City Commission Work Session

Agenda

February 23, 2023 @ 1:00 pm

City Hall - Commission Chambers
401 S. Park Avenue

welcome

Agendas and all backup material supporting each agenda item are accessible via the city's website at cityofwinterpark.org/bpm and include virtual meeting instructions.

assistance & appeals

Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office (407-599-3277) at least 48 hours in advance of the meeting.

"If a person decides to appeal any decision made by the Board with respect to any matter considered at this hearing, a record of the proceedings is needed to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." (F.S. 286.0105).

please note

Times are projected and subject to change.

agenda	time

1. **Call to Order**

2. **Discussion Item(s)**

   a. FY 24 Budget Outlook and 5/25 Year Capital Plan Review — 120 minutes

3. **Adjournment**

City Commission **agenda item**

item type Discussion Item(s)	meeting date February 23, 2023
prepared by Peter Moore	approved by Michelle del Valle, Randy Knight
board approval Completed	
strategic objective Fiscal Stewardship Investment in Public Infrastructure Quality of Life	

subject
FY 24 Budget Outlook and 5/25 Year Capital Plan Review

motion / recommendation

background
City staff will provide an early outlook presentation of trends and potential impacts that may be in play for the fiscal year 2023 - 2024 budget year. The discussion will cover the general economy, local economy, and review of key revenue performance and potential future forecasts.

Attached is the City's 5/25 year long term capital plan. This was last updated in the fall and some projects and items may need to be updated or removed. Those have been highlighted in the notes section of the document. Review of this document will begin strategic planning discussions as it relates to capital projects for the FY24 budget process.

alternatives / other considerations
NA

fiscal impact
The current 5/25 plan shows a long term total deficit of $18 million for commission identified projects within a 25 year timeframe.

ATTACHMENTS:
DRAFT- Non-Recurring Prioritized Project List 2-17-23.pdf

Unfunded Projects: Short-Term 5-Year Time Horizon

Project	Already Allocated for Project	Already Spent/ Encumbered for Project (9/2/22)	Allocation Remaining	Total Project Costs	Unfunded in 5 Years	
Ozark Property - Acquisition	-	-	-	6,500,000	310,000	Assume
Ozark Property - Improvements	-	-	-	2,000,000	2,000,000	(Potent
Howell Branch Preserve & access funding	2,000,000	1,797,970	202,030	2,330,000	-	
Downtown Restroom	-	-	-	350,000	350,000	Restroo
Library & Event Center Signature Artwork	-	-	-	100,000	100,000	
Station 61 Improvements (Canton)	-	-	-	250,000	250,000	
Station 64 Improvements (Howell Branch)	-	-	-	200,000	200,000	
Fire Training Facility	550,000	-	550,000	850,000	300,000	
Subtotal Unfunded As of Last Commission Discussion	**2,550,000**	**1,797,970**	**752,030**	**12,580,000**	**3,510,000**	
Additional Project Priorities Raised by Commission						
Station 62 Improvements (Lakemont)				5,000,000	5,000,000	Was ori
Ravaudage/Killarney Annexation - Fire Station (Land cost removed)				5,000,000	5,000,000	Funding
Mead Gardens				5,050,000	5,050,000	
City Hall				2,000,000	2,000,000	
Subtotal of Additional				**17,050,000**	**17,050,000**	
Total Unfunded Project Priorities				29,630,000	20,560,000	
Estimated Surplus Funds over next five years:						
CRA- Thru 2027 Sunset					1,487,715	Could o
Amercan Recovery Act					76,064	May be
General Funds- CIP Plan 23/27					-	
Parks Acquisition/Impact Fund					33,031	May be
Other Misc Funded Sources					-	
Borrowed Funds/Sale of Assets					-	
Mobility Impact Fee					906,666	May be
Total Estimated Funding Uncommitted					**2,503,476**	Not all e
Net Surplus/Deficit Assuming all Surplus Funding is Applicable					**(18,056,524)**	Deficit re

Funding Source Possibilities & Scenarios

General Fund Reserves					18,000,000	Each $1 is curren
Borrow Funds					TBD	Interest
Old Library Building					10,000,000	Property

