



City Commission Regular Meeting Minutes

March 11, 2026 at 3:30 PM

City Hall Commission Chambers
401 S. Park Avenue

Present

Mayor Sheila DeCiccio, Commissioners Marty Sullivan, Craig Russell, Kris Cruzada and Warren Lindsey; City Manager Randy Knight; Assistant City Manager Michelle del Valle; City Attorney Dan Langley and City Clerk Rene Cranis.

1. Meeting Called to Order

The meeting was called to order at 3:30 p.m.

2. Invocation - Pastor Ron Camblin, Aloma Church

3. Pledge of Allegiance

4. Cultural Partner Presentation - Mead Botanical Garden

Mead Botanical Garden Board Chair Phil Diamond introduced Executive Director Ashley Fraebel, who gave a presentation on visitors, programs, and events, strategic outlook, current and future projects.

5. Approval of Agenda

Motion made by Mayor DeCiccio to approve the agenda with the addition of the proclamation for Kappa Alpha Psi and removal of Item 12.b; seconded by Commissioner Russell. Motion carried unanimously by a 5-0 vote.

6. Mayor's Report

a. Proclamation Kappa Alpha Psi Fraternity

Mayor DeCiccio read a proclamation recognizing the Winter Park Alumni Chapter for their community service in the city and declaring March 14, 2026, as Winter Park Kappa Alpha Psi Charter Day. Fraternity Polemarch Ron Newsome expressed gratitude for this recognition.

b. Presentation - Commissioner Marty Sullivan

Mayor DeCiccio recognized Commissioner Sullivan for his six years of service on the Commission and his support of numerous projects in the city and thanked him for his contributions and his wife, Maura, for her support and understanding. Commissioner Sullivan expressed his privilege of serving the city with the mayor, fellow commissioners, and city staff.

7. City Manager's Report

Mr. Knight thanked Commissioner Sullivan for his service on the commission.

- Status of resident survey - Director of Communications Clarissa Howard reported that the results will be posted on the city website and discussed in the strategic planning session in April.

- Park Avenue Refresh - Mrs. Howard gave an update on the project, which is on schedule.
- Fuel Cost Adjustment - Mr. Knight said the 15.6% surcharge went into effect March 1st, is scheduled for nine months, but will be reevaluated each month.
- Heritage Trail Study – Mr. Knight said the study is being monitored and due back in early summer; staff is researching grant opportunities.
- Dispatch services for Maitland Police Department - Police Chief Tim Volkerson said service will begin on 3/15, with additional staff and equipment to support operations.
- Commissioner Lindsey noted the Department's recognition of communications operator Brittany LaCroix.

8. City Attorney's Report

- Writ of Cert Lake Virginia – Mr. Langley said the request is at the appellate level and waiting for a decision.
- Code Enforcement appeal of fines - no additional information.

9. Non-Action Items

- a. Parks and Recreation Master Plan Introduction and Overview

Parks and Recreation Director Jason Seely reported on the status of the master plan process. Kristen Kaborn, GAI Director of Parks and Public Spaces, explained the plan components, process and timeline concluding with a presentation of recommendations in December, a detailed parks inventory and capital improvement plan. Ms. Kaborn responded to comments and questions about engaging other agencies and participants, survey trends for targeted demographic programs, and grant opportunities and funding sources.

10. Public Comments | Heard after Item 12.a.

David Williams, 209 Tyree Lane, spoke about the arson of his home and theft at his home and spoke about increased crime in the area.

Bob Bendick, 1211 Oxford Road, congratulated the city on the Parks Master Plan.

11. Consent Agenda

- a. Approve the minutes of the regular meeting, February 25, 2026.
- b. Approve the following piggyback contracts:
 - 1. DataProse - City of Plano #2021-0440-AC - Utility Bill and Insert Printing and Fulfillment; For printing and mailing services of the City's utility bills. Contract Term: Through February 2, 2027; Not to Exceed: \$250,000.
 - 2. CJ's Sales & Service of Ocala, Inc. - Orange County #Y25-137 - Emergency Generator Maintenance and Repairs for Utilities; For preventative maintenance services for emergency generators, supporting Water & Wastewater operations. Contract Term: Through June 4, 2030; Not to Exceed: \$400,000.

