



# Lakes & Waterways Board Regular Meeting

## Agenda

**December 9, 2025 @ 12:00 PM**

City Hall Commission Chambers  
401 S. Park Avenue

### welcome

Agendas and all backup material supporting each agenda item are accessible via the city's website at [cityofwinterpark.org/meetings/](http://cityofwinterpark.org/meetings/) and include virtual meeting instructions.

### assistance & appeals

Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office ([407-599-3277](tel:407-599-3277)) at least 48 hours in advance of the meeting.

"If a person decides to appeal any decision made by the Board with respect to any matter considered at this hearing, a record of the proceedings is needed to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." (F.S. 286.0105).

### please note

Times are projected and subject to change.

**1. Call to Order**

**2. Approval of Minutes**

- a. Minutes of October 14, 2025

**3. Public Comments (for items not on the agenda): Three minutes allowed for each speaker**

**4. Public Hearings (Public participation and comment on these matters must be in person.)**

- a. Boathouse/Dock Application (BLDR-2025-0570) 1602 Summerland Ave. 10 Minutes
- b. Boathouse/Dock Application (BLDR-2024-0723) 2170 Fawsett Rd. 10 Minutes
- c. Seawall Application (SAP-2025-0018) 1180 N Park Ave. 10 Minutes
- d. Seawall Application (SAP-2025-0007) 999 Genius Dr. 10 Minutes

**5. Action Items**

**6. Non-Action Items**

**7. Staff Updates**

- a. Winter Park Police Department Update 10 Minutes
- b. Lakes Management Update 10 Minutes
- c. Upcoming Events 0 Minutes
  - Orange County Lake Killarney Advisory Board Meeting — December 11th 5pm @ Public Safety Building (500 N Virginia Ave.)
  - Winter Park Boat Parade — December 13th 5pm @ Dinky Dock

- d. Stormwater Management Update 10 Minutes

**8. Board Comments**

- a. Discussion of Public Comments Received 5 Minutes

**9. Upcoming Agenda Items**

- a. Discussion of Upcoming Agenda Items 5 Minutes

**10. Adjournment**



# Lakes & Waterways Board Regular Meeting Minutes

**October 14, 2025 at 12:00 PM**

City Hall Commission Chambers  
401 S. Park Avenue

## **Present**

David F. March, Ed Webman, Clark Sprinkel, Nicole Seybold, Warren Bloom

## **Absent**

George T. Vietor

## **Staff Present**

Director of Public Works Don Marcotte; Public Works Engineer Shannon Monahan, Lakes Manager Joseph Cordell, Administrative Assistant Victoria Tabor

### **1. Call to Order**

The decorum statement was read, and the meeting was called to order at 12:02 pm. Returning board member Warren Bloom was welcomed and the board members introduced themselves.

### **2. Approval of Minutes**

- a. Minutes of August 12, 2025

**Motion made by Mr. Sprinkel to approve the minutes, seconded by Mr. March. Motion carried unanimously with a 5-0 vote.**

- b. Minutes of September 9, 2025

**Motion made by Mr. Sprinkel to approve the minutes, seconded by Mr. Bloom. Motion carried unanimously with a 5-0 vote.**

### **3. Public Comments (for items not on the agenda): Three minutes allowed for each speaker**

### **4. Public Hearings (Public participation and comment on these matters must be in person.)**

Mr. Cordell explained that the hearing pertains to a returning dock application, permit number BLDR-2025-0570. The city received an email from the representative of neighboring resident Bob Hold, located at 1600 Summerlin Avenue, requesting a postponement of the hearing until the November meeting due to insufficient notice. Mr. Cordell stated that notices to adjacent property owners were sent on October 1, 2025.

- a. Boathouse/Dock Application (BLDR-2025-0570) 1602 Summerland Ave.

Mary Doty Solik, 121 S Orange Ave Ste 1500, Orlando, FL, counsel for the abutting property owner Bob Hold, requests that this item be continued for one month due to insufficient notice and the need for additional time to prepare a presentation.

Staff couldn't provide postal tracking info showing the October 1 date, which would have given neighboring property owners a ten-day notice.

Ms. Seybold confirmed there were no updates to the permit application.

**Motion made by Mr. Sprinkel to delay the hearing to November 11, 2025; seconded by Mr. March. The motion carried unanimously by a 5-0 vote.**

Mr. Sprinkel confirmed with staff that the notice will be resent prior to November 1, 2025. Mr. March advised reevaluating the ten-day period for notifying neighbors, as it may be insufficient. Mr. Marcotte suggested that Mr. March could submit this recommendation to the City Commission to amend the ordinance.

## **5. Action Items**

## **6. Non-Action Items**

## **7. Staff Updates**

### a. Winter Park Police Department Update

Officer Branch reported ongoing afternoon enforcement on the lakes. Maitland PD was informed of a bar built on Dog Island called Soggy Dog bar, which they dismantled.

### b. Lakes Management Update

Mr. Cordell presented the monthly data for the NPDES lakes, including Lakes Maitland, Virginia, Osceola, Mizell, Sue, Berry, Killarney, and Baldwin. Mr. Sprinkel inquired regarding the rising trophic state index and declining clarity observed in Lakes Maitland and Killarney. Mr. Cordell responded that these changes were attributable to hurricanes Ian and Nicole, and that these two lakes are experiencing a slower recovery compared to the other lakes.

Updates on aquatic plant management treatments: Mr. Cordell emphasized the extensive cabomba treatment on Lake Osceola, the Cuban bulrush treatment on Lake Sylvan, and the crested floating heart treatment on Virginia and Howell Creek. Staff are actively combating hydrilla on Lake Sue.

The plant of the month is Torpedograss, which can spread into native plants and dominate them. It is an invasive species originally introduced as cattle feed and quickly spread. Hand removal is recommended, but a permit is required for its removal.

### c. Stormwater Management Update

Ms. Monahan explained that the fiscal year 2025 CIP, which is currently displayed, concluded 14 days ago. The fiscal year 2026 CIP will be presented at the upcoming meeting. The Lake Spier drainwell project is essentially completed; the remaining tasks

include installing a fence at the ramp for city access only for conducting aquatic treatments.

d. Upcoming Events

Mr. Cordell reviewed the upcoming events.

Household Hazardous Waste Drop-off — November 8th @ Cady Way Park

Paddleboard Clean-up — November 15th @ Lake Killarney

Annual Fall Bulk Pick-up Days: North of Fairbanks & Aloma — November 6th & 7th

South of Fairbanks & Aloma — November 13th & 14<sup>th</sup>

**8. Board Comments**

Ms. Seybold inquired about the installation timeline for the nanobubble technology. Mr. Cordell responded that he would provide an update at the next meeting.

a. Discussion of Public Comments Received

Mr. Bloom requests a discussion regarding the ten-day notice timeframe.

**9. Upcoming Agenda Items**

a. Discussion of Upcoming Agenda Items

- Discuss recommending that the commission modify the ten-day notification period.
- Ms. Seybold suggests an application checklist for dock permits.
- Mr. Sprinkel suggests reviewing the notification requirements for all permits, comparing the variances required by the lakes board to those of other city boards.

**10. Adjournment**

The meeting adjourned at 12:42 p.m.

Approved by the board on \_\_\_\_\_  
/s/ Bahiyyah Layton, Board Coordinator



**item type**

Public Hearings (Public participation and comment on these matters must be in person.)

**meeting date**

December 9, 2025

**prepared by**

Victoria Tabor, Administrative Coordinator III

**approved by**

Victoria Tabor, Administrative Coordinator III

**subject**

Boathouse/Dock Application (BLDR-2025-0570) 1602 Summerland Ave.

**motion | recommendation**

**background**

Letters for adjacent property owners for 1602 Summerland Ave are attached.

**alternatives | other considerations**

**fiscal impact**

**attachments**

1. BLDR-2025-0570 - 1602 Summerland Ave
2. 2025.12.09 Lakes & Waterways Boat House Permit Notice for 1602 Summerland Ave - 130 S Orange Ave. Orlando
3. 2025.12.09 Lakes & Waterways Boat House Permit Notice for 1602 Summerland Ave - 1600 Summerland Ave
4. 2025.12.09 Lakes & Waterways Boat House Permit Notice for 1602 Summerland Ave - 1666 Summer Way



**LAKE SHORELINE**  
**BOATHOUSE/DOCK APPLICATIONS**

# BLDR-2025-0570

## 1602 Summerland Ave

- Applicant: Lauren Bagley
- Contractor: Z Properties Group, Inc
- Permitting Agent: Chanel Magid, Zane Williams
- Structure: Boathouse/Dock
- New/Existing: New
- Waterbody: Maitland

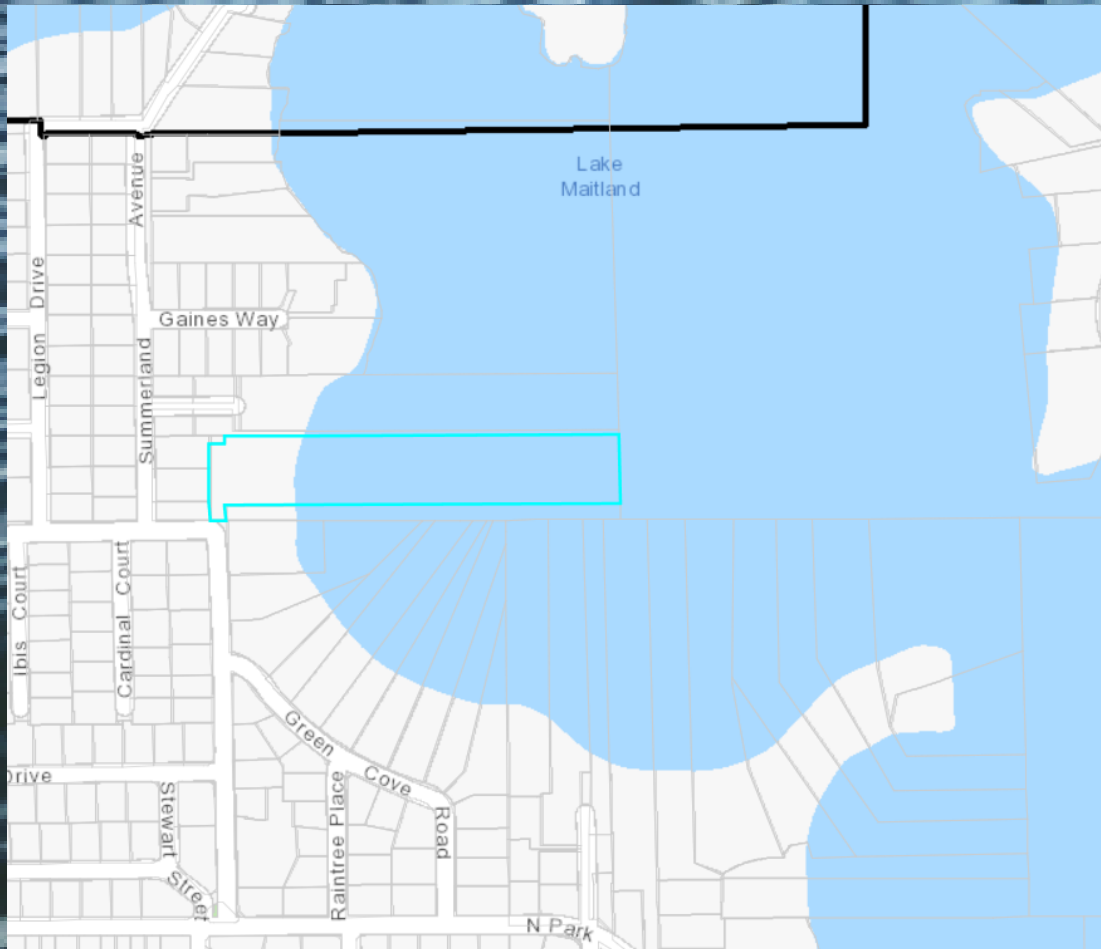
# Parameters

Dock Parameter	Proposed	Allowed	Variance Req.?
Total Area (ft <sup>2</sup> )	594ft <sup>2</sup>	600max	No
Length from OHW (ft)	24'	30'	No
Height of Roof (ft above deck)	11'	11 max	NA
Height of Deck (ft above OHW)	1-2'	2 max	No
Enclosures?	NA	80 ft <sup>2</sup> max (no plumbing/water allowed)	NA
Side Yard Setback(s) (ft)	10'	10' min (5' with Letter of No Objection)	No
Meet Vegetation Criteria?	No	50% may be cleared	N/A

