



Community Redevelopment Advisory Board Regular Meeting

Agenda

December 9, 2021 @ 5:30 pm

Virtual

welcome

Agendas and all backup material supporting each agenda item are accessible via the city's website at cityofwinterpark.org/bpm and include virtual meeting instructions.

assistance & appeals

Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office ([407-599-3277](tel:407-599-3277)) at least 48 hours in advance of the meeting.

"If a person decides to appeal any decision made by the Board with respect to any matter considered at this hearing, a record of the proceedings is needed to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." (F.S. 286.0105).

please note

Times are projected and subject to change.

-
1. **Call to Order**
 2. **Consent Agenda**
 - a. [Approval of minutes from November 11, 2021](#) 5 minutes
 3. **Action Items**
 - a. [MLK Park - Corner of Morse Boulevard & Denning Drive Proposal](#) 40 minutes
 - b. [CDBG Applications](#) 20 minutes
Denning Drive Public WiFi
Community Center Upgrades
 4. **Staff Updates**
 - a. [Project Updates](#) 5 minutes
 5. **Public Comments (for items not on the agenda): three minutes allowed for each speaker.**
 6. **Board Comments**
 7. **Adjournment**



Community
Redevelopment
Advisory Board

agenda item

item type	Consent Agenda	meeting date	December 9, 2021
prepared by	Jesica Lovelace	approved by	
board approval			
strategic objective	N/A		

subject

Approval of minutes from November 11, 2021

motion / recommendation

Approval of the minutes from November 11, 2021 is requested.

background

N/A

alternatives / other considerations

N/A

fiscal impact

N/A

ATTACHMENTS:

[1a - 111121 CRA AB Minutes ADA.pdf](#)



Community Redevelopment Advisory Board Minutes

November 11, 2021 at 5:30 pm

Virtual Meeting

Present

Board Members: Christine Girand, Linda Washington, Carol Rosenfelt, Maria Bryant, Anjali Vaya

Staff Members: Peter Moore, Kyle Dudgeon, Jessica Lovelace

Absent

Sarah Grafton, Matthew Hurst

Meeting called to order

Staff called the meeting to order at 5:31 pm.

A. Introduction of New Staff

CRA Assistant Division Director, Kyle Dudgeon, introduced new CRA staff member, Jessica Lovelace.

Consent Agenda

- A. **Approval of Minutes** - August 26, 2021. Board raised concerns pertaining to generalizing board comments collectively. Board moved to amend minutes, changing language from “Board” to “Concerns were raised” for items regarding varying board views.

Motion to amend August 26, 2022 Minutes by Carol Rosenfelt, seconded by Christine Girand. Motion Passes 5-0.

Motion to approve minutes with amendments made by Carol Rosenfelt, seconded by Maria Bryant. Motion Passes 5-0.

Action Items

A. Shady Park - Presentation of proposed park improvements

CRA Assistant Division Director, Kyle Dudgeon, introduced Parks and Recreation Director, Jason Seeley to discuss the item and the enhancements to Shady Park.

Mr. Seeley commenced the discussion by providing a brief overview of the public’s involvement in shaping the enhancements for Shady Park. Mr. Seeley hosted community meetings in addition to surveying the community. Survey results demonstrated a primary interest in history, culture, and arts. Thus, the main park improvements will include a large memorial space, removal of concrete pads to add more trees and green space for open play area, upgraded gathering and seating space to create a secondary plaza, added elevated landscaping, and improved ADA accessibility.

Mr. Seeley introduced community member and Shady Park Committee member Lee Rambeau Kemp to provide a PowerPoint presentation.

Lee Rambeua Kemp, 1359 Campman Circle, began the presentation providing historical context of Hannibal Square and overall goals. The Shady Park Committee's primary goals include preserving African American heritage and educating city leadership. Ms. Kemp's presentation stressed the importance of restoring existing historical markers and adding sculptures to memorialize prominent historical figures and educate the community. The Shady Park Committee is requesting sculptures of Gus Henderson, Frank R. Israel, Mary Lee Depugh, and Walter B. Simpson. In addition to historical markers, the committee is also requesting a brochure that showcases the community's history to be made available in the community center as well as the city's website.

Mr. Dudgeon requested that board members consider community feedback enhancements as they related to their appropriateness for Shady Park, fiscal responsibility, and community input.

Discussion ensued regarding fiscal responsibility, specifically relating to the amount of money being used for memorial space, which is approximately \$200,000 as it would be to use the majority of funds as opposed to additional play areas.

Prior to approval, the board opened the floor to public comment.

Mary Daniels, 650 Canton Avenue, is in full support of the request and asks for approval.

Barbara Chandler, 730 Minnesota Avenue, likes the added green space component and supports overall enhancements.

Forrest Michael, 358 W Comstock Avenue, asks the board to consider grant funding to support project needs.

Motion made by Maria Bryant and seconded by Anjali Vaya to approve Shady Park improvements. Motion passes 5-0.

Staff Updates

A. Martin Luther King Jr. (MLK) Park Improvements

Mr. Jason Seeley introduced the item. The requested MLK park improvements were included in a Community Redevelopment Agency capital improvement plan from 2013 for three-million-dollars. The focal point of the discussion is the Unity Heritage Corner. Mr. Seeley asked the city to complete its previous commitment to build an MLK monument and memorial wall.

Lee Rambeau Kemp, 1359 Campman Circle, presented a brief PowerPoint presentation providing historical context of the park and the impact the park's improvements will have on the local community.

Discussion ensued as they pertained to the necessity of the parks' improvements, which was proposed as part of the total scope of park improvements.