	"Non-Recurring" Project Priorities								5 YEAR PLAN FY 20	
		Already Allocated for Project	Already Spent/ Encumbered for Project (Feb 2023)	Allocation Remaining	Total Project Costs	5 Year Plan- Costs	Unfunded in 5 Years	6-25 Year Plan- Costs	CRA- Thru 2027 Sunset	Amerca Recove Act
	Non-Recurring Project Funding (Excluding FDOT and Utility Funds)									
	Total 5 Year Available					48,798,469		**48,710,838**	26,169,708	2,251,0
	Committed					(46,294,993)		**(64,334,000)**	(24,681,993)	(2,175,0
	Balance Available					2,503,476		**(15,623,162)**	**1,487,715**	**76,0**
									54%	
	Subtotal- Non-Recurring Costs (Excluding FDOT, Utility Funds)				157,999,274	93,665,274	**3,510,000**	**64,334,000**		
	Surplus/Deficit of 5 Yr. Plan Funds over Unfunded 5 Yr. proposed costs						***(1,006,524)***			
	6-25 Year Non-Recurring Funds Available, including selected "unspent Carryovers from 2021									
	CRA Reversion									
	Annual Revenue - 2027							8,440,942		
	Less County Share							(3,849,994)		
	Absorb Expenses into General Fund - 2028							(1,352,864)		
	Less CRA Small Scale CIP Improvements- 5 yr. CIP (Keep as "Recurring")							(40,000)		
	Less CRA Infrastructure Improvements- 5 yr. CIP (Keep as "Recurring")							(100,000)		
	Less Recurring Community Initiatives- FYE 27 (includes Business Façade 100k; Aff Hsg 200k)							(427,000)		
	Subtotal per year							2,671,084		
	Available for "Non-Recurring" Projects							50%		
	Over 20 Years							**26,710,838**		
	General Fund- Misc Surplus over Reoccurring Funds, Over 20 years; 750k to 1,000k per year							**17,500,000**		
	City Hall Bond Referendum - Assumes that we will borrow when this happens							**2,000,000**		
	Parks Acquisition Funds - Future estimated revenue							**2,500,000**		
	EXECUTIVE SUMMARY									
1-5	**Major Projects (Central Park, Progress Point, MLK,Other Parks, Old Library)**				77,034,005	55,389,005	2,310,000	21,645,000		
6-8	**Traffic, Parking and Fairbanks Ave**				55,325,693	19,636,693	0	35,689,000		
10	**Programs and Operations, Small Projects**				7,107,000	7,107,000	450,000	0		
9	**Internet- Broadband, Smart Cities**				3,749,642	3,749,642	0	0		
11-12	**Public Safety & Sustainability**				9,617,169	4,617,169	750,000	5,000,000		
13	**Other Projects**				5,165,765	3,165,765	0	2,000,000		
1.0	**Central Park/Post Office Expansion**									

		"Non-Recurring" Project Priorities								5 YEAR PLAN FY 20	
		Non-Recurring Project Funding (Excluding FDOT and Utility Funds)	Already Allocated for Project	Already Spent/ Encumbered for Project (Feb 2023)	Allocation Remaining	Total Project Costs	5 Year Plan-Costs	Unfunded in 5 Years	6-25 Year Plan-Costs	CRA- Thru 2027 Sunset	Amerca Recove Act
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		Surplus/Deficit of 5 Yr. Plan Funds over Unfunded 5 Yr. proposed costs						***(1,006,524)***			
		Commercial/Non-Profit Buildings				0	0	0	0		
3.0		**MLK Park (Excl Sports Fields)**									
		MLK Park Improvements FY 23/24	1,025,000	520,315	504,685	3,925,000	3,925,000	0	0	2,900,000	
		CRA Stormwater (will be part of MLK)	700,000	167,939	532,061	700,000	700,000	0	0		
		Turn lane at Denning and Fairbanks (Land, demo, improvements)	1,702,400	1,571,727	130,673	2,024,165	2,024,165	0	0	321,765	
		Land - On Fairbanks, near Denning	-	-		9,000,000	1,500,000	0	7,500,000	1,500,000	
4.0		**Other Parks and Land**									
		Centralized/Swoope- Maint Facilities	200,000	92,300	107,700	1,200,000	1,200,000	0	0		
	X	Winter Park 9 Lightning Shelter	25,000	-	25,000	25,000	25,000	0	0		
	X	Margaret Square Park Improvements	104,750	111,049	(6,299)	104,750	104,750	0	0		
		Howell Branch Preserve & access funding	2,000,000	1,797,970	202,030	2,330,000	2,330,000	0	0		250,0
		Mead Garden "Advance Funding" Phase 1 - 2021-2031 (repaid from GF to Water and Sewer)	563,090	405,747	157,343	563,090	563,090	0	0		
		Mead Gardens- Phase 2	-	-		5,955,000	585,000	0	5,370,000		
		Ward Park "Advance Funding" Sports Fields 2021-2031	2,300,000	1,167,200	1,132,800	2,300,000	2,300,000	0	0		
		Stadium Lighting - 5 yr. CIP Plan	272,398	272,398	-	1,000,000	1,000,000	0	0		
		Cemetery - 5 yr. CIP Plan	1,000,000	326,479	673,521	1,600,000	1,600,000	0	0		
		Shady Park Improvements - 5 yr. CIP Plan	300,000	245,655	54,345	300,000	300,000	0	0		
		Winter Pines Purchase and Renovation	8,000,000	7,774,175	225,825	8,000,000	8,000,000	0	0		
		Parks Capital Maintenance	402,548	327,334	75,214	500,000	500,000	0	0		
		Playground Restorations	-	-	-	90,000	90,000	0	0		
		Mini Park Restorations	-	-	-	250,000	250,000	0	0		
		Ward Park Improvements	-	-	-	190,000	190,000	0	0		
		Showalter Field Improvements	125,000	1,163	123,837	150,000	150,000	0	0		
		Tennis Center	30,000	-	30,000	70,000	70,000	0	0		
		Cady Way Pool	112,369	92,614	19,755	250,000	250,000	0	0		
		Park Pavilion Replacement	85,000	-	85,000	185,000	185,000	0	0		
		Lake Baldwin	-	-	-	350,000	0	0	350,000		