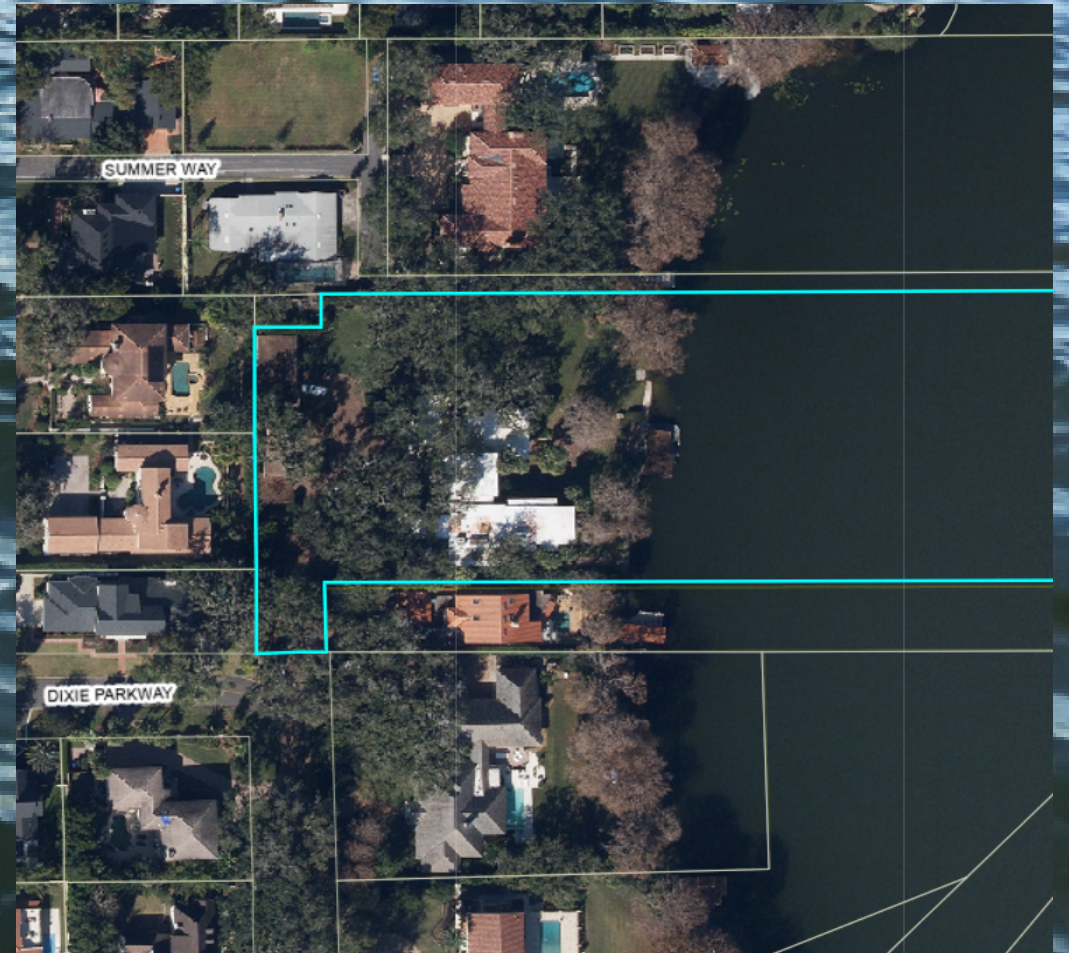
**Staff Recommendation: Approval. Requires Revegetation  
Reviewed by: Joey Cordell**

# Map View

## Basemap



## Aerial View



# Birdseye View



# Photos



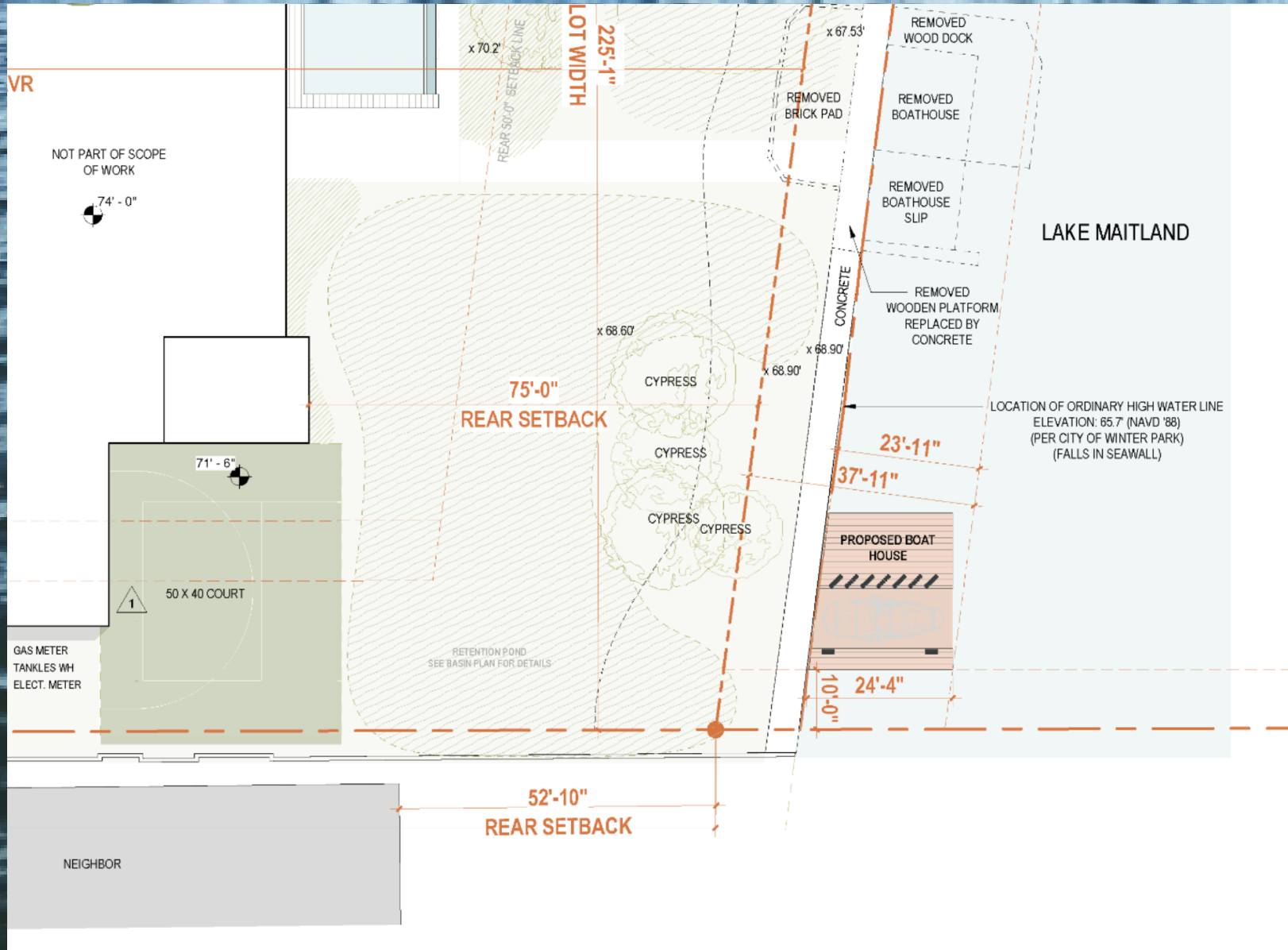
# Photos



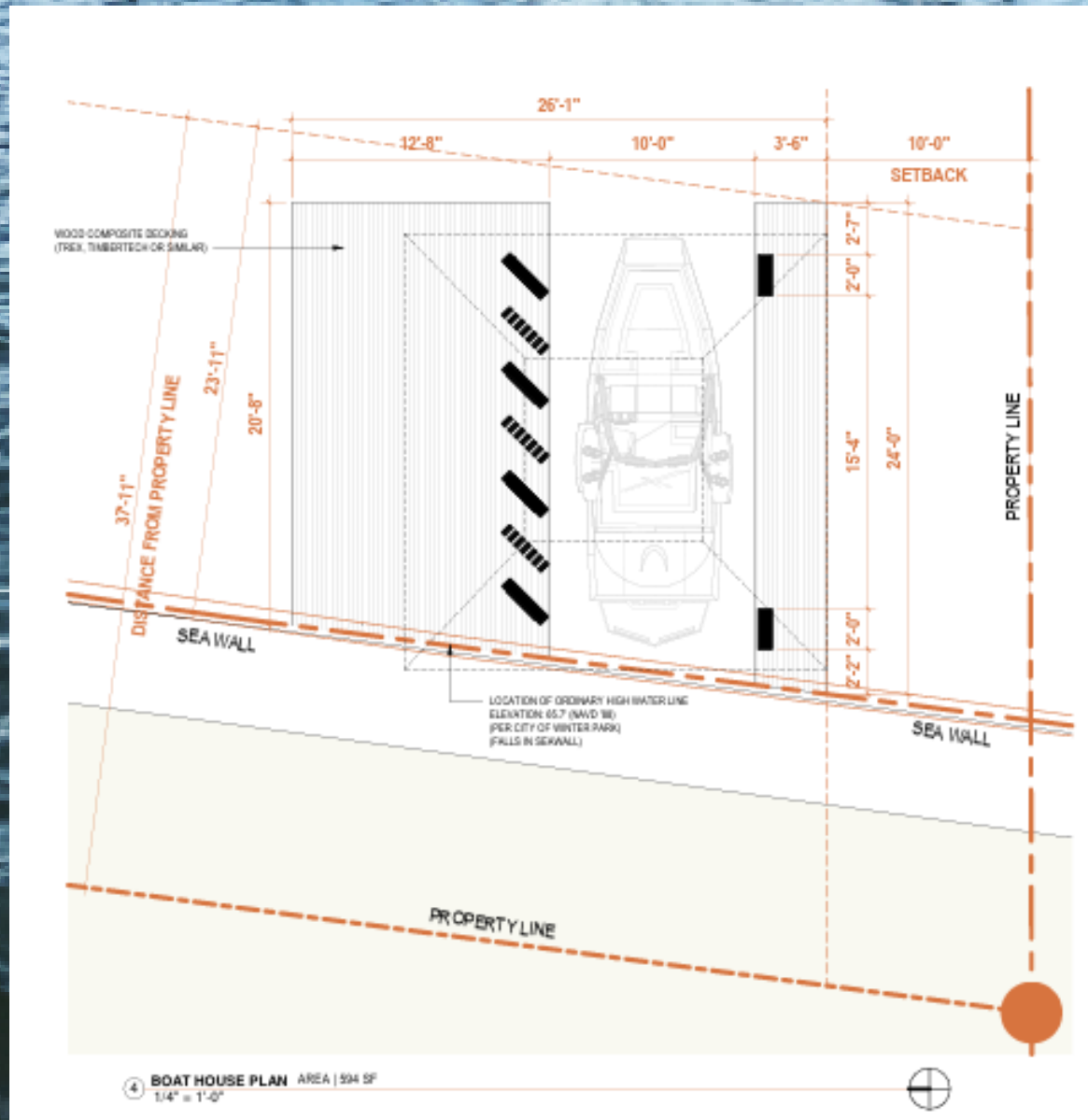




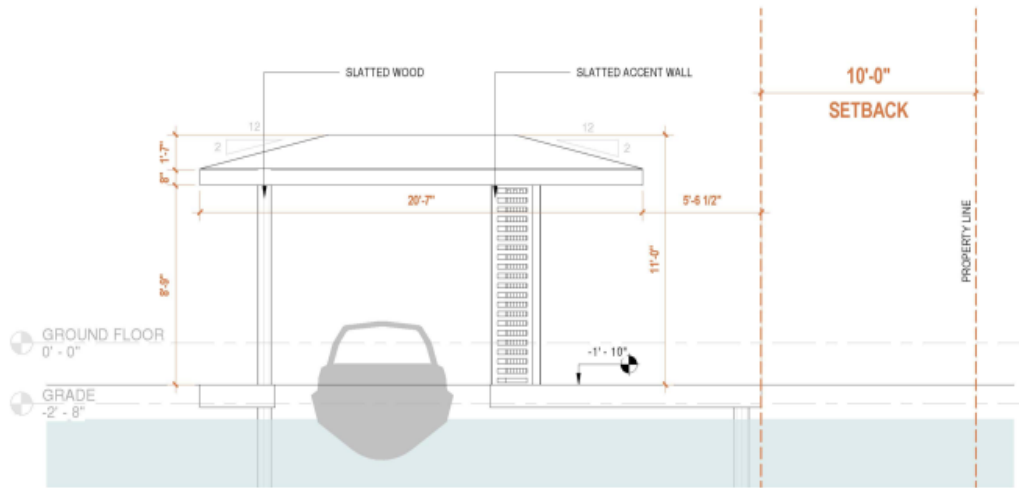
# Site Plan



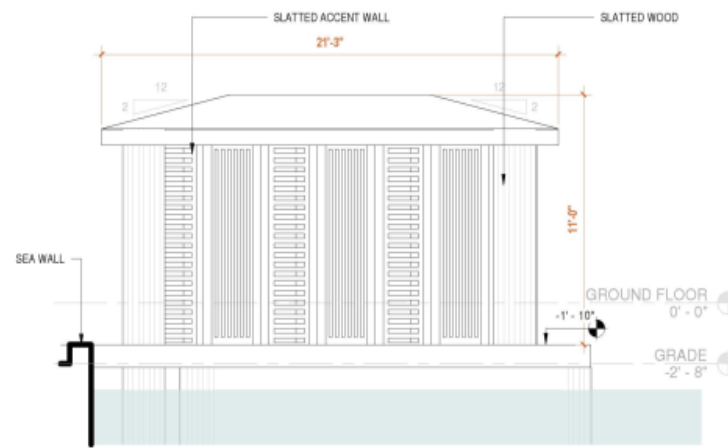
# Plans



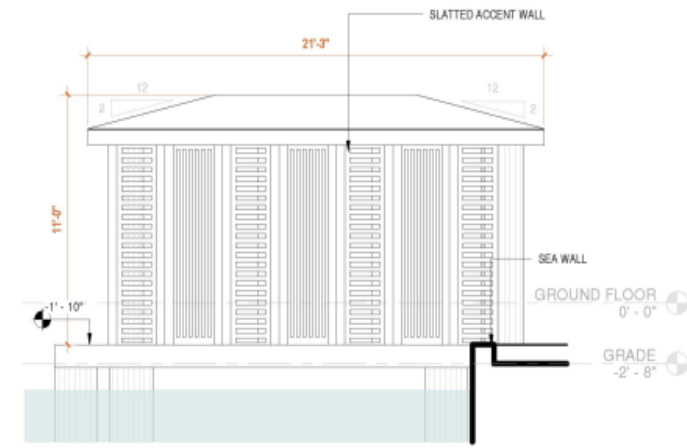
# Plans



③ BOAT HOUSE FRONT ELEVATION  
1/4" = 1'-0"