B. Project Updates

Mr. Kyle Dudgeon, updated the board on a number of CRA related projects listed within the agenda. He briefly discussed the New York Avenue project, which recently broke ground. Staff is moving forward with drawings for the Central Park stage as they prepare for a January bid. The parking sensor project was successful.

Public Comments

Forrest Michael, 358 W Comstock Avenue, suggested a smaller Lee Hugh design that would be more cost effective and attractive.

Mary Daniels, 650 Canton Avenue, clarified that the conceptual drawing for MLK improvements was for historical reference but stressed the importance of establishing the Unity Heritage Corner for MLK park.

Public Comments

None.

Board Comment

Board is interested in having staff look up general grant funding opportunities. Discussion ensued regarding reserved take-out parking spaces on Park Avenue. Mr. Dudgeon stated that the spaces were implemented as a pandemic initiative but can be revisited through discussions and coordination.

Adjournment

There being no further business to discuss, the meeting adjourned at 7:31 pm.

Christine Girand, Chairperson

Board Liaison, Kyle Dudgeon



Community Redevelopment Advisory Board

agenda item

item type	Action Items	meeting date	December 9, 2021
prepared by	Kyle Dudgeon	approved by	
board approval			
strategic objective			

subject

MLK Park - Corner of Morse Boulevard & Denning Drive Proposal

motion / recommendation

Request is at the pleasure of the board

background

At the November 11, CRAAB meeting, discussion ensued regarding a proposal to improve the northeast corner of MLK Park. Background material and a presentation was provided by community members with general conversation centered around history, purpose, style, and cost. Staff stated that since it was not an action item, a formal motion would be taken at the next meeting. Staff is providing the background material on this request to turn the northeast area of MLK Park into a memorial corner.

The attached proposal outlines the history of this endeavor and proposed updates to a previous concept proposed in 2013 (highlighted in the backup material). These include public art features, pedestrian, and bicycle path which an estimated cost of 450-500K.

Financially the CRA has an allocation of \$3 million within it's current Capital Improvement Plan towards the project through FY23. During it's September budget meeting, the Agency approved 625K for such improvements to such items as the fields, hardscape, shade structure, sidewalk and sod. The remaining \$2.4 million is currently allocated to fund enhancements including, but not limited to, restroom and picnic pavilion, playground, connectivity and pedestrian pathways, fencing, gates, entry gateways, signage, stormwater, northeast corner of MLK, and lighting. A new estimate would need to be provided in order to determine updated costs for these items. This item was reviewed by the Parks and Recreation Advisory Board on September 15 and recommended favorably.

The board's recommendation will be taken to the CRA Agency for consideration with construction plans accounting for their direction. The City Commission may also be

addressing the MLK Park project (including the memorial corner) as part of their state legislative priorities for the upcoming year.

alternatives / other considerations

Do not consider the request

Amend the request

fiscal impact

\$450,000-500,000 per the proposal

ATTACHMENTS:

[MLK Jr Memorial Proposal \(1\).pdf](#)

ATTACHMENTS:

[MLK_Jr._Photos.pdf](#)

ATTACHMENTS:

[MLK Park Proposal Presentation.pdf](#)

Recommendations for Project Plan Completion of the
Rev. Dr. Martin Luther King, Jr Memorial Park
1050 W. Morse Blvd, Winter Park, FL
Sept 15, 2021

Vision:

To have a beautiful and active park and public space dedicated to the memory of Martin Luther King Jr (MLK Jr) and the original residents of Hannibal Square and the west side of Winter Park.

Goal and Action Plan for MLK Jr Park:

To complete an approved plan (with minor adjustments) begun in 2013 to rename Lake Island Park and to establish a prominent memorial in the park dedicated to the legacy of the Reverend Martin Luther King, Jr.

The primary ask is to immediately reinstate and implement the original 2013 plan to enhance MLK Jr Park with a budget to support the completion of the project by FY 2022.

Background:

The current Martin Luther King, Jr. Park was established after the City of Winter Park acquired the land of former African American homeowners through eminent domain in 1955. Today the park is a very popular destination spot for local sports and recreation enthusiasts.

In 2013, the City of Winter Park supported the task force and Park and Recreation Board's plans to rename the park and to create a MLK Jr. memorial in the park. The committee strongly advocates for the immediate implementation of the MLK Jr enhancement plan which was developed in 2013. Below is the sequence of events from 2013 showing support of the project.

1. Rev. Dr. Martin Luther King City Appointed Task Force recommended the renaming of the park to the Martin Luther King Jr. Park.

2. The Parks and Recreation Board approved proceeding with the architectural design to build a memorial in the park.
3. The City Commission approved the renaming of the Lake Island Park to Martin Luther King, Jr. Park.
4. The Parks and Recreation Board endorsed the project and commissioned an architect (Le Huu Architects) to propose a design and budget for the King Memorial project. (See boards and bound document at Parks Department) for the King Memorial.
5. The Mayor and City Commissioners participated in a public dedication ceremony at the King Memorial site. The proposed plans for the park were on display as a part of the ceremony.
6. Years later, after inquiring why the memorial bust was never installed, it was discovered that the next steps to obtain final City Commission approval to proceed with the project was never completed.

Specific Recommendations.

MLK/Shady Park's committee advances a vision for Winter Park's West Side to celebrate the heritage, contributions and identities of the African American community for whom the west side of Winter Park was historically set aside. Both MLK and Shady Park offer excellent settings to provide focal points for the arts, culture, history and heritage of the Hannibal Square District. The committee believes implementing the following recommendations will allow the public to have a greater appreciation for Winter Park's historical west side and will provide an economic boost to this area and Hannibal Square. It also sets the stage to further enhance the experience of living and visiting the West Side for residents and visitors of all backgrounds.

