



Civil Service Board Minutes

Regular Scheduled Meeting

April 5, 2022 at 4:00p.m.

Public Safety Building | Ray Beary Room
500 N. Virginia Avenue | Winter Park, Florida

Present:

Kip Marchman, Chairman
Steve Stutzer, Vice Chairman
Pitt Warner, Chief Examiner
Stockton Reeves, Board Member
Mary Daniels, Board Member
Javier Rodriguez, Police Representative

Chief Tim Volkerson
Chief Dan Hagedorn

Absent: Tod Meadors, Fire Representative

1. Call to Order

Chairman Marchman called the meeting to order at 4:00 p.m.

2. Consent Agenda

a. Approval of the March 1, 2022

Motion made by Mr. Stutzer and seconded by Ms. Daniels to approve the minutes from the March 1, 2022, Regular Meeting. Motion carried unanimously with a 6-0 vote.

As suggested during the March meeting, Chairman Marchman did speak with Randy Knight and asked that board members be included in any information/correspondence pertaining to the operations of the police department.

3. Staff Updates

Police Department

- One open position.

Fire Department

- Firefighter/Paramedic Hector Rivera retired April 7th, 2022 after 19-years of service.
- Firefighter Jermaine Daniels promoted to the rank of engineer.
- Currently have one open position, but will remain vacant to help cover overtime costs.
- Pulse Point App now available to be downloaded on your smartphones. App provides real time information regarding active calls.

4. Public Comments (for items not on the agenda)

None.

5. Non-Action Items

Mr. Warner referred to the Community Response Team which is a pilot program currently being utilized by Orlando Police Department and inquired as to Winter Park using such programs. Chief Volkerson gave a brief overview of available programs and stated that the department is in the process of researching programs that would be most beneficial and cost effective for the city.

Chief Volkerson provided an update on the shooting that occurred at the Event Center.

6. Action Items

a. Officer off of Probation-Officer Billy Branch

Chief Volkerson requested Board Members to certify the Permanent Status of Officer Billy Branch. Motion was made by Mr. Reeves and seconded by Mr. Rodriguez to certify the permanent status of Officer Billy Branch. Motion carried unanimously with a 6-0 vote

b. SOP 134-Awards Committee

Lieutenant McComie reviewed the Awards Committee - SOP 134 with members of the board. Motion was made by Mr. Rodriguez and seconded by Mr. Stutzer to approve SOP 134-Awards Committee. Motion carried unanimously with a 6-0 vote.

c. Request to hold a Sergeant and Lieutenant's Promotional Exam (not on agenda)

Chief Volkerson requested permission to hold a promotional process for the rank of Sergeant and Lieutenant. Motion was made by Mr. Reeves and seconded by Mr. Warner to allow for the promotional process for the rank of Sergeant and Lieutenant. Motion carried unanimously with a 6-0 vote.

7. Public Hearings

None

8. Board Comments

None

9. Adjournment

Kathy Reed

Kathy Reed
Recording Secretary