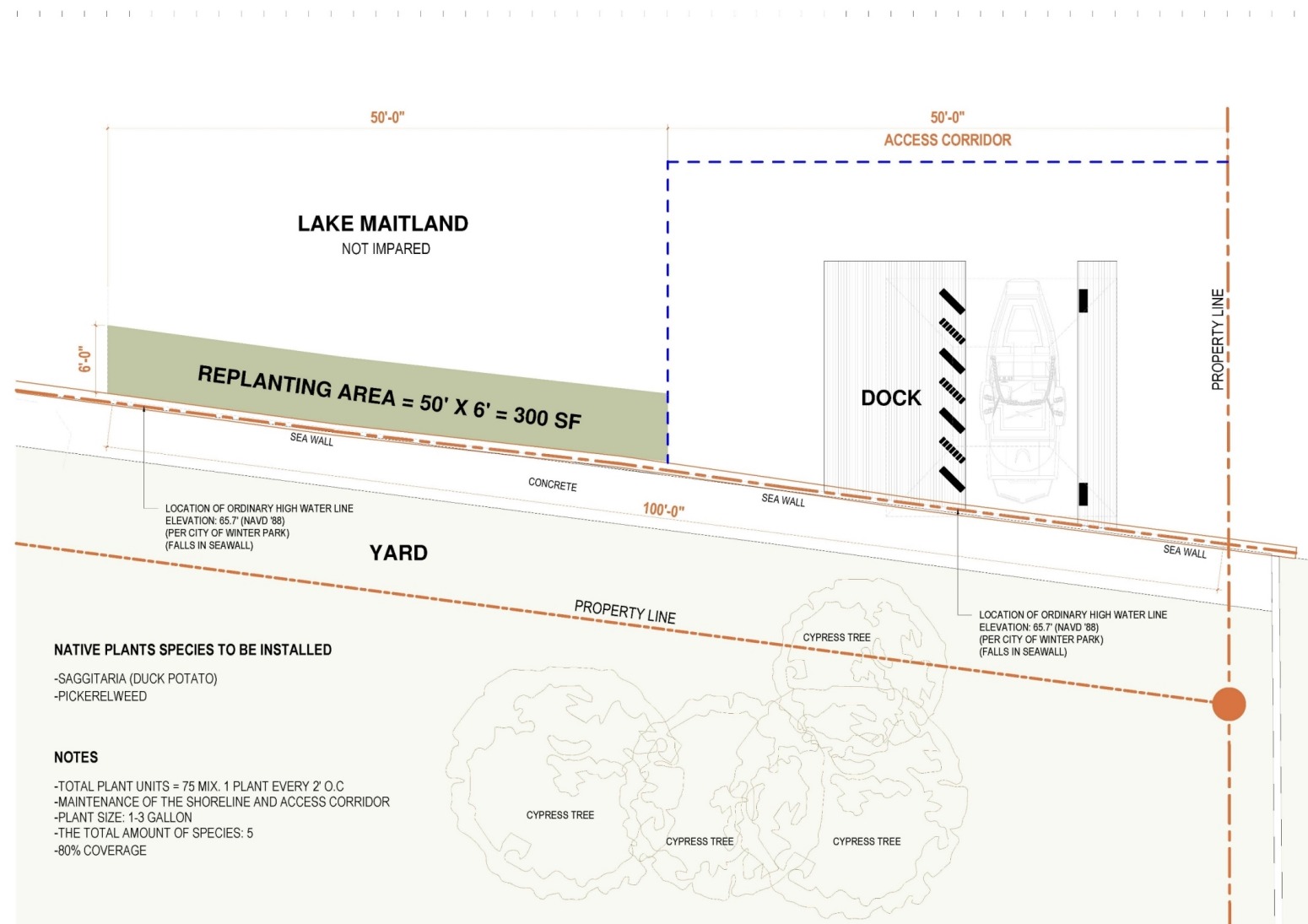


② BOAT HOUSE SIDE ELEVATION  
1/4" = 1'-0"



① BOAT HOUSE LEFT SIDE ELEVATION  
1/4" = 1'-0"

# Revegetation Plan



**NATIVE PLANTS SPECIES TO BE INSTALLED**

- SAGGITARIA (DUCK POTATO)
- PICKERELWEED

**NOTES**

- TOTAL PLANT UNITS = 75 MIX. 1 PLANT EVERY 2' O.C
- MAINTENANCE OF THE SHORELINE AND ACCESS CORRIDOR
- PLANT SIZE: 1-3 GALLON
- THE TOTAL AMOUNT OF SPECIES: 5
- 80% COVERAGE



**Casa Florida**

1602 Summerland Ave

Project No. \_\_\_\_\_ Project Number \_\_\_\_\_

**Developer:**  
Name: **Z PROPERTIES**  
Address: 719 W Corntuck Ave, Winter Park, FL 32789  
Tel: 407.626.3303  
Email: Zane@zpropertiesinc.com

**Design:**  
Name: **Z PROPERTIES**  
Address: 719 W Corntuck Ave, Winter Park, FL 32789  
Tel: 407.626.3303  
Email: Zane@zpropertiesinc.com

**Structure:**  
Name: **ALBA ENGINEER**  
Address: 731 W Smith Street, Orlando, FL 32804  
Tel: (407) 421-4896  
Email: alba@alba-eng.com

**Trusses:**  
Name: **K & M TRUSS INC**  
Address: 2908 N Orange Blossom Trail, Zephyrus, FL 32799  
Tel: (407) 880-4561  
Email: kmt@kmttruss.com

**Landscape Architect:**  
Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Tel: \_\_\_\_\_  
Email: \_\_\_\_\_

**Civil:**  
Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Tel: \_\_\_\_\_  
Email: \_\_\_\_\_

**Pools: NOT PART OF PERMIT SET**  
Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Tel: \_\_\_\_\_  
Email: \_\_\_\_\_

**Interior Design: NOT PART OF PERMIT SET**  
Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Tel: \_\_\_\_\_  
Email: \_\_\_\_\_

Rev.	Date

Date: 7/1/2025 10:47:58 AM

Scale: 1/4" = 1'-0"

Revegetation Plan

**A106**

1 REVEGETATION PLAN  
1/4" = 1'-0"



Tracking Number:

**9589071052700366177504**



Copy



Add to Informed Delivery

### Latest Update

Your item was delivered to an individual at the address at 9:44 am on November 13, 2025 in ORLANDO, FL 32801.

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USPS Tracking Plus®

### Delivered

**Delivered, Left with Individual**

ORLANDO, FL 32801  
November 13, 2025, 9:44 am

**Departed USPS Regional Facility**

ORLANDO FL DISTRIBUTION CENTER  
November 13, 2025, 9:29 am

**Arrived at USPS Regional Facility**

ORLANDO FL DISTRIBUTION CENTER  
November 12, 2025, 10:08 pm

**Departed Post Office**

WINTER PARK, FL 32789  
November 12, 2025, 6:37 pm

**USPS in possession of item**

WINTER PARK, FL 32789  
November 12, 2025, 1:05 pm

[Hide Tracking History](#)



401 South Park Avenue • Winter Park, FL

407-697-7829 • cityofwir



WINTER PARK  
300 N NEW YORK AVE  
WINTER PARK, FL 32789-9998  
www.usps.com

11/25/2025

02.43 PM

**November 25<sup>th</sup>, 2025**

Property Owner  
Robert Hold  
**1600 Summerland Avenue**  
Winter Park, FL 32789



This is to inform you that **1602 Summerland Avenue**, Winter Park, FL 32789, a neighboring property, has submitted a new permit application for a boathouse/dock.

The **Lakes & Waterways** Board will review and vote for or against these plans at their regular meeting on **Tuesday, December 9<sup>th</sup>**, beginning at **12:00 PM** in the Commission Chamber at City Hall, 401 South Park Ave., Winter Park, FL 32789. Please check the City's meeting page at <https://cityofwinterpark.org/government/meetings/> for the meeting status and to access the agenda.

To view the permit plans, visit <https://cityofwinterpark.org/self-service/> and search for permit number: **BLDR-2025-0570**.

If you have any questions about this matter, please call the Lakes Division at 407-691-7829 or attend the meeting on the referenced date.

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Tracking Number:

**9589071052703499884868**

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### Latest Update

Your item was picked up at the post office at 11:31 am on November 29, 2025 in WINTER PARK, FL 32789.

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 USPS Tracking Plus®

### Delivered

**Delivered, Individual Picked Up at Post Office**

WINTER PARK, FL 32789  
November 29, 2025, 11:31 am

**Notice Left (No Authorized Recipient Available)**

WINTER PARK, FL 32789  
November 28, 2025, 2:50 pm

**In Transit to Next Facility**

November 27, 2025

**Arrived at USPS Regional Facility**

LAKE MARY FL DISTRIBUTION CENTER  
November 26, 2025, 10:35 pm

**Departed USPS Regional Facility**

ORLANDO FL DISTRIBUTION CENTER  
November 25, 2025, 10:13 pm

**Arrived at USPS Regional Facility**

ORLANDO FL DISTRIBUTION CENTER  
November 25, 2025, 9:20 pm

**Departed Post Office**

WINTER PARK, FL 32789  
November 25, 2025, 6:52 pm

**USPS in possession of item**

WINTER PARK, FL 32789  
November 25, 2025, 2:43 pm

**Hide Tracking History**



401 South Park Avenue • Winter Park, Florida  
407-697-7829 • cityofwint



WINTER PARK  
300 N NEW YORK AVE  
WINTER PARK, FL 32789-9998  
www.usps.com

11/12/2025

01:05 PM

**November 12<sup>th</sup>, 2025**

9589 0710 5270 0366 1774 98

Property Owner  
Robert Yeager  
Michelle Yeager  
**1666 Summer Way**  
Winter Park, FL 32789

PS Form 3800, January 2023 PSN 7530

City, State, ZIP+4®  
Street and Apt. No., or PO Box No.  
Sent To

Total Postage and Fees \$  
Postage \$  
Certified Mail Fee \$  
Extra Services & Fees (check box, and fee as follows)  
 Return Receipt (hardcopy) \$  
 Return Receipt (electronic) \$  
 Certified Mail Restricted Delivery \$  
 Adult Signature Required \$  
 Adult Signature Restricted Delivery \$

U.S. Postal Service™  
Domestic Mail Only  
CERTIFIED MAIL®  
For delivery information, visit [usps.com](http://usps.com)

TRACKING NUMBERS					
9589	0710	5270	0366	1774	98
9589	0710	5270	0366	1774	81
9589	0710	5270	0366	1774	74
9589	0710	5270	0366	1775	04
9589	0710	5270	0366	1565	09
9589	0710	5270	0366	1564	93
9589	0710	5270	0366	1564	96

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Tracking Number:

**9589071052700366177498**

 Copy  Add to Informed Delivery

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### Delivered

**Delivered, Left with Individual**

WINTER PARK, FL 32789  
November 14, 2025, 1:07 pm

**Arrived at USPS Regional Facility**

LAKE MARY FL DISTRIBUTION CENTER  
November 13, 2025, 11:11 pm

**Departed USPS Regional Facility**

ORLANDO FL DISTRIBUTION CENTER  
November 13, 2025, 9:29 am

**Arrived at USPS Regional Facility**

ORLANDO FL DISTRIBUTION CENTER  
November 12, 2025, 10:12 pm

**Departed Post Office**

WINTER PARK, FL 32789  
November 12, 2025, 6:37 pm

**USPS in possession of item**

WINTER PARK, FL 32789  
November 12, 2025, 1:05 pm

[Hide Tracking History](#)



**item type**

Public Hearings (Public participation and comment on these matters must be in person.)

**meeting date**

December 9, 2025

**prepared by**

Victoria Tabor, Administrative Coordinator III

**approved by**

Victoria Tabor, Administrative Coordinator III

**subject**

Boathouse/Dock Application (BLDR-2024-0723) 2170 Fawsett Rd.

**motion | recommendation**

**background**

Letters for adjacent property owners for 2170 Fawsett Rd are attached.