Committee recommendations to complete the enhancement of the Rev. Dr. Martin Luther King Jr. Park include the following:

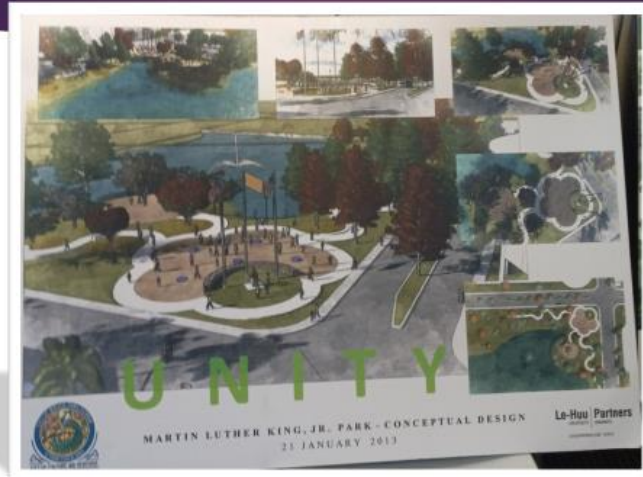
1. Commission a bronze bust sculpture of MLK Jr. *
2. Create a naming Wall in memory of West Side residents who lost their homes and properties in 1955 to eminent domain and to the sink hole where Lake Rose now stands.

3. Use the Rev. Martin Luther King, Jr. Park Conceptual Unity Design originally designed by the City of Winter Park by Le-Huu Partners in 2013 with slight modifications.
 4. Create a pedestrian and bicycle path in lieu of the (less practical) architect proposed “squiggly” sidewalk at the King Memorial.
 5. Keep the bordered mound above the lake “as is” near the King Memorial.
 6. Projected recommended budget range for project: \$450,000.00-\$500,000.00.
-

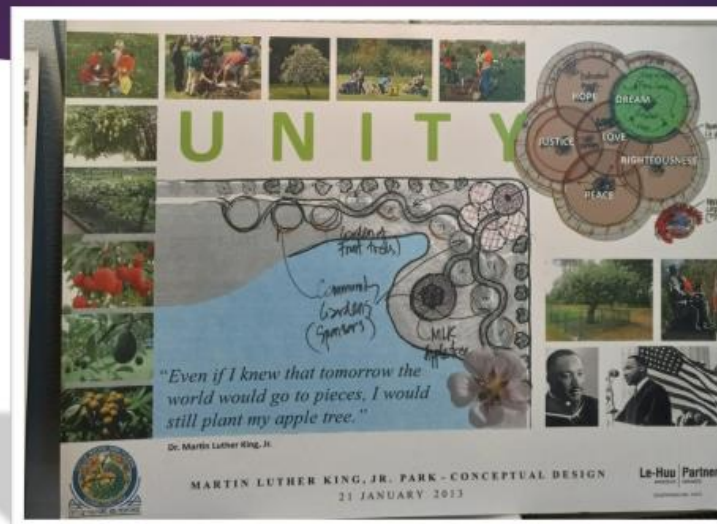
Respectfully submitted by the MLK/Shady Park Committee: Mary Daniels, Forest Michael, Barbara Chandler, Martha Bryant-Hall, Lee Rambeau Kemp, Jane Turner, Neko Roman and Maria Bryant

* Brian R. Owens Sculptors, Painters /Artists have been identified as a respected preservation artist for the sculpture. Brian R. Owens has extensive experience working on similar projects in other cities in Florida and nationwide.

Unity Vision



Unity Vision Cont'd...





Rev. Dr. Martin Luther King, Jr. Memorial

"IT TAKES EMPATHY, PATIENCE AND COMPASSION TO OVERCOME ANGER, HATRED AND
RESENTMENT."

REVEREND DR. MARTIN LUTHER KING, JR.

Committee's Objective:

- The MLK Jr /Shady Park committee advances a vision for Winter Park's West Side MLK Park to:
 - Complete the commitment to build a monument to honor the legacy of the late Rev. Dr. Martin Luther King, Jr.
 - Celebrate and acknowledge the contributions and identities of African Americans whose homes were taken through eminent domain in 1955 in order to build the park.
- We ask that the CRA Board approve the plan to move forward with the 2013 approval from the City of Winter Park to erect a monument to honor and celebrate legacy of the late Rev. Dr. Martin Luther King Jr.
- We also ask that the CRA Board approve the plan to erect a plinth or wall acknowledging that the park was once a part of a vibrant African American community on the West Side.



Winter Park to dedicate MLK Park January 15, 2013 - Article - Orlando Sentinel

<https://www.orlandosentinel.com/news/os-xpm-2013-01-15-os-winter-park-mlk-park-dedication-20130115-story.html>

The Rev. Dr. Martin Luther King Jr



MLK Jr Park Conceptual Design -January 2013

Unity Vision



MLK Jr Park Conceptual Design -January 2013

Unity Vision Cont'd.



