



Lake Killarney Board Regular Meeting Minutes

March 4, 2026 at 10:00 AM

City Hall Commission Chambers
401 S. Park Avenue

Present

Carolyn Minear, David L. Dickerson, Ellen Hencken, Brian King, Jeanne Wall, William Voecks, Melissa Valley

Staff Present

Director of Natural Resources and Sustainability Gloria Eby, Assistant Director of Public Works Don Marcotte; Public Works Engineer Shannon Monahan, Administrative Assistant Victoria Tabor

Also Present:

Orange County Senior Environmental Specialist Nidia Volpe (Virtual)

1. Call to Order

The meeting was called to order at 10:01 am. Decorum statement was read.

2. Approval of Minutes

- a. Minutes of February 4, 2026

**Motion made by Mr. King to approve the minutes, seconded by Mr. Dickerson.
Motion carried unanimously.**

3. Public Comments (for items not on the agenda)

4. Public Hearings (Public participation and comment on these matters must be in person.)

5. Action Items

Ms. Wall received clarification regarding action and non-action items.

6. Non-Action Items

7. Staff Updates

- a. Orange County Update

Ms. Volpe shared the latest updates from the Orange County Advisory Board meeting held on February 12th.

1. Mr. Mitchell was present and contacted by his attorney, who believes a new county attorney was assigned to the project, and progress will be made. Mr. Mitchell will keep Ms. Volpe updated, and she will inform the board.

2. Orange County Board member Mr. Langdon Stanley contacted the rest of the board to discuss reappointing Mr. Necrasson. However, he no longer resides within the MSTU and does not contribute to it. Ms. Volpe asked the county attorney whether Mr. Necrasson could be reappointed to the board without voting rights.

On the Winter Park board, members are required to reside in Winter Park, except for one member appointed by the mayor who resides in unincorporated Orange County.

3. Assessment of the broken or damaged curb inlet baskets will be conducted. The board will decide whether to proceed with the purchase. If approved, MSTU funds will be used.

4. The Orange County Board and Winter Park Board are collaborating on establishing priorities. Though their processes are similar, Orange County emphasizes broader objectives. Annually, four key items are ranked in order of importance: aquatic plant management, water quality best management practices, hydrologic nutrient studies, and water quality project recommendations, alongside public engagement and education.

The next Orange County Board meeting is on June 11, 2026. The Winter Park Board advised they are hosting a community dock event on May 2, 2026.

The Engage Orange website has been developed and is used to send notifications to residents. Efforts will be made to share updates from the Winter Park Board with Orange County residents.

b. Prioritization List Review

Ms. Eby focused on the 2026 initiative and indicated that she employed the same structure, with the items highlighted in red tracking the requests specifically originating from the work session. A date header will be added to each list for 2024, 2025 and 2026.

Ms. Wall pointed out that the purpose of the prioritization list is to record the project's start date and duration. The discussion then focused on the document's formatting, and there was consensus on including a 'date started' column.

Ms. Eby reviewed the items on the prioritization list:

- Exfiltration maintenance - An annual report will be provided and when Ms. Monahan arrives to the meeting, she will provide an update.
- Private Lift Station agreement - No update from David Zusi; develop a monthly Gantt chart from the work session.
- Lake Bell water quality testing - No update; it has been added to the monthly report
- Hazardous Algal Bloom (HAB) education - An update will be provided under Lakes Management. Building on the work session, ongoing educational efforts will focus on providing the community with information related to HAB alerts. Mr. Dickerson suggested providing lake educational information at the May 2nd community dock party.

- Imperial update - No update.
- The drainage basin improvement needs to be updated to reflect the completion of Phase I and to include Phase II in the list.
- Basin study update – No update
- The CCTV/drainage basin improvement involves using a camera system to inspect the piping network. A monthly Gantt chart will be created based on the work session.
- Henderson Hotel - Inform the board of any developments in the area previously designated for the Henderson Hotel.
- Boat and dock compliance - No update
- Street sweeping – Maps have been developed that identify the milage swept in each area. The City’s contractor has temporarily doubled the sweeping milage to account for the increased leaf fall. The daily schedule for street sweeping is still in progress. Additionally, trash containers should be positioned so as not to obstruct street sweepers; trash should be placed on the curb. Educational initiatives regarding proper trash placement can be incorporated into community meetings. Lastly, all reports for inappropriate trash container placement should be directed to the Sustainability department.
- The Lakes Data Dashboard is now live on the lake’s webpage, and staff will present it at a future meeting.
- Attend Orange County advisory board meetings, including coordinating with Orange County on improvements to infrastructure and street flooding issues, specifically regarding the Orange County Geosyntec study.
- Canal improvements are ongoing and will include additional plantings in the spring.