**alternatives | other considerations**

**fiscal impact**

**attachments**

1. BLDR-2024-0723 -2170 Fawsett Rd
2. 2025.12.09 Lakes & Waterways Boat House Permit Notice for 2170 W Fawsett Rd - 2150 W Fawsett Rd
3. 2025.12.09 Lakes & Waterways Boat House Permit Notice for 2170 W Fawsett Rd - 2200 W Fawsett Rd



**LAKE SHORELINE**  
**BOATHOUSE/DOCK APPLICATIONS**

# BLDR-2024-0723

## 2170 Fawsett Rd

- Applicant: Sally Copperhaven
- Contractor: Creative Dock and Deck, Inc
- Permitting Agent: Sheila Cichra
- Structure: Boathouse & Dock
- New/Existing: Existing
- Waterbody: Lake Sue

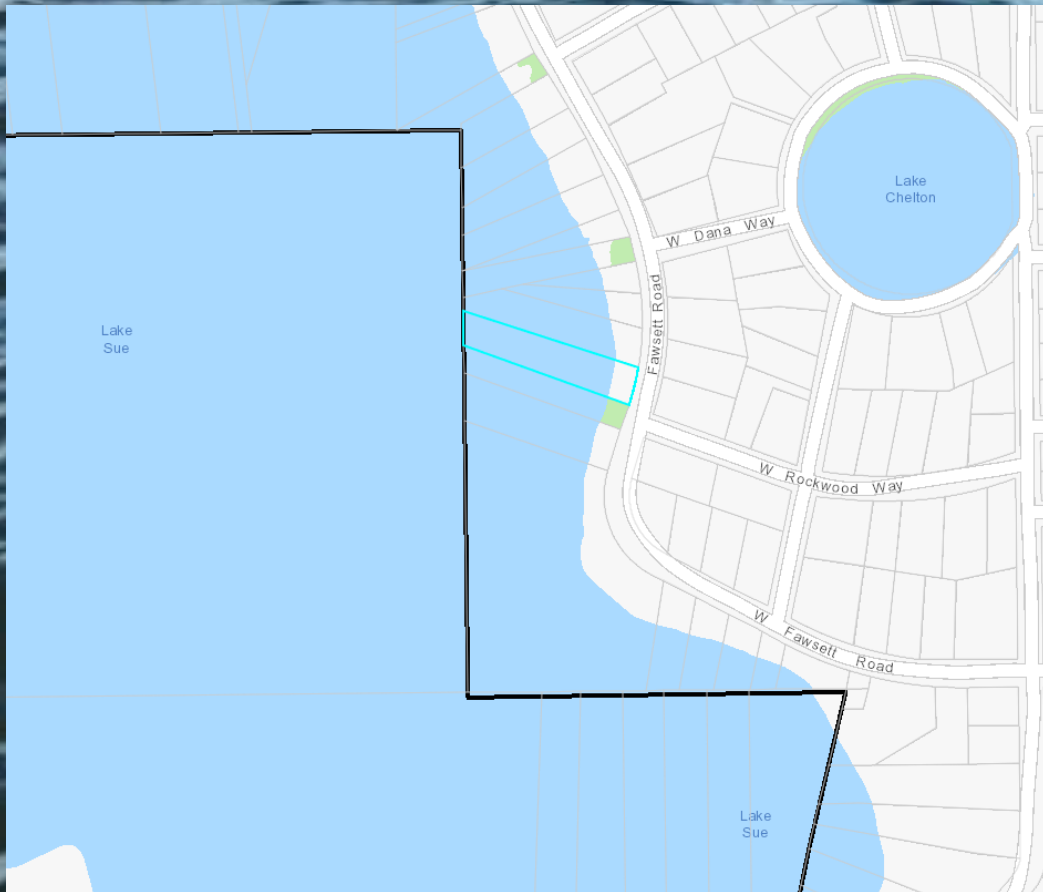
# Parameters

Dock Parameter	Proposed	Allowed	Variance Req.?
Total Area (ft <sup>2</sup> )	566	max	No
Length from OHW (ft)	30'	30'	No
Height of Roof (ft above deck)	11'	11 max	NA
Height of Deck (ft above OHW)	3.6'	1-2	Yes
Enclosures?	No	80 ft <sup>2</sup> max (no plumbing/water allowed)	NA
Side Yard Setback(s) (ft)	5'	10' min (5' with Letter of No Objection)	Yes
Meet Vegetation Criteria?	Yes	50% may be cleared	N/A

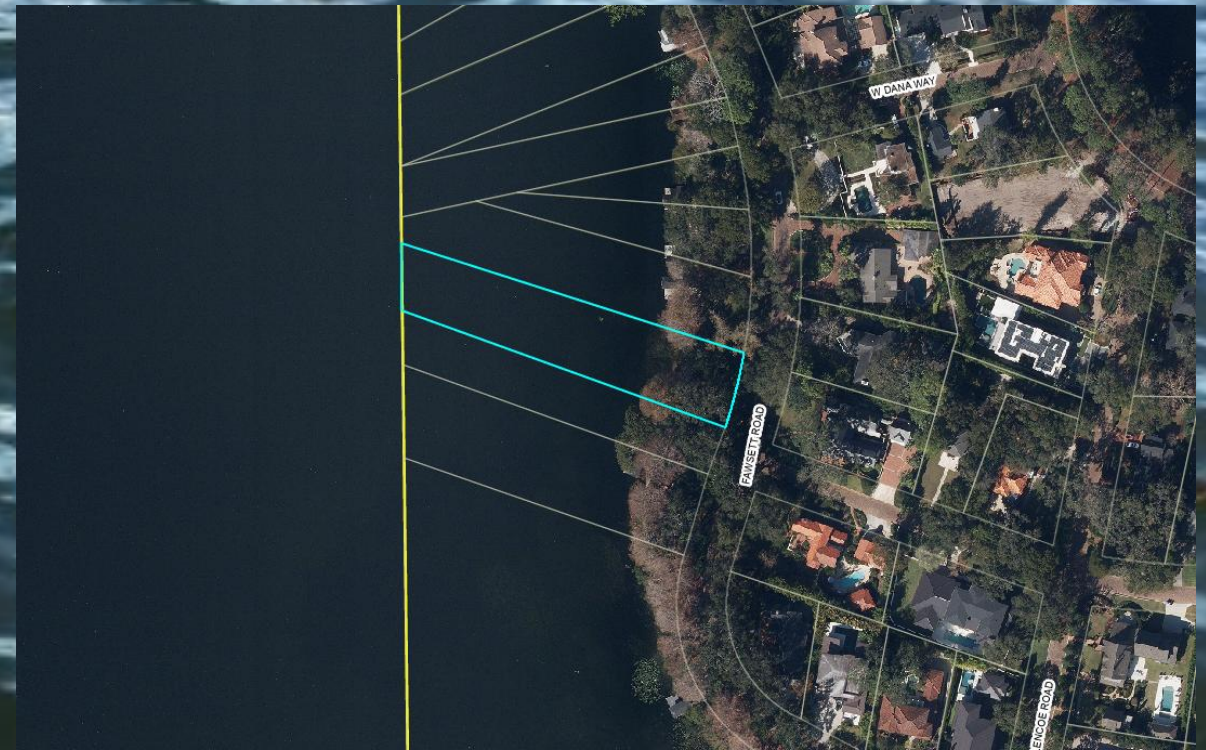
Staff Recommendation: Dependent on Board Determination  
Reviewed by: Joey Cordell

# Map View

**Basemap**



**Aerial View**



# Photos



Non-conforming dock height observed at final inspection

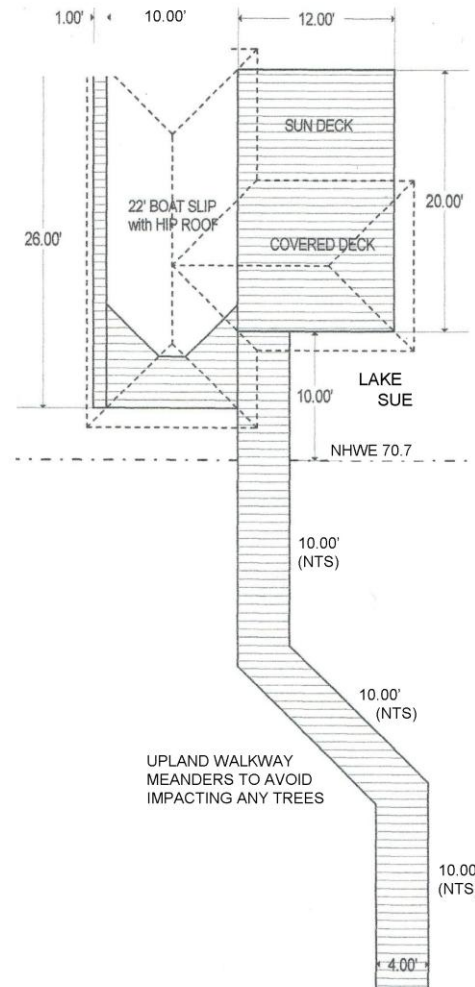
# Photos





# Plans

Plan View



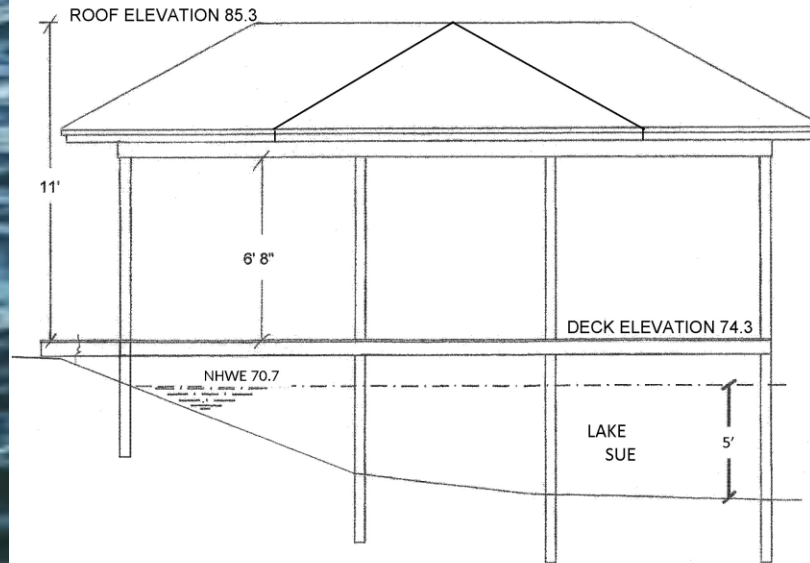
- 4' X 30' UPLAND WALKWAY
- 4' X 10' DOCK
- 12' X 20' DECK
- 11' X 26' BOATHOUSE
- 566 SQ.FT. OVER WATER
- 686 TOTAL SQUARE FEET

**Copenhaver**      **2170 West Fawsett Road, Winter Park**

Darcy Unroe, PE # 60929    P.O. Box 690942, Orlando, FL 32869    (407) 299-0650

# Revised Plans

## Elevation and FBC Specs



THIS STRUCTURE HAS BEEN DESIGNED TO MEET THE 2023 FLORIDA BUILDING CODE, 8<sup>TH</sup> EDITION AND ASCE 7- 22 AND 2020 NATIONAL ELECTRIC CODE.

1. BASIC WIND SPEED ( $V_{asd}$ ) = 108 MPH, ULTIMATE WIND SPEED ( $V_{ult}$ ) = 140 MPH
2. IMPORTANCE FACTOR:  $I = 1.0$
3. WIND EXPOSURE = CATEGORY D
4. OPEN STRUCTURE WITH A ZERO PRESSURE COEFFICIENT

Copenhaver 2170 West Fawsett Road, Winter Park

Darcy Unroe, PE # 60929 P.O. Box 690942, Orlando, FL 32869 (407) 299-0650

# Setback Variance Documentation 1997

CITY OF WINTER PARK  
PLANNING AND ZONING COMMISSION

Staff Report  
April 2, 1997

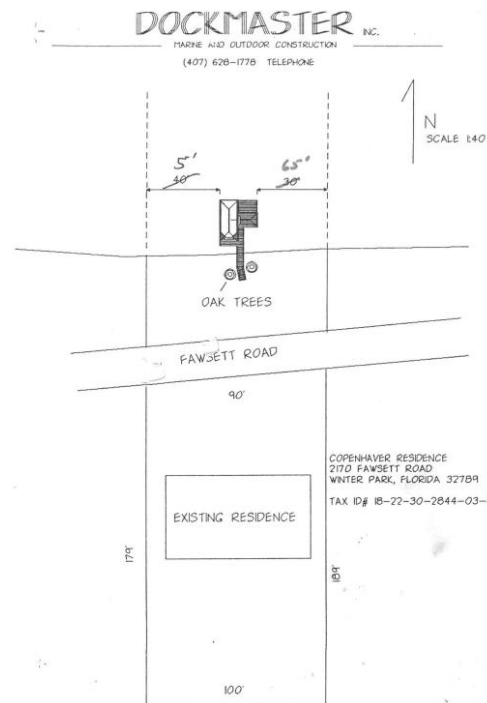
**SPR 12:97** Request of Preston Copenhaver for approval of a dock and boathouse at 2170 Fawsett Road on Lake Sue.

Mr. and Mrs. Preston Copenhaver are the owners of the home at 2170 Fawsett Road on Lake Sue. They are requesting approval for a new dock and boathouse that have been submitted by their contractor, Dockmaster Inc.

The plans attached depict the typical dock and boathouse that we have previously approved. It meets the code in terms of the 11-foot height and thirty feet out into the lake. The boathouse was originally planned to be centered in the middle of the lake frontage across the street from the house. However, the adjacent neighbor has asked to have it moved to a 5-foot setback to the south property line. Since the City is the adjacent property owner, the P&Z Board can approve at that 5-foot setback, per Code that allows the adjacent neighbor to consent to the 5 feet versus 10-foot setback. There was not time to redraw the site plan, so the site plan submitted has the original setbacks crossed out and the new setbacks added (5 feet to the south)

**STAFF RECOMMENDATION IS FOR APPROVAL.**

Pcd\p&z\staff\pr97\apr10



CITY OF WINTER PARK  
PLANNING & ZONING COMMISSION

Page 6

REGULAR MEETING  
APRIL 2, 1997

redesign the plan to offer his neighbor the best view possible. Mr. Dorsey moved to approve this request with the conditions recommended by staff, Ms. Daniels seconded, motion carried (4-0).

**SPR 9:97** Request of Knight Kincaid & Associates to construct a new, two-story, single-family house, 8,952 square feet in size at 970 Via Lugano on Lake Maitland.

