



Lakes & Waterways Board Regular Meeting Minutes

October 14, 2025 at 12:00 PM

City Hall Commission Chambers
401 S. Park Avenue

Present

David F. March, Ed Webman, Clark Sprinkel, Nicole Seybold, Warren Bloom

Absent

George T. Vietor

Staff Present

Director of Public Works Don Marcotte; Public Works Engineer Shannon Monahan, Lakes Manager Joseph Cordell, Administrative Assistant Victoria Tabor

1. Call to Order

The decorum statement was read, and the meeting was called to order at 12:02 pm. Returning board member Warren Bloom was welcomed and the board members introduced themselves.

2. Approval of Minutes

- a. Minutes of August 12, 2025

Motion made by Mr. Sprinkel to approve the minutes, seconded by Mr. March. Motion carried unanimously with a 5-0 vote.

- b. Minutes of September 9, 2025

Motion made by Mr. Sprinkel to approve the minutes, seconded by Mr. Bloom. Motion carried unanimously with a 5-0 vote.

3. Public Comments (for items not on the agenda): Three minutes allowed for each speaker

4. Public Hearings (Public participation and comment on these matters must be in person.)

Mr. Cordell explained that the hearing pertains to a returning dock application, permit number BLDR-2025-0570. The city received an email from the representative of neighboring resident Bob Hold, located at 1600 Summerlin Avenue, requesting a postponement of the hearing until the November meeting due to insufficient notice. Mr. Cordell stated that notices to adjacent property owners were sent on October 1, 2025.

- a. Boathouse/Dock Application (BLDR-2025-0570) 1602 Summerland Ave.

Mary Doty Solik, 121 S Orange Ave Ste 1500, Orlando, FL, counsel for the abutting property owner Bob Hold, requests that this item be continued for one month due to insufficient notice and the need for additional time to prepare a presentation.

Staff couldn't provide postal tracking info showing the October 1 date, which would have given neighboring property owners a ten-day notice.

Ms. Seybold confirmed there were no updates to the permit application.

Motion made by Mr. Sprinkel to delay the hearing to November 11, 2025; seconded by Mr. March. The motion carried unanimously by a 5-0 vote.

Mr. Sprinkel confirmed with staff that the notice will be resent prior to November 1, 2025. Mr. March advised reevaluating the ten-day period for notifying neighbors, as it may be insufficient. Mr. Marcotte suggested that Mr. March could submit this recommendation to the City Commission to amend the ordinance.

5. Action Items

6. Non-Action Items

7. Staff Updates

a. Winter Park Police Department Update

Officer Branch reported ongoing afternoon enforcement on the lakes. Maitland PD was informed of a bar built on Dog Island called Soggy Dog bar, which they dismantled.

b. Lakes Management Update

Mr. Cordell presented the monthly data for the NPDES lakes, including Lakes Maitland, Virginia, Osceola, Mizell, Sue, Berry, Killarney, and Baldwin. Mr. Sprinkel inquired regarding the rising trophic state index and declining clarity observed in Lakes Maitland and Killarney. Mr. Cordell responded that these changes were attributable to hurricanes Ian and Nicole, and that these two lakes are experiencing a slower recovery compared to the other lakes.

Updates on aquatic plant management treatments: Mr. Cordell emphasized the extensive cabomba treatment on Lake Osceola, the Cuban bulrush treatment on Lake Sylvan, and the crested floating heart treatment on Virginia and Howell Creek. Staff are actively combating hydrilla on Lake Sue.

The plant of the month is Torpedograss, which can spread into native plants and dominate them. It is an invasive species originally introduced as cattle feed and quickly spread. Hand removal is recommended, but a permit is required for its removal.

c. Stormwater Management Update

Ms. Monahan explained that the fiscal year 2025 CIP, which is currently displayed, concluded 14 days ago. The fiscal year 2026 CIP will be presented at the upcoming meeting. The Lake Spier drainwell project is essentially completed; the remaining tasks

include installing a fence at the ramp for city access only for conducting aquatic treatments.

d. Upcoming Events

Mr. Cordell reviewed the upcoming events.

Household Hazardous Waste Drop-off — November 8th @ Cady Way Park

Paddleboard Clean-up — November 15th @ Lake Killarney

Annual Fall Bulk Pick-up Days: North of Fairbanks & Aloma — November 6th & 7th

South of Fairbanks & Aloma — November 13th & 14th

8. Board Comments

Ms. Seybold inquired about the installation timeline for the nanobubble technology. Mr. Cordell responded that he would provide an update at the next meeting.

a. Discussion of Public Comments Received

Mr. Bloom requests a discussion regarding the ten-day notice timeframe.

9. Upcoming Agenda Items

a. Discussion of Upcoming Agenda Items

- Discuss recommending that the commission modify the ten-day notification period.
- Ms. Seybold suggests an application checklist for dock permits.
- Mr. Sprinkel suggests reviewing the notification requirements for all permits, comparing the variances required by the lakes board to those of other city boards.

10. Adjournment

The meeting adjourned at 12:42 p.m.

Approved by the board on December 9, 2025

/s/ Bahiyah Layton, Board Coordinator