and Sustainability Glorinda Eby recognized city staff and thanked Track Shack for their support. Track Shack owners and representatives provided information on the annual Run for the Trees event.

7. City Manager's Report

a. Lobbyist Update

Ryan Matthews and Angela Drzewiecki, GrayRobinson, city lobbyists, reported that the legislature has called a special session for next week with congressional redistricting, medical freedom/vaccine exemptions, and artificial intelligence on the agenda. A separate special session is anticipated on the budget and property tax reform. Bills that affect the city include tort claim thresholds, public records, prohibition of DEI initiatives and net zero initiatives (with flexibility for municipal utilities), publication of budgets and staff salaries online, and reporting for non-resident utility customers to the Public Service Commission. He reviewed bills that did not pass but may be presented again in the 2027 session and responded to questions. Ms. Drzewiecki gave an update on potential state project funding and their ongoing efforts to obtain funding. Mr. Matthews discussed TDT funds and said he will meet with city staff to discuss policy and appropriations for TDT funds.

The following updates were provided:

Lighting and sound of Lifetime Fitness. Contractors have voluntarily made improvements and set policy to reduce noise and lighting of pickleball courts.

RFI for the parking garage. Staff is working on the agenda item for the next meeting.

E-bikes, particularly the enforceability of regulations. Police Chief Volkerson reported on regional agency efforts, including establishing uniform countywide regulations. He also noted that MetroPlan Orlando has developed an online safety training and testing program.

Impact of war on electric rates. Mr. Knight explained rate adjustments and fuel cost recovery.

8. City Attorney's Report

9. Non-Action Items

a. Annual Board Appointments Commissioner Ingram Commissioner Russell

The annual board appointments for Commissioners Ingram and Russell were acknowledged.

10. Public Comments | 5 p.m. or soon thereafter

Stuart Bogue, 2270 Howard Drive, thanked the city for the new restroom pavilion in Central Park and its accessibility and encouraged the city to provide accessibility and additional universal changing stations in restrooms.

11. Consent Agenda

- a. Approve the minutes of the regular meeting, April 8, 2026
- b. Approve the minutes of the work session, April 9, 2026
- c. Approve the following formal solicitations:
 1. RFQ26-10 - Professional Mechanical, Electrical, Plumbing (MEP) Engineering

- Services; Authorization for Procurement and City staff to enter into negotiations and award the top-ranked firms based on the selection committee's recommendations:
- SGM Engineering
 - Graef-USA
2. RFP26-12 - Outage Management System (OMS) and Field Operations Solution; Authorization for Procurement and City staff to enter into negotiations and award the top-ranked firm based on the selection committee's recommendation:
- Milsoft Utility Solutions, Inc.
- d. Approve the following piggyback contracts:
1. Cummins - Sourcewell #092222-CMM - Electrical Energy Power Generation Equipment; For generator maintenance services under a five-year price agreement. Contract Term: 5 years; Not to Exceed: \$375,000
 2. Wesco Distribution - Sourcewell #091422-WES - Facility MRO, Industrial, and Building-Related Supplies and Equipment; For the purchase of a powered reel transport trailer for Electric Utilities. Contract Term: Through November 8, 2027; Not to Exceed: \$130,000
 3. Stuart C. Irby Co. - City of Gainesville (dba. Gainesville Regional Utilities (GRU) - Annual Provision of Wire and Cable; Request for additional funding to support ongoing supply needs. Contract Term: Through April 30, 2026; Not to Exceed \$2,000,000
- e. Approve the following contracts:
1. RFP27-24 - United Sweeping, LLC - Street Sweeping Services. Request for additional funding to support ongoing services. Contract Term: Through February 12, 2027; Not to Exceed \$330,000
 2. RFP2-25 - HDD of Florida LLC - Underground Conduit/Pipe Installation Services; For underground infrastructure installation. Contract Term: Through April 22, 2027; Not to Exceed: \$6,500,000
 3. RFQ7-22 - Kimley-Horn & Associates, Inc. - Transportation Planning & Engineering Services; Task Order for St. Andrew's Trail from Aloma Avenue to Cady Way Trail Project; Not to Exceed: \$274,933
 4. All City Management Services, Inc. - Crossing Guard Services; For public safety crossing guard services. Contract Term: Through June 30, 2027; Not to Exceed: \$103,680
- f. Approve the following purchases:
1. Moleaer - Oxygen and Ozone Nanobubbler Treatment Grant-Funded Purchase; Amount: \$1,798,564
- g. First Amendment to the Joint Planning Area Agreement with Orange County to facilitate the Billboard Agreement
- FY26 Budget Amendments - Grants and Building Dept.
- h. Open an account with Commerce Bank and Trust

Motion made by Commissioner Lindsey to amend the April 8 commission minutes for item 12.d. to read "and other changes to address some of the comments and concerns addressed at the meeting, " seconded by Mayor DeCiccio. Motion carried unanimously by a 5-0 vote.

Motion made by Mayor DeCiccio to approve the Consent Agenda with the changes to the April 8 meeting minutes, seconded by Commissioner Cruzada. Motion carried unanimously by a 5-0 vote.

