



Civil Service Board Regular Meeting

Agenda

August 2, 2022 @ 4:00 pm

City Hall | Commission Chambers

401 S. Park Avenue | Winter Park, Florida

welcome

Agendas and all backup material supporting each agenda item are accessible via the city's website at cityofwinterpark.org/bpm and include virtual meeting instructions.

assistance & appeals

Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office ([407-599-3277](tel:407-599-3277)) at least 48 hours in advance of the meeting.

"If a person decides to appeal any decision made by the Board with respect to any matter considered at this hearing, a record of the proceedings is needed to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." (F.S. 286.0105).

please note

Times are projected and subject to change.

-
1. **Call to Order**
 2. **Consent Agenda**
 - a. [Approval of the July 5, 2022](#) 1 minute
 3. **Public Comments (for items not on the agenda): Three minutes allowed for each speaker**
 4. **Action Items**
 - a. [Police Officer Applicant Interview](#) 5 minutes
 - b. [Firefighter Applicant Interviews\(3\)](#) 10 minutes
 5. **Non-Action Items**
 6. **Staff Updates**
 - a. [Police Department](#) 5 minutes
 - b. [Fire Department](#) 5 minutes
 7. **Board Comments**
 8. **Upcoming Agenda Items**
 9. **Adjournment**



Civil Service Board **agenda item**

item type	Consent Agenda	meeting date	August 2, 2022
prepared by	Kathleen Reed	approved by	
board approval			
strategic objective			

subject

Approval of the July 5, 2022

motion / recommendation

background

alternatives / other considerations

fiscal impact

ATTACHMENTS:

[July 5, 2022.pdf](#)



Civil Service Board Minutes

Regular Scheduled Meeting

July 5, 2022 at 4:00p.m.

City Hall | Commission Chambers
401 S. Park Avenue | Winter Park, Florida

Present:

Chairman Kip Marchman, Vice Chairman Steve Stutzer, Chief Examiner Pitt Warner, Board Members: Stockton Reeves, Javier Rodriguez, Chief Tim Volkerson and Chief Dan Hagedorn

Virtual: Board Member Mary Daniels and Fire Department Representative Tod Meadors.

1. Call to Order

Chairman Marchman called the meeting to order at 4:00 p.m.

2. Consent Agenda

a. Minutes for June 7, 2022

Motion made by Mr. Rodriguez and seconded by Mr. Reeves to approve the minutes from the June 7, 2022, Regular Meeting. Motion carried unanimously with a 7-0 vote.

3. Public Comments (for items not on the agenda)

None.

4. Action Items

a. Officers off of Probation

- **Officer Cabarcas**
- **Officer Ellison**

Chief Volkerson requested Board Members to certify the Permanent Status of Officers Cabarcas and Ellison. Motion was made by Mr. Stutzer and seconded by Mr. Reeves to certify the permanent status of Officers Cabarcas and Ellison. Motion carried unanimously with a 7-0 vote

At this time, Chief Volkerson requested permission to hold a civil service exam. Motion made by Mr. Rodriguez and seconded by Mr. Stutzer to allow the department to hold a civil service exam. Motion carried unanimously with a 7-0 vote.

6. Non- Action Items

7. Staff Updates

Police Department

Chief Volkerson presented the following awards:

UNIT CITATION: Sgt. Walker, SPO Stephenson, Ofc. Guadagno, Ofc. Ferguson, Ofc. Gysler, SPO Bracknell, Ofc. Burkhart, Det. Joe DiCarlo, Det. Wright, Det. Mitchell and Det. Wiley

Officer of the 2nd Quarter: Officer Liquori

Distinguished Service Ribbon: Annabelle Arciniega

Meritorious Service Ribbon: Det. Woehr, Sgt. Graham, MPO Ligon and MPO Massallo

Fire Department

- 15 applicants being processed/currently scheduled for polygraphs.

8. Board Comments

None

9. Adjournment

Kathy Reed
Recording Secretary



Civil Service Board **agenda item**

item type Action Items	meeting date August 2, 2022
prepared by Kathleen Reed	approved by
board approval	
strategic objective	

subject

Police Officer Applicant Interview

motion / recommendation

background

alternatives / other considerations

fiscal impact



Civil Service Board agenda item

item type	Action Items	meeting date	August 2, 2022
prepared by	Kathleen Reed	approved by	
board approval			
strategic objective			

subject

Firefighter Applicant Interviews(3)

motion / recommendation

background

alternatives / other considerations

fiscal impact



Civil Service Board **agenda item**

item type	Staff Updates	meeting date	August 2, 2022
prepared by	Kathleen Reed	approved by	
board approval			
strategic objective			

subject

Police Department

motion / recommendation

background

alternatives / other considerations

fiscal impact



Civil Service Board **agenda item**

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Fire Department

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fiscal impact