



City Commission Regular Meeting

Agenda

November 12, 2025 @ 3:30 PM

City Hall Commission Chambers
401 S. Park Avenue

welcome

Agendas and all backup material supporting each agenda item are accessible via the city's website at cityofwinterpark.org/meetings/ and include virtual meeting instructions.

assistance & appeals

Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office ([407-599-3277](tel:407-599-3277)) at least 48 hours in advance of the meeting.

"If a person decides to appeal any decision made by the Board with respect to any matter considered at this hearing, a record of the proceedings is needed to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." (F.S. 286.0105).

please note

Times are projected and subject to change.

1. Meeting Called to Order**2. Invocation - Pastor Ron Camblin, Aloma Church****3. Pledge of Allegiance****4. Community Partner Presentation**

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| a. Allison Chandler, Park Avenue District Executive Director | 10 minutes |
| b. Stephanie Vanos, Orange County School Board | 10 minutes |
| c. Youth Advisory Council | 15 minutes |

5. Approval of Agenda**6. Mayor's Report**

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| a. Small Business Saturday Proclamation | 5 minutes |
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7. City Manager's Report**8. City Attorney's Report****9. Non-Action Items****10. Public Comments | 5 p.m. or soon thereafter**

(If the meeting ends earlier than 5 p.m., public comments will be at the end of the meeting. Three minutes are allowed for each speaker.)

11. Consent Agenda

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| a. Approve the minutes of the regular meeting, October 22, 2025 | 1 minute |
| b. Approve the minutes of the work session, October 23, 2025 | 1 minute |
| c. Approve the following formal solicitations: | 1 minute |
| 1. IFB14-25 - Delivery of Concrete Materials & Concrete Repair Services; Recommending award to Ovation Construction Company, Inc., Allcrete, Inc., D&A Construction Group, Inc. Contract Term: 1-year initial term with four (4) 1-year renewal options; Not to Exceed: \$300,000 | |
| d. Approve the following piggyback contracts: | 1 minute |

1. STA-CON, LLC - Orange County #Y25-185 - Pump Station Control and SCADA Communication Panels; For the purchase and installation of pump station control panels and SCADA systems supporting Water and Wastewater operations. Contract Term: Through September 5, 2030; Not to Exceed: \$750,000
2. Gray Matter Systems, LLC - Orange County #Y24-1021C - Supervisory Control and Data Acquisition (SCADA) Services; For the purchase of SCADA equipment, software, and related support for Water and Wastewater operations. Contract Term: Through October 31, 2029; Not to Exceed: \$250,000
3. Atlantic Pipe Services, LLC - Village Center Community Development District #24P-007 - Storm Pipe Inspections, Cleaning & Repairs; For stormwater pipe maintenance services performed on an as-needed basis. Contract Term: Through September 30, 2026; Not to Exceed: \$500,000
4. Cubix, Inc. - Orlando Utilities Commission (OUC) #5050-OQ - Floor Covering - Carpet Cleaning; For carpet cleaning and maintenance services to be performed on an as-needed basis throughout City facilities. Contract Term: Through December 14, 2026; Not to Exceed: \$175,000
5. Alan Jay Fleet Sales - Sourcewell #091521-NAF - Cars, Trucks, Vans, SUVs, Cab Chassis, and Other Vehicles; Requesting additional funds for the purchase of vehicles to support City operations. Contract Term: Through November 8, 2026; Not to Exceed: \$750,000

e. Approve the following contracts:

1 minute

1. RFQ20-23 - Ovation Construction Company, Inc. - Repair and Construction Services (<\$300k/project); For repair and construction services on an as-needed basis. Contract Term: Through October 29, 2026; Not to Exceed: \$1,500,000

f. Approve the following purchases:

1 minute

1. Data Flow Systems, Inc. - Standardized Original Equipment Manufacturer (OEM) provider for the TAC II SCADA System, utilized within the City's Water and Wastewater operations and infrastructure. Not to Exceed: \$675,000
2. MKI Services Inc. - Standardized Original Equipment Manufacturer (OEM) provider for the SUEZ-Veolia ABW Filtration System, utilized within the City's Water and Wastewater operations and infrastructure. Not to Exceed: \$975,000
3. Kissinger Campo Associates Corporation (KCA) - Task Order for

feasibility analysis of the Resident Proposed Heritage - Market Trail.
Not to Exceed: \$93,031.64

12. Action Items Requiring Discussion

Collective Bargaining Agreement between the City of Winter Park and the Winter Park Professional Firefighters Local 1598, IAFF

13. Public Hearings: Quasi-Judicial Matters

(Public participation and comment on these matters must be in-person.)

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| a. SUB #25-03. Request of Mollie and Andrew Samaan for: Approval to divide the property at 1210 Alberta Drive, zoned R-1AA, into two separate lots. | 15 minutes |
| b. Ordinance - Creating a new Section 58-98 to establish regulations and procedures for certified recovery residences requesting reasonable accommodation as required by Chapter 2025-182, Laws of Florida. (1st Reading) | 5 minutes |
| c. Ordinance - Amending Chapter 58, "Land Development Code"; Revising Article III, "Zoning," Section 58-64, "Nonconforming Lots, Nonconforming Uses, And Nonconforming Structures," to update regulations relating to structural renovation and valuation thresholds; and amending Article V, "Environmental Protection Regulations," Division 1, "Stormwater Management," to revise performance standards for new development and redevelopment, establish a stormwater utility fee in lieu option for small sites, and update technical and design standards. (1st Reading) | |
| d. Ordinance 3358-25 - Vacating and abandoning a portion of an unimproved utility easement at 2501 Tuscaloosa Trail (2nd Reading) | 5 minutes |

14. Public Hearings: Non Quasi-Judicial Matters

(Public participation and comment on these matters may be virtual or in-person.)

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| a. Ordinance 3359-25 - Amending adopted FY 25 Budget (2nd Reading) | 1 minute |
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15. City Commission Reports

16. Summary of Meeting Actions

17. Adjournment