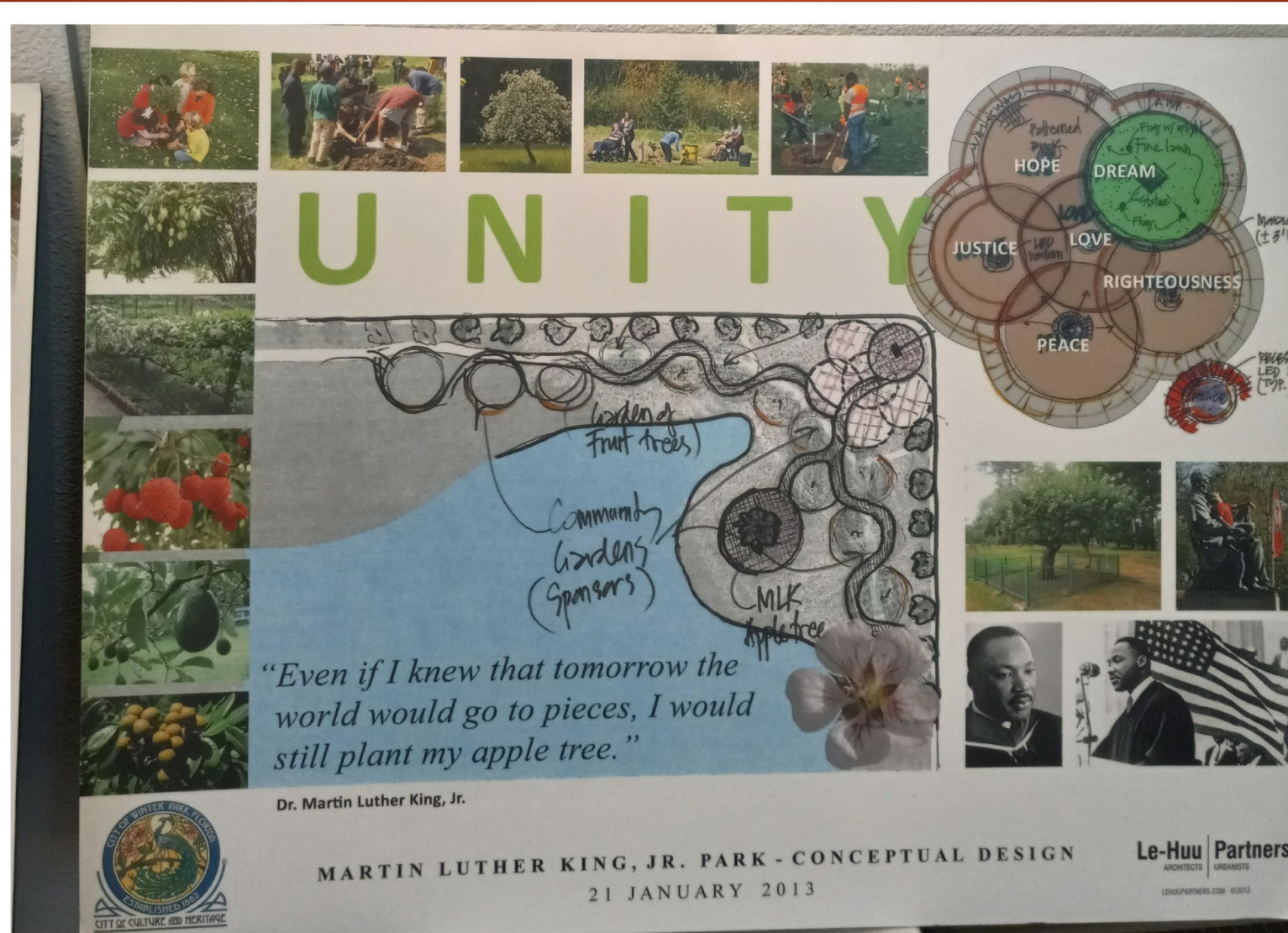
MLK Jr Park Conceptual Design –January 2013

Unity Vision Cont'd.



MLK Jr Park Conceptual Design -January 2013

Unity Vision Cont'd.



Concluding Recommendations

- Complete the promise of the Rev. Dr. Martin Luther King Jr. Memorial - a fitting way to celebrate the history, arts & culture of the City and the West Side.
- Use the MLK park enhancement budget to complete this project in FY 2022.
- With the completion of the Library and park enhancement, MLK Park will stand out even more as a truly a unique place with universal appeal to all citizens of Winter Park and its many visitors.

Thank you!





Community Redevelopment Advisory Board

agenda item

item type	Action Items	meeting date	December 9, 2021
prepared by	Kyle Dudgeon	approved by	
board approval			
strategic objective			

subject

CDBG Applications

item list

Denning Drive Public WiFi
Community Center Upgrades

motion / recommendation

Approve as presented

background

The Community Development Block Grant (CDBG) program provides federal funding to cities and counties for housing, economic opportunities, and public/non-profit capital projects principally for low-moderate income areas. The City of Winter Park works with Orange County for the mutual benefit of applying for these funds, administrative support, and increasing the potential pool of funding within the region through an agreement. Each year, the city has a window to apply for eligible projects to orange County through a Request for Funding Application (RFA). The City was successful in it's last application proposing to install public Wi-Fi down Denning Drive. Due to the pandemic, an additional window to fund specified projects through a CDBG-CV RFA is open. In general, funding for CDBG individual projects is based on agreements and are reimbursed for work completed. They are expected to be completed one year from approval. Approved grant amounts would be reflected in next year's budget.

Staff has assembled documentation to take advantage of this opportunity by preparing an application for the installation of a generator at the Winter Park Community Center. Projects must adhere to the missions of both the Housing and Urban Development (HUD) Department and Orange County Consolidated Plan. This includes identifying eligible benefit areas. This is defined as the service area of the project which serves low to moderate income areas that are at least 51% low to medium income (LMI). Census tract

159.01 block group 3 exceeds this threshold according to American Community Survey data and are further backed by ESRI infographic reports.

Staff is requesting endorsement of both the WiFi and Community Center updates proposals by the board:

Denning Drive WiFi - The City received a favorable recommendation for this project back in June 2021. Staff is awaiting the formal agreement from the County after receiving final approval from the board of County Commissioners and HUD. Scope of the project includes free public WiFi down Denning Drive similar to other successful examples including Shady and Central Park. Total cost of the project is \$125,000. Agreement is set to be reimbursable for work completed as to mitigate risk for the County. Agreement maximizes the total cost of the project so ultimately there is no out of pocket expense to the city or CRA.

