City Commission Regular Meeting Minutes

March 23, 2022 at 3:30 p.m.

City Hall, Commission Chambers
401 S. Park Avenue | Winter Park, Florida

Present

Mayor Phil Anderson; Commissioners Marty Sullivan, Sheila DeCiccio, Carolyn Cooper and Todd Weaver; City Manager Randy Knight; City Clerk Rene Cranis. Commissioner Cruzada took his seat on the dais after the Oath of Office.

1) Meeting Called to Order

Mayor Anderson called the meeting to order at 3:31 p.m.

2) Invocation

Pastor Bruce Mayhew, Gateway Church, provided the invocation followed by the Pledge of Allegiance.

3) Oaths of Office

Commissioner Cruzada was issued the ceremonial oath of office by his wife and children. Commissioner Weaver was issued the ceremonial oath of office by City Clerk Rene Cranis, witnessed by his mother.

Mayor Anderson congratulated Commissioners Cruzada and Weaver on their election.

4) Selection of Vice-Mayor

Motion made by Commissioner Sullivan to nominate Commissioner Weaver as Vice-Mayor; seconded by Commissioner Cruzada. Motion carried unanimously with a 5-0 vote.

5) Approval of Agenda

Motion made by Commissioner Weaver to approve the agenda; seconded by Commissioner Sullivan. Motion carried unanimously with a 5-0 vote.

6) Mayor Report

Mayor Anderson introduced former Mayor Joe Terranova who congratulated Commissioners Weaver and Cruzada and said the hard work begins with determining what the citizens want and how they want it delivered. He thanked the Commission for putting for the charter amendments on the ballot and said he is pleased that they were passed as he feels they are necessary to preserve what he considers to be the vision of Winter Park - the premier urban village.

7) City Manager Report

Mr. Knight advised that staff is working through contract issues for the purchase of Winter Pines Golf Course. The bond closing is scheduled for next week which may require a special meeting to approve the contract prior to closing.

Mr. Knight reported on staff and contractor efforts to monitor cybersecurity and employee training and testing.

8) City Attorney Report

Mr. Ardaman advised that legislation relating to increase of sovereign immunity cap for tort liability to $1M failed during this legislative session.

9) Non-Action Items

10) Public Comments | 5 p.m. or soon thereafter (heard after Public Hearing Item b.

11) Consent Agenda

a. Approve the minutes of the regular meeting, March 9, 2022.
b. Approve the following contract:
   1. Hach Company - SS22-35 - Laboratory Products; For additional purchases on an as needed basis; Amount: $60,000
c. Approve the following piggyback contracts:
   1. Leading Edge Aerial Technologies, Inc. - Seminole County Contract #RFP-604065-21/LNF - Unmanned Aircraft System (UAS) Aerial Applications Support; for services on an as needed basis during the term of the Agreement, contract term through April 29, 2024; Amount: $100,000
   2. D. H. Pace Company, Inc. - City of Orlando Contract #IFB20-0207 - Maintenance and Repairs of Overhead Roll-Up Doors; for services on an as needed basis during the term of the Agreement, contract term through July 14, 2023; Amount: $100,000

Commissioner Weaver noted that correct spelling of the property owner adjacent to the lift station is Tiedtke and clarified that the ADA ramp for the portable restrooms may not need to be added, but can be ordered with the restrooms.

Motion made by Commissioner Weaver to approve the Consent Agenda; seconded by Commissioner Sullivan. Motion carried unanimously with a 5-0 vote.

12) Action Items Requiring Discussion

a. Memorandum of Understanding with Winter Park Land Trust to engage a grant writer for park acquisitions and park improvements.

Mr. Knight stated that staff has worked with Winter Park Land Trust on a Memorandum of Understanding for a shared grant writer for the acquisition and improvements of parks. The MOU requires agreement on any properties or parks before proceeding with grant application.

Commissioner DeCiccio suggested that the grant writer meet with Mead Garden staff and Parks and Recreation Advisory Board (PRAB) on needs and also with city staff so there is no duplication of efforts and to obtain maximum grant funds.

