



Public Art Advisory Board Regular Meeting

Agenda

December 15, 2025 @ 12:00 PM

City Hall Commission Chambers
401 S. Park Avenue

welcome

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please note

Times are projected and subject to change.

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- 1. Call to Order**
 - 2. Approval of Minutes**
 - a. Minutes of October 20, 2025 1 Minute
 - 3. Public Comments (for items not on the agenda): Three minutes allowed for each speaker**
 - 4. Action Items**
 - a. New Meeting Date for January 2026 10 minutes
 - b. Board Staffing and Activity for Booth at Art in the Park 20 minutes
 - 5. Non-Action Items**
 - 6. Staff Updates**
 - a. Supplement to August 18, 2025 Meeting Minutes 1 minute
 - b. Discussion Regarding Seven Oaks Park Art Sculpture RFQ 20 minutes
 - 7. Board Comments**
 - 8. Upcoming Agenda Items**
 - 9. Adjournment**



Public Art Advisory Board Regular Meeting Minutes

October 20, 2025 at 12:00 PM

City Hall Commission Chambers
401 S. Park Avenue

Present

Charles Hamilton, Danny Humphress, Elizabeth Ingram, Peggy Bohl, Austin Reeves, Carolyn Fennell, Laura Burst

Staff Present

Assistant Director of Communications Craig O'Neil, Sr. Advisor Arts & Culture Anda Ariail, Events & Marketing Coordinator Stephanie Silva, Contracts Agent Rebecca Watt

1. Call to Order

Mr. O'Neil called the meeting to order at 12:00 p.m.

2. Approval of Minutes

a. Minutes of August 18, 2025

Mr. O'Neil noted a change to the August 18, 2025, minutes at the top of page 2; they were amended to reflect that the motion passed with a 6-1 vote, with Ms. Bohl voting no.

Ms. Bohl made a motion to approve the minutes, but requested adding a supplement. Mr. O'Neil asked to review the supplement first and asked Ms. Bohl to submit her comments to the board liaison and the city clerk's office. The supplement may be included in the upcoming agenda for discussion.

Ms. Burst seconded the motion. The motion was approved unanimously with a 7-0 vote.

b. Minutes of September 15, 2025

Motion made by Mr. Humphress to approve the minutes. Mr. Hamilton disputed the public comment made by Gigi Papa, suggesting that he exhibited disdain for our nation. He stated that his vote against a measure was motivated by his disapproval of the current administration, rather than any contempt for the country. **Motion seconded by Mr. Reeves. Motion carried unanimously.**

3. Public Comments (for items not on the agenda)

4. Action Items

a. Finalize Scope of Work for Seven Oaks Park Art Sculpture RFQ

Mr. O'Neil requested final approval of the scope of work. He recommended releasing the RFQ in January after the holiday season.

Motion made by Mr. Humphress to approve the scope as recommended, seconded by Ms. Burst. Motion carried unanimously with a 7-0 vote.

Ms. Ariail spoke about the impact of using AI to generate artwork and noted the importance of artist references.

- b. Select Three Board Members to Serve on Seven Oaks Park Art Sculpture Selection Committee.

Ms. Watt reviewed the requirements and restrictions for serving on the selection committee. Ms. Bohl recommended Ms. Fennell and Mr. Humphress. Mr. Hamilton expressed interest in serving. Mr. Humphress also suggested Mr. Reeves.

Motion made by Mr. Reeves to table to the next meeting, seconded by Ms. Bohl. Motion carried unanimously.

- c. PAAB Sponsorship of Tapestry Project for Arts Weekend 2026

Mr. O'Neil introduced this agenda item. Ms. Ariail elaborated on the branding for Arts Weekend, titled "A Tapestry of Experience," scheduled for February 5-8, 2026. She described the community tapestry project and proposed four themed tapestries at different locations: the Winter Park Library, the Winter Park History Museum, the Hannibal Heritage Center, and the Center for Health and Wellbeing. Each location would invite community members to weave into the tapestry. Additionally, a fifth tapestry would be displayed during Art in the Park on Saturday, where the community would create a rendition of the American flag to support the city's America 250th initiative. She discussed artist Anna McCormick overseeing the project, the materials, costs, and the stands and bases of the looms.

Ms. Bohl suggested the American flag be removable and put in a time capsule. Ms. Ariail responded to additional questions providing more details on the artist, tapestries and plans for future display at different locations.

