



Civil Service Board Regular Meeting Minutes

May 2, 2023 at 4:00 p.m.

City Hall | Commission Chambers
401 S. Park Avenue | Winter Park, Florida

Present

Present in Person: Chairman Steve Stutzer, Vice Chairman Stockton Reeves, Chief Examiner Mary Daniels, Board Members: Bill Segal, Tod Meadors- Fire Representative and Javier Rodriguez-Police Representative. **Also Present:** Police Chief Tim Volkerson, Fire Chief Dan Hagedorn and Recording Secretary Kathy Reed.
Absent: Terry Hotard

(1) Call to Order

Chairman Stutzer called the meeting to order at 4:00 p.m.

(2) Consent Agenda

Minutes for April 4, 2023

Motion made by Mr. Meadors and seconded by Ms. Daniels to approve the minutes from the April 4, 2023, Regular Meeting. Motion carried unanimously with a 6-0 vote.

(3) Public Comments (for items not on Agenda)

None

(Agenda taken out of order)

(5) Non Action Items

Chief Volkerson presented the following awards:

Life Saving Award-Senior Police Officers Randall Kidd and Greg Gerardi

Unit Citation-Detectives Amy DiCarlo, Justina Lopez and Pam Woehr

Life Saving Award-Sergeant Shuvon Ligon, Senior Police Officer Rick Thomas and Officer Alicia Spain

Unit Citation-Sergeant Shuvon Ligon, Senior Police Officer Dan Pushor, Senior Police Officer Rick Thomas, Officer Yanely Alvarado, Officer Rodney Jones, Officer Vukanson Marc and Officer Gordon Shyy

(4) Action Items

a. Certification of Engineer's Promotional Eligibility List.

Chief Hagedorn requested board members to certify the Engineer's Promotional Eligibility List. Motion made by Mr. Meadors and seconded by Mr. Segal to certify the Engineer's Promotional Eligibility List. Motion carried unanimously with a 6-0 vote.

b. SOP 146 Promotions
C. SOP 370 Records

Captain McComie presented both policies to board members and answered any questions. Motion was made by Mr. Rodriguez and seconded by Mr. Segal to approve SOP 146 Promotions and SOP 370 Records. Motion carried unanimously with a 6-0 vote.

(6) Staff Updates

a. Police Department

- Captain Montgomery retired on May 30, 2023.

Due to Captain Montgomery's retirement, Chief Volkerson requested permission to hold a Lieutenant's Exam and Sergeant's Exam. Motion was made by Mr. Segal and seconded by Mr. Reeves to hold a Lieutenant's Exam and Sergeant's Exam. Motion carried unanimously with a 6-0 vote.

b. Fire Department

- Concluded a request for proposal (RFP) for our new fire station learning system. New system will decrease response times and increase information provided by the Communication Center. Current system is over twenty years old.

(7) Board Comments

A brief discussion was held regarding speed enforcement and early morning pedestrian traffic.

(8) Upcoming Agenda Items

None

(9) Adjournment

Minutes approved by the board on the 6th day of June, 2023.
/s/ Recording Secretary Kathleen Reed