Commissioners Sullivan and Weaver agreed. Commissioner Weaver cited City of Orlando's Dubsdread Golf Course which received funding from FDOT for providing a stormwater receptacle for I-4 expansion. He suggested that grants should be expanded beyond greenspace to other aspects of the environment, specifically stormwater treatment.

Mayor Anderson suggested considering a park west of 17-92, close to I-4. He said the context of the MOU is a list of potential projects provided by the Land Trust and the city's 5-year and long-term strategic plan which is a starting point of opportunities.

Motion made by Commissioner Sullivan to approve the MOU; seconded by Commissioner Weaver.

Michael Perelman, 1010 Greentree Drive, supported the general concept but feels this should have been reviewed by the Parks and Recreation Advisory Board to provide proper debate and provide input on how funds should be spent. He suggested that representatives of the Land Trust meet with staff and PRAB to discuss improvements, not only acquisition of parks.

Mayor Anderson noted that this is a case where budgeting was done first in terms of an initial list of projects. He welcomed comments from boards.

Motion made by Commissioner Weaver to amend the motion to require this be addressed first by the PRAB. Motion failed for lack of second.

Main motion carried unanimously with a 5-0 vote.

13) Public Hearings

a. Request of NIL Build LLC for approval to subdivide the property located at 810 N. Lakemont Avenue, zoned R-1A, into two buildable single-family home lots.

John Harbilas, Planner, presented the request showing an aerial view of the vacant lot and site plan with two single-family lots. This request meets requirements without variances and received a positive recommendation from staff and Planning and Zoning Board. Mayor Anderson thanked staff for providing the table that clarifies the requirements versus what is requested.

Motion made by Mayor Anderson to approve the request; seconded by Commissioner Sullivan. There were no public comments. **Upon a roll call vote, Commissioners Sullivan, DeCiccio and Weaver and Mayor Anderson voted yes. Commissioner Cruzada voted no. Motion carried with a 4-1 vote.**

b. Request of Raymond Horal for: Conditional Use Approval to waive the separation distance requirement of 300 feet from a residential property, in conjunction with retail liquor sales at 834 N. Orange Avenue, zoned C-3.

Nick Lewis, Planner, reviewed this request. He noted that this is within the OAO, which is not yet in effect due to the pending administrative hearing. He showed an aerial image of the property and its distance to the nearest residential area which is separated by an 80-foot FDOT right-of-way with train tracks and fences. The distance to the nearest traversable residential areas is a minimum of 600 feet. He explained that the business is primarily e-commerce with retail and community space. Inventory will include high-end packaged liquor, beer and wine, as well as other beverages, barware, kitchenware, cookbooks, etc. with no on-premise consumption of alcohol. He added that the site plan meets parking requirements. He confirmed that there are other Orange Avenue businesses within 300 feet of residential areas, which includes some establishments that have on-premise consumption. He provided additional information on the parking lot with an FDOT easement. The applicant will maintain existing trees, provide additional landscaping and increase the stormwater pond to the east and the north.

Commissioner Weaver asked the City Attorney to address the OAO litigation. Mr. Ardaman stated there are three scenarios: the OAO adopted by the current Commission becomes effective, the OAO adopted by the prior Commission would become effective or the existing Comprehensive Plan would exist as it does today.

Commissioner Weaver noted that in both versions of the OAO, liquor stores were a prohibited use with no distinction between on or off-premise consumption. He suggested requiring on-site management of stormwater.

Mr. Lewis explained that, regardless of the OAO, the applicant would be making this request to allow a specialty food and beverage store.

Jeff Briggs, Principal Planner, advised that the brewery behind Foxtail was within 300 feet of a residential read, but also included on-site consumption as well as retail sales. He added that this proposed use has less impact on neighbors than onsite-consumption. He clarified that the sale of liquor requires a conditional use where sale of beer and wine would not.

Commissioner DeCiccio said supported this request because the intent not a full liquor store, and with housewares sales, and it is clearly in a commercial district.

Commissioner Sullivan said he feels because OAO requirements are not in place, the city is not in a position to look at those requirements and must vote accordingly.

Commissioner Cruzada asked about the business model and percentage of liquor sales.