	"Non-Recurring" Project Priorities	Already Allocated for Project	Already Spent/ Encumbered for Project (Feb 2023)	Allocation Remaining	Total Project Costs	5 Year Plan- Costs	Unfunded in 5 Years	6-25 Year Plan- Costs	5 YEAR PLAN FY 20 CRA- Thru 2027 Sunset	Amerca Recove Act
	Non-Recurring Project Funding (Excluding FDOT and Utility Funds)									
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	Surplus/Deficit of 5 Yr. Plan Funds over Unfunded 5 Yr. proposed costs						***(1,006,524)***			
6.0	**Traffic, Multi-Modal and Calming Priorities (Excluding FDOT Funded Projects)**									
"Top 6"	New York Streetscape	1,076,465	742,220	334,245	1,076,465	1,076,465	0	0		
"Top 6"	Neighborhood Traffic Calming	250,000	19,191	230,809	250,000	250,000	0	0		
"Top 6"	Bike and Mobility Plan Implementation (Excluding Progress Point to Mead)	-	-	-	1,000,000	0	0	1,000,000		
"Top 6"	Infrastructure Bill Prep- Conceptual Design and Studies-(for example: Lakemont, Aloma, Glenridge)	750,000	199,238	550,762	750,000	750,000	0	0		
	Sidewalk Bike path and Curb repairs (CIP)	-	-	-	2,750,000	2,750,000	0	0		
	Bicycle, Pedestrian, and Signalization Improvements	333,024	108,669	224,355	1,000,000	1,000,000	0			
	Traffic Enhancements	-	-	-	2,000,000	0	0	2,000,000		
	Pedestrian/Bike Bridge/Tunnel alongside SunRail at north 17-92 or Morse Blvd at 1	-	-	-	1,000,000	0	0	1,000,000		
	Fairbanks Denning Traffic Improvements -Pedestrian Crossing	-	-	-	1,000,000	0	0	1,000,000		
	Ravaudage Roadway Improvements	-	-	-	200,000	200,000	0	0		
	Hannibal Sq Connectivity	-	-	-	200,000	200,000	0	0	200,000	
	17/92 City Match & Decorative Lights and Landscaping	-	-	-	5,185,228	5,185,228	0	0	5,185,228	
	North Denning Dr. Extension	-	-	-	500,000	500,000	0	0	500,000	
	Downtown Circulator	-	-	-	450,000	0	0	450,000		
	Large-Scale Re-bricking Projects (Glenridge, Penn, etc)	500,000	31,600	468,400	500,000	500,000	0	0		
	Failing Intersections: "E,F" (See Also FDOT Projects)									
	Const - North/South Intersection Denning at Fairbanks- See also MLK Park	-	-	-	1,000,000	0	0	1,000,000		
	Fairbanks /Orange Ave/Pennsylvania at RR track - "Quick Solve" lane reduction	50,000	-	50,000	50,000	50,000	0	0		
	Aloma (426) at Lakemont	-	-	-	3,000,000	0	0	3,000,000		
	Note: FDOT Funded Projects are not included. Over $15 million of projects on Fairbanks, 17-92 and Orange Ave are underway									
	Other Intersections: "C,D"									
"Top 6"	Orange Avenue Traffic Improvements (See also Intersection, below)	-	-	-	1,000,000	0	0	1,000,000		
	Orange/Denning/Minn-Roundabout? (EB is "F"), see also Traffic Improvements on Orange Ave, Above	-	-	-	4,000,000	0	0	4,000,000		
	Lakemont Ave "Complete Streets"	-	-	-	8,000,000	0	0	8,000,000		
	Glenridge Intersection	-	-	-	1,239,000	0	0	1,239,000		