Community Center Upgrades - CDBG-CV funds may also only be used for projects and activities that help prevent, prepare for, and respond to the coronavirus. They must also adhere to CDBG general requirements. The Center served several functions as the pandemic persists including as a food distribution center during 2020 (approximately 4500 meals served in conjunction with 4Rivers Feed the Need), respite for high risk individuals who need air conditioning, aquatic outdoor recreation area, and large indoor space for accommodating social distancing. Delivering on public need was limited however due to utility limitations. Since that time, staff has gone through the bid (IFB) process to determine a cost to offset this issue. The solicitation is pending final approval which speaks to project readiness. Total cost is estimated not to exceed 250K.

In addition, the Center also served as an opportunity to encourage social distancing for public forums. This included holding community and City Commission meetings in 2020 and 2021. In order to maximize engagement, the city's IT department also outfitted the city's hybrid mobile unit to allow for digital public interaction. This means city leadership could interact with individuals in their homes. The mobile unit is slow and takes several hours to set up each time a virtual or hybrid meeting is requested. A more permanent solution meets the need to improve buildings for accessibility and remote access to public meetings. Proposed improvements enable remote video access to the public and community meetings for public participation and also increases access for persons with disabilities therefore mitigating coronavirus risks. Total cost of the improvement is estimated at 220K.

Due to current challenges with supply line limitations and cost fluctuations, staff is including a healthy contingency as part of the scope totaling \$470,000. The County does reserve the right to take this in whole or in part.

If approved by the County, an agreement would be necessary outlining project schedule, payment, and responsibilities. Staff is unaware at this time of additional RFA's under CDBG-CV that may be available in the future. Notification of awards begin in late January 2022.

alternatives / other considerations

Do not consider application endorsement

fiscal impact

Approved CDBG grant - Denning Drive Public Wifi - \$125,000

Pending CDBG-CV grant - Community Center upgrades - not to exceed \$470,000

ATTACHMENTS:

[Census Tract Map 091021.pdf](#)

ATTACHMENTS:

[CRA Census Tract 120950159.01 2 Income.pdf](#)

ATTACHMENTS:

[CDBG-CVPotential Public Facility and Infrastructure Project Matrix.pdf](#)



