



Civil Service Board Regular Meeting

Agenda

January 4, 2022 @ 4:00 pm

City Hall | Commission Chambers

401 S. Park Avenue | Winter Park, Florida

welcome

Agendas and all backup material supporting each agenda item are accessible via the city's website at cityofwinterpark.org/bpm and include virtual meeting instructions.

assistance & appeals

Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office ([407-599-3277](tel:407-599-3277)) at least 48 hours in advance of the meeting.

"If a person decides to appeal any decision made by the Board with respect to any matter considered at this hearing, a record of the proceedings is needed to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." (F.S. 286.0105).

please note

Times are projected and subject to change.

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1. **Call to Order**
Election of Chairman, Vice-Chairman, Chief Examiner
 2. **Consent Agenda**
 - a. [Minutes for December 7, 2021](#) 1 minute
 3. **Staff Updates**
 - a. [Police Department](#) 5 Minutes
 - b. [Fire Department](#) 5 Minutes
 4. **Public Comments (for items not on the agenda): Three minutes allowed for each speaker**
 5. **Non-Action Items**
 6. **Action Items**
 7. **Public Hearings**
 8. **Board Comments**
 9. **Adjournment**



Civil Service Board **agenda item**

item type	Consent Agenda	meeting date	January 4, 2022
prepared by	Kathleen Reed	approved by	
board approval			
strategic objective			

subject

Minutes for December 7, 2021

motion / recommendation

background

alternatives / other considerations

fiscal impact

ATTACHMENTS:

[December 7, 2021.pdf](#)



Civil Service Board Minutes

Regular Scheduled Meeting

December 7, 2021 at 4:00p.m.

City Hall | Commission Chambers
401 s. Park Avenue | Winter Park, Florida

Present:

Kip Marchman, Chairman
Steve Stutzer, Vice Chairman
Pitt Warner, Chief Examiner
Stockton Reeves, Board Member
Tod Meadors, Fire Representative
Javier Rodriguez, Police Representative

Police Chief Michael Deal
Fire Chief Dan Hagedorn

Absent: Mary Daniels, Board Member

1. Call to Order

Chairman Marchman called the meeting to order at 4:00 p.m.

2. Consent Agenda

a. Approval of the November 2, 2021 Minutes

Motion made by Mr. Reeves and seconded by Mr. Rodriguez to approve the minutes from the November 2, 2021 Regular Meeting. Motion carried unanimously with a 6-0 vote.

3. Staff Updates

Police Department

- A conditional offer of employment was given on December 2, 2021.
- Department has one open position.

Fire Department

- The department is fully staffed at this time.

4. Citizens Comments (for items not on the agenda)

None.

5. Non-Action Items

- **Unit Citation**

Chief Deal presented the following personnel with a Unit Citation; Sergeant David Graham, Sergeant James Meyn, Det. Pam Woehr, Det. Amy DiCarlo, Det. Joe DiCarlo, Det. Ronald Budde, Det. Nick Carpenter, Det. Justina Lopez, Det. Matt Wright, Crime Analyst Darcy Cosentino and Property and Evidence Technicians Ed Bigley and Annabelle Arciniega.

- **Certificate of Commendation SPO J. Combas**

Chief Deal presented Senior Police Officer John Combas with a Certificate of Commendation.

- **Certificate of Commendation SPO A. Stephenson**

Chief Deal presented Senior Police Officer Aaron Stephenson with a Certificate of Commendation.

6. Action Items

a. 2022 Police Representative Election

Mr. Rodriguez was unopposed and was re-elected as the Police Representative.

b. 2022 Fire Representative Election

Board members began the process of counting the ballots for the Fire Representative and it was determined that Mr. Meadors was also unopposed and was re-elected as the Fire Representative.

Re-election of both the Fire and Police Representative were certified.

c. Firefighters off of Probation

- **Brittney Kelly**
- **Thomas Thorne**
- **Jacob Sleeter**
- **Zach Collins**
- **Nick Johnston**

Chief Hagedorn stated that the above listed firefighters have successfully completed their probationary period and recommended their certification to permanent status. Motion was made by Mr. Stutzer and seconded by Mr. Rodriguez to approve permanent status for the above listed firefighters. Motion carried unanimously with a 6-0 vote.

7. Public Hearings

None

8. Board Comments

9. Adjournment

Kathy Reed
Recording Secretary



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