Mayor Anderson asked whether a condition could be added to prohibit an increase in impervious surface. Mr. Briggs replied yes and added that this is grandfathered in and the applicant is adding a row of parking and providing proper landscaping and the north retention area will serve this parking lot and the adjacent parking lot and must meet all stormwater requirements.

Commissioner Weaver said he would like require completion of the stormwater pond proposed between the two properties before occupancy.

Ray Horal, co-founder of The Generous Pour, stressed that this not a liquor store but is a hybrid marketplace with a portion of sales going to a charity. He explained their business with a combination of e-commerce, in-store experience and customer engagement with building gift baskets, specialty items, and a theater for wine classes and on their charitable component. He advised that Winter Park is a larger wine market than spirits and anticipates the spirit mix will be between 15-18% of their business. He said he will work with the adjacent property owner to build stormwater retention areas.

Mr. Briggs advised that the applicant will have to work with neighbors because both parking lots will need the retention and that this business will not be approved to open until parking lot and stormwater improvements are made.

Motion made by Mayor Anderson to approve the request; seconded by Commissioner Sullivan.

Motion made by Mayor Anderson to amend the main motion to require the same or less impervious surface area than exists today and that the stormwater retention program is accomplished prior to opening date; seconded by Commissioner Weaver. There were no public comments. **Upon a roll call vote, Commissioners Sullivan, DeCiccio, Cruzada and Weaver and Mayor Anderson voted yes. Motion carried unanimously with a 5-0 vote.**

Upon a roll call vote on the main motion as amended, Commissioners Sullivan, DeCiccio and Cruzada and Mayor Anderson voted yes. Commissioner Weaver voted no. Motion carried with a 4-1 vote.

A recess was held from 4:52 to 5:03 p.m.

10) Public Comments | 5 p.m. or soon thereafter

David Williams, 209 Tyree Lane, spoke about neighborhood issues including impact of leaf blower noise at commercial properties in the area of Aloma and Lakemont. He expressed frustration at the lack of resolution of his complaints made to the city and the lack of street cleaning in the neighborhood

Jeanne Wall, 2110 Lake Drive, asked to continue hybrid meetings to allow for public engagement and transparency. She feels that stopping hybrid meetings is a step backward and will cause some board members to resign and asked that staff and financial support be allocated to continue hybrid meetings.

13) Public Hearings (continued)

c. Requests of Winter Park Christian Church and Creative Neighbors LLC.
Tabled from March 9, 2022 at applicant's request.

- Winter Park Christian Church: Conditional Use approval to build a new replacement church facility on the 1.25 acres of the Lakemont frontage at 740/760 N. Lakemont Avenue, zoned R-1A;
- Creative Neighbors LLC:
  - Ordinance amending the Comprehensive Plan Future Land Use Map; from Institutional to Single Family Residential on the rear 5.25 acres. (1st Reading)
  - Ordinance amending the Zoning Map to change from Single-Family (R-1A) zoning to Planned Unit Residential District (PURD) zoning. (1st Reading)
  - Approval of Preliminary Concept Plan for the Planned Unit Residential District zoning and to provide subdivision plat approval to divide the east/rear 5.25 acres of 740/760 N. Lakemont Avenue to provide for 13 single-family home lots and 12 townhouses lots, common area park and retention tracts.

A simultaneous public hearing was held on these requests. Attorney Ardaman read the ordinances by title.

Mr. Briggs reviewed this four-part request. All requirements have been met for the conditional use and allows for grass parking to preserve trees which is allowed due to the infrequent use of parking. He reviewed the changes to the residential component: reduction in size of residential units to meet maximum FAR of 43% and maximum of 50% impervious coverage. He explained that there is no net increase changing from R-1A to PURD zoning but the benefit is the flexibility for different housing types (single-family and townhouses). He showed a table confirming FAR calculations and impervious surface coverage and the site plan showing the area used for calculations which excludes the church site and parking.