Mr. Briggs provided the details of this request to construct a two-story house, 8952 square feet in size. He reported that tree preservation does not pose a concern but some new trees should be required as compensation for the trees removed, that landscaping buffers are required in front of the retaining wall at the lake, that the view of neighbors is not affected, and that stormwater retention requirements are satisfied. Staff recommended approval with three conditions: 1) That a landscape plan be submitted and approved by the Parks Department which accomplishes the intent of screening the lakeside retaining walls and house stemwalls with landscaping and which also includes new trees; 2) That the lakefront swale and berm be constructed at the start of construction; 3) That any fencing along the eastern property line be wrought iron or other open fencing versus block walls.

Jane Kincaid, applicant, appeared to answer questions from the commission; there were none.

No one else wished to speak to this issue. Chairman Schaus closed the public hearing. No concerns or questions were expressed. Mr. Swisher moved to approve with the conditions recommended by staff, Ms. Daniels seconded, motion carried (4-0).

**SPR 10:97** Request of Jeffrey Doster for approval of a dock and boathouse at 931 Greentree Drive on Lake Osceola.

Mr. Briggs recalled the lot split approval granted in March of 1996 which created this vacant lot and explained that the Doster's will submit house plans in the near future, however, requested at this time is approval of the 564 square-foot dock and boathouse which meet code. Staff recommended approval.

No one wished to speak to this issue. Commission members had no questions or concerns. Mr. Dorsey moved to approve, Mr. Swisher seconded, motion carried (4-0).

**SPR 11:97** Request of Bill Rosentfelt for approval of a dock and boathouse at 1400 North New York Avenue on Lake Maitland.

Mr. Briggs described this request for approval of a 600 square-foot dock and boathouse as a typical design which meets code. Staff recommended approval.

No one wished to speak to this issue. Commission members had no questions or concerns. Mr. Dorsey moved to approve, Ms. Daniels seconded, motion carried (4-0).

**SPR 12:97** Request of Preston Copenhaver for approval of a dock and boathouse at 2170 Fawsett Road on Lake Sue.

Mr. Briggs described this request for approval of a 540 square-foot dock and boathouse as a typical design which meets code. Staff recommended approval.

No one wished to speak to this issue. Commission members had no questions or concerns. Mr.

CITY OF WINTER PARK  
PLANNING & ZONING COMMISSION

Page 7

REGULAR MEETING  
APRIL 2, 1997

Dorsey moved to approve, Ms. Daniels seconded, motion carried (4-0).


Meeting adjourned 9:12 p.m.

Respectfully submitted,

*Lena Petersen*  
Lena Petersen CPS  
Administrative Coordinator

pcd\p&z\meet\97\apr2.mim

# Dock Height Variance Request

 **AFFECTED ADJACENT PROPERTY OWNER  
STATEMENT OF NO OBJECTION  
WAIVER**

This waiver is to be completed by the affected adjacent property owner and serve as written approval following City of Winter Park Code Sec.114-31 that states: "If the request includes a variance from any of the terms of this section regarding the setbacks, height or size of a structure, then a signed letter or email of no objection from the abutting or affected shoreline property owner(s). The letter or email of no objection must identify the variance request on the site plan for the proposed dock and a copy of the site plan and site plan must be attached to the letter."

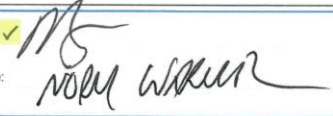
I, Norman Warner or Tara Warner [Affected Adjacent Property Owner Name], residing at  
2150 W Fawsett Road [Address], on Lake Sue [Name of Lake],  
have reviewed my adjacent property owner's proposed dock construction plans dated 03/18/2025 for the  
property located at 2170 W Fawsett Road [Address], and have no objections.

The dock construction plans include a side setback waiver request of \_\_\_\_\_ feet, in lieu of the minimum  
10 feet required by Code.

The dock construction plans include a length of dock waiver request for a dock \_\_\_\_\_ feet in length, in  
lieu of the maximum 30 (50 on Lake Killarney) feet.

The dock construction plans include a height waiver request for a dock \_\_\_\_\_ feet in height, in lieu of the  
maximum 11 feet.

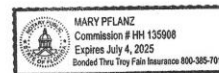
Other non-conforming structure parameter: A deck height waiver request of 3.6' above NHWE in lieu of the  
maximum 2' above NHWE.

Signature:   Date: 4/4/25  
Print Name: NORMAN WARNER

Attach Orange County Property Appraiser Property Card of the affected adjacent property to this form as  
proof of ownership.

*This instrument was acknowledged before me*

April 4, 2025 by:  
Norman Warner



Revised 10/19/2023  
Page 2 of 2

*Mary Pflanz*



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**November 12<sup>th</sup>, 2025**

Property Owner  
Norman Warner  
Tara Warner  
**2150 W Fawsett Road**  
Winter Park, FL 32789

9589 0710 5270 0366 1564 93

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9589	0710	5270	0366	1565	09
9589	0710	5270	0366	1564	93
9589	0710	5270	0366	1564	86

This is to inform you that **2170 West Fawsett Road**, Winter Park, FL 32789, a neighboring property, has submitted a new permit application for a boathouse/dock.

The **Lakes & Waterways** Board will review and vote for or against these plans at their regular meeting on **Tuesday, December 9<sup>th</sup>**, beginning at **12:00 PM** in the Commission Chamber at City Hall, 401 South Park Ave., Winter Park, FL 32789. Please check the City's meeting page at <https://cityofwinterpark.org/government/meetings/> for the meeting status and to access the agenda.

To view the permit plans, visit <https://cityofwinterpark.org/self-service/> and search for permit number: **BLDR-2024-0723**.

If you have any questions about this matter, please call the Lakes Division at 407-691-7829 or attend the meeting on the referenced date.

NOTE: If a person decides to appeal any decision made by the Board with respect to any matter considered at such meeting or hearing, he will need a record of the proceedings, and that, for such purpose, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. (F.S. 286.0105)

Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office (407-599-3277) at least 48 hours in advance of the meeting.

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**November 12<sup>th</sup>, 2025**

Property Owner  
Nicholas Pope  
Patricia Pope  
**2200 W Fawsett Road**  
Winter Park, FL 32789

9589 0710 5270 0366 1565 09

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9589	0710	5270	0366	1565	09
9589	0710	5270	0366	1564	93
9589	0710	5270	0366	1564	86

This is to inform you that **2170 West Fawsett Road**, Winter Park, FL 32789, a neighboring property, has submitted a new permit application for a boathouse/dock.

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Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office (407-599-3277) at least 48 hours in advance of the meeting.

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**meeting date**

December 9, 2025

**prepared by**

Victoria Tabor, Administrative Coordinator III

**approved by**

Victoria Tabor, Administrative Coordinator III

**subject**

Seawall Application (SAP-2025-0018) 1180 N Park Ave.

**motion | recommendation**

**background**

Letters for adjacent property owners for 1180 N Park Ave are attached.

**alternatives | other considerations**

**fiscal impact**

**attachments**

1. SAP-2025-0018 - 1180 N Park
2. 2025.12.09 Lakes & Waterways Boat House Permit Notice for 1180 N Park Ave - 1150 N Park Ave
3. 2025.12.09 Lakes & Waterways Boat House Permit Notice for 1180 N Park Ave - 5571 Halifax Ave. Fort Myers



# SEAWALL APPLICATIONS

# SAP-2025-0018

## 1180 N Park Ave

- Applicant: Fair Sky LLC
- Contractor: Creative Deck and Dock Inc
- Permitting Agent: Sheila Cichra
- Structure: Seawall with Riprap
- New/Existing: Existing
- Waterbody: Lake Maitland

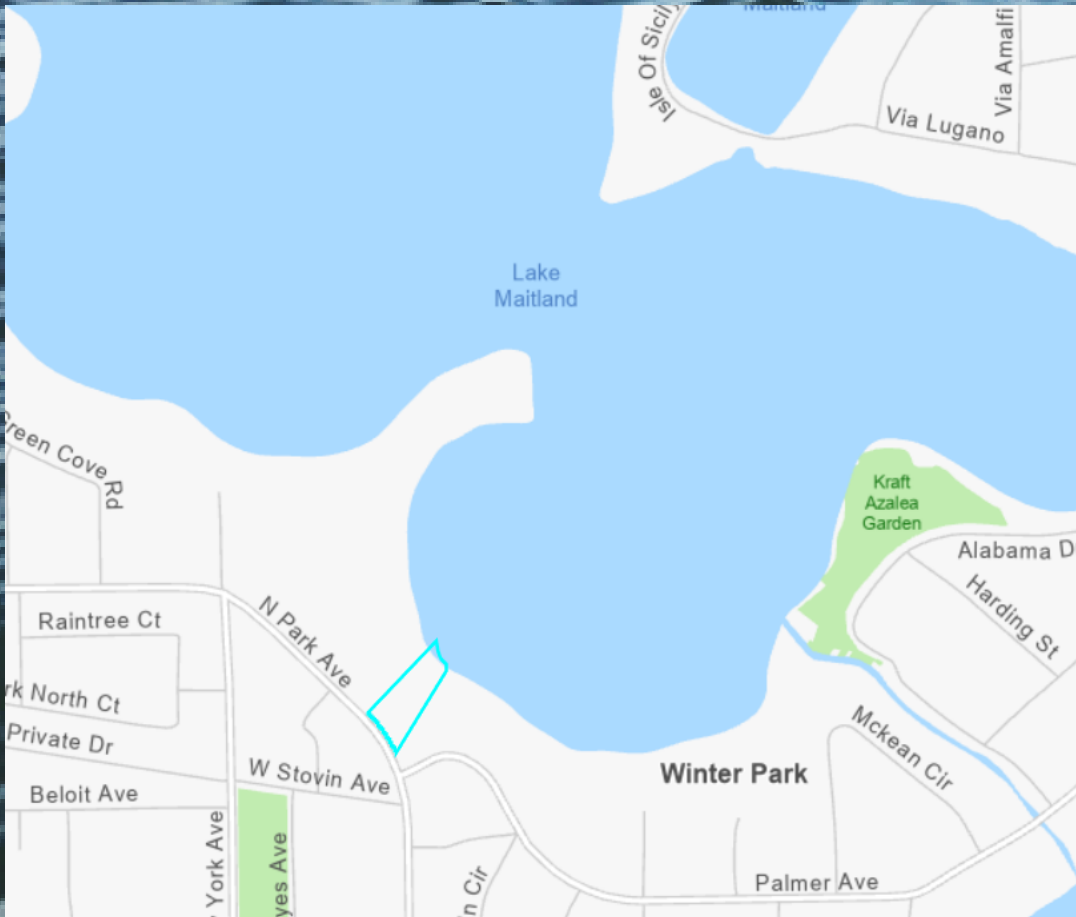
# Parameters

<b>Parameter</b>	<b>Proposed</b>	<b>Allowed</b>	<b>Variance Req.?</b>
Length (ft)	50ft	N/A	N/A
Slope (Horizontal:Vertical)	2:1	2:1 min *exempt in canal	No
Material	Wood/ Natural Stone	N/A	N/A
Existing Erosion Problem (Yes/No)	Yes	Must have existing erosion problem	N/A
Meet Vegetation Criteria?	Yes	50% may be cleared	N/A

**Staff Recommendation: Approval**  
**Reviewed by: Joey Cordell**

# Map View

Basemap



Aerial View



# Birdseye



# Photos



# Photos







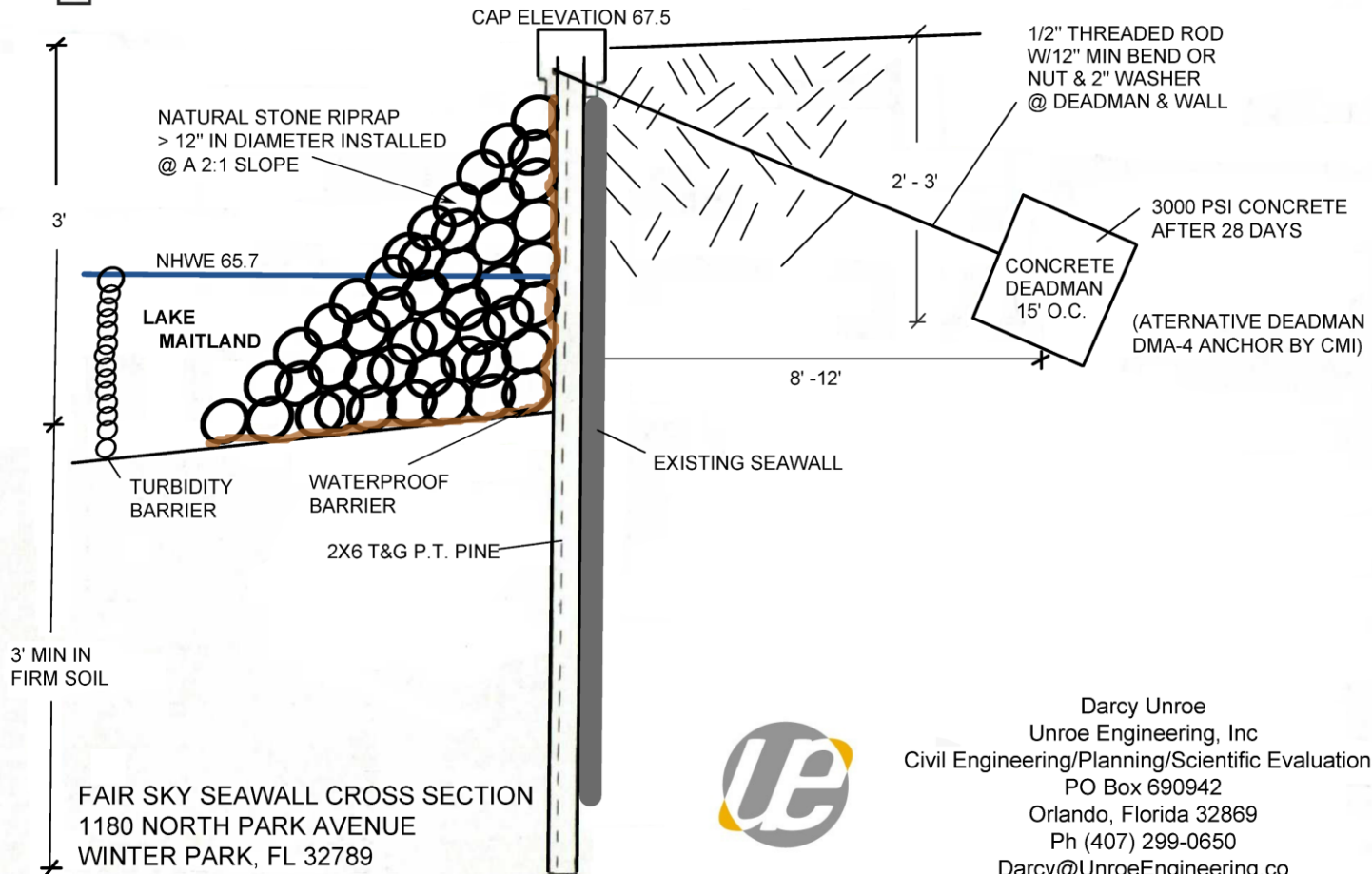
# Cross Section

## CAP DETAIL



4X6 FRONT WHALER W/(1)  
 1/2" THRU BOLT 2' O.C.  
 2X6 BACK WHALER W/(2)  
 3" SCREWS 2' O.C.  
 2X8 P.T. CAP W/(2)  
 3" SCREWS 2' O.C.