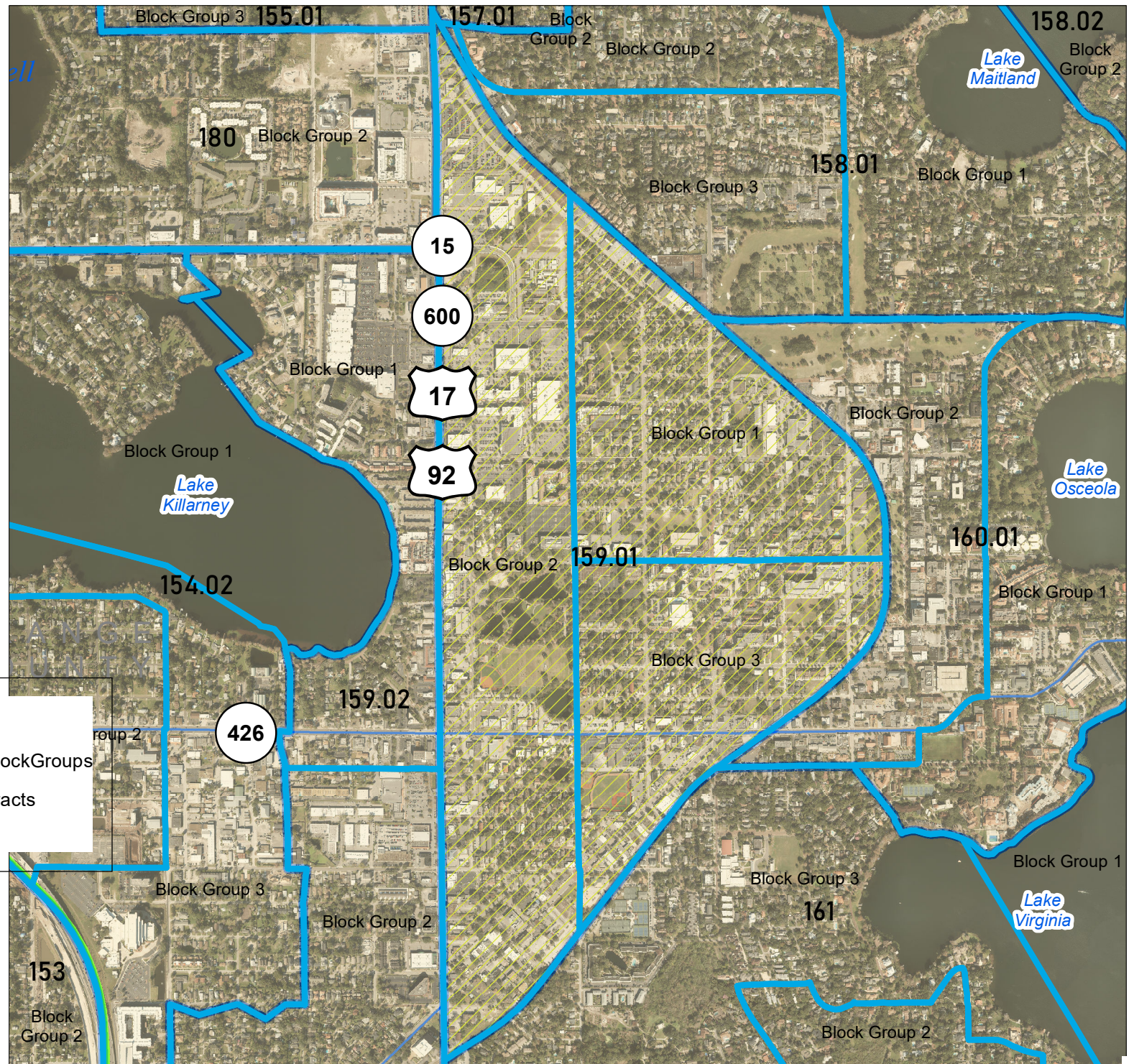
Census Tract Map

City of Winter Park

Office of Management
& Budget

Legend

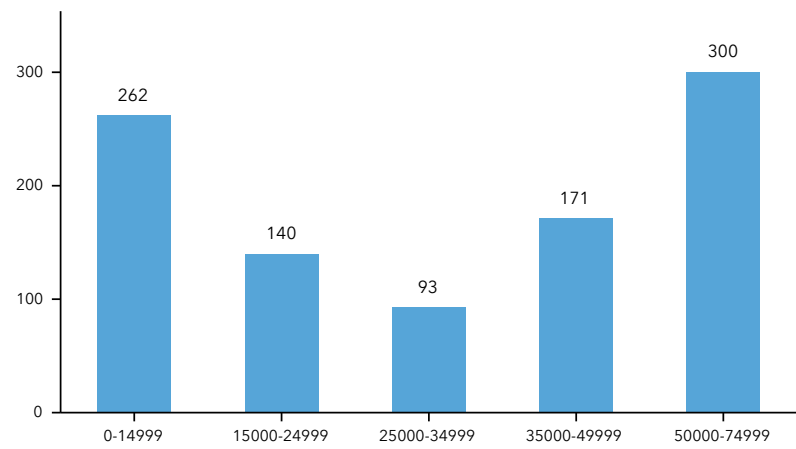
-  Winter Park.CensusBlockGroups
-  Winter Park.CensusTracts
-  Census Tract 159.01



Winter Park Census Tract

120950159.01 2

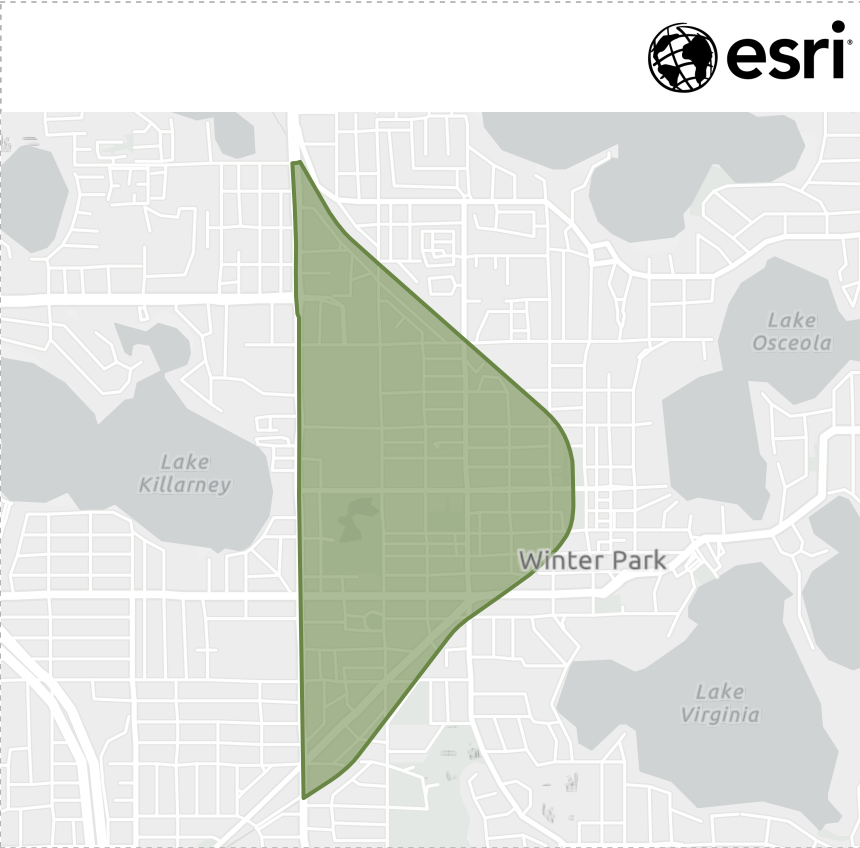
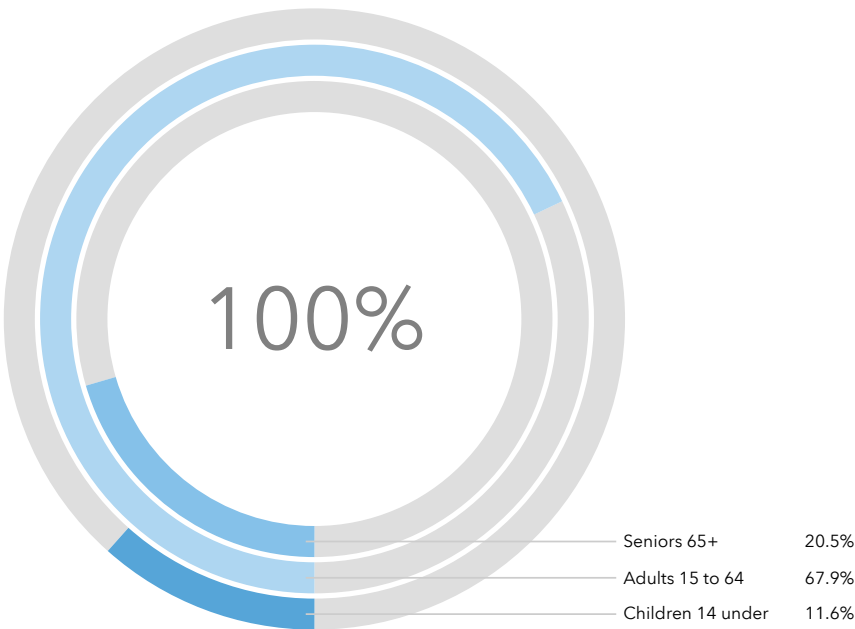
2020 HH Income



