



Lake Killarney Board Work Session Minutes

February 4, 2026 at 8:30 AM

City Hall Commission Chambers
401 S. Park Avenue

Present

Carolyn Minear, David L. Dickerson, Ellen Hencken, Jeanne Wall, William Voecks, Melissa Valley.

Staff Present

Director of Natural Resources and Sustainability Gloria Eby, Public Works Engineer Shannon Monahan, Lakes Division Manager Joseph Cordell, Administrative Assistant Victoria Tabor

1. Call to Order

The meeting was called to order at 8:37 a.m.

2. Discussion item (s)

a. Work Session — Prioritization List

Ms. Wall summarized the board's achievements since its inception in 2021, as requested by one of the Commissioners.

- Contributed to developing the city's comprehensive hurricane preparedness plan.
- Following the receipt of the Certificate of Occupancy (CO) by the library, the board emphasized, owing to the MLK Pond discharging into Lake Killarney, the necessity for the signed and sealed as-built drawings, which the city had not yet obtained.
- The concern regarding ongoing street sweeping activities is due to the debris that could potentially impact Lake Killarney.
- The private lift station project began three and a half years ago because of spills from Lakeside Plaza.
- The board discussed revamping the exfiltration system compliance program.
- In 2014, the Nicolette Pond project received funding. The board urged the city to complete the project. After eleven years, it has become a functioning retention pond.
- The cove of Lake Killarney is now being tested at the same frequency as the main lake.
- The city installed lake-level monitoring stations.

- The city has six drainwells to lower Lake Killarney during hurricanes. After hurricane Ian, four of these drainwells were not operable, and it took a few days to restore their functionality. Additional piping was installed, and modifications were made to make them easier to lift and activate for draining the lake during storms.
- The Lake Bell weir had a leak concern, which the city has now repaired.
- The Winter Park board maintains a stronger working relationship with Orange County.
- The drainage basin near Ms. Minear's house was a project that took three years to complete.

Ms. Wall stated that the objective of the work session is for all participants to provide input regarding the highest priorities to accomplish. Ms. Eby indicated that the work session was requested by the board and has now become an annual meeting. Staff distributed an email soliciting items for discussion. The group will review the list, and through a show of nods, indicate agreement with the items. The items with consensus will be prioritized and incorporated into a new worksheet.

Three members contributed to the new prioritization topics in a distributed Word document.

- Ms. Hencken inquired whether there are ongoing discussions regarding the development of the area previously designated for the Henderson Hotel project. Ms. Minear noted that the city has invested significantly in road infrastructure to facilitate access to Killarney Drive up to Hillstone Restaurant. The Henderson Hotel project would have resulted in the closure of this road. Ms. Minear emphasized that, with the infrastructure now in place, any future development plans for the area would not adversely affect the neighborhood. The current completion corresponds to Phase II of the Killarney Drive project, with a projected commencement of Phase II around November.
- Mr. Dickerson suggested sharing the Winter Park board meeting notes with the Orange County board. Ms. Wall highlighted concerns about Orange County's infrastructure and street flooding. Consequently, priority should be given to improving communication between advisory boards, following up on the Geosyntec study and its three alternatives, and addressing bioswale issues on the John Mitchell property.
- Hazardous Algal Bloom (HAB) — increasing education and lake stewardship.

Mr. Voecks arrived at 9:23 am

- There was discussion on staff providing invoices and payments between Winter Park and Orange County; extending the meeting time for monthly meetings and selecting 4 to 5 priorities from the prioritization list and reformatting them.

- Staff will furnish the board with a list of docks or boathouses that may pose hazards and are currently being reported to code enforcement.
- Present the Lake Dashboard to the board to provide an opportunity for answers to questions.
- Discussion regarding assistance with grant funding for septic-to-sewer conversions. An update on available grants and the provision of support through letters and communications.
- A Commissioner advised Ms. Wall to ask the staff for their wish list.
- Provide an annual report on the compliance results for exfiltration system maintenance in the Killarney Basin.
- The Staff recommendations from 2025 will be moved to 2026.

The prioritization list will feature a start date for each project. The top four to five high-priority items will be displayed on a chart resembling a Gantt chart for the board to focus on. Once completed, projects will stay on the list for future board members to review the board's achievements.

3. Adjournment

The meeting adjourned at 9:56 a.m.

/s/ Bahiyah Layton, Board Coordinator