



Keep Winter Park Beautiful & Sustainable Advisory Board Regular Meeting Minutes

November 5, 2025 at 11:45 AM

City Hall Commission Chambers
401 S. Park Avenue

Present

Becky Distad, John Page, Zeina Matar-Ghantous, Terry Hotard, Tom Mould

Absent

Susy Scarlatos, Kathy Chonody

Staff Present

Sustainability Manager Sara Miller, Administrative Coordinator Victoria Tabor

1. Call to Order

The meeting was called to order at 11:46 am. The decorum statement was read.

2. Approval of Minutes

- a. Minutes of September 16, 2025

**Motion made by Mr. Page to approve the minutes, seconded by Mr. Hotard.
Motion carried unanimously with a 5-0 vote.**

3. Public Comments (for items not on the agenda): Three minutes allowed for each speaker

Bill Voecks, 2096 Lake Dr., Lake Killarney Advisory Board member, commented on the dumpster in the city hall parking lot, noting that many items there could be recycled. He suggested that the city should recycle during construction projects to reduce waste sent to the dump. He presented an image of the filled dumpster.

Ms. Miller responded and will discuss with the facilities department regarding the recycling of cardboard. She further explained the procedures for recycling city-owned furniture.

4. Action Items

5. Non-Action Items

- a. Sustainability Action Plan 2023 Report Card Draft

Ms. Miller presented the 2023 Sustainability Action Plan (SAP) highlights infographic, meant for residents to view, and noted that all targets were achieved except for waste diversion. Ms. Miller confirmed that water usage figures on the infographic increased from 2022 to 2023.

Mr. Mould inquired about the process of goal setting for the SAP, specifically concerning the water usage target. Ms. Miller clarified that the water usage goal will be established in 2025 and elaborated on how the energy usage goal was formulated to be attained by 2042. Ms. Miller also affirmed that the residential population is taken into account during the goal-setting process and confirmed that the 2022 SAP is accessible on the official webpage.

The lakes depicted in the lake clarity section of the infographic are Lakes Baldwin, Berry, Killarney, Maitland, Mizell, Osceola, Sue, and Virginia.

b. OCPS Green School Awards

Ms. Miller will provide an update on the OCPS Green School Awards at the next meeting.

c. Green School Awards — Project Submittals

All the Green School awards projects were submitted. Ms. Miller announced each awardee's achievements and showed three videos of the projects.

6. Staff Updates

a. Natural Resources & Sustainability

Green Event Initiative - The update on the Green Event Initiative involves engaging O-Town regarding signage, as the Parks Department has approved KWPBS to collect food waste at the Farmer's Market. Composting is expected to start at the Farmer's Market by late November or early December. Staff are collaborating with Parks using Asana.

Utility Box Maintenance Update - Ms. Eby will update the board on the utility box maintenance at the next meeting.

Note Cards - The nature note cards are currently sold online. The total production cost for the cards is \$928.38, and staff plan to order more for the holidays.

Electric Ave EV Car Show Review - The EV car show attracted around 578 visitors for the first time on Park Ave, featuring 31 vehicles, 20 community partners, and remarks from Vice Mayor Marty Sullivan, as well as sponsors Optimus Energy Solutions, McLaren Orlando, and Cadillac. The event also included several children's activities. Next year's event is scheduled for September 26, 2026, on Park Ave.

Winter Park Boat Parade – Saturday, December 13th @ Dinky Dock - KWPBS will be participating with a float.

b. Upcoming Events

Ms. Miller reviewed upcoming events, highlighting the household hazardous waste event and the co-hosting with IDEAS Hive at the Center for Health & Wellbeing on December 3rd from 6 to 8 pm. She emphasized the importance of recycling correctly. Ms. Tabor invited the board to participate in the paddleboard cleanup.

Household Hazardous Waste Drop Off Event – Saturday, November 8th 8am @ Cady Way Park 2535 Cady Way

Lake Killarney Paddleboard Cleanup – Saturday, November 15th 8am @ Lake Killarney

Advent Health Day of Service – Tuesday, November 18th Multiple Locations

Co-Hosting w/ IDEAS Hive: Sorting It Out – Central FL Recycling Panel – Wednesday, December 3rd @ Center for Health & Wellbeing

Tuba Christmas – Saturday, December 13th @ Central Park

7. Board Comments

Mr. Hotard discussed the beauty of Lake Killarney.

Mr. Page asked whether the federal government shutdown has impacted the food supply for school children assisted by KWPBS. Ms. Miller explained that the staff has not been in contact with Killarney Elementary School and will reach out to them for an update at the next meeting.

- a. Green Minutes
- b. New Business/Announcements

8. Upcoming Agenda Items

- a. Discussion of Upcoming Agenda Items

The next meeting is scheduled for December 16, 2025.

9. Adjournment

The meeting adjourned at 12:33 p.m.

Approved by the board on December 16, 2025
/s/ Bahiyyah Layton, Board Coordinator