



# Keep Winter Park Beautiful & Sustainable Advisory Board Regular Meeting

## Agenda

**December 16, 2025 @ 11:45 AM**

City Hall Commission Chambers  
401 S. Park Avenue

### welcome

Agendas and all backup material supporting each agenda item are accessible via the city's website at [cityofwinterpark.org/meetings/](http://cityofwinterpark.org/meetings/) and include virtual meeting instructions.

### assistance & appeals

Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office ([407-599-3277](tel:407-599-3277)) at least 48 hours in advance of the meeting.

"If a person decides to appeal any decision made by the Board with respect to any matter considered at this hearing, a record of the proceedings is needed to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." (F.S. 286.0105).

### please note

Times are projected and subject to change.

**1. Call to Order**

**2. Approval of Minutes**

- a. Minutes of November 5, 2025 1 Minute

**3. Public Comments (for items not on the agenda): Three minutes allowed for each speaker**

**4. Action Items**

- a. Winter Park Seed Library Funding — Jennifer Russo, Community Outreach Librarian 10 Minutes
- b. 2023 Sustainability Action Plan Report Card Final 10 Minutes

**5. Non-Action Items**

- a. OCPS Green Schools Awards Banquet Certificate Presentation 5 Minutes

**6. Staff Updates**

- a. Natural Resources & Sustainability 20 Minutes
  - Food Insecurity Update
  - Utility Box Maintenance Update
  - KWPB&S Note Card Update
- b. Upcoming Events 0 Minutes
  - Boat Parade & Watch Party — Saturday, December 13th 5–7 pm @ Dinky Dock
  - Merry Tuba Concert — Saturday, December 20th 1 pm @ Central Park

**7. Board Comments**

- a. Green Minutes 5 Minutes
- b. New Business/Announcements 5 Minutes

**8. Upcoming Agenda Items**

- a. Discussion of Upcoming Agenda Items 5 Minutes

**9. Adjournment**