12. Action Items Requiring Discussion

- a. Board Appointments — Winter Park Housing Authority

Motion made by Commissioner Cruzada to approve the board appointments for the Winter Park Housing Authority, seconded by Mayor DeCiccio. Motion carried with a 5-0 vote.

13. Public Hearings: Quasi-Judicial Matters

- a. Ordinance amending Chapter 58, "Land Development Code", Article III, "Zoning" Section 58-79 "Public and Quasi-Public (PQP) District", to add a new permitted use for detached single-family dwelling units developed in accordance with the R-1A development standards set forth in Section 58-65(f). (1st Reading)

Attorney Langley read the ordinance by title. Director of Planning and Zoning Allison McGillis presented the amendment to accommodate the construction of Habitat for Humanity homes on Beloit Avenue for Orange County Public School employees and responded to questions. There were no public comments.

Jeff Briggs, Habitat for Humanity Treasurer, gave an update on the process and parameters for ownership.

Motion made by Commissioner Lindsey to strike last sentence in section three regarding City Clerk authority to correct scrivener's errors.

Attorney Langley explained the basis for the language. He said corrections are reviewed by the City Attorney before changes are made but has no objection to removing the language.

Mr. Langley suggested striking the sentence in this ordinance and developing language for future ordinances. Approved by consensus.

Motion made by Commissioner Lindsey to approve the ordinance with the striking of the last sentence regarding City Clerk authority to correct scrivener's errors, seconded by Commissioner Cruzada. Upon a roll call vote, Commissioners Ingram, Russell, Cruzada and Lindsey and Mayor DeCiccio voted yes. The motion carried unanimously by a 5-0 vote.

14. Public Hearings: Non-Quasi-Judicial Matters

- a. Amendment to Fee Schedule relating to plat review and right-of-way/easement vacation/abandonment fees.

Mr. Knight explained the amendments to rates to cover costs. Assistant Director of Public Works Don Marcotte explained the staff's evaluation of fees to recoup staff costs for plat, easement, and right-of-way abandonment. Commissioner Lindsey suggested increasing the fee for abandonment requests from \$1,000 to \$1,500 and agrees with the fees for minor and major plats being \$1,200 and \$3,000, respectively. There were no public comments.

Motion made by Commissioner Lindsey to approve the fee schedule with the addition of increasing the abandonment requests from \$1,000 to \$1,500, seconded by Commissioner Cruzada. Upon a roll call vote, Commissioners Ingram, Russell, Cruzada and Lindsey and Mayor DeCiccio voted yes. The motion carried unanimously by a 5-0 vote.

- b. Ordinance amending Chapter 40, Article IV, Communications Facilities in Public Rights-of-Way to provide for letter of credit and draw agreement requirements for the installation of communications services facilities within public rights-of-way, to provide for stop work orders and amending registration requirements. (1st Reading). **THIS ITEM WAS REMOVED AT THE REQUEST OF STAFF**
- c. Ordinance amending Chapter 90, Article II, Street Construction and Repair, to provide for letter of credit and draw agreement requirements for installation or construction work in public rights-of-way, providing for stop work orders, work site limits per permit and other permit requirements and conditions. (1st Reading) **THIS ITEM WAS REMOVED AT THE REQUEST OF STAFF**

15. City Commission Reports

Commissioner Russell-

- Notified end of school year change of student schedules.
- Summer camps are open for registration.

Commissioner Cruzada

- Thanked staff for repaving work on Golfside Drive.
- Asked about fire inspections and inspection fees. Mr. Knight responded that the city charges commercial property.

Commissioner Lindsey

- Thanked the Communications team for American 250 events and dedication of Daughters of American Revolution plaque.
- Recognized Debbie Glasser, who has served the Winter Park Benefit Shop and recently resigned.
- Thanked Clarissa Howard for her work on the Park Avenue Refresh project.
- Thanked Mayor DeCiccio and Mr. Knight for providing a detailed update on the negotiations to correct Event Center construction issues.
- Thanked all Department Heads for their service to residents. Commissioner Russell echoed his comments.

Mayor DeCiccio -

- Chief Hagedorn recommended using manufacturer chargers for devices.

- Article in Southern Living magazine featuring Winter Park.
- Received numerous e-mails regarding the condition of Pennsylvania Avenue and asked about asphalt paving due to the volume of traffic. Director of Public Works Charles Ramdatt said staff is reviewing conditions and options for Pennsylvania Avenue and the adjacent brick streets.

16. Summary of Meeting Actions

- Items 14 b and c removed from the agenda.
- Proclamation presented for Aspiring Entrepreneurs Day.
- Proclamation presented for Earth Month.
- Lobbyist Update from Ryan Matthews of GrayRobinson.
- Annual board appointments announced for Commissioners Ingram and Russell.
- Public comment from Stuart Bogue regarding his involvement with the Parks Master Plan and inclusivity for ADA opportunities.
- Approved the Consent Agenda with an amendment to the April 8th minutes.
- Approved PQP LDC ordinance on first reading, removing the last sentence of section three. City Attorney Langley will provide new language for section three.
- Amended the fee schedule related to plat review, right-of-way, easements and vacations and standardized on a \$1500 fee with the exception of minor and major plats.

17. Adjournment

The meeting adjourned at 5:56 p.m.

Mayor Sheila DeCiccio

ATTEST:

City Clerk Rene Cranis