Households By Income				
The largest group: \$50,000 - \$74,999 (22.1%)				
The smallest group: \$150,000 - \$199,999 (0.7%)				
Indicator ▲	Value	Diff		
<\$15,000	19.3%	+9.7%		
\$15,000 - \$24,999	10.3%	+0.8%		
\$25,000 - \$34,999	6.9%	-2.5%		
\$35,000 - \$49,999	12.6%	-0.7%		
\$50,000 - \$74,999	22.1%	+4%		
\$75,000 - \$99,999	8.2%	-4.5%		
\$100,000 - \$149,999	15%	-0.4%		
\$150,000 - \$199,999	0.7%	-4.5%		
\$200,000+	4.9%	-2%		

Bars show deviation from

Orange County



AT RISK



INCOME



This infographic contains data provided by American Community Survey (ACS), Esri, Esri and Infogroup. The vintage of the data is 2014-2018, 2020, 2025.

Table 1: Potential Public Facility and Infrastructure Projects

POTENTIAL PUBLIC FACILITY AND INFRASTRUCTURE PROJECTS	PREVENT	PREPARE	RESPOND	LAND ACQUISITION	BUILDING ACQUISITION	CONVERSION	CONSTRUCTION/ REHAB	SITE IMPROVEMENTS	REMOTE ACCESS
	CORONAVIRUS TIEBACK			CDBG-CV ELIGIBLE USE					
Medical Facilities and Clinics		X	X	X	X	X	X	X	X
Creation or modification of buildings to provide medical facilities for testing, treatment, recovery, or isolation; or to establish separated areas or remote access to appropriately treat people who have been diagnosed or exposed to the coronavirus. Creation or modification of residential facilities for people recovering from COVID-19.									
Emergency Shelters	X	X		X	X	X	X		
Creation, expansion, or modification of emergency shelters, auxiliary congregate shelter space, and non-congregate facilities for people experiencing homelessness to provide shelter options that allow for physical distancing within the shelter system and prevent the current and future spread of the coronavirus.									
Non-Congregate Shelter	X	X	X	X	X	X	X	X	
Acquisition and modification of underutilized structures such as motels and schools to create shelter for people experiencing homelessness and for individuals and households unable to practice social distancing due to overcrowding or shared living spaces. This model could also be used to support the development of related short-term shelter for medical workers or vulnerable populations who need to be isolated to avoid contracting the virus. Residential uses that provide permanent housing may be eligible as a CDBG housing activity rather than as a public facility activity.									
Day-Access Centers	X	X		X	X	X	X	X	
Creation, expansion, or modification of day-access centers to meet social distancing requirements and prevent the spread of the coronavirus. Such facilities include centers for people experiencing homelessness, neighborhood centers, senior centers, or other places that serve low- and moderate-income households or people who are presumed to be low-income.									
Social Service Facilities	X	X		X	X	X	X		X
Expansion or modification of social service facilities to meet social distancing requirements and to enable remote access that would make these facilities safe for both clients and employees. Examples include reconfiguration of reception areas and meeting rooms; conversion of open office spaces; improving heating, ventilation, and air conditioning (HVAC) to reduce transmission risks; and technology upgrades to provide services remotely.									

POTENTIAL PUBLIC FACILITY AND INFRASTRUCTURE PROJECTS	PREVENT	PREPARE	RESPOND	LAND ACQUISITION	BUILDING ACQUISITION	CONVERSION	CONSTRUCTION/ REHAB	SITE IMPROVEMENTS	REMOTE ACCESS
	CORONAVIRUS TIEBACK			CDBG-CV ELIGIBLE USE					
Childcare Facilities	X	X	X	X	X	X	X	X	
Creation, expansion, or modification of childcare facilities to encourage social distancing and reduce the transmission of the virus. Activities that address the effects of the current pandemic and mitigate the future spread of a coronavirus could include HVAC improvements, plumbing upgrades to improve sanitation, and the creation or improvement of outdoor spaces for childcare programs.									
Crisis Call Centers		X	X	X	X	X	X		X
Expansion, modification, or upgrade of existing call-in centers in response to the growing number of people in danger from suicide, substance abuse, domestic violence, and neglect and abuse of children due to social isolation measures enacted to prevent the spread of the coronavirus. Building renovations designed to improve interior air quality and ensure social distancing as well as permanently affixed technology upgrades to buildings to enable remote access are eligible public facility activities. Moveable equipment would not be an eligible public facility cost.									
Internet Access		X	X				X	X	X
Extension of reliable, high-speed internet access to underserved low- and moderate-income areas to enable or improve remote access to schools, jobs, and healthcare and thereby reduce the transmission of the virus. Infrastructure improvements include the installation of permanent high-capacity fiber-optics, fixed wireless, digital subscriber line (DSL), or cable in publicly assessable areas. Moveable equipment is not an eligible public facility cost.									
Public Rights-of-Way	X	X	X				X	X	X
Creation of outdoor space that allows safe, socially distanced activity in areas where pedestrian volume is likely to be high and pedestrian space is limited. CDBG-CV funds can be used to close lanes of traffic and repurpose on-street parking or underused parking by constructing permanent barriers such as railings, fences, or planter boxes; by constructing permanent canopies or awnings; by establishing appropriately spaced seating; and by improving lighting.									
Outdoor Recreational Facilities	X	X					X	X	X
Transformation of local streets into "neighborhood greenways" that welcome pedestrians and bicyclists while limiting vehicles to local traffic, providing additional space for outdoor activity, and encouraging physical distancing. CDBG-CV funds can be used for the purchase and installation of new gates, for removing architectural barriers that restrict the accessibility or mobility of elderly or disabled persons, for realigning and									

