



Civil Service Board Minutes

Regular Scheduled Meeting

February 1, 2022 at 4:00p.m.

City Hall | Commission Chambers
401 s. Park Avenue | Winter Park, Florida

Present:

Kip Marchman, Chairman
Steve Stutzer, Vice Chairman
Pitt Warner, Chief Examiner
Stockton Reeves, Board Member
Javier Rodriguez, Police Representative

Division Chief Tim Volkerson
Division Chief Jeff Spinelli

Absent: Mary Daniels, Board Member
Tod Meadors, Fire Representative
Chief Dan Hagedorn

1. Call to Order

Chairman Marchman called the meeting to order at 4:00 p.m.

2. Consent Agenda

a. Approval of the January 4, 2022

Mr. Marchman asked that the word **events** be added to the January 4, 2022 minutes under the Fire Department report. The sentence to read as follows: 2021 had a 3.5% increase of **events** over 2020. The board accepted the correction and the minutes were approved unanimously with a 5-0 vote.

3. Staff Updates

Police Department

- Officer Gordon Shyy has begun his orientation phase.

Fire Department

- Division Chief Spinelli provided board members with the 2022 list of outside employment held by members of the fire department. Motion made by Mr. Rodriguez and seconded by Mr. Warner to approve the 2022 list of outside employment by members of the fire department. Motion carried unanimously with a 5-0 vote.

4. Public Comments (for items not on the agenda)

None.

5. Non-Action Items

6. Action Items

a. Request to Hold Civil Service Exam-Police

Acting Chief Volkerson requested permission for the police department to hold a Civil Service Exam. Motion made by Mr. Rodriguez and seconded by Mr. Reeves to allow the police department to hold a civil service exam. Motion carried unanimously with a 5-0 vote.

b. Approval of SOP 319-Drone Operations-Police

Lieutenant McComie reviewed the Drone Operations Policy-SOP 319 with members of the board. Motion was made by Mr. Stutzer and seconded by Mr. Rodriguez to approve SOP 319-Drone Operations. Motion carried unanimously with a 5-0 vote.

7. Public Hearings

None

8. Board Comments

Chairman Marchman expressed his gratitude for the work that Chief Deal had accomplished as the Chief of Police.

Upon receiving approval from board members during today's meeting, Mr. Marchman will contact city management on the board's behalf regarding their participation in the hiring process of a new Chief of Police.

9. Adjournment

Kathy Reed

Kathy Reed
Recording Secretary