## 50' WOOD SEAWALL W/(1) 5' RETURN INSTALLED DIRECTLY IN FRONT OF THE EXISTING SEAWALL



Darcy Unroe  
 Unroe Engineering, Inc  
 Civil Engineering/Planning/Scientific Evaluations  
 PO Box 690942  
 Orlando, Florida 32869  
 Ph (407) 299-0650  
 Darcy@UnroeEngineering.co



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**November 12<sup>th</sup>, 2025**

Property Owners  
Jeffrey Baumann  
Nancy Baumann  
**1150 N Park Avenue**  
Winter Park, FL 32789

9589 0710 5270 0366 1564 62

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This is to inform you that **1180 N Park Avenue**, Winter Park, FL 32789, a neighboring property, has submitted a new permit application for a seawall with revetment.

The **Lakes & Waterways** Board will review and vote for or against these plans at their regular meeting on **Tuesday, December 9<sup>th</sup>**, beginning at **12:00 PM** in the Commission Chamber at City Hall, 401 South Park Avenue, Winter Park, FL 32789. Please check the City's meeting page at <https://cityofwinterpark.org/government/meetings/> for the meeting status and to access the agenda.

To view the permit plans, visit <https://cityofwinterpark.org/self-service/> and search for permit number: **SAP-2025-0018**.

If you have any questions about this matter, please call the Lakes Division at 407-691-7829 or attend the meeting on the referenced date.

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Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office (407-599-3277) at least 48 hours in advance of the meeting.

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**November 12<sup>th</sup>, 2025**

Property Owners  
1190 N Park Ave Trust  
**5571 Halifax Avenue**  
Fort Myers, FL 33912

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9589	0710	5270	0366	1564	93
9589	0710	5270	0366	1564	96

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To view the permit plans, visit <https://cityofwinterpark.org/self-service/> and search for permit number: **SAP-2025-0018**.

If you have any questions about this matter, please call the Lakes Division at 407-691-7829 or attend the meeting on the referenced date.

**NOTE:** If a person decides to appeal any decision made by the Board with respect to any matter considered at such meeting or hearing, he will need a record of the proceedings, and that, for such purpose, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. (F.S. 286.0105)

Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office (407-599-3277) at least 48 hours in advance of the meeting.

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November 13, 2025, 9:29 am

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**item type**

Public Hearings (Public participation and comment on these matters must be in person.)

**meeting date**

December 9, 2025

**prepared by**

Victoria Tabor, Administrative Coordinator III

**approved by**

Victoria Tabor, Administrative Coordinator III

**subject**

Seawall Application (SAP-2025-0007) 999 Genius Dr.

**motion | recommendation**

**background**

Letters for adjacent property owners for 999 Genius Dr are attached.

**alternatives | other considerations**

**fiscal impact**

**attachments**

1. SAP-2025-0008 - 999 Genius Dr
2. 2025.12.09 Lakes & Waterways Seawall Permit Notice for 999 Genius Dr - 440 Henkel Cir
3. 2025.12.09 Lakes & Waterways Seawall Permit Notice for 999 Genius Dr - 992 Genius Dr



# SEAWALL APPLICATIONS

# SAP-2025-0007

## 999 Genius Dr

- Applicant: Stuart Kirscht
- Contractor:
- Permitting Agent: Sheila Cichra
- Structure: Seawall/Riprap
- New/Existing: Existing
- Waterbody: Lake Mizell

# Parameters

Parameter	Proposed	Allowed	Variance Req.?
Seawall Length (ft)	255	N/A	N/A
Riprap Length (ft)	115		
Slope (Horizontal:Vertical)	2:1	2:1 min *exempt in canal	No
Material	Vinyl seawall, Concrete cap, Natural Stone riprap	N/A	N/A
Existing Erosion Problem (Yes/No)	Yes	Must have existing erosion problem	N/A
Meet Vegetation Criteria?	No	50% may be cleared	N/A

**Staff Recommendation: Approval. Requires Revegetation**  
**Reviewed by: Joey Cordell**

# Map View

**Basemap**

**Aerial View**



# Birdseye View



# Photos



# Photos

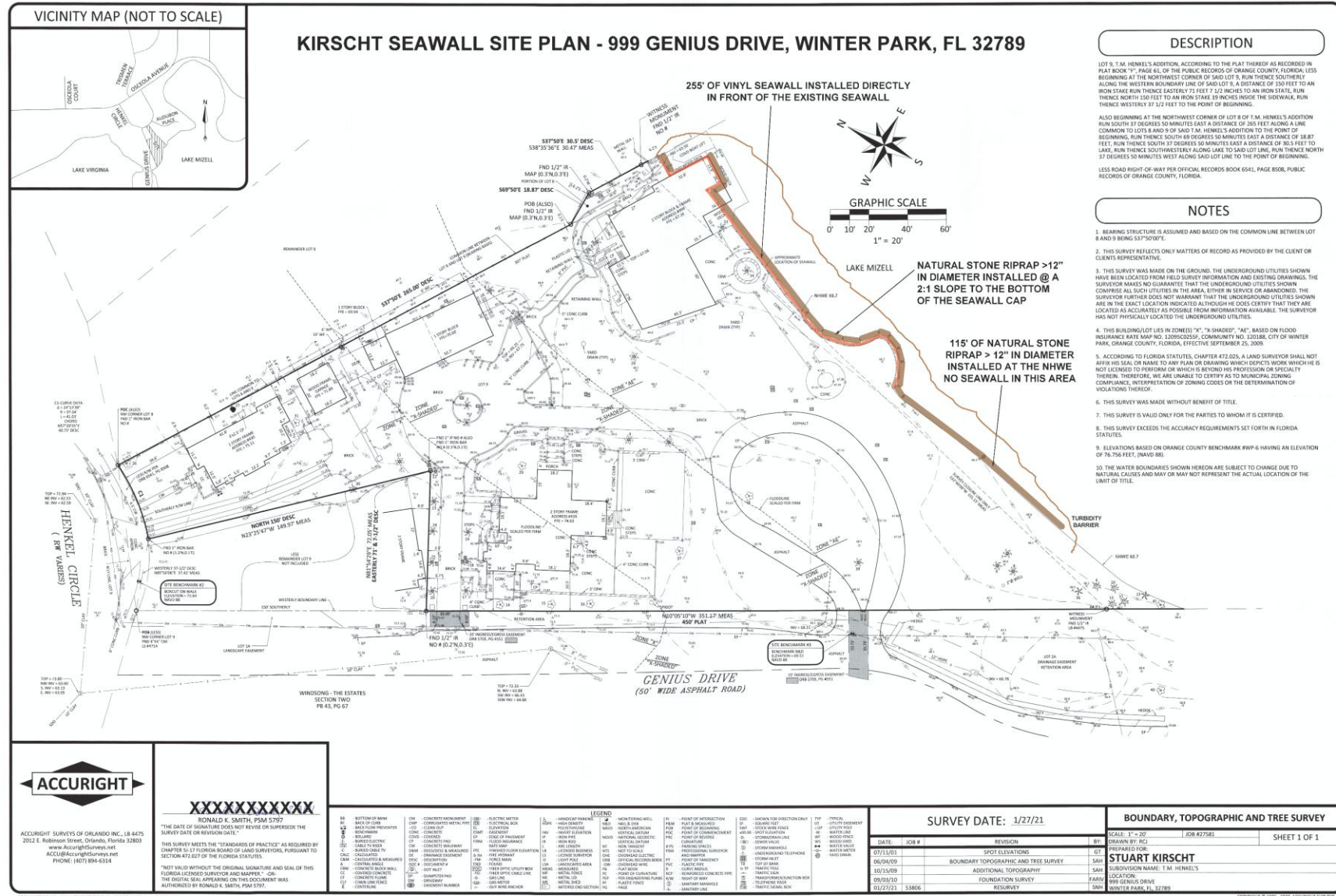


# Photos





# Site Plan



VICINITY MAP (NOT TO SCALE)



## KIRSCHT SEAWALL SITE PLAN - 999 GENIUS DRIVE, WINTER PARK, FL 32789

### DESCRIPTION

LOT 8 T.M. HENKEL'S ADDITION, ACCORDING TO THE PLAT THEREOF AS RECORDED IN PLAT BOOK "P", PAGE 62, OF THE PUBLIC RECORDS OF ORANGE COUNTY, FLORIDA, LESS BEGINNING AT THE NORTHWEST CORNER OF SAID LOT 8, RUN THENCE SOUTHERLY ALONG THE WESTERN BOUNDARY LINE OF SAID LOT 8, A DISTANCE OF 150 FEET TO AN IRON STAKE RUN THENCE EASTERLY 71 FEET 7 1/2 INCHES TO AN IRON STAKE, RUN THENCE NORTH 150 FEET TO AN IRON STAKE 19 INCHES INSIDE THE SIDEWALK, RUN THENCE WESTERLY 37 1/2 FEET TO THE POINT OF BEGINNING.

ALSO BEGINNING AT THE NORTHWEST CORNER OF LOT 8 OF T.M. HENKEL'S ADDITION RUN SOUTH 37 DEGREES 50 MINUTES EAST A DISTANCE OF 35.3 FEET ALONG A LINE COMMON TO LOTS 8 AND 9 OF SAID T.M. HENKEL'S ADDITION TO THE POINT OF BEGINNING, RUN THENCE SOUTH 69 DEGREES 50 MINUTES EAST A DISTANCE OF 18.87 FEET, RUN THENCE SOUTH 37 DEGREES 50 MINUTES EAST A DISTANCE OF 30.3 FEET TO LAKE, RUN THENCE SOUTHWESTERLY ALONG LAKE TO SAID LOT LINE, RUN THENCE NORTH 37 DEGREES 50 MINUTES WEST ALONG SAID LOT LINE TO THE POINT OF BEGINNING.

LESS ROAD RIGHT-OF-WAY PER OFFICIAL RECORDS BOOK 654L, PAGE 850B, PUBLIC RECORDS OF ORANGE COUNTY, FLORIDA.