POTENTIAL PUBLIC FACILITY AND INFRASTRUCTURE PROJECTS	PREVENT	PREPARE	RESPOND	LAND ACQUISITION	BUILDING ACQUISITION	CONVERSION	CONSTRUCTION/ REHAB	SITE IMPROVEMENTS	REMOTE ACCESS
	CORONAVIRUS TIEBACK			CDBG-CV ELIGIBLE USE					
narrowing roadways, for expanding existing trail systems, and for repurposing surplus parking areas to allow outdoor recreational activity.									
Improvements to Buildings for Accessibility and Remote Access to Public Meetings	X	X					X	X	X
Physical modifications to improve access to buildings for people with disabilities is an allowed use of CDBG funds. Improvements such as automatic doors, touchless water fountains, and accessible bathrooms also reduce coronavirus transmission. Permanent improvements to enable remote video access to public and community meetings for public participation also increase access for persons with disabilities and mitigates coronavirus risks.									

These example projects may require the acquisition and renovation of land or buildings to repurpose them as public facilities or the modification of existing public facilities through various technology, structural, or site upgrades including:

- Reconfiguration of interior space to reinforce social distancing recommendations.
- Interior physical barriers such as clear plexiglass in public areas.
- Ventilation systems (i.e., high-efficiency particulate air [HEPA] filters, air purifiers, dehumidifiers).
- Temperature, humidity, and air quality sensors to reduce airborne transmission.
- Stand-alone sinks or handwashing areas.
- Replacement of fixed windows with operable windows.
- Accessibility improvements for persons with disabilities that reduce contact.
- Installation of drive-through or walk-up windows.
- Technology improvements, such as fiber-optic lines and ethernet cabling to support remote access.
- Modification of roadways and sidewalks to allow for social distancing.
- Creation of outdoor areas with shade covers and seating that ensure physical distancing.
- Exterior physical barriers such as fencing or planters.



Community Redevelopment Advisory Board

agenda item

item type Staff Updates	meeting date December 9, 2021
prepared by Kyle Dudgeon	approved by
board approval	
strategic objective	

subject

Project Updates

motion / recommendation

N/A

background

Staff is providing an update relative to the following topics. in general, these do not necessitate action by the board, but are included to provide the public the most up to date information regarding the status of various issues. The board may use this time to address discussion or viewpoints on these items.

New York Avenue Streetscape - Phase I installation underway (intersection of Fairbanks and New York). Installation of final mast arm location is scheduled the week of January 17th. Project began in October will an estimated timeline of 4-6 months.

Central Park Stage - Construction drawings underway. RFP solicitation planned for after the first of the year.

Downtown Pressure Washing - Included as part of the CRA budget, increased pressure washing downtown began on December 6th. Purpose is to enhance level of service by maintaining clean streets to encourage a safe and healthy district throughout the year. Merchants flyer is included for reference.

Hometown Holiday Window Showcase - Included as part of the backup, the showcase encourages merchants to participate in the holidays, and elevate the district from November 14 - December 31. In lieu of the former holiday window contest, this program is put on annually by CRA staff and Electric Utility.

alternatives / other considerations

N/A

fiscal impact

Impacts have been included and approved as part of the budget

ATTACHMENTS:

[Sidewalk Cleaning Merchant Notice.pdf](#)

ATTACHMENTS:

[HHWS Merchant InEvite.pdf](#)

merchant WORK NOTICE



SIDEWALK CLEANING

2022 SCHEDULE

*cleaning does not occur on Saturday & Sunday

DECEMBER

MON 12.06 thru
WED 12.22

APR-MAY

MON 04.18 thru
FRI 05.05

SEPTEMBER

TUE 09.06 thru
THU 09.22

FEB-MAR

MON 02.28 thru
THU 03.17

JUNE

MON 06.06 thru
WED 06.22

NOVEMBER

TUE 11.01 thru
THU 11.17

STREET ORDER

New England Avenue [between Center Street & Pennsylvania Avenue]

Park Avenue Lyman Avenue to Fairbanks Avenue
[includes a short section of side streets]

Canton Avenue to Swoope Avenue
[includes a short section of side streets]

Lyman Avenue to Swoope Avenue
[includes a short section of side streets]

Central Park

please note Merchants with café seating are still required to follow regular protocol of bringing all tables and chairs inside, as well as maintenance of sidewalk within café seating area.

questions EDCRA@cityofwinterpark.org or facilities@cityofwinterpark.org



your invitation **TO PARTICIPATE**

HOMETOWN
Holidays
WINDOW SHOWCASE

sunday **11.14.2021** *thru*
friday **12.31.2021**

register **from now to the end of the showcase**
any time **cityofwinterpark.org/HHWS**

To be eligible, merchants *must* include:

soft, warm white lights

[awnings | canopies | windows | doors | columns]

and an array of the following:

ornaments, wreaths and/or poinsettias

holiday card-themed items,

Decor must not interfere with rights of way or sidewalk
and needs to be located within each business storefront

EVERY *participating*
merchant **receives \$100 credit**
credit will be applied to commercial utility bill

questions **HHWS@cityofwinterpark.org**

rules apply | contest sponsored by the City of Winter Park
Community Redevelopment Agency & Electric Utility Department