Mr. O'Neil informed the board that PAAB would be credited for funding the project. Ms. Ariail requested using the loom with the stainless steel base, bringing the total cost to \$10,292, but requested \$10k in funding and would cover any additional expenses from the Arts Weekend budget. Mr. O'Neil stated that there is \$15k available, separate from the dedicated public art funding source, which would be allocated for any public art installations and their maintenance. Ms. Ariail explained the contributions of other event partners, including both monetary and non-monetary support.

The fifth tapestry of the flag will be displayed at the Winter Park History Museum during the America 250 exhibit. Mr. Hamilton supported the tapestry project for the Arts Weekend initiative but preferred that it not be linked to the America 250 event, for the same reasons mentioned earlier.

Ms. Bohl praised Communications Director Clarissa Howard for her support with Communications' efforts and emphasized the importance of linking the two events, America250 and the Tapestry Project. She suggested dividing the \$10K funding, with \$5K allocated for the tapestry project and \$5K for America 250. The discussion also covered funding, public involvement, and organizational participation.

Ms. Bohl made the motion "that Anda continues with her exploration for final details, and that our expenditure for this project which will be used in two different situations not to exceed \$10,000." Ms. Ariail clarified that there would be no exploration if it is approved; it is considered a finalized matter. It was seconded by Mr. Reeves. The motion carried with a 6-1 vote, with Mr. Hamilton voting no.

5. Non-Action Items

6. Staff Updates

- a. Tree Whisperer Repair and Refurbishment

Tree Whisperer was refurbished and should last another 4 to 5 years.

7. Board Comments

Holiday meeting schedule - November 17 and December 15. The January meeting requires rescheduling due to MLK Day. The consensus was to cancel the November meeting and meet in December.

8. Upcoming Agenda Items

The rescheduling or cancellation of the January meeting will be discussed at the December meeting, as it currently coincides with MLK Day.

Ms. Ariel announced that the temporary sculptures will be installed on January 15, 2026, with a reception scheduled for the following morning, January 16, 2026.

9. Adjournment

The meeting adjourned at 1:27 p.m.

Approved by the board on
/s/ Bahiyyah Layton, Board Coordinator



Public Art Advisory Board

agenda item 4.a

item type

Action Items

meeting date

December 15, 2025

prepared by**approved by**

Clarissa Howard, Director of Communications

subject

New Meeting Date for January 2026

motion | recommendation**background**

The normal January meeting date falls on a city holiday in observance of Dr. Martin Luther King, Jr. Day. A new meeting date needs to be set.

alternatives | other considerations**fiscal impact****attachments**

None



Public Art Advisory Board

agenda item 4.b

item type

Action Items

meeting date

December 15, 2025

prepared by

Craig O'Neil, Assistant Director of Communications

approved by

Clarissa Howard, Director of Communications

subject

Board Staffing and Activity for Booth at Art in the Park

motion | recommendation

As part of the city's Arts & Culture Alliance, the board will have a booth at Art in the Park on Saturday, February 7, 2026, from noon to 3 p.m. The staffing of the booth is in two shifts of two hours with two people per shift. Last year's schedule is attached. The board is also asked to decide what they would like to present at their booth.

background**alternatives | other considerations****fiscal impact****attachments**

1. Booth Volunteers for Art in the Park
2. Booth Volunteers for Art in the Park 2026

Art in the Park
Saturday, February 22, 2025

PAAB Booth Volunteers

Shift A: noon to 3 p.m.

Elizabeth Ingram
Charles Hamilton

Shift B: 2 to 5 p.m.

Laura Burst
Peggy Bohl

Art in the Park
Saturday, February 7, 2026
Noon to 3 p.m.

PAAB Booth Volunteers

Shift A: 11 a.m. to 2 p.m.

Board Member
Board Member

Shift B: 1 p.m. to 4 p.m.

Board Member
Board Members



Public Art Advisory Board

agenda item 6.a

item type

Staff Updates

meeting date

December 15, 2025

prepared by

Craig O'Neil, Assistant Director of Communications

approved by

Clarissa Howard, Director of Communications

subject

Supplement to August 18, 2025 Meeting Minutes

motion | recommendation

N/A

background

The request to add a supplement to meeting minutes from August 18, 2025, has been withdrawn by the requestor.

alternatives | other considerations**fiscal impact****attachments**

None



Public Art Advisory Board

agenda item 6.b

item type

Staff Updates

meeting date

December 15, 2025

prepared by

Craig O'Neil, Assistant Director of Communications

approved by

Clarissa Howard, Director of Communications

subject

Discussion Regarding Seven Oaks Park Art Sculpture RFQ

motion | recommendation**background**

Discussion regarding the process moving forward relating to Seven Oaks Park art sculpture.

alternatives | other considerations**fiscal impact****attachments**

None