



Parks & Recreation Advisory Board

Regular Meeting Minutes

February 18, 2026 at 5:30 PM

City Hall Commission Chambers
401 S. Park Avenue

Present

Leah J. Bonich, Thomas Sims, Ginny Enstad, Ellen Wolfson, Lisa Tinker Marsh, Lawrence Lyman (V)

Absent

Anne Mooney

Staff Present

Parks and Recreation Director Jason Seeley, Assistant Directors Cathleen Daus and Mike McCosker, Coordinator Laura Halsey, Superintendent Denise Eaton, Manager John Clarke

1. Call to Order

The meeting was called by Chairperson Leah Bonich, at 5:32 pm.

2. Approval of Minutes

- a. Approval of the January 21, 2026 minutes

Motion made by Tom Sims, seconded by Ellen Wolfson, to approve the January 21, 2026, minutes.

Motion passes 5-0.

3. Public Comments (for items not on the agenda): Three minutes allowed for each speaker

None present

4. Action Items

5. Non-Action Items

- a. Parks and Recreation Master Plan Introduction

Jason Seeley, Parks & Recreation Director, introduced Kristin Caiborn, GAI Consultants. She provided a brief overview of the process of creating a master plan. She covered the three stages of the process: Project Initiation, Needs Assessment and Framework, and Recommendations and Implementations. GAI will return in August 2026 to provide an update on the information gathered and the progress to date. GAI will host pop-ups at the library where residents and park visitors can voice their concerns and have their inquiries addressed.

Kailyn Haskovec, RRC Research Manager, gave a brief overview of the draft survey. A statistically valid survey will be mailed to 5,000 random City of Winter Park households in mid-March, allowing them to complete it online.

Cathleen Daus, Parks & Recreation Assistant Director, informed board members to submit their feedback to staff by the end of the day on February 23, 2026.

b. Athletic Field Overview and Discussion

Mr. Seeley provided an overview of field usage and rental processes. Aerial views of the fields were presented to the board members to aid in the discussion of the different field types. He noted that winter months are the roughest for the fields and reminded the board that field closures are important and necessary to allow the grass to recover and grow. Field usage and revenue details were included in the agenda packet.

The board inquired about the large field at the 9th-grade center. It was available for use but changed to controlled usage about a decade ago. He would like to know if it could be used in the field rotation. Mr. Seeley stated that administrative changes at the school no longer allowed for city use of the green space.

Discussion continued regarding open-play space opportunities and feasibility at Harland, Phelps, Howell Branch, and Cady Way. Staff believe Cady Way would be the most logical and attainable, as each location poses its own concerns and obstacles.

6. Staff Updates

7. Board Comments

Mrs. Bonich announced that Winter Springs started a Farmer's Market at Trotwood Park. She believes it is held on the first & third Sunday of each month.

Ms. Wolfson complimented staff on the West Meadow restrooms but asked if the wattage could be lowered as they are very bright right now.

8. Upcoming Agenda Items

9. Adjournment

Meeting adjourned at 7:00 pm.

Approved by the Board on April 15, 2026
/s/ Laura Halsey, Recreation Coordinator