



# Lake Killarney Board Regular Meeting Minutes

**October 1, 2025 at 10:00 AM**

City Hall Commission Chambers  
401 S. Park Avenue

## **Present**

Carolyn Minear, David L. Dickerson, Ellen Hencken, Jason K. Ellison, Brian King, Jeanne Wall

## **Absent**

William Voeks

## **Staff Present**

Director of Natural Resources and Sustainability Gloria Eby, Assistant Director of Public Works Don Marcotte; Public Works Engineer Shannon Monahan, Lakes Division Manager Joseph Cordell, Lakes Specialist Daniel Barber, Administrative Assistant Victoria Tabor

## **Also Present:**

Orange County Senior Environmental Specialist Nidia Volpe (Virtual)

### **1. Call to Order**

The meeting was called to order at 10:01 am.

### **2. Approval of Minutes**

Ms. Wall stated that the new contract for Orange County section of Lake Killarney street sweeping has not yet commenced and Ms. Volpe *clarified that the Orange County Advisory Board has approved funds to do weekly sweeping in that area of Orange County within the watershed.*

- a. Minutes of September 3, 2025

**Motion made by Mr. Ellison to approve the minutes with clarification, seconded by Ms. Wall. Motion carried unanimously with a 6-0 vote.**

### **3. Public Comments (for items not on the agenda)**

### **4. Public Hearings (Public participation and comment on these matters must be in person.)**

### **5. Action Items**

### **6. Non-Action Items**

### **7. Staff Updates**

- a. Orange County Update

There were no new updates from Orange County as per Ms. Volpe. *Mr. Dickerson confirmed with Ms. Volpe that the next Orange County Lake Killarney board meeting will be on December 11, 2025.*

b. Lakes Management

Mr. Cordell presented the Lake Killarney updates.

- Lake Killarney Data Updates - Elevations, Phosphorus, Nitrogen, Clarity and TSI were displayed. Lake Bell Phosphorus, Nitrogen, Clarity and TSI were also displayed
- Aquatic Plant Management Treatment Updates - The access corridor treatments are scheduled. Ms. Wall requested the locations where staff will carry out these treatments to be provided at the next meeting.
- Maintenance & Efforts - There was very little trash in August, with only 40 gallons, and no trash removal data available in September. However, there was a significant amount of debris: 75 gallons in August and 150 gallons in September.
- Paddleboard Cleanup Event — November 15th from 8 to 10 am - Service hours for students are available. Information is shared through social media, the city calendar, Mailchimp, and Eventbrite.

Mr. Cordell highlighted the upcoming events.

c. Upcoming Events

- Get Hooked! — October 4th 7am @ MLK Pond
- Household Hazardous Waste Drop-off — November 8th 8am @ Cady Way Park

d. Stormwater Management

Ms. Monahan presented the Stormwater Management updates.

- CIP Update - Ms. Monahan noted that today marks the start of the new fiscal year, and the next presentation will be entirely different. The only project continuing from the CIP is the Drainage Improvement.
- Killarney Dr. Pipe Replacement Timeline - Mr. Marcotte mentioned that the job is nearing completion, with clean-up expected to take about a week. The fence will be taken down once the snout is installed.
- Lakefront Construction Update - No new waterfront construction.

Follow-up Items

- Orange County Killarney Dr. – Phase II of the Killarney Drive drainage project, which is still in the design stage, is expected to begin this fiscal year.
- Major Outfall Inspection Schedule – Question was asked on when the major outfall inspection will be provided. Mr. Marcotte provided that once the crews are caught up on repairing problem areas, staff will produce a proactive schedule for inspecting outfalls which will include routine maintenance. He also mentioned

that he is not aware of any other problem areas around Lake Killarney other than the outfall issue being addressed in Phase II of the Killarney Drive project.

- Street Sweeping Contracted Services Update - the maps for street sweeping are not complete. Ms. Wall inquired about the street sweeping schedule on the Winter Park Lake Killarney side and asked when Lake Dr. and Rippling Ln. were last swept. She requested this information for the upcoming meeting.

## **8. Board Comments**

Mr. Dickerson inquired about a survey crew working on Killarney Drive. Staff responded that there are no current activities there, but it might be the city surveyor preparing for Killarney Drive Phase II's design. Ms. Eby suggested that the board photograph any concerns and send them to staff for follow-up. Ms. Wall asked for an update on the surveyor's identity, and Ms. Monahan said she would email the information.

Ms. Wall inquired about the request for an update on the private lift stations from Mr. Zusi and whether it could be included in the agenda for next month. Ms. Eby informed that Mr. Zusi was unavailable for this meeting but will contact him to determine his availability for the subsequent meeting. Ms. Wall asked whether, if he is unavailable, a written statement could be provided in the packet and whether the item could remain on the agenda until a resolution is reached.

Mr. Ellison stated he will be relocating to Maitland and anticipates the December meeting will be his final one. The City Clerk Rene Cranis mentioned that the Vice Chair can oversee the meeting until a new member is appointed and a new Chair is elected.

- a. Discussion of Public Comments Received

## **9. Upcoming Agenda Items**

- a. Upcoming Agenda Items
- b. Summary of Meeting Action Items

Ms. Eby provided the summary of meeting action items.

- Deliverables for the access corridor locations will be provided next month.
- Reminder that staff will send the paddleboard event information through Mailchimp.
- Request an update from Mr. Zusi, either in person or in writing, regarding the private lift station agreement processes.
- Update provided regarding the removal of fencing at Killarney Drive and Lakeview.
- Request the date of the last street sweeping cycle before the upcoming meeting.
- The presence of surveying contractors in the area will be ascertained through stormwater investigations.

## **10. Adjournment**

The meeting adjourned at 10:37 a.m.

Approved by the board with edits on November 5, 2025.

/s/ Bahiyah Layton, Board Coordinator