3. Hydra Services, Inc. - City of Palm Coast #ITB-UT-24-41 - Supply, Maintenance, and Repair for Sulzer/ABS Pumps; Requesting additional funds to support the conversion of lift station SCADA systems to the Hydra platform. Contract Term: Through May 21, 2027; Not to Exceed: \$1,760,000.

There were no public comments. Motion made by Commissioner Sullivan to approve the Consent Agenda, seconded by Commissioner Russell. Motion carried unanimously by a 5-0 vote.

12. Action Items Requiring Discussion

- a. Addendum to the 2021 Joint Participation Agreement with Habitat for Humanity and direction on a zoning text change to the PQP district to permit single-family homes under R-1A development standards.

Director of Planning and Zoning Allison McGillis reviewed the request to develop Habitat housing on a portion of the former site of Winter Park Tech owned by Orange County School Board and outlined modifications to the agreement including a new provision for a direct cost allowance for infrastructure needs. In addition, staff requested direction from the commission to add a new permitted use under PQP zoning to facilitate the partnership between Orange County School Board and Habitat.

Habitat for Humanity Board Member Jeff Briggs noted the challenges to find affordable vacant lots and the benefits to both Habitat and the Orange County School Board and responded to questions about property ownership.

There were no public comments. **Motion made by Commissioner Lindsey to approve the addendum to the 2021 Joint Participation Agreement with Habitat for Humanity, seconded by Commissioner Russell. Motion carried unanimously by a 5-0 vote.**

- b. Nanobubbler Innovative Grant Barge and Monitoring Buoy

This item was removed from agenda.

13. Public Hearings: Quasi-Judicial Matters

14. Public Hearings: Non-Quasi-Judicial Matters

15. City Commission Reports

Commissioner Sullivan -

- Suggested the city consider the value of arts organizations during budget discussions, especially as tax revenues may decrease.

Commissioner Russell -

- Appointed Tracy Klingler to EDAB.
- Thanked Commissioner Sullivan for his service.

Commissioner Cruzada -

- Thanked Public Works staff for their work and communication on improvements in the Golfside neighborhood.

- Thanked Commissioner Sullivan for his dedication to the city.

Commissioner Lindsey -

- Thanked Commissioner Sullivan for his service and his wife, Maura, for her support.
- Thanked Mayor DeCiccio and Mr. Knight for providing detailed, objective information on relevant topics.
- Asked for a citizen committee to make research parking issues and recommend solutions to provide additional public parking. Mayor DeCiccio suggested assigning this task to the Transportation Advisory Board (TAB). Consensus was for staff to determine whether TAB could conduct research.

Mayor DeCiccio -

- Read Orlando Sentinel opinion by Scott Maxwell regarding the condition of brick streets in Winter Park.
- Tri-County League of Cities meeting on March 19, which will be attended by area legislators.
- Extended invitation to participate in Orange County Sheriff's 44th Annual Law Enforcement Memorial Ceremony on Wednesday, May 6, 2026, at 7:30 p.m.
- Read a letter commending Officer Craig Campbell for his empathy on a recent call.
- Recognized Allan Keen receiving the 2026 James Greene Award for his outstanding contributions to the Orlando region's community.

16. Summary of Meeting Actions

- Mead Garden Presentation.
- Proclamation for Alpha Kappa Psi.
- Celebrated Commissioner Sullivan.
- Approved Consent Agenda.
- Approved addendum to Habitat Agreement and zoning text change.
- Tracy Klinger was appointed to EDAB.
- Determine whether TAB could conduct research on parking issues.

17. Adjournment

The meeting adjourned at 5:23 p.m.

Mayor Sheila DeCiccio

ATTEST:

City Clerk Rene Cranis