



# City Commission Regular Meeting

## Agenda

**December 10, 2025 @ 3:30 PM**

City Hall Commission Chambers  
401 S. Park Avenue

### welcome

Agendas and all backup material supporting each agenda item are accessible via the city's website at [cityofwinterpark.org/meetings/](http://cityofwinterpark.org/meetings/) and include virtual meeting instructions.

### assistance & appeals

Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office ([407-599-3277](tel:407-599-3277)) at least 48 hours in advance of the meeting.

"If a person decides to appeal any decision made by the Board with respect to any matter considered at this hearing, a record of the proceedings is needed to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." (F.S. 286.0105).

### please note

Times are projected and subject to change.

**1. Meeting Called to Order****2. Invocation - Pastor Preston Free - Encounter Christian Church****3. Pledge of Allegiance****4. Approval of Agenda****5. Mayor's Report**

- a. Mayor Kevin McCann - City of Winter Springs 5 minutes
- b. Winter Park High School Girl's Volleyball Team Recognition 5 minutes

**6. City Manager's Report**

- a. Splash, Float, Swim Program Annual Impact Report 5 minutes
- b. Park Avenue Refresh Phase 1 Update 10 minutes

**7. City Attorney's Report****8. Non-Action Items****9. Public Comments | 5 p.m. or soon thereafter**

(If the meeting ends earlier than 5 p.m., public comments will be at the end of the meeting. Three minutes are allowed for each speaker.)

**10. Consent Agenda**

- a. Approve the minutes of the regular meeting, November 12, 2025 1 minute
- b. Approve the minutes of the work session, November 13, 2025 1 minute
- c. Approve the following formal solicitations: 1 minute
  - 1. IFB26-3 - Winter Park Library and Event Center Parking Lot Expansion; Recommending award to Frymyer Construction & Development, Inc. Project Term: Five (5) months; Amount: \$293,203.50
  - 2. RFQ17-25 - Professional Electrical Underground Design and Engineering Services (Rebid); Authorization for Procurement and City staff to enter into negotiations and award the top-ranked firm based on the selection committee's recommendation: KCI Technologies, Inc.
  - 3. RFP18-25 - Financial Advisory Services; Authorization for Procurement and City staff to enter into negotiations and award the

top-ranked firm based on the selection committee's recommendation: PFM Financial Advisors, LLC

- d. Approve the following piggyback contracts: 1 minute
1. Traffic Logix Corporation - Sourcewell #042225-LGX - Safety and Traffic Management Equipment with Related Products; For the purchase of traffic equipment and related products to support Public Works operations. Contract Term: Through June 27, 2029; Not to Exceed: \$650,000
  2. Ovation Construction Company, Inc. - BuyBoard #783-25 - Job Ordering Contract for Trades; For construction services for the Park Avenue Refresh and Fire Training Facility projects. Contract Term: Through September 30, 2027; Not to Exceed: \$4,000,000
  3. Musco Lighting, Inc. - Sourcewell #041123-MSL - Sports Lighting Solutions; Requesting additional funds for enhancements to the lighting at the Cady Way pickleball courts. Contract Term: Through June 16, 2027; Not to Exceed: \$275,000
  4. TSI Disaster Recovery, LLC - Florida Department of Environmental Protection (FDEP) #SL005 - DEP Waterway Debris; Requesting additional funds supported by NRCS grant revenue related to Hurricane Milton. Contract Term: Through August 1, 2026; Not to Exceed: \$800,000
  5. Hill Manufacturing Company - Kentucky Educational Development Corporation (KEDC) #10100169-CLS2022.002 - Custodial Equipment, Supplies & Services; For the purchase of custodial supplies and related services supporting City operations. Contract Term: Through December 31, 2026; Not to Exceed: \$150,000
- e. Approve the following contracts: 1 minute
1. RFQ30-22 - Dix.Hite + Partners, Inc. - Professional Landscape Architectural Services; For professional consulting services to support city staff with active and potential future projects. Contract Term: Through December 12, 2026
- f. Approve the following purchases: 1 minute
1. Sternberg Lanterns - Standardized Original Equipment Manufacturer (OEM) provider for the FDOT Streetlights. Not to Exceed: \$1,500,000
  2. Core & Main, LP - Meter Data Management Software-as-a-Service (SaaS). Not to Exceed: \$136,000
  3. Xylem Water Solutions U.S.A., Inc. - Standardized Original

Equipment Manufacturer (OEM) provider for Flygt pumps and products. Not to Exceed: \$1,350,000

## 11. Action Items Requiring Discussion

- |                                                                                                                                     |            |
|-------------------------------------------------------------------------------------------------------------------------------------|------------|
| a. Request from property owner for reduction of Code Enforcement fines and established liens-2661 Via Tuscany, Winter Park, Florida | 20 minutes |
| b. Billboard Swap                                                                                                                   | 15 minutes |
| c. Civil Service Board appointments                                                                                                 | 1 minute   |

## 12. Public Hearings: Quasi-Judicial Matters

(Public participation and comment on these matters must be in-person.)

- |                                                                                                                                                                               |           |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| a. Resolution 2309-25 - Request by Dr. James T. Talbert, Jr. to individually designate his home at 275 North Capen Avenue, built in 1925, zoned R-1A, as a historic resource. | 5 minutes |
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## 13. Public Hearings: Non Quasi-Judicial Matters

(Public participation and comment on these matters may be virtual or in-person.)

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| a. Ordinance 3360-25 - Creating a new Section 58-98 to establish regulations and procedures for certified recovery residences requesting reasonable accommodation as required by Chapter 2025-182, Laws of Florida. (2nd Reading)                                                                                                                                                                                                                                                                                                                                                     | 5 minutes |
| b. Ordinance 3361-25 - Amending Chapter 58, "Land Development Code"; Revising Article III, "Zoning," Section 58-64, "Nonconforming Lots, Nonconforming Uses, And Nonconforming Structures," to update regulations relating to structural renovation and valuation thresholds; and amending Article V, "Environmental Protection Regulations," Division 1, "Stormwater Management," to revise performance standards for new development and redevelopment, establish a stormwater utility fee in lieu option for small sites, and update technical and design standards. (2nd Reading) | 5 minutes |
| c. Ordinance - Request of Tara Tedrow to amend Chapter 58 "Land Development Code" Article, I, "Comprehensive Plan" so as to add a new policy within the text of the Future Land Use Element to permit the subdivision or lot split of lakefront property that meets specific criteria, which will impact 1020 Palmer Avenue. <b>At the request of the applicant, this item has been tabled until February 25, 2026.</b>                                                                                                                                                               |           |

## 14. City Commission Reports

**15. Summary of Meeting Actions**

**16. Adjournment**