		"Non-Recurring" Project Priorities								5 YEAR PLAN FY 20	
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		Park Land and Parking	-	-	-	0	0	0	0		
9.0		**IT Cybersecurity and "Smart City" Investments**									
		IT Infrastructure Upgrades Fund	674,642	363,767	310,875	1,874,642	1,874,642	0	0		
		Cyber-Security	500,000	420,114	79,886	500,000	500,000	0	0		
		Public Wifi in Parks	375,000	-	375,000	375,000	375,000	0	0		
	X	Phase 1 Connect Facilities with Fiber	-	-	-	0	0	0	0		
"Top 6"		Phase 2 Smart City - Traffic Signal Upgrades and Master Plan	1,000,000	120,000	880,000	1,000,000	1,000,000	0	0		
		Phase 3 - Fiber to the Home- WP Elec Customers	-	-	-	0	0	0	0		
		Phase 4 - Fiber to the Home- Duke Power& OUC Customers	-	-	-	0	0	0	0		
10.1		**General Fund - Programs and Operations**									
	X	Offset Revenue Losses & Covid Expenses Yr1 (was $800k)	1,300,000	1,300,000	-	1,300,000	1,300,000	0	0		
	X	Offset Revenue Losses & Covid Expenses Yr2	500,000	500,000	-	500,000	500,000	0	0		
	X	2016 Vision and Village Charm Character Design and Survey	-	-		100,000	100,000	0	0		
	X	Vaccine Incentive Programs	75,000	75,000	-	75,000	75,000	0	0		
	X	Employee Retention Bonus	-			535,000	535,000	0	0		535,0
10.2		**Non-Profit Support**									
	X	Library - Operations	600,000	600,000	-	600,000	600,000	0	0		
	X	Library - Amphitheater	750,000	750,000	-	750,000	750,000	0	0		
	X	Library - Furnishings	300,000	300,000	-	300,000	300,000	0	0		
	X	Outside Org Support Non-Profits	300,000	300,000	-	300,000	300,000	0	0		
	X	Other Non-Profits - ARPA Program	310,000	310,000	-	310,000	310,000	0	0		
		Accelerate Housing Authority Capex	-	-		233,000	233,000	0	0		
10.3		**Households and Small Businesses**									
	X	Humanitarian Support	-	-	-	0	0	0	0		
	X	Utility Payment Assistance Program	-	-	-	0	0	0	0		
		Business Façade Program (One time In addition to "Recurring")	100,000	-	100,000	100,000	100,000	0	0		
		Business Recruitment Program	400,000	20,000	380,000	400,000	400,000	0	0		
10.4		**Tourism, Travel and Hospitality**									
	X	Central Park Stage (ARPA and CRA Funded)	900,000	878,351	21,649	900,000	900,000	0	0		

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		Station 64 Improvements (Howell Branch)	-	-	-	200,000	200,000	200,000	0		
		Fire Safety and Equipment Fund	647,169	139,150	508,019	1,947,169	1,947,169	0	0		
		Fire Training Facility	550,000	-	550,000	850,000	850,000	300,000	0		
		Police Safety and Equipment Fund	167,830	169,994	(2,164)						
12.0		**Sustainability Projects**									
	X	Sustainability Program- Vehicles and Equipment and Charging Stations	370,000	370,000	-	370,000	370,000	0	0		
	X	Solar Canopy/Awning	1,000,000	941,448	58,552	1,000,000	1,000,000	0	0		
13.0		**Other Projects**									
		City Hall - Major Renovation				2,000,000	0	0	2,000,000		
		Facility Replacement Account (roofs, painting, flooring, HVAC, etc)	960,765	485,080	475,685	3,015,765	3,015,765	0	0		
	X	Stormwater Capital Improvements	150,000	150,000	-	150,000	150,000	0	0		
		Subtotal- Non-Recurring Costs (Excluding FDOT, Utility Funds)				**157,999,274**	**93,665,274**	**3,510,000**	**64,334,000**	**24,681,993**	**2,175,0**