



Civil Service Board Minutes

Regular Scheduled Meeting

September 6, 2022 at 4:00 p.m.

City Hall | Commission Chambers
401 S. Park Avenue | Winter Park, Florida

Present:

Chairman Kip Marchman, Vice Chairman Steve Stutzer, Chief Examiner Pitt Warner, Board Members: Mary Daniels, Stockton Reeves, Javier Rodriguez and Tod Meadors.

Chief Tim Volkerson and Chief Dan Hagedorn.

1. Call to Order

Chairman Marchman called the meeting to order at 4:00 p.m.

2. Consent Agenda

a. Minutes for August 2, 2022

Motion made by Mr. Rodriguez and seconded by Mr. Stutzer to approve the minutes from the August 2, 2022, Regular Meeting. Motion carried unanimously with a 7-0 vote.

Police Awards Presentation (not on agenda)

Chief Volkerson presented the following awards:

Unit Citation Ribbon: Officers Mitchell, J. Dicarlo, Maingot, Wiley, Burkhardt, Meyn, Rodriguez, Easterbrook, Whitman, Angeles, Stanford, Rojas and Reneski.

Community Service Ribbon: Officers Slaughter, Cieszynski, Suepat, Whitman, Belcore, Millard, Watson, Campbell, Maingot and Crime Scene Technician.

Excellent Police Duty Ribbon: Officers Gerardi and Roman.

Excellent Police Duty Ribbon: Officer Burkhardt.

3. Public Comments (for items not on the agenda)

None.

4. Action Items

a. Officers off of Probation

- **Nadia Terc**
- **Richard Sotomayer**

Chief Volkerson requested Board Members to certify the Permanent Status of Officers Terc and Sotomayer. Motion was made by Mr. Stutzer and seconded by Mr. Reeves to certify the permanent status of Officers Terc and Sotomayer. Motion carried unanimously with a 7-0 vote

b. Police Applicant Interview -Ariel Morillo-Collado

Lieutenant Lisa Suepat introduced police candidate Ariel Morillo-Collado to board members. Mr. Morillo-Collado provided a brief background and responded to questions by board members. Motion was made by Mr. Reeves and seconded by Ms. Daniels to certify the candidate. Motion carried unanimously with a 7-0 vote

c. Off Duty Employment Request (PD)

Item tabled at this time.

d. Approval of SOPS(PD)

- **SOP 103 Code of Ethics**

Mr. Reeves stated he would amend section 103-6, The Badge as follows: His/her to be changed to their and before God to remain in the SOP. A motion was made by Mr. Reeves and seconded Mr. Warner to change his/her to their and before God to remain in SOP 103, Code of Ethics. Motion carried unanimously with a 7-0 vote.

- **SOP 104 Canons of Ethics**

Motion was made by Mr. Rodriguez and seconded by Mr. Stutzer to approve the revisions made to SOP 104-Canons of Ethics. Motion carried unanimously with a 7-0 vote.

- **SOP 115 Fiscal Activities**

Motion was made by Mr. Reeves and seconded by Mr. Warner to approve the revisions made to SOP 115 Fiscal Activities. Motion carried unanimously with a 7-0 vote.

- **SOP 130 Personal Appearance**

Motion was made by Mr. Reeves and seconded by Ms. Daniels to approve the revisions made to SOP 130 Personal Appearance. Motion carried unanimously with a 7-0 vote.

- **SOP 168 Firearms Training Range**

Motion made by Mr. Rodriguez and seconded by Mr. Stutzer to approve the revisions made to SOP 168 Firearms Training Range. Motion carried unanimously with a 7-0 vote.

- **SOP 181 Off-Duty Employment**

Motion made by Mr. Stutzer and seconded by Mr. Rodriguez to approve the revisions made to SOP 181 Off-Duty Employment. Motion carried unanimously with a 7-0 vote.

- **SOP 240 Persons in Crisis**

Motion made by Mr. Stutzer and seconded by Mr. Reeves to approve the revisions made to SOP 240 Persons in Crisis. Motion carried unanimously with a 7-0 vote.

6. Non- Action Items

7. Staff Updates

Fire Department

- 3 new hires successfully completed their 2-week orientation phase.

A brief discussion was held regarding the FD Pulse Point App.

Police Department

- Officer Patton started on September 6, 2022
- Ariel Morillo-Collado to begin in November

8. Board Comments

Brief discussion was held regarding motorized scooters, bikes, etc.
Brief discussion was also held regarding local joggers and the use of sidewalks.

9. Adjournment

Kathy Reed

Kathy Reed
Recording Secretary