### NOTES

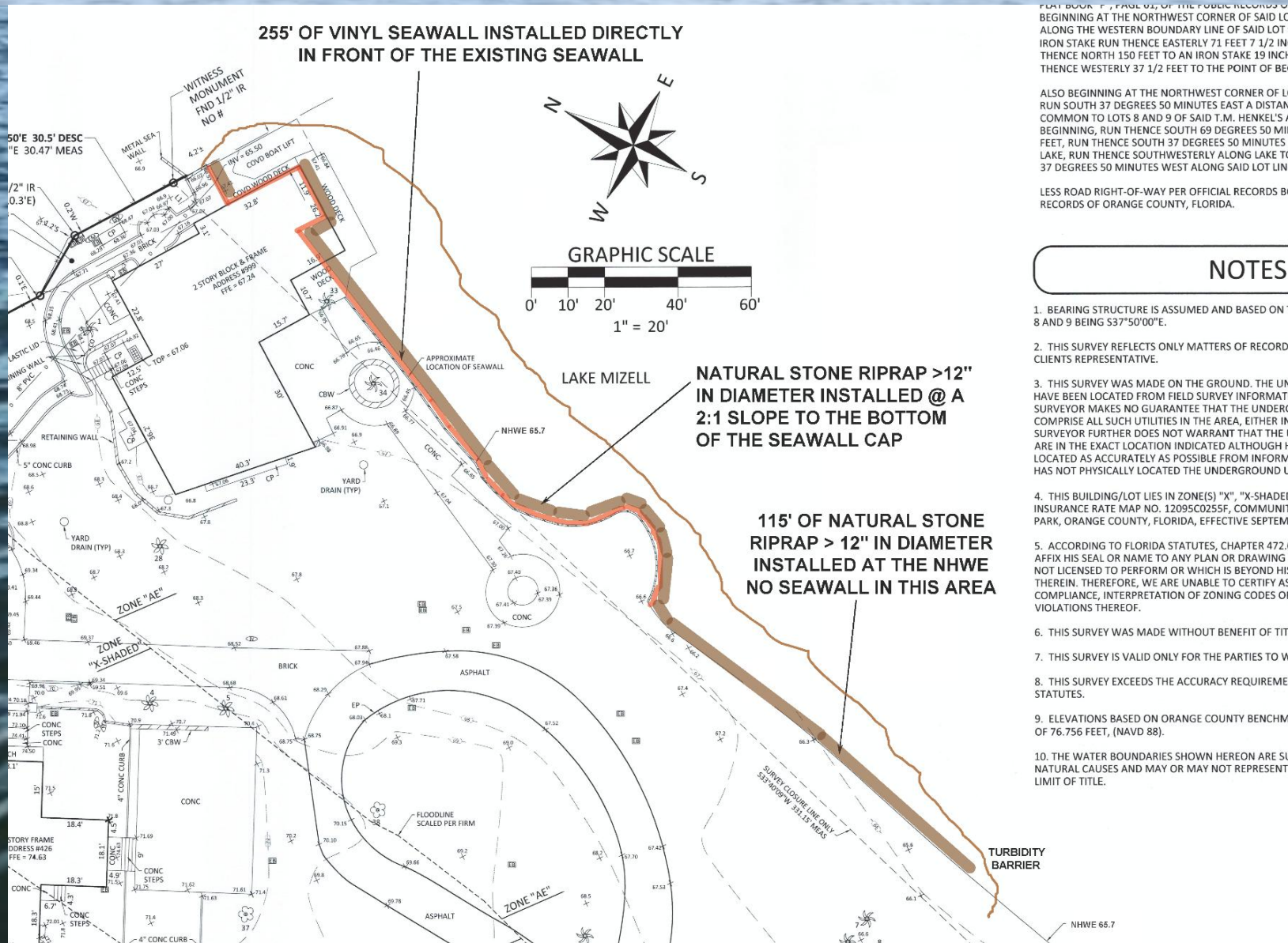
1. BEARING STRUCTURE IS ASSUMED AND BASED ON THE COMMON LINE BETWEEN LOT 8 AND 9 BEING S71°50'0"E.
2. THIS SURVEY REFLECTS ONLY MATTERS OF RECORD AS PROVIDED BY THE CLIENT OR CLIENTS REPRESENTATIVE.
3. THIS SURVEY WAS MADE ON THE GROUND. THE UNDERGROUND UTILITIES SHOWN HAVE BEEN LOCATED FROM FIELD SURVEY INFORMATION AND EXISTING DRAWINGS. THE SURVEYOR MAKES NO GUARANTEE THAT THE UNDERGROUND UTILITIES SHOWN COMPRISE ALL SUCH UTILITIES IN THE AREA, EITHER IN SERVICE OR ABANDONED. THE SURVEYOR FURTHER DOES NOT WARRANT THAT THE UNDERGROUND UTILITIES SHOWN ARE IN THE EXACT LOCATION INDICATED ALTHOUGH HE DOES CERTIFY THAT THEY ARE LOCATED AS ACCURATELY AS POSSIBLE FROM INFORMATION AVAILABLE. THE SURVEYOR HAS NOT PHYSICALLY LOCATED THE UNDERGROUND UTILITIES.
4. THIS BUILDING/LOT LIES IN ZONED "R-16 SHADDEE", "R-16", BASED ON FLOOD INSURANCE RATE MAP NO. 1205000505, COMMUNITY NO. 120188, CITY OF WINTER PARK, ORANGE COUNTY, FLORIDA, EFFECTIVE SEPTEMBER 25, 2009.
5. ACCORDING TO FLORIDA STATUTES, CHAPTER 472.025, A LAND SURVEYOR SHALL NOT ASSURE SEALS OR NAMES TO ANY PLAN OR DRAWING WHICH DEPICS WORK WHICH HE IS NOT LICENSED TO PERFORM OR WHICH IS BEYOND HIS PROFESSION OR SPECIALTY THEREIN. THEREFORE, WE ARE UNABLE TO CERTIFY AS TO MUNICIPAL ZONING COMPLIANCE, INTERPRETATION OF ZONING CODES OR THE DETERMINATION OF VIOLATIONS THEREOF.
6. THIS SURVEY WAS MADE WITHOUT BENEFIT OF TITLE.
7. THIS SURVEY IS VALID ONLY FOR THE PARTIES TO WHOM IT IS CERTIFIED.
8. THIS SURVEY EXCEEDS THE ACCURACY REQUIREMENTS SET FORTH IN FLORIDA STATUTES.
9. ELEVATIONS BASED ON ORANGE COUNTY BENCHMARK #WV-6 HAVING AN ELEVATION OF 76.756 FEET, (NAVD 88).
10. THE WATER BOUNDARIES SHOWN HEREON ARE SUBJECT TO CHANGE DUE TO NATURAL CAUSES AND MAY OR MAY NOT REPRESENT THE ACTUAL LOCATION OF THE LIMIT OF TITLE.



**XXXXXXXXXXXX**  
 RONALD K. SMITH, PSM 5797  
 "THE DATE OF SIGNATURE DOES NOT REVISE OR SUPERSEDE THE SURVEY DATE OR REVISION DATE."  
 THIS SURVEY MEETS THE "STANDARDS OF PRACTICE" AS REQUIRED BY CHAPTER 472.027 FLORIDA STATUTES, PURSUANT TO SECTION 472.027 OF THE FLORIDA STATUTES.  
 \*NOT VALID WITHOUT THE ORIGINAL SIGNATURE AND SEAL OF THIS FLORIDA LICENSED SURVEYOR AND MAPPER.\*  
 THE DIGITAL SEAL APPEARING ON THIS DOCUMENT WAS AUTHORIZED BY RONALD K. SMITH, PSM 5797.

SYMBOL	DESCRIPTION	SYMBOL	DESCRIPTION	SYMBOL	DESCRIPTION
14	BOTTOM OF BANK	100	ELECTRIC METER	101	POINT OF INTERSECTION
15	BACK OF CURB	101	ELECTRIC METER	102	POINT OF INTERSECTION
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179	BACK OF CURB	26			

# Site Plan



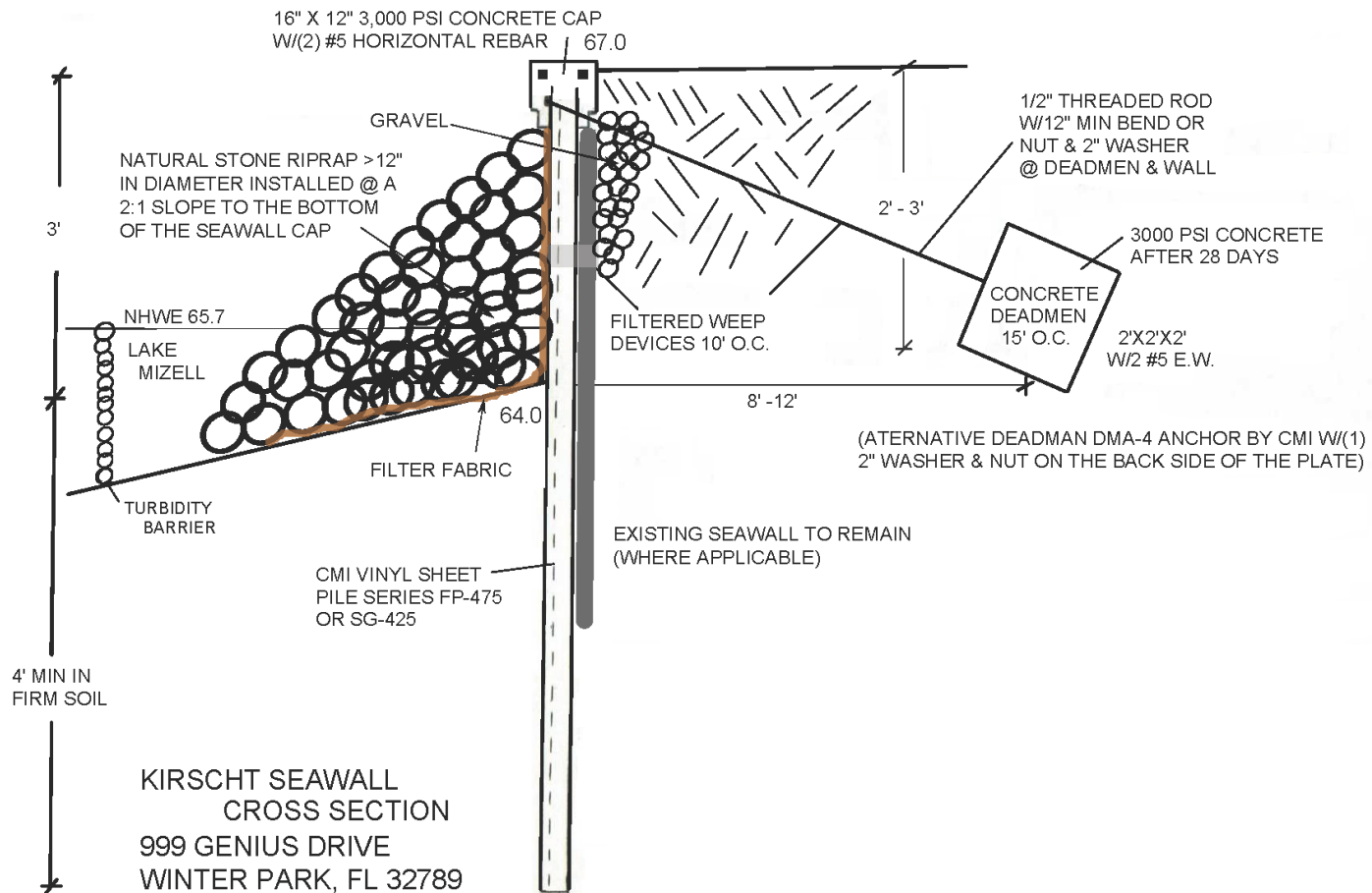
PLAT BOOK 1, PAGE 92, OF THE PUBLIC RECORDS OF ORANGE COUNTY, FLORIDA, BEGINNING AT THE NORTHWEST CORNER OF SAID LOT 9, RUN SOUTH 37 DEGREES 50 MINUTES EAST A DISTANCE COMMON TO LOTS 8 AND 9 OF SAID T.M. HENKEL'S ADJACENT LOT 9, RUN THENCE NORTH 150 FEET TO AN IRON STAKE 19 INCHES THENCE WESTERLY 37 1/2 FEET TO THE POINT OF BEGINNING.

ALSO BEGINNING AT THE NORTHWEST CORNER OF LOT 8 RUN SOUTH 37 DEGREES 50 MINUTES EAST A DISTANCE COMMON TO LOTS 8 AND 9 OF SAID T.M. HENKEL'S ADJACENT LOT 9, RUN THENCE SOUTH 69 DEGREES 50 MINUTES EAST A DISTANCE COMMON TO LOTS 8 AND 9 OF SAID T.M. HENKEL'S ADJACENT LOT 9, RUN THENCE SOUTH 37 DEGREES 50 MINUTES EAST A DISTANCE COMMON TO LOTS 8 AND 9 OF SAID T.M. HENKEL'S ADJACENT LOT 9, RUN THENCE SOUTHWESTERLY ALONG LAKE TO SAID LOT 9, RUN THENCE SOUTH 37 DEGREES 50 MINUTES WEST ALONG SAID LOT LINE TO THE POINT OF BEGINNING.

LESS ROAD RIGHT-OF-WAY PER OFFICIAL RECORDS BOOK 12095C0255F, RECORDS OF ORANGE COUNTY, FLORIDA.

