



Historic Preservation Board Regular Meeting Minutes

April 8, 2026 at 9:00 AM

City Hall Commission Chambers
401 S. Park Avenue

Present

John Skolfield, Kelsey Wolfe, Lee Rambeau, Kim Burst Wood, Margie Bridges, Rhett Delaney, Cynde Norris

Absent

None

Staff Present

Director of Planning & Zoning Allison McGillis, Planner I Corinna Lundgren,
Administrative Coordinator Mary Jean

1. Call to Order

Chairman Skolfield called the meeting to order at 9:00 a.m.

2. Consent Agenda

- a. Approve the minutes of March 11, 2026.

No one from the public wished to speak. The public hearing was closed.

Motion made by Kelsey Wolfe, seconded by Rhett Delaney, to approve the March 11, 2026, meeting minutes.

The motion carried unanimously by a 7-0 vote.

3. Public Comments (for items not on the agenda): Three minutes allowed for each speaker

No one from the public wished to speak. The public hearing was closed.

4. Public Hearings (Public participation and comment on these matters must be in person.)

- a. COR #26-04. Request by The Woman's Club of Winter Park to replicate a balustrade that was removed on the east flat roof portion of the eastern entrance of their historic building located at 419 South Interlachen Avenue, zoned O-2.

Ms. Lundgren provided a summary of the request. She noted that the building was on the National Register of Historic Properties. She then reviewed photos of the building that showed the previous balustrade. She indicated that there was no historic record of material; however, the project would use powder-coated aluminum as recommended by a local architect, Rebecca Talbert. Ms. Talbert designed the new balustrade plan based off available historical photos. Ms. Lundgren then noted that no increase in overall height was proposed, and no variances were being requested as part of the application. She added that the project would maintain the building's historical integrity.

Staff recommendation was for approval.

The Board shared their thoughts about the request and were overall in support of it.

No one from the public wished to speak. The public hearing was closed.

Motion made by Kelsey Wolfe, seconded by Lee Rambeau, for approval to replicate a balustrade that was removed on the east flat roof portion of the eastern entrance of their historic building located at 419 South Interlachen Avenue, zoned O-2.

The motion carried unanimously by a 7-0 vote.

- b. COR #26-05. Request by Margaret Barclay to renovate the exterior of the existing accessory dwelling unit (ADU)/garage building at the rear of 1475 Berkshire Avenue, zoned R-1A.

Mrs. McGillis provided a summary of the item. She noted that the property is within the Orwin Manor neighborhood and was originally a larger lot that was split off to the east. She also noted that the property owners had spent a lot of time renovating the house in front, and they were now focusing on the garage in the back. She explained that the front Spanish Mission style of the home doesn't quite match the look of the accessory dwelling unit (ADU) and garage in the back. So the applicant wanted to fix issues with waterproofing, the appearance of the structure, energy efficiency, and the structural soundness of the existing garage and ADU. The applicant wanted to make it look more like the front structure. Mrs. McGillis added that no added square footage or variances were needed and staff had received two letters of support from the applicant's neighbors.

Staff recommendation was for approval.

The Board shared their thoughts about the request and were overall in support of it.

No one from the public wished to speak. The public hearing was closed.

Motion made by Margie Bridges, seconded by Lee Rambeau, for approval to

renovate the exterior of the existing accessory dwelling unit (ADU)/garage building at the rear of 1475 Berkshire Avenue, zoned R-1A.

The motion carried unanimously by a 7-0 vote.

5. Action Items

6. Non-Action Items

- a. Discuss proposal for 835 Antonette Avenue

Ron Scarpa with Barefoot Brothers is working with the new owners of 835 Antonette Avenue, Leah and Glenn Eggert, to renovate their home. The home is located in College Quarter and the proposal for it involves opening the front porch to create a more inviting foyer by shifting the front door slightly to the right, which will require changes to the brick walkway. The existing structure features an enclosed porch that was likely added later, and the new design aims to restore a more traditional appearance consistent with neighborhood aesthetics, emphasizing the importance of front porches for communities. The plan retains most of the existing interior walls, focusing on minor modifications rather than extensive structural changes. The revised front elevation will include a screened door leading into a spacious porch, enhancing curb appeal while maintaining the historic charm. The discussion highlighted historical preservation considerations, acknowledging that houses often evolve over decades, and that restoring features like front porches can significantly contribute to the neighborhood's character and sense of community, which has been diminished through modern trends favoring garages and less interaction spaces. The consensus from the Board was supportive, recognizing that such improvements can harmonize historic integrity with contemporary needs. Interior renovations are also planned, with further discussions anticipated. Discussions also touched on the evolution of house modifications over time, highlighting that improvements should respect historical context. The overall tone emphasized respect for historic traits while embracing enhancements that foster community, with feedback encouraging moving forward cautiously but optimistically.

7. Staff Updates

8. Board Comments

9. Upcoming Agenda Items

10. Adjournment

The meeting adjourned at 10:00 a.m.

Minutes approved by the Board on May 13, 2026.

ATTEST:

/s/ Mary Jean, Recording Secretary