



Lake Killarney Board Regular Meeting Minutes

December 3, 2025 at 10:00 AM

City Hall Commission Chambers
401 S. Park Avenue

Present

Carolyn Minear, David L. Dickerson, Ellen Hencken, Brian King, Jeanne Wall, William Voecks

Staff Present

Director of Natural Resources and Sustainability Gloria Eby, Assistant Director of Public Works Don Marcotte; Public Works Engineer Shannon Monahan, Lakes Division Manager Joseph Cordell, Lakes Specialist Daniel Barber, Administrative Assistant Victoria Tabor

Also Present:

Orange County Senior Environmental Specialist Nidia Volpe (Virtual)

1. Call to Order

The meeting was called to order at 10:01am. The decorum statement was read.

2. Approval of Minutes

- a. Minutes of November 5, 2025

Ms. Wall clarified the November 5, 2025, minutes on page 3, item 8, regarding the prioritization list. She stated that the items on the list will include a noted completion date, but the items will not be removed so the board can track progress, especially since some items may undergo annual testing.

Motion made by Mr. Dickerson to approve the minutes as clarified, seconded by Mr. Voecks. Motion carried unanimously with a 6-0 vote.

3. Public Comments (for items not on the agenda)

4. Public Hearings (Public participation and comment on these matters must be in person.)

5. Action Items

6. Non-Action Items

7. Staff Updates

- a. Orange County Update

Ms. Volpe reported that street sweeping began in mid-November and will be conducted weekly. The new routine service will be funded by the Lake Killarney MSTU - Municipal Services Taxing Unit.

The upcoming Orange County Advisory Board meeting is scheduled for December 11, 2025, at 5 pm and will be held at the Winter Park Police Department.

A question was raised whether Orange County provides reimbursement to the City of Winter Park and whether the City of Winter Park issues invoices to Orange County for the maintenance and treatment of Lake Killarney. The response clarified that the City of Winter Park invoices Orange County for work performed.

b. Lakes Management Update

Lake Killarney Data Update - Lake Killarney's elevation and water quality parameters (phosphorus, nitrogen, clarity, and TSI) through July were noted by Mr. Cordell, who stated that all data remain within non-impaired values.

Aquatic Plant Management Treatment Update - Access corridor treatments have been completed to open some areas that were blocked by lily pads, along with water hyacinth treatments in the north lobe.

Maintenance & Efforts - 60 gallons of debris and 25 gallons of trash were removed. During the paddleboard event, volunteers collected 230 lbs.

Prioritization List - Ms. Wall explained that, at the board's request and agreement, the prioritization list would be reviewed during each meeting, spending approximately five minutes on it. Ms. Eby clarified that the agenda is not intended to function as a data storage system, and she indicated that the list should be reviewed on a quarterly basis, as the items are not updated monthly. Ms. Wall reviewed with the staff each item on the prioritization list, and staff provided updates if any.

Motion made by Mr. Voecks to include the prioritization list as part of the agenda packet to be reviewed at every monthly meeting; seconded by Ms. Wall. Motion with a 5 - 1 vote. Mr. King voted no.

Review Upcoming Meeting Dates - Ms. Wall reviewed the 2026 meeting dates and found no holiday conflicts. The prioritization work session was requested to be scheduled before the February meeting at 8 am.

c. Upcoming events

Orange County Lake Killarney Advisory Board Meeting — December 11th 5pm @ Public Safety Building (500 N. Virginia Ave.)

Winter Park Boat Parade - December 13th @ Dinky Dock with a watch party starting at 5pm and parade starting at 6pm.

Mr. Cordell mentioned that the leaf trap on Killarney Drive will be taken out either next week or the week after.

It was noted that there will be a neighborhood Lake Killarney boat parade on December 6th. The flyer has been uploaded to the meeting documents.

Mr. Voecks raised concerns about an address on Lee Rd. and another on Lake Dr. Staff requested more information on the Lee Rd. address for further investigation and explained that the Lake Dr. address was a demolition permit discussed in the previous board meeting. Staff also clarified that permitting is managed by the building department and that citizens can contact staff directly by email or phone with concerns. Ms. Monahan will furnish updates regarding the shoreline permits of Lake Killarney that have been issued.

d. Stormwater Management Update

CIP Update - Ms. Monahan reported that there were no major updates to the displayed CIP.

Killarney Dr. Pipe Replacement Timeline - She mentioned that the dredging contractor for the Killarney Outfall Project has rescheduled to remove the coffer dam, around the same time Mr. Cordell's crew will be removing the old leaf trap. Once that is completed, the project will be finished.

Lakefront Construction Update - There has been no new construction activity as of a couple of weeks ago.

Drainage at Blossom Ln & Turned Rd Update - The drainage problem on Blossom Ln and Turner Rd on the south side of Lee Rd was examined. It was determined that improvements are necessary. After staff completes their investigation and develops a plan, it will be presented to the board as a follow-up item.

Follow-up Items:

It has been clarified that items listed on the prioritization list will no longer be categorized under follow-up items.

Orange County Killarney Dr.

Major Outfall Inspection Schedule

Street Sweeping Map

e. Requested Deliverables

Private Lift Station Document — Signed & Dated by David Zusi as requested.

8. Board Comments

The board agreed, by nods, to email a letter of appreciation to the volunteers who cleaned up Lake Killarney and discussed making the event a regular occurrence.

In response to the inquiry regarding Phase II of the Lake Killarney Drive improvement, Ms. Monahan indicated that once the team has developed a finalized design suitable for permitting, they will be able to establish a more definitive schedule.

The next meeting will include the vote for the new chair, replacing Jason Ellison. Following the annual appointments in April, a new chair and vice-chair will be chosen at the June meeting.

Ms. Minear and Ms. Wall engaged with staff to send a communication informing residents that the algal bloom watch has been lifted and to communicate a reversal of the Department of Health alert. Ms. Eby explained the educational notification previously sent to residents in August advised of the Department of Health's lifting alert, and reminded that issuing public health notifications is not within the purview of Lakes Management; dissemination of state agency alerts and education is provided.

- a. Discussion of Public Comments Received

9. Upcoming Agenda Items

- a. Upcoming Agenda Items
 - Selection of Chair from January through June
 - The board will provide flyer for the upcoming Lake Killarney Boat Parade so the staff can share the information.
 - An email will be sent to Dave Zusi to provide an update on private lift stations for next month's meeting.
 - Ms. Monahan will revise the basin study on the prioritization list to include MLK language.
 - The prioritization list will be included on the agenda and reviewed by the board members on a monthly basis.
 - The prioritization work session will be scheduled before the Feb 4th meeting if the room is available.
 - Mr. Dickerson will prepare a thank-you letter and distribute it to the staff for inclusion in the packet. The board will review the letter and approve sending it to the paddleboard volunteers who cleaned up Lake Killarney.
 - Mr. Voecks will provide two addresses to the public works staff so they can address his community concern.
- b. Summary of Meeting Action Items

10. Adjournment

The meeting adjourned at 11:21 a.m.

Approved by the board on January 7, 2026
/s/ Bahiyyah Layton, Board Coordinator