There are no updates on the remaining items.

c. Lakes Management

Ms. Eby shared water quality data included in the agenda packet, covering through November 2025. Ms. Wall asked for clarification on TSI and the meaning behind the horizontal bars on the graph presented. The data show episodic events in the lake, involving nitrogen and chlorophyll, presenting as event-driven occurrences. Historically, Lake Killarney has shown higher levels of nitrogen. The trends are attributed to human impacts on the environment.

Community involvement and welcome packets were discussed.

HAB's update: DEP is continuing to perform sampling; they have recently completed the third of six planned samples.

Ms. Eby explained the HAB treatment process, noting spot treatments can occur on a case-by-case basis and may depend on weather conditions.

There are no updates on plant management treatments; the maintenance efforts are presented in the agenda packet.

d. Stormwater Management

Ms. Monahan provided no updates on new projects and is still working on the Killarney Drive Phase II design.

There are no new shoreline construction activities.

A map displayed the status of the private underground exfiltration maintenance agreements. The annual reports were received. Ms. Monahan provided an explanation of the map. Only three chain restaurants have not responded; coordination with Code Enforcement for site visits will occur. The annual reports received for 2025 include the date of inspection completion, the responsible party, the outcomes, whether cleaning was required, and if it was cleaned. This program serves the entire city. Ms. Wall suggested that the commissioners are made aware of this program.

e. Upcoming Events

Household Hazardous Waste Drop-off Event — March 7th 8 am-12 pm at Cady Way Park

Weed Wrangle — March 7th 9 am-12 pm at Kraft Azalea Park

Shoreline Restoration — March 14th 9 am-12 pm at 1841 Lake Spier Drive

2026 Duck Derby — March 28th 10 am-2 pm at Mead Gardens

250th Greatest American Clean-Up — April 4th 9 am-11 am at 5 Locations in Winter Park

8. Board Comments

Mr. Voecks inquired about the end dates for board members, as mentioned in the newsletter. The new board member's end date is May 31, with new members starting on June 1.

Ms. Wall pointed out that the accounting schedule for 2025 invoices and payments exchanged between Winter Park and Orange County, as well as confirmation that Orange County is fulfilling its obligations for completed work, was not included on the agenda. It was distributed solely to board members. She now requests that this matter be added to the agenda for next month, allowing staff to provide a copy of the intercity agreement between Orange County and Winter Park, outlining Winter Park's responsibilities given that Orange County possesses 40% of the lake, and detailing Orange County's obligation to reimburse Winter Park for the work performed. An existing agreement stipulates that Winter Park should bill and be reimbursed for their work, ensuring they are not subsidizing Orange County.

a. Discussion of Public Comments Received

9. Upcoming Agenda Items

a. Upcoming Agenda Items

Motion made by Ms. Wall that in the next board meeting, one that staff include in the agenda packet the intercity agreement between Orange

County and Winter Park from years ago and two, a list of invoices for 2022-2024 sent by the city of Winter Park and payments received from Orange County; seconded by Mr. Voecks.

Discussion: Ms. Wall emphasized her strong belief that Winter Park has not been compensated for the services it provides to Orange County and inquired about the end date. Ms. Eby explained that services provided to Orange County are invoiced accordingly, and the last meeting's request was for the 2025 invoicing, not an audit of previous years. Ms. Wall pointed out that the 2025 data uncovered an issue, prompting a review back to 2022. It is crucial to ensure that Winter Park has not assumed responsibility for Orange County's 40% of the lake.

Mr. King mentioned he hasn't reviewed the agreement and questioned whether there is any reason to suspect non-compliance. Ms. Eby explained that the staff email outlined which services could and could not be billed, indicating a discrepancy in interpretation. She also clarified that the city was initially restricted in billing options, but after collaborating with Ms. Volpe, billing for more types of aquatics became possible. Previously, there were no billable hours. The board members recommended reviewing the agreement first.

The motion was simplified to request at the next meeting the intercity agreement, as well as the details regarding when Orange County was last billed by Winter Park and whether Orange County has made any payments. The motion carried unanimously by a 5-0 vote. Mr. King did not vote.

b. Summary of Meeting Action Items

10. Adjournment

The meeting adjourned at 11:22 a.m.

Approved by the board on April 1, 2026
/s/ Bahiyyah Layton, Board Coordinator