



City Commission Regular Meeting

Agenda

March 25, 2026 @ 3:30 PM

City Hall Commission Chambers
401 S. Park Avenue

welcome

Agendas and all backup material supporting each agenda item are accessible via the city's website at cityofwinterpark.org/meetings/ and include virtual meeting instructions.

assistance & appeals

Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office ([407-599-3277](tel:407-599-3277)) at least 48 hours in advance of the meeting.

"If a person decides to appeal any decision made by the Board with respect to any matter considered at this hearing, a record of the proceedings is needed to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." (F.S. 286.0105).

please note

Times are projected and subject to change.

A reception for Seat 1 and 2 Commissioners will be held in the Chapman Room from 2:30 to 3:15 p.m.

1. Meeting Called to Order

2. Invocation - Pastor Bruce Mayhew, Gateway Church

3. Pledge of Allegiance

4. Oaths of Office

5. Approval of Agenda

6. Election of Vice Mayor

7. Mayor's Report

- a. Proclamation for America 250 Greatest American Clean-up 5 minutes

8. City Manager's Report

9. City Attorney's Report

10. Non-Action Items

11. Public Comments | 5 p.m. or soon thereafter

(If the meeting ends earlier than 5 p.m., public comments will be at the end of the meeting. Three minutes are allowed for each speaker.)

12. Consent Agenda

- a. Approve the minutes of the regular meeting, March 11, 2026. 1 minute

- b. Approve the following formal solicitations: 1 minute

1. RFP26-5 - Bond Counsel Services; Authorization for Procurement and City staff to enter into negotiations and award the top-ranked firm based on the selection committee's recommendation:
Greenberg Traurig, P.A.
2. IFB26-8 - 443395-1-58-01 Hungerford Elementary School Sidewalk Gaps SRTS (LAP); Recommending award to Garcia Civil Contractors.
Amount: \$716,966.16

- c. Approve the following piggyback contracts: 1 minute

1. Southern Switches & Contacts - Florida Municipal Power Agency #ITB2022-034 - Substation and Generating Station Maintenance. For inspection, testing, and repair services to support Electric Utility operations. Contract Term: Through February 28, 2027; Not to Exceed \$250,000
2. Premier Power Maintenance - Florida Municipal Power Agency #ITB2022-034 - Substation and Generating Station Maintenance Services. For inspection, testing, and repair services to support Electric Utility operations. Contract Term: Through February 28, 2027; Not to Exceed \$200,000

d. Approve the following contracts: 1 minute

1. RFQ7-22 - Transportation Planning & Engineering Services. For professional consulting services to support city staff with active and future projects. Each task order will be brought to the City Commission for approval, with the funding source listed.
 - o Kimley-Horn and Associates, Inc.; Contract Term: Through June 2, 2027
 - o Kisinger Campo & Associates Corporation; Contract Term: Through June 14, 2027
 - o Patel, Greene & Associates, LLC; Contract Term: Through July 7, 2027
2. RFP2-23 - Foundation Risk - Liability Insurance Agent/Broker of Record. For the City's liability insurance insurance premiums, program and risk management needs. Contract Term: Through March 19, 2027; Not to Exceed: \$815,000

13. Action Items Requiring Discussion

14. Public Hearings: Quasi-Judicial Matters

(Public participation and comment on these matters must be in-person.)

- a. SUB #26-02. Request of Z Properties for subdivision approval, to divide the property at 436 North Knowles Avenue, zoned R-3, into two single family lots. Based on proposed lot size, each home to be developed under the R-2 provisions. Setback and lot coverage variances are also being requested. 15 minutes

15. Public Hearings: Non Quasi-Judicial Matters

(Public participation and comment on these matters may be virtual or in-person.)

16. City Commission Reports

17. Summary of Meeting Actions

18. Adjournment