



# City Commission Regular Meeting

## Agenda

**April 22, 2026 @ 3:30 PM**

City Hall Commission Chambers  
401 S. Park Avenue

### welcome

Agendas and all backup material supporting each agenda item are accessible via the city's website at [cityofwinterpark.org/meetings/](http://cityofwinterpark.org/meetings/) and include virtual meeting instructions.

### assistance & appeals

Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office ([407-599-3277](tel:407-599-3277)) at least 48 hours in advance of the meeting.

"If a person decides to appeal any decision made by the Board with respect to any matter considered at this hearing, a record of the proceedings is needed to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." (F.S. 286.0105).

### please note

Times are projected and subject to change.

- 1. Meeting Called to Order**
- 2. Invocation - Peter Moore, Director of Office and Management and Budget**
- 3. Pledge of Allegiance**
- 4. Cultural Partner Presentation - United Arts of Central Florida, President and CEO Jennifer Evins**
- 5. Approval of Agenda**
- 6. Mayor’s Report**
  - a. Proclamation: Aspiring Entrepreneurs Day 5 minutes
  - b. Proclamation: Earth Month 5 minutes
- 7. City Manager’s Report**
  - a. Lobbyist Update 20 minutes
- 8. City Attorney’s Report**
- 9. Non-Action Items**
  - a. Annual Board Appointments 5 minutes  
 Commissioner Ingram  
 Commissioner Russell
- 10. Public Comments | 5 p.m. or soon thereafter**  
 (If the meeting ends earlier than 5 p.m., public comments will be at the end of the meeting. Three minutes are allowed for each speaker.)
- 11. Consent Agenda**
  - a. Approve the minutes of the regular meeting, April 8, 2026 1 minute
  - b. Approve the minutes of the work session, April 9, 2026 1 minute
  - c. Approve the following formal solicitations: 1 minute
    - 1. RFQ26-10 - Professional Mechanical, Electrical, Plumbing (MEP) Engineering Services; Authorization for Procurement and City staff to enter into negotiations and award the top-ranked firms based on the selection committee's recommendations:
      - o SGM Engineering
      - o Graef-USA

- 2. RFP26-12 - Outage Management System (OMS) and Field Operations Solution; Authorization for Procurement and City staff to enter into negotiations and award the top-ranked firm based on the selection committee's recommendation:
  - o Milsoft Utility Solutions, Inc.
  
- d. Approve the following piggyback contracts: 1 minute
  - 1. Cummins - Sourcewell #092222-CMM - Electrical Energy Power Generation Equipment; For generator maintenance services under a five-year price agreement. Contract Term: 5 years; Not to Exceed: \$375,000
  - 2. Wesco Distribution - Sourcewell #091422-WES - Facility MRO, Industrial, and Building-Related Supplies and Equipment; For the purchase of a powered reel transport trailer for Electric Utilities. Contract Term: Through November 8, 2027; Not to Exceed: \$130,000
  - 3. Stuart C. Irby Co. - City of Gainesville (dba. Gainesville Regional Utilities (GRU)) - Annual Provision of Wire and Cable; Request for additional funding to support ongoing supply needs. Contract Term: Through April 30, 2026; Not to Exceed \$2,000,000
  
- e. Approve the following contracts: 1 minute
  - 1. RFP27-24 - United Sweeping, LLC - Street Sweeping Services; Request for additional funding to support ongoing services. Contract Term: Through February 12, 2027; Not to Exceed \$330,000
  - 2. RFP2-25 - HDD of Florida LLC - Underground Conduit/Pipe Installation Services; For underground infrastructure installation. Contract Term: Through April 22, 2027; Not to Exceed: \$6,500,000
  - 3. RFQ7-22 - Kimley-Horn & Associates, Inc. - Transportation Planning & Engineering Services; Task Order for St. Andrew's Trail from Aloma Avenue to Cady Way Trail Project; Not to Exceed: \$274,933
  - 4. All City Management Services, Inc. - Crossing Guard Services; For public safety crossing guard services. Contract Term: Through June 30, 2027; Not to Exceed: \$103,680
  
- f. Approve the following purchases: 1 minute
  - 1. Moleaer - Oxygen and Ozone Nanobubbler Treatment Grant-Funded Purchase; Amount: \$1,798,564
  
- g. First Amendment to the Joint Planning Area Agreement with Orange 1 minute

County to facilitate the Billboard Agreement

- h. FY26 Budget Amendments - Grants and Building Dept. 1 minute
- i. Open an account with Commerce Bank and Trust 1 minute

**12. Action Items Requiring Discussion**

- a. Board Appointments — Winter Park Housing Authority 1 minute

**13. Public Hearings: Quasi-Judicial Matters**

(Public participation and comment on these matters must be in-person.)

- a. Ordinance amending Chapter 58, "Land Development Code", Article III, "Zoning" Section 58-79 "Public and Quasi-Public (PQP) District", to add a new permitted use for detached single-family dwelling units developed in accordance with the R-1A development standards set forth in Section 58-65(f). (1st Reading) 10 minutes

**14. Public Hearings: Non Quasi-Judicial Matters**

(Public participation and comment on these matters may be virtual or in-person.)

- a. Amendment to Fee Schedule relating to plat review and right-of-way/easement vacation/abandonment fees. 5 minutes
- b. Ordinance amending Chapter 40, Article IV, Communications Facilities in Public Rights-of-Way to provide for letter of credit and draw agreement requirements for the installation of communications services facilities within public rights-of-way, to provide for stop work orders and amending registration requirements. (1st Reading) 10 minutes
- c. Ordinance amending Chapter 90, Article II, Street Construction and Repair, to provide for letter of credit and draw agreement requirements for installation or construction work in public rights-of-way, providing for stop work orders, work site limits per permit and other permit requirements and conditions. (1st Reading) 5 minutes

**15. City Commission Reports**

**16. Summary of Meeting Actions**

**17. Adjournment**