Mr. Briggs clarified code requirements for stormwater retention (pervious/impervious coverage, useable/non-usable areas). He added that a variance to the right-of-way width from 50 to 40 feet is being requested and explained that the street width will remain the same but there is a five-foot reduction on each side between the curb and sidewalk, which will be added to the park area. He responded to questions regarding the elevation of the site which is slightly higher in the rear, south and north and led to the pathway around the perimeter and calculation of FAR with setbacks. He reviewed the process for approval of the conceptual plan and said the applicant will come back with proposed setbacks for approval.

Commissioner Weaver suggested moving the park from the rear to the location of two townhouses on the site between church and townhouses for aesthetic reasons.

Michael Halpin, 1620 Pine Avenue, stated that due to comments made in the previous meeting, the townhouse size was reduced by at least 200 s.f. which increased the distance from the street by five feet. The alley was increased to 24' and allows two-way traffic and on-street parking and lots now exceed 7,000 s.f. There are two more church parking spaces and increased green space with the nature trail, the park and an additional small park. Most importantly, the revisions are compliant with FAR and ISR. He explained that the trail was designed with a swale to divert water to the dry pond and outlet at the back of the property to address the impact to the adjacent properties to the east which are below grade. He displayed the site plan showing that greenspace exceeds requirements by 1,000 s.f. He stated that the residential units will be 300 feet from Lakemont and masked by the church and trees. The park was initially proposed at the location of the townhouses at the back of the church site; however, the current park location protects a larger number of trees. Discussion followed on alternative plans, lot layouts and aesthetics of home fronts.

Mayor Anderson said he understands there are two issues to be addressed: the 43% FAR which will be addressed in the next steps and the stormwater run-off to adjacent properties.

Mr. Halpin stated that they have met with staff and will comply with all codes in order to achieve 43% FAR.

Mark Hofreiter, 5011 Lake Howell Lane, expressed his concerns about traffic as he feels that 300 new trips is too many. He would like to eliminate the townhouses and change to single-family homes or to reduce the number of townhouses to reduce traffic.

Thomas Burk, 730 N. Lakemont, said his property is immediately south of the church's southern property line and is most affected by this development, and although he has been assured by Mr. Halpin that the landscaping issues will meet or exceed requirements he asked that the commission pay particular attention to the landscape plan at final approval.

Kip Marchman, 1641 Palm Avenue, member of WP Christian Church, stated the intent is for the church to remain on a portion of the property and fund a new church by selling a large portion of the land to the developer and asked for approval.

Motion made by Commissioner DeCiccio to approve the ordinance amending the Comp Plan Future Land Use; seconded by Mayor Anderson.

Motion made by Commissioner DeCiccio to approve the ordinance amending zoning to PURD; seconded by Mayor Anderson.

Motion made by Commissioner DeCiccio to approve the preliminary concept plan; seconded by Mayor Anderson.

Motion made by Mayor Anderson to amend the motion to approve the preliminary concept plan to clarify that 38-43% FAR is contingent on achieving the design standards and that the design must demonstrate that stormwater is retained on-site; seconded by Commissioner Weaver.

Motion made by Commissioner Weaver to allow another single-family lot in the back and remove the two townhouses in the front in favor of a park. Motion failed for lack of second.

Motion made by Commissioner Sullivan to amend the rezoning motion to require that the stormwater retention area is designated as impervious area toward calculation of impervious area; seconded by Commissioner Weaver. (Withdrawn)

Discussion was held on the calculation of impervious area and stormwater retention and run-off per Code and as applied here, Windsong PURD and other zoning categories. Mayor Anderson recommended that the code be clarified.

Mr. Halpin spoke about onsite exfiltration said the area is designed to so the back area should be dry 99% of the time. He suggested presenting this to the Planning and Zoning Board with final review of the plan by the Commission.

Commissioner Sullivan withdrew his motion.

Upon a roll call vote on the motion to approve the Future Land Use Map amendment, Commissioners Sullivan, DeCiccio, Cruzada and Weaver and Mayor Anderson voted yes. Motion carried unanimously with a 5-0 vote.

Upon a roll call vote on the motion to approve the rezoning, Commissioners Sullivan, DeCiccio, Cruzada and Weaver and Mayor Anderson voted yes. Motion carried unanimously with a 5-0 vote.