# Seawall Cross Section

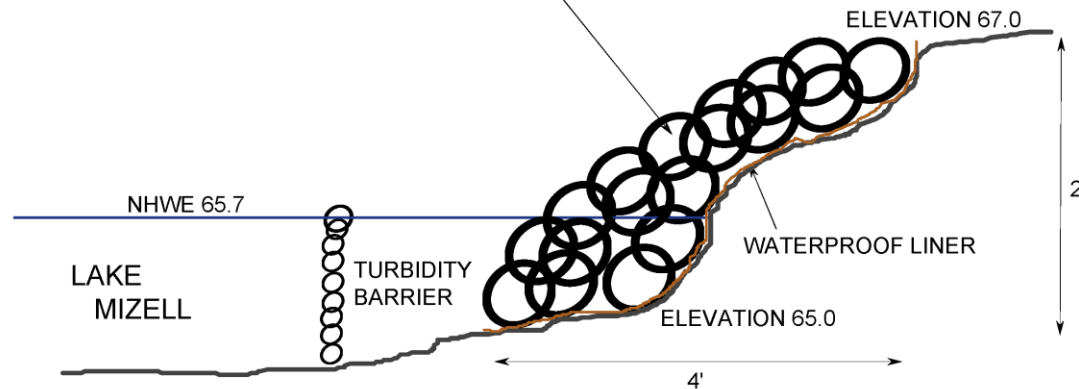
255' OF VINYL SEAWALL INSTALLED DIRECTLY IN FRONT OF THE EXISTING SEAWALL



# Riprap Cross Section

## KIRSCHT RIP-RAP CROSS SECTION 999 GENIUS DRIVE WINTER PARK, FL 32789

PROPOSED 115' NATURAL STONE RIP-RAP REVETMENT  
TO BE INSTALLED @ A 2:1 SLOPE @ THE NHWE  
STONE TO BE >12" IN DIAMETER





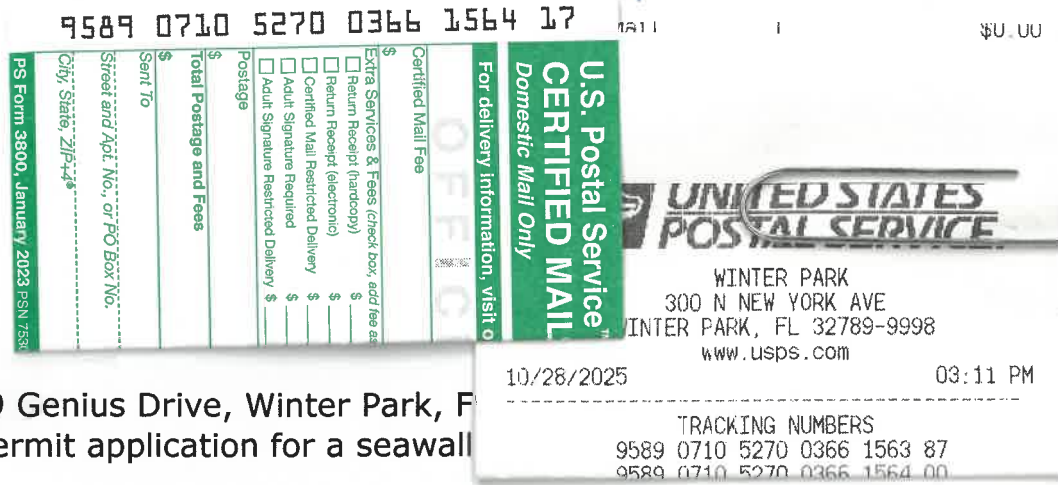
401 South Park Avenue • Winter Park, Florida 32789

407-599-3479 • cityofwinterpark.org

**Natural  
Resources &  
Sustainability**

October 28<sup>th</sup>, 2025

Property Owner  
440 Henkel Cir  
Winter Park, FL 32789



This is to notify you that 999 Genius Drive, Winter Park, FL property, has submitted a permit application for a seawall

The Lakes & Waterways Board will review and vote for or against these plans at their regular meeting on Tuesday, December 9<sup>th</sup>, beginning at 12 PM (noon) at the Commission Chamber located at City Hall, 401 South Park Ave., Winter Park, FL 32789.

To access the permit plans, please go to the following website: <https://cityofwinterpark.org/self-service/>, and look up the permit number: SAP-2025-0008.

If you have any questions about this matter, please call the Lakes Division at 407-691-7829 or attend the meeting on the referenced date.

**NOTE:** If a person decides to appeal any decision made by the Board with respect to any matter considered at such meeting or hearing, he will need a record of the proceedings, and that, for such purpose, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. (F.S. 286.0105)

Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office (407-599-3277) at least 48 hours in advance of the meeting.

Tracking Number:

**9589071052700366156417**

 Copy  Add to Informed Delivery

### Latest Update

Your item was delivered to an individual at the address at 9:55 am on October 30, 2025 in WINTER PARK, FL 32789.

Get More Out of USPS Tracking:

 USPS Tracking Plus®

### Delivered

#### Delivered, Left with Individual

WINTER PARK, FL 32789  
October 30, 2025, 9:55 am

#### Arrived at USPS Regional Facility

LAKE MARY FL DISTRIBUTION CENTER  
October 29, 2025, 8:28 pm

#### In Transit to Next Facility

October 29, 2025

#### Departed USPS Regional Facility

ORLANDO FL DISTRIBUTION CENTER  
October 28, 2025, 10:10 pm

#### Arrived at USPS Regional Facility

ORLANDO FL DISTRIBUTION CENTER  
October 28, 2025, 7:33 pm

#### Departed Post Office

WINTER PARK, FL 32789  
October 28, 2025, 7:03 pm

#### USPS in possession of item

WINTER PARK, FL 32789  
October 28, 2025, 3:11 pm

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Tracking Number:

**9589071052700366156424**



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### Latest Update

Your item was delivered to an individual at the address at 10:15 am on October 30, 2025 in WINTER PARK, FL 32789.

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USPS Tracking Plus®

### Delivered

**Delivered, Left with Individual**

WINTER PARK, FL 32789  
October 30, 2025, 10:15 am

**Arrived at USPS Regional Facility**

LAKE MARY FL DISTRIBUTION CENTER  
October 29, 2025, 8:28 pm

**In Transit to Next Facility**

October 29, 2025

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ORLANDO FL DISTRIBUTION CENTER  
October 28, 2025, 10:10 pm

**Arrived at USPS Regional Facility**

ORLANDO FL DISTRIBUTION CENTER  
October 28, 2025, 7:32 pm

**Departed Post Office**

WINTER PARK, FL 32789  
October 28, 2025, 7:03 pm

**USPS in possession of item**

WINTER PARK, FL 32789  
October 28, 2025, 3:11 pm

[Hide Tracking History](#)



# Lakes & Waterways Board

# agenda item 7.a

**item type**

Staff Updates

**meeting date**

December 9, 2025

**prepared by**

Victoria Tabor, Administrative Coordinator III

**approved by**

Victoria Tabor, Administrative Coordinator III

**subject**

Winter Park Police Department Update

**motion | recommendation****background****alternatives | other considerations****fiscal impact****attachments**

None



# Lakes & Waterways Board

# agenda item 7.b

**item type**

Staff Updates

**meeting date**

December 9, 2025

**prepared by**

Victoria Tabor, Administrative Coordinator III

**approved by**

Victoria Tabor, Administrative Coordinator III

**subject**

Lakes Management Update

**motion | recommendation****background****alternatives | other considerations****fiscal impact****attachments**

1. Lakes Update 2025.12.09



# Lakes and Waterways Advisory Board

December 2025

# Lakes Updates

- Aquatic Plant Management Treatment Updates
  - Mizell – Hydrilla
  - Virginia – Hydrilla
  - Virginia & Howell Creek – Crested Floating Heart
  - Lake Sue – Hydrilla
  - Howell Branch Preserve – Invasive Plants
  - Lake Killarney – Access Corridors
  - Small Treatments
- Weedoo Operations
- Plant of the Month
- Upcoming Events:
  - Orange County Lake Killarney Advisory Board Meeting – Dec 11<sup>th</sup> 5pm @ Public Safety Building (500 N Virginia Ave.)
  - Winter Park Boat Parade – Dec 13<sup>th</sup> 5pm @ Dinky Dock

# PUBLIC NOTICE



**NOTICE** is hereby given that a public hearing will be held by the **Planning and Zoning Board** of the City of Winter Park, Florida on **Tuesday, December 2, 2025 at 5:00 p.m.** and by the **City Commission** on **Wednesday, December 10, 2025 at 3:30 p.m.**, to be held in the Commission Chambers of City Hall, 401 S. Park Avenue, Winter Park, Florida to consider the **PUBLIC HEARINGS** detailed below. Public participation and comment on these matters must be in-person. Further information is available at [cityofwinterpark.org/government/board-public-meetings/](http://cityofwinterpark.org/government/board-public-meetings/), including staff reports within 5 days of the meetings.

**Request of Tara Tedrow:** An Ordinance amending Chapter 58 "Land Development Code" Article, I, "Comprehensive Plan" so as to add a new policy within the text of the Future Land Use Element to permit the subdivision or lot split of lakefront property that meets specific criteria; providing for conflicts, severability, and an effective date.

All interested parties are invited to attend and be heard. Additional information is available in the Planning Department so that citizens may acquaint themselves with each issue and receive answers to any questions they may have prior to the meeting.

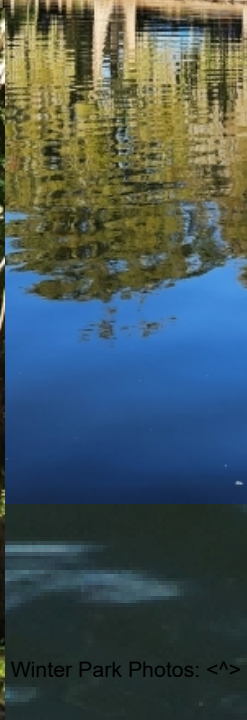
**NOTE:** If a person decides to appeal any decision made by the Commission with respect to any matter considered at such meeting or hearing, he will need a record of the proceedings, and that, for such purpose, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. (F.S. 286.0105). Persons with disabilities needing assistance to participate in any of these proceedings should contact the Planning Department at 407-599-3324 at least 48 hours in advance of the meeting.

/s/ Rene Cranis, City Clerk

**PUBLISH: Sunday, November 2, 2025 Orlando Sentinel**

# Plant of the Month

## Cypress Trees (*Taxodium Sp.*)



# Plant of the Month

## Cypress Trees (*Taxodium Sp.*)



*Taxodium ascendens*  
Photo by Mary Keim



*Taxodium distichum*

photo by Dennis Woodland  
University of Wisconsin

### Native to Southeastern United States

**Characteristics:** A large, slow growing tree that grows to the heights of 35 to 120 feet and to a diameter of 3 to 7 feet. Prefers wet soils but can tolerate dry soils, and don't have a preference of pH. The Cypress trees produce cones that mature and can release 2 to 34 seeds. Cypress knees, once believed their purpose was to provide oxygen to the roots, are thought to provide structural support and stabilization.

### Intriguing Facts:

- Only 2 *Taxodium* Cypress tree species in the US
- Can survive anywhere throughout the continental US, but prefers warmer summers
- The bald cypress was designated the official state tree of Louisiana in 1963



# Lakes & Waterways Board

# agenda item 7.c

**item type**

Staff Updates

**meeting date**

December 9, 2025

**prepared by**

Victoria Tabor, Administrative Coordinator III

**approved by**

Victoria Tabor, Administrative Coordinator III

**subject**

Upcoming Events

- Orange County Lake Killarney Advisory Board Meeting — December 11th 5pm @ Public Safety Building (500 N Virginia Ave.)
- Winter Park Boat Parade — December 13th 5pm @ Dinky Dock

**motion | recommendation****background****alternatives | other considerations****fiscal impact****attachments**

None



**item type**

Staff Updates

**meeting date**

December 9, 2025

**prepared by**

Victoria Tabor, Administrative Coordinator III

**approved by**

Victoria Tabor, Administrative Coordinator III

**subject**

Stormwater Management Update

**motion | recommendation**

**background**

**alternatives | other considerations**

**fiscal impact**

**attachments**

1. SW Update 12.25

# Stormwater Staff Update

## Stormwater CIP – Fiscal Year 2026

CIP Title & Description	Original Year Funded	Current Balance	Status/Comments
<b>Drainage Improvements</b> - Recent years of unusually heavy rainfall events have revealed several substandard drainage conditions in various locations throughout the City.	Annually Funded	\$335,388	Several in-house drainage improvements projects for 2025-26 - <b>Completed</b> - Lake Knowles Cir/ Edgewater Ave Pipe Replacement <b>Ongoing</b> - Stormwater Outfall Dredging as needed
			<b>Upcoming</b>
			Spruce Ave Pipe Replacement
			Shultz Ave Pipe Repair
			Cherokee Ave drainage improvements
			Harmon Ave Pipe Replacement
<b>Seminole County Ditch Piping (along Arbor Park Dr)</b> – Drainage ditch behind the homes along Arbor Park Drive has a shared drainage basin with Seminole County. Funding is provided for the design and construction to pipe the ditch.	2016	\$532,418	The Interlocal Agreement was approved by the City Commission and by the Seminole County Commission. 90% plans completed and submitted to Seminole County. Permit documents are being prepared. Estimated start date May 2026.
<b>Stirling Bridge Replacement</b>	2024	\$17,243	Design is underway.
<b>Killarney Dr - Drainage &amp; Street Improvements</b>	2025	\$63,349	Combine failing outfalls into one outfall, includes new inlets. Site remediation is underway.
<b>Palmer Ave at Old England - Drainage Improvements-Phase 1</b>	2025	\$249,500	Replacement outfall at Old England Ave, north of Palmer Ave. Permit received. Work is scheduled for Early 2026.
<b>Mayflower - Drainage Ditches Dredging</b>	2025	\$120,000	Dredging of drainage ditches that begin at the Mayflower property to the north. To be paid by NRCS grant. Debris removal work has commenced.
<b>Lake Spier Drainwell</b>	2024	\$139,870	Both wells installed and online. Site remediation is underway.
<b>Fawsett Road CDS Unit</b>	2026	\$550,000	New CDS unit to treat the outfall that discharges to Lake Sue. 60% plans complete.
<b>Curb Implementation</b>	2026	\$80,000	Curb installation at various locations.
<b>Golfside Dr Pipe Replacement</b>	2026	\$600,000	Replace culvert under Golfside Dr to improve drainage upstream. Survey is complete.



# Lakes & Waterways Board

# agenda item 8.a

**item type**

Board Comments

**meeting date**

December 9, 2025

**prepared by**

Victoria Tabor, Administrative Coordinator III

**approved by**

Victoria Tabor, Administrative Coordinator III

**subject**

Discussion of Public Comments Received

**motion | recommendation****background****alternatives | other considerations****fiscal impact****attachments**

None



# Lakes & Waterways Board

# agenda item 9.a

**item type**

Upcoming Agenda Items

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**prepared by**

Victoria Tabor, Administrative Coordinator III

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Discussion of Upcoming Agenda Items

**motion | recommendation****background****alternatives | other considerations****fiscal impact****attachments**

None