



Civil Service Board Minutes

Regular Scheduled Meeting

May 3, 2022 at 4:00p.m.

Public Safety Building | Ray Beary Room
500 N. Virginia Avenue | Winter Park, Florida

Present:

Kip Marchman, Chairman
Steve Stutzer, Vice Chairman
Stockton Reeves, Board Member
Mary Daniels, Board Member
Javier Rodriguez, Police Representative
Tod Meadors, Fire Representative

Chief Tim Volkerson
Chief Dan Hagedorn

Absent: Pitt Warner, Chief Examiner

1. Call to Order

Chairman Marchman called the meeting to order at 4:00 p.m.

2. Consent Agenda

a. Approval of the April 5, 2022

Motion made by Ms. Daniels and seconded by Mr. Rodriguez to approve the minutes from the April 5, 2022, Regular Meeting. Motion carried unanimously with a 6-0 vote.

3. Public Comments

None

4. Public Comments (for items not on the agenda)

None.

5. Action Items

a. SOP 145 Promotions (PD)

Lieutenant Garvin McComie presented SOP 145-Promotions, to board members and answered questions. Motion was made by Mr. Stutzer and seconded by Mr. Rodriguez to approve SOP 145. Motion carried unanimously with a 6-0 vote.

b. Request to begin hiring process (FD)

Chief Hagedorn requested permission to begin the hiring process. Motion was made by Mr. Reeves and seconded by Mr. Stutzer to allow the fire department to begin the hiring process. Motion carried unanimously with a 6-0 vote.

6. Non- Action Items

a. Awards (taking out of order)

3. Outside Agency Award-SPO J. Combas

Chief Volkerson presented SPO J. Combas with the Outside Agency Award.

2. Officer of the First Quarter Award-Detective Ryan Wing

Chief Volkerson presented Detective Ryan Wing with the First Quarter Award.

1. Unit Citation-White Watch

Chief Volkerson presented Lt. Tom Ponicki with the Unit Citation Award. Remaining members of White Watch will receive their award during the June meeting.

7. Staff Updates

Police Department

- Background investigation being completed on one out of state applicant.
- DC Biles to retire in June.

Fire Department

- DC Ryan Fisher retired on May 1, 2022.
- Battalion Chief Dan Devlin will be acting interim Division Chief
- Hurricane season review underway-hurricane season begins June 1st.

8. Board Comments

None

9. Adjournment

Kathy Reed

Kathy Reed
Recording Secretary