



Parks & Recreation Advisory Board

Regular Meeting Minutes

November 19, 2025 at 5:30 PM

City Hall Commission Chambers
401 S. Park Avenue

Present

Leah J. Bonich, Thomas Sims, Ginny Enstad, Ellen Wolfson (V), Lawrence Lyman (V)

Absent

Lisa Tinker Marsh, Anne Mooney

Staff Present

Parks and Recreation Director Jason Seeley, Assistant Directors Cathleen Daus and Mike McCosker, Recreation Manager John Clarke, Recreation Coordinator Laura Halsey, Recreation Superintendent Denise Eaton

1. Call to Order

Meeting was called to order by chairperson, Leah Bonich, at 5:31pm

2. Approval of Minutes

- a. Approval of the September 17, 2025 minutes

Motion made by Thomas Sims, seconded by Ginny Enstad, to approve the September 17, 2025 minutes. Motion passes 4-0.

3. Public Comments (for items not on the agenda): Three minutes allowed for each speaker

No public present.

4. Action Items

5. Non-Action Items

- a. Saturday Market Location and Improvements

Jason Seeley, Parks & Recreation Director, opened the conversation with the most important items pertaining to relocating the market which included parking constraints, farmer's market building rentals, and vendor count limitations. He also briefly reviewed the revenue of the market.

Mr. Seeley stated that he will present both sides of the conversation to the Commission so that vendors and residents alike are equally and fairly represented. Winter Park Fire Department reiterated the occupancy load allowed within the Farmer's Market building and fenced area. Vendor tents, tables, and inventory are deducted

from the allowable occupancy load area calculation.

Mr. Seeley pointed out that the focus should be on how staff reel the market back into what the vendors and residents want it to be. Staff reminded the board that several vendors would have to be cut from the market due to space.

Mr. Seeley clarified what the next steps would be for either improving the current market location or moving the market back to the original location. The board does not want to entertain improving the west meadow for the farmer's market unless it is the last resort; they prefer to move it back to the building.

6. Staff Updates

a. Project Update

Mr. Seeley provided status updates on current and upcoming projects.

b. Event Update

Mr. Seeley provided an upcoming events list and provided a brief overview of the events.

7. Board Comments

8. Upcoming Agenda Items

9. Adjournment

Meeting adjourned at 6:53pm

Approved by the Board on January 21, 2026
/s/ Laura Halsey, Recreation Coordinator