Upon a roll call vote on the amendment to the motion to approve the Preliminary Concept Plan, Commissioners Sullivan, DeCiccio and Cruzada and Mayor Anderson voted yes. Commissioner Weaver voted no. Motion carried with a 4-1 vote.

Upon a roll call vote on the motion to approve the Preliminary Concept Plan as amended, Commissioners Sullivan and DeCiccio and Mayor Anderson voted yes. Commissioners Cruzada and Weaver voted no. Motion carried with a 3-2 vote.

Motion made by Mayor Anderson to approve the Conditional Use request of Winter Park Christian Church; seconded by Commissioner Sullivan. Upon a roll call vote, Commissioners Sullivan, DeCiccio, Cruzada and Weaver and Mayor Anderson voted yes. Motion carried unanimously with a 5-0 vote.

A recess was held from 6:42 to 6:50 p.m.

d. Requests of Winter Park Town Center Ltd. (Winter Park Village).
Continued from February 23, 2022 at applicant's request. Applicant has requested continuance to April 13, 2022

- Conditional Use approval to construct a central architectural tower at a height of 63 feet, which requires a variance of 8 feet above the 55 feet (Regal Cinemas at Winter Park Village).
- Conditional Use approval for the installation of three electronic signs on the front façade of Regal Cinemas which require variances for oversized wall signs and for sign type not permitted.

Motion made by Mayor Anderson to continue to April 13, 2022; seconded by Commissioner DeCiccio. Motion carried unanimously with a 5-0 vote.

e. Request of Z Properties for:

- Ordinance authorizing the conveyance of a stormwater pond drainage easement (2nd reading); and
- Approval to grant an easement to enlarge and maintain the city-owned retention pond located behind 341 N. Pennsylvania Avenue and to route stormwater retention from previously approved office building located at 301 N. Pennsylvania Avenue to the city-owned retention area.

Attorney Ardaman read the ordinance by title.

Mr. Briggs reviewed the location and purpose of the retention area originally intended to serve surrounding properties. The applicant has provided information on the existing site and a detailed engineering plan showing the proposed fence and landscaping.

Mayor Anderson said initially he felt this was efficient and well-designed from an engineering perspective but after touring the site, speaking with adjacent property owner, Mary Daniels, and viewing the walled retention area he cannot support this request.

Commissioner DeCiccio read and expressed her agreement with an e-mail from Mary Daniels stating the original intent of the retention pond was for the residential properties, not for a regional retention area adjacent to residential homes.

Zane Williams, applicant, 710 W Comstock Avenue, spoke about the improvements he has made since he obtained the land lease on the former Frank's Market. He said this will benefit the neighborhood and he will pay for and maintain it and donate to the Affordable Housing Fund and is a good opportunity for the city and the neighbors.

Commissioner Weaver expressed his concern about the proximity of adjacent houses to the fences and potential liability to surrounding homes.

Commissioner Sullivan said he does not have an issue with the vinyl fence on the rear of adjacent properties and with the increased security of the retention pond he has no objection.

Commissioner Cruzada echoed Commissioner Weaver's concern about the proximity to residential homes.

Motion made by Commissioner Sullivan to approve the ordinance. Motion failed for lack of second.

f. ORDINANCE 3239-22: AN ORDINANCE OF THE CITY OF WINTER PARK FLORIDA, AMENDING ARTICLE III OF CHAPTER 2 OF THE WINTER PARK CODE OF ORDINANCES REGARDING SUBSIDIARY CITY BOARDS TO ESTABLISH THE WINTER PINES GOLF COURSE ADVISORY BOARD; PROVIDING FOR CODIFICATION, CONFLICTS, SEVERABILITY AND AN EFFECTIVE DATE. (2nd reading)

Attorney Ardaman read the ordinance by title.

Motion made by Mayor Anderson to adopt the ordinance; seconded by Commissioner DeCiccio.

Michael Perelman, 1010 Greentree Drive, supported this board and stressed the importance of integrating the function of this board with Parks and Recreation Advisory Board (PRAB) as it relates to vision.

The following appointments were noted in the agenda packet: Marc Reicher, Sean Connelly and Nancy Freeman (Mayor Anderson), David Webster (Commissioner Sullivan); Paul "Skip" Smith (Commissioner DeCiccio); Jim Fitch (Commissioner Weaver – reported change to Justin Ingram post-meeting).

Mayor Anderson questioned whether a member of the PRAB could attend this board's meeting. After discussion on integration with the PRAB, Mr. Knight stated staff will facilitate the interaction between the two boards. Mr. Perelman suggested an initial joint meeting to develop a shared vision continued integration to stay aligned with the vision.

Upon a roll call vote, Commissioners Sullivan, DeCiccio, Cruzada and Weaver and Mayor Anderson voted yes. Motion carried unanimously with a 5-0 vote.

g. ORDINANCE 3240-22: AN ORDINANCE OF THE CITY OF WINTER PARK, FLORIDA, AUTHORIZING THE ISSUANCE OF ITS NOT TO EXCEED $8,000,000 CAPITAL IMPROVEMENT REVENUE BOND, SERIES 2022 IN ORDER TO FINANCE THE ACQUISITION, REHABILITATION AND EQUIPPING OF THE WINTER PINES GOLF CLUB TO PRESERVE AS GREEN SPACE FOR THE CITY'S PARKS AND RECREATION PROGRAM; PROVIDING AUTHORIZATION FOR THIS ORDINANCE; PROVIDING FINDINGS; PROVIDING FOR THE PAYMENT OF SUCH BONDS FROM A COVENANT TO BUDGET AND APPROPRIATE; AND PROVIDING AN EFFECTIVE DATE (2nd reading)

h. RESOLUTION 2260-22: A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WINTER PARK, FLORIDA SUPPLEMENTING ORDINANCE 3240-22 ENACTED MARCH 23, 2022; AUTHORIZING THE ISSUANCE AND SALE OF THE CITY'S CAPITAL IMPROVEMENT REVENUE BOND, SERIES 2022 IN A PRINCIPAL AMOUNT NOT TO EXCEED $8,000,000 IN ORDER TO FINANCE THE ACQUISITION, REHABILITATION AND EQUIPPING OF THE WINTER PINES GOLF CLUB TO PRESERVE AS GREEN SPACE FOR THE CITY'S PARKS AND RECREATION PROGRAM; MAKING CERTAIN COVENANTS AND AGREEMENTS IN CONNECTION WITH THE ISSUANCE AND SALE OF THE SERIES 2022 BOND; AUTHORIZING A NEGOTIATED SALE OF SAID SERIES 2022 BOND TO WEBSTER BANK, NATIONAL ASSOCIATION; DELEGATING CERTAIN AUTHORITY TO THE MAYOR; PROVIDING FOR CERTAIN TERMS OF THE SERIES 2022 BOND; AUTHORIZING THE EXECUTION AND DELIVERY OF THE SERIES 2022 BOND, SUCH SERIES 2022 BOND TO BE A LIMITED OBLIGATION OF THE CITY PAYABLE FROM A COVENANT TO BUDGET AND APPROPRIATE FROM LEGALLY AVAILABLE NON-AD VALOREM REVENUES AS PLEDGED HEREIN; PROVIDING FOR THE RIGHTS AND SECURITIES OF THE OWNER OF THE SERIES 2022 BOND; MAKING CERTAIN COVENANTS AND AGREEMENTS FOR THE BENEFIT OF THE PURCHASER OF THE SERIES 2022 BOND; AUTHORIZING THE MAYOR AND CITY MANAGER TO TAKE CERTAIN ACTIONS AND TO EXECUTE AND DELIVER CERTAIN DOCUMENTS; APPOINTING THE CLERK AS PAYING AGENT AND BOND REGISTRAR FOR SAID SERIES 2022 BOND; AND PROVIDING AN EFFECTIVE DATE. (2nd reading)

A simultaneous public hearing was held on the following two items. Attorney Ardaman read the ordinance and resolution by title.

Mr. Knight explained that the resolution provides the terms of the bonds. He advised that the bonds will not be issued until the Commission approves the purchase contract which may require a special meeting in order to avoid delaying the bond issuance.

Commissioner Weaver suggested adding the add a word "preliminary" before rehabilitation in the ordinance and resolution to clarify that the city is not going to completely rehabilitate the golf course.

Motion made by Commissioner Weaver to amend the ordinance and resolution to read "…to finance the acquisition, preliminary rehabilitation and equipping…". Motion failed for lack of second.

Mr. Knight reviewed the sensitivity analysis/financials of golf course at different percentage of costs, play and rates. Staff is comfortable that city will be able to cover operating costs and bond interest with reduction in play and/or increase in rates. He responded to questions regarding non-resident rates and play comparison pre-COVID and explained the impact of play due to course conditions and the resurgence of golf. He reported on optimal tee times to improve player experience by decreasing the time to play a round of golf and to increase number of rounds played daily.

Motion made by Commissioner Weaver to adopt the ordinance and resolution; seconded by Commissioner DeCiccio.

Upon a roll call vote to adopt the ordinance, Commissioners Sullivan, DeCiccio, Cruzada and Weaver and Mayor Anderson voted yes. Motion carried unanimously with a 5-0 vote.

Upon a roll call vote to adopt the resolution, Commissioners Sullivan, DeCiccio, Cruzada and Weaver and Mayor Anderson voted yes. Motion carried unanimously with a 5-0 vote.

14) City Commission Reports

Commissioner Sullivan -

- Welcomed Commissioner Cruzada.
- Said he feels some board are becoming more engaged and are taking steps in right direction.
- He suggested maintaining virtual public comments in all advisory board meetings. He said he has heard concerns about limited virtual attendance by board members.

Commissioner DeCiccio-

- Welcomed Commissioner Cruzada and Commissioner Weaver for his second term.
- Said she has heard from board chairs asking for direction and more involvement and want to know what they are supposed to be doing. She suggested a meeting with board chairs and staff liaisons to discuss issues and opportunities and roles.
- Said she would like board meetings to be streamed live and allow virtual public comments. She asked for the costs for of man-hours, equipment. With changes in

technology, policy guidelines also need to be addressed to allow virtual participation for board members.

Mr. Knight advised that staff is working a report to bring back to Commission and then work with boards on strategic plans. Mayor Anderson suggested adding this discussion on a commission agenda. Mr. Knight said this not just a matter of staff time. Virtual meetings are a tremendous drain on IT resources and can only be done in the Chamber. Another meeting room may need to be equipped like the Chamber due to conflicting meeting schedules.

Commissioner Sullivan suggested using meeting platforms where everyone is virtual for non-quasi-judicial boards.

Mayor Anderson suggested consideration of a call back system for the public waiting to give public comment on a specific item.

- Received a request to place PRIDE banners for the month of June along Fairbanks from I-4 to 17-92. She asked for support to extend placement of banners beyond the city's current locations. Staff noted that this will be on an upcoming agenda.

Commissioner Cruzada -

- Thanked staff and commission for their assistance and guidance and committed to serving to the best of his ability.

Commissioner Weaver -

- Thanked the Commission for his election as Vice-Mayor.
- Welcomed Commissioner Cruzada.

Mayor -No report.

15) Summary of Meeting Actions

- Swore in Commissioners Cruzada and Weaver.
- Elected Commissioner Weaver as Vice-Mayor
- Approved the Consent Agenda.
- Approved the MOU with Winter Park Land Trust for a grant writer with coordination with Parks and Recreation Advisory Board on grant opportunities.
- Approved the lot split at 810 N. Lakemont Avenue
- Approved the Conditional Use request at 834 N. Orange Avenue with conditions.
- Staff to look into issues raised by Mr. David Williams.
- Approved request of Winter Park Christian Church and Creative Neighbors at 740/760 N. Lakemont Avenue.
- Denied Z properties request for easement.
- Adopted ordinance establishing the Winter Pines Golf Course Advisory Board.
- Adopted ordinance and resolution for 2022 bond issuance.

- Bring back cost breakdown for virtual meetings and options for continuing virtual meetings for advisory boards and look at call back feature.
- Provide summary of work session on advisory boards.

16) Adjournment

The meeting adjourned at 7:48 p.m.

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Mayor Phillip M. Anderson

ATTEST:

